

Public Administration Circular No. 04/93

Combined Services Division,
Ministry of Public Administration,
Provincial Councils & Home Affairs,
Independence Square,
Colombo 07.

30th July, 1993.

All Secretaries of Ministries
District Secretaries and
Heads of Departments.

Vacancies in Office Employees Service

An examination for recruitment to fill the vacancies in Office Employees Service of the Combined Services, existing in Ministries and Departments, has been held and the results are due to be released shortly.

02. It is expected to fill the vacancies existing in your Ministry/Department/District Secretaries' Offices through these results. Therefore, please send the particulars of such vacancies (except vacancies created due to retirement under Public Administration Circular No.44/90, which will be filled with Treasury approval) as per following specimen. Only vacancies reported as at 01.01.1993 should be considered and when reporting these vacancies, action should be taken in terms of Public Administration Circular No. 14/93 and the remaining vacancies should be considered thereafter.

02. The particulars of vacancies should be reported before 20.08.1993. If particulars are not submitted, action will be taken treating on the basis that no vacancies exist in the relevant Ministries/Department.

Sgd/- W.D.L.Perera,
Director of Combined Services.

Class III, O.E.S.	Approved Number	Existing Number	No. of Vacancies
1 Office Labourer, garden Labourer, Sweeper. 2. Class III "A" O.E.S. Sanitary Labourer			