

My No. E/III/2/12-3
Ministry of Public Administration,
Management and Reforms
Independence Square
Colombo - 07

03 April, 2003

Secretaries of All Ministries
Chief Secretaries of Provincial Councils
Heads of Departments

Duty Hours of Drivers of Motor Vehicles

Public Administration Circular No. 12/93 dated 07.06.1993 on the above subject is hereby cancelled, and this Circular is substituted therefor.

- (I) Drivers on duty in a five-day week should work for nine hours a day.
 - (II) Those on duty in a six- day week should work for seven and half hours a day.
 - (III) Drivers who have to work on Saturdays are allowed to cover 45 hours week by working six and half hours on Saturdays.
02. The above provisions are applicable to drivers of all varieties of vehicles
 03. This Circular is issued with the concurrence of the Treasury.

Sgd./ B. G. Karunaratne
Director General of Establishments