

My No: EST/7/04/LON/0202
Ministry of Public Administration,
Local Government and
Democratic Governance
Independence Square
Colombo 07

17.08.2015

Secretaries to Ministries
Chief Secretaries of Provinces
Heads of Departments

Revision of Section 13 of Chapter XXIV of the Establishments Code
Festival Advance

Your attention is drawn to Sub Section 13:2 and 13:5 of Chapter XXIV of the Establishments Code.

02. The Cabinet of Ministers has decided at its meeting held on 24.06.2015 to revise the Sub Sections 13:2 and 13:5 of the said Section as follows.

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13:2. An advance of Rs.10,000/- can be paid for the celebration of one of any annual festivals of the officer's choice. The permissible limits on deductions referred to in Sub Section 3:5 will not apply to this advance. This advance is free of interest.

13:5. The advance is recoverable in eight (08) monthly installments or earlier if circumstances require it. Should any employee's service be terminated before the full amount has been recovered, the balance outstanding, together with any other liabilities to Government, will be a first recovery from any monies payable to him. Where such termination of service can be anticipated the number of installments shall be reduced so as to ensure recovery of the full amount, before termination of employment.

Sgd/ J. Dadallage
Secretary
Ministry of Public Administration,
Local Government and Democratic Governance