

Ministry of Public Administration,  
Provincial Councils & Home Affairs,  
Independence Square,  
Colombo 07.

26<sup>th</sup> April, 1993.

All Secretaries,  
Heads of Departments and  
Governor of the Central Bank

**Personnel for the conducting of  
the Provincial Council Elections - 1993**

It is essential that the Commissioner of Elections and the Returning Officers have the services of the entirety of the Public Service and the Central Bank service available to them for the conducting of the forthcoming Provincial Council Elections, Besides the officers initially identified for election duty, other officers also should stand by for deployment in the event of their services being required.

02. It is therefore necessary that you should act in the following manner, in the case of officers serving under you.

- (a). No leave should be granted to any officer in the Public service including the Provincial Services and the Central Bank during the period 9.5.1993 to 18.5.1993 both days inclusive. Any private leave already granted for this period will stand cancelled. The Secretary of each Ministry and the Governor of the Central Bank will in consultation with the Commissioner of Elections decide on the granting of leave in very exceptional circumstances such as illness.
- (b). Permission will not be granted for travel abroad for official or private purposes during the above mentioned period other than in the case of those who proceed on study leave for 3 months or above. any permission already granted which is in conflict with this stipulation will stand cancelled. Where a Secretary to a Ministry or the Governor of the Central Bank considers that due to very exceptional reasons the travelling abroad of an officer is essential and cannot be postponed, the full circumstances of the case should be reported to the Secretary to the President.
- (c). All Ministries, Provincial Councils and the Central Bank should ensure that all official engagements including negotiations with visiting Foreign Missions, Seminars, Conferences and Training Programmes are so scheduled or rescheduled as not to stand in the way of any Officer being deployed on election duty during the above mentioned period.

**Sgd. M.N.Junaid,**

Secretary,  
Ministry of Public Administration,  
Provincial Councils & Home Affairs.