

Public Administration Circular : 31/2001(XIII)

My No: EST-3/DICIP/06/0255
Ministry of Public Administration
and Management
Independence Square
Colombo 07.

24.10.2017

Secretaries to Ministries
Chief Secretaries of Provinces
Heads of Departments

**List of Names of Disciplinary Inquiry Officers under Sub-Section 19:5,
Chapter XLVIII, Volume II of the Establishments Code**

In terms of the provisions in Sub-Section 19:5, Chapter XLVIII, Volume II of the Establishments Code, names of the Disciplinary Inquiry Officers indicated in Schedule 01 attached herewith are newly included to the list of names of Disciplinary Inquiry Officers published in Public Administration Circulars given below.

No: 31/2001	- 03.12.2001	No: 31/2001 (I)	- 13.12.2002
No: 31/2001 (II) -2004	- 13.10.2004	No: 31/2001(III) -2005	- 28.12.2005
No: 31/2001 (IV) -2007	- 03.08.2007	No: 31/2001(V) -2008	- 31.10.2008
No: 31/2001 (VI)-2010	- 08.10.2010	No: 31/2001(VII)-2011	- 12.10.2011
No: 31/2001(VIII)-2012	- 13.02.2013	No: 31/2001(IX)-2014	- 25.01.2014
No: 31/2001(X)	- 12.02.2015	No: 31/2001 (XI)	- 29.02.2016
No. 31/2001 (XII)	- 22.02.2017		

02. The revisions made in respect of Disciplinary Inquiry Officers indicated in the list of names published by above Circulars are mentioned in Schedule 02.

03. At the instances where it is difficult to appoint the Officers already in service as Disciplinary Inquiry Officers without causing interruption to their duties, the Retired Officers mentioned in Schedule 01 can be appointed to tribunals in addition to the Officers included in circulars mentioned in Paragraph 01, subject to the provisions in Sub-Section 19:3, as mentioned in Sub-Section 19:6, Chapter XLVIII, Volume II of the Establishments Code.

04. However, the Disciplinary Inquiry Officers cannot act as Prosecuting or Defending Officers at the instances specified by Sub-Section 19:14, Chapter XLVIII, Volume II of the Establishments Code.

05. Attorneys-at-Law whose names are indicated in the lists of Disciplinary Inquiry Officers published by Public Administration Circular 35/92(II) dated 26.06.1995 and Public Administration Circular 35/92(IV) dated 13.11.1997 can act further as Disciplinary Inquiry Officers.

06. Officers who expect to be registered in the pool of Disciplinary Inquiry Officers as per the provisions of Public Administration Circular 02/2001 (I) dated 11.10.2001 after their retirement, should submit their applications in accordance with the specimen revised newly, which is mentioned in Annex I of this Circular and the list of names of retired Officers who become qualified out of them will be published from time to time.

Sgd:/ J.J.Rathnasiri

Secretary

Ministry of Public Administration and Management

List of Names of Disciplinary Inquiry Officers under Sub-Section 19:5,
Chapter XLVIII, Volume II of the Establishments Code

Serial Number	Name with initials	Address and Telephone Number	Post held last in public service	Ministry/ Department/ Institution	Districts where disciplinary inquiries can be conducted	Medium in which disciplinary inquiries can be conducted
01	Mr.B.P.B.Ayupala	No.35, Sri Medhananda Mawatha, Panadura. 038-2232404 071-8302303	Senior Superintendent of Police	Department of Police	Kalutara Colombo Galle Matara Rathnapura	Sinhala
02	Mr.S.M.L.Chandrasiri	Gammana Road, Koswatta. 031-2257795	Additional Director General	Department of Technical Education and Training	Puttalam Kurunegala Gampaha	Sinhala
03	Mrs.W.A.I.Perera	“Airavana”, 7 th lane, N.M.Appuhami Mawatha, Gepallava, Uhumiya. 071-8014263 037-2238596	Assistant Commissioner of Agrarian Development	Department of Agrarian Development	Kurunegala Puttalam Gampaha Kegalle Kandy Anuradhapura	Sinhala
04	Mr.S.W.Wadanambi	54 A, Dharmarathna Mawatha, Madiwela, Kotte. 071-4433480 011-2779573	Chief Internal Auditor	Department of Wildlife Preservation	Colombo Gampaha Kalutara Matara Galle Hambantota	Sinhala

05	Mr.W.N.R.P.Wijayapala	45 1/B, Thotupala Mawatha, Gangabada Road, Piliyandala. 077-2516899	Additional District Secretary – Colombo district	Colombo District Secretariat	Colombo Kalutara Gampaha	Sinhala
06	Mr.W.M.K.Wijesingha	Maha alagamuva, Pahalagamawatta, Kekirawa, Anuradhapura. 025-2264063 077-6980749	Administrative Officer	Divisional Secretariat- Galenbindhunuweva	Districts belonging to Northern, North Central, Central, North Western and Eastern Provinces	Sinhala
07	Mr.M.B.Weerakoon	288/2, Mangala Mawatha, Pahalakaragamuuna, Ragama. 011-2921191 077-9434372	Accountant (Grade I)	Ministry of Co- operatives and Internal Trade	Colombo Gampaha	Sinhala
08	Mr. W.M.T.B. Weerakoon	Uduwara, Hali- Ela 055-2295120 077-8826265	District Administrative Officer	Department of Posts	Badulla, Moneragala	Sinhala
09	Mr. A.K.S.A.I. De Silva	No. 47C, 3 rd Step, Pubudupura, Anuradhapura	Assistant Superintendent of Prisons	Department of Prisons	Anuradhapura, Polonnaruwa, Puttalam, Kandy, Vauniya, Kegalle	Sinhala

Revisions made with regard to the Disciplinary Inquiry Officers declared by Public Administration Circulars

01. Revisions (Revisions which have been made are marked as *)

Serial Number	Circular number and serial number	Name	Address and Telephone Number	Post held last in public service	Ministry/ Department/ Institution	Districts where disciplinary inquiries can be conducted	Medium in which disciplinary inquiries can be conducted
01	31/2001 (VIII)- 2012 Schedule No: 02 Serial No: 02	Mr.D.G.K. Karunaratne	*XB/10/1/2, Edmonton Apartments, Colombo 06. *077-5489225	Deputy Commissioner	Department of Motor Traffic	Colombo, Rathnapura, Badulla, Galle Matara	Sinhala

02. Removal

Serial Number	Circular number and serial number	Name	Address and Telephone Number	Post held last in public service	Ministry/ Department/ Institution	Reason for removal of the name
01.	31/2001 (VI) - 2010 Schedule No: 02 Serial number in the list of re-entering: 01	Mr. M. Godahewa	“Prasad” Samagi Balaya Mawatha, Thalpawila, Kekanadura 041-2264388	Deputy Commissioner of Examinations	Department of Examinations – Sri Lanka	On the request of the officer (Letter of request dated 22.12.2016)

Ref No. of P.A.Circular :- EST-3/DICIP/06/0255

Application for the Panel of Disciplinary Inquiry Officers

01. Name with initials:-.....
02. Names denoted by initials:-.....
03. Private Address:-.....
04. District of residence: -
05. Grama Niladhari Division:-.....
06. Divisional Secretariat Division:-.....
07. Private telephone no :- Mobile:-.....
08. Date of Birth: -
09. National Identity Card Number: -
10. The last post held in the Public Service: -
11. a) The department in which the officer served last:-
- b) Relevant Ministry:
- c) The period of service as a staff officer:-
(A period of 10 years' service as a staff officer is required)

	Post	Salary Scale	Service and grade the officer belonged to	Date of appointment	Period of service	
					years	months
1						
2						
3						
4						
5						

Total period of service:-.....

12. Annual consolidated salary drawn for the last time:-.....
13. Date of retirement: -
14. Language medium in which the disciplinary inquiries can be conducted: -
Sinhala/Tamil/English/.....
15. District/districts the disciplinary inquiries can be conducted: -
16. Experience in conducting disciplinary inquiries: -
17. Whether any disciplinary punishment has been imposed during the period of service :-
.....

I certify that the above particulars are correct.

I promise that in the event of my selection as a disciplinary inquiry officer, I will abide by the conditions laid down in Volume II of the Establishments Code which came into effect from 01st November, 1999 and other conditions that may be laid down by the government from time to time. I further undertake to hand over my report together with all documents relating to the disciplinary inquiry to the relevant disciplinary authority within 03 weeks after concluding the inquiry.

.....
Signature of the Applicant

Date:-.....

Recommendation of the Head of the Department

I hereby certify that above particulars in the application submitted by Mr/Mrs/Miss
are correct and the applicant has completed/ not completed 10 years' service as a staff officer, and she/he has retired from the Public Service onI hereby recommend and forward the application of Mr/Mrs/Miss

Date:-.....

.....
Signature of the Head of the Department
(Official Stamp)

Recommendation of the Secretary of the relevant Ministry

Secretary,
Ministry of Public Administration and Management

I concur/do not concur with the above recommendations

Date

.....
Signature of the Secretary
(Official Seal)