

My No. 546E.1231/8 D.

Establishments Division,  
Ministry of Public Administration  
and Home Affairs,  
Independence Square,  
Colombo-7. 03 May, 1979.

To: All Secretaries to Ministries,  
Heads of Departments & Statutory Bodies.

Promotions held up due to delays on the  
part of the appointing authority.

It is not fair by an officer to whom a promotion is due from a given date that he should be denied such promotion merely because the appointing authority takes up the question of promotion when he is no longer in service or is deceased.

2. Where the officer himself is in no way responsible for the delay in the decision regarding his promotion which results in such decision being taken when he is not in

P.T.O.

: 4 :

service or is deceased, the promotion should be given from the due date even though the officer is already retired or deceased by the date of the decision.

3. Whilst an officer cannot claim a promotion as a matter of right on seniority alone, if he is considered eligible for promotion, the appointing authority could take a decision as to whether in the normal course he would have been promoted if he was in service. In such a case the promotion should be given to him from the date on which the vacancy occurs.

4. This circular will be applicable only in cases of Grade to Grade promotions in a service.

5. Necessary amendments to the Establishments Code will be made in due course.

Sgd. D.B.I.P.3. Siriwardhana

Secretary,  
Ministry of Public Administration  
and Home Affairs.

sa/30.