

Ministry of Public Administration,  
Independence Square,  
Colombo 7.

26<sup>th</sup> July, 1985.

To: All Secretaries to Ministries  
and Heads of Departments.

No-Pay leave for spouses of officers  
posted abroad

Where a spouse of a confirmed public officer posted abroad for duty, is granted no-pay leave for the purpose of joining him/her

- (a) The leave may be reckoned for the purposes of increments.

He/She may be placed, on his/her return, on the salary point he/she would have reached had he/she not gone abroad, provided that the authority that would normally have granted him/her the increment/s has no report regarding his/her work and conduct during the period of his/her no pay leave which would, under normal circumstances, have disqualified his/her from being paid his/her increment/s.

- (b) No arrears should be paid in respect of the increments obtained during such periods of no-pay leave.
- (c) The period of leave given in terms of this circular should not be reckoned for pension purposes.
- (d) Subject to the following provisions, the seniority of such an officer will not be affected as a result of obtaining this no pay leave.

(i) a public officer who is granted no pay leave under this circular should not be considered for promotion to any vacancies which may arise during the period of his/her no pay leave.

(ii) where a scheme of recruitment specifies a minimum period of service as a qualification for promotion, the period of no pay leave granted under this circular should not be reckoned for computing the minimum period of service.

(e) Where a scheme of recruitment stipulates that a certain salary point should be reached for eligibility for consideration for promotion, any increment granted in terms of para 1(a) of this circular should not be taken into account in reckoning the salary point for purposes of promotion.

2. This decision covers all past cases of spouses on no pay leave to join their husbands/wives who were on public service abroad.

3. The other provisions regarding no pay leave in the Establishments Code will remain unchanged.

Sgd: D.B.I.P.S.Siriwardhana  
Secretary,  
Ministry of Public Administration.