

Public Administration Circular No; 03/97

My No: III/163/5/2/L/L-IV

Ministry of Public Administration, Home Affairs,
Plantation Industries and Parliamentary Affairs,
Independence Square,
Colombo 07.

10 January, 1997.

All Secretaries of Ministries and
Heads of Departments.

**Amendment of Section 11 Chapter XII of the
Establishments Code**

Your Attention is invited to Public Administration Circular No. 367 of 6th May 1987 issued by amending Section 11 Chapter XII of the Establishments Code and Sub Sections 11:1, 11:2 and 11:3 indicated therein and amended in the following manner.

- 11:1 A Public Officer eligible to obtain vacation leave under Section 8 and a Minor Employee who is granted leave under Section 26 Chapter XII of the Establishments Code can be granted Vacation/Medical Leave available in any two preceding years as leave preparatory to retirement, at the time of his retirement.
- 11:2 He can be granted Vacation/Medical Leave in the current year also in addition to leave preparatory to retirement.
- 11:3 At the time of retirement, a daily paid Public employees who is granted leave under Section 27 Chapter XII of the Establishments Code can be granted Medical Leave available in the year of his retirement and the preceding year, under above sections, as leave preparatory to retirement. If they have worked during the year of retirement they can be granted all casual leave available in the year in addition to the above leave.

Sgd: R.S. Jayaratne
Secretary

Ministry of Public Administration, Home Affairs,
Plantation Industries and Parliamentary Affairs.