



මහජන ආරක්ෂක අමාත්‍යාංශය
பொதுமக்கள் பாதுகாப்பு அமைச்சு
Ministry of Public Security

14 වන මහල, "සුහුරුපාය", බත්තරමුල්ල, ශ්‍රී ලංකාව.
14 වනමහල, சுதுறுபாய, பத்தரமுல்ல, இலங்கை.
14th Floor, 'Suhurupaya', Battaramulla, Sri Lanka.

මගේ අංකය }
எனது இல. } 01/06/03/2022
My No. }

ඔබේ අංකය }
உமது இல. }
Your No. }

දුරකථන } 011 2886067 ෆැක්ස් } 011 2887756 ලේකම් }
தொலைபேசி } 011 2887268 பெ. } 011 2887756 செயலாளர் }
Telephone } 011 2887307 Fax } 011 2887238 Secretary }
දුර. / தொ. / Tel : 011 2887182
ෆැක්ස් / பெ. / Fax : 011 2887216

දිනය }
திகதி } 15.06.2023
Date }

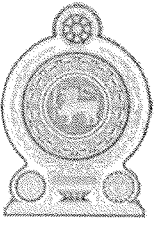
Secretary,
Ministry of Public Administration, Home Affairs,
Provincial Councils and Local Government.

Selection of an qualified officer for the vacancy of the post of Sri Lanka Planning Service Grade I – Director (Planning)

This has reference to your letter no. MPA/PSD/GI/Vac.Fill dated 31.03.2023 on the above subject.

02. I Would like to inform you that action has been taken to publish the notice on calling of applications approved by you in the Website of this Ministry and to extend the closing date up to 30.06.2023. Furthermore please be informed that we have already mailed the notice to info@pubad.gov.lk to publish in the website of your Ministry.

Sgd./P.V.Gunathilaka
Secretary



මහජන ආරක්ෂක අමාත්‍යාංශය
பொதுமக்கள் பாதுகாப்பு அமைச்சு
Ministry of Public Security

14 වන මහල, "සුහුරුපාය", බත්තරමුල්ල, ශ්‍රී ලංකාව.
14 வது மாடி, சுசுறுபாய, பத்தரமுல்ல, இலங்கை.
14th Floor, 'Suhurupaya', Battaramulla, Sri Lanka.

මගේ අංකය
எனது இல.
My No.

01/06/03/2022

ඔබේ අංකය
உமது இல.
Your No.

දුරකථන தொலைபேசி Telephone	011 2886067 011 2887268 011 2887307	ෆැක්ස් பெ. Fax	011 2887756 011 2887238	ලේකම් செயலாளர் Secretary	දුර./ தொ./ Tel : 011 2887182 ෆැක්ස්/ பெ./ Fax : 011 2887216
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දිනය
திகதி
Date

2023.06.15

සෙයලාආර්,

பொது நிருவாக உள்நாட்டலுவல்கள், மாகாண சபைகள், மற்றும் உள்ளுராட்சி அமைச்சு.

இலங்கை திட்டமிடல் சேவையின் பணிப்பாளர் (திட்டமிடல்) தரம் I பதவிக்கு தகுதியான அதிகாரியினை தெரிவு செய்தல்.

தங்களது MPA/PSD/G I/ Vac.Fill இலக்க 2023.05.31 ம் திகதிய கடிதம் தொடர்பாக.

இது தொடர்பாக உங்களால் அங்கீகரிக்கப்பட்ட விண்ணப்பங்களை ஏற்பது தொடர்பான மீள் அறிவிப்பானது அமைச்சகத்தின் இணையத்தளத்தில் பிரசுரிக்கப்பட்டுள்ளது என்பதோடு இறுதி திகதி 30.06.2023 வரை நீடிக்கப்பட்டுள்ளது. மேலும் தங்களது உத்தியோகபூர்வ இணையத்தளத்தில் இவ் மீள் அறிவித்தலை பிரசுரித்தல் தொடர்பாக info@pubad.gov.lk எனும் மின்னஞ்சல் முகவரிக்கு அனுப்பி வைக்கப்பட்டுள்ளது என்பதையும் தெரிவித்துக்கொள்கிறேன்

ஒப்பம் ∴ பி.வீ.குணதிலக
செயலாளர்

**Post of Director (Planning) of Grade I of Sri Lanka Planning Service in the
Ministry of Public Security**

Applications are called from suitably qualified officers of Grade I of Sri Lanka Planning Service to be appointed to the above post. Number of vacancies is **01**.

In the absence of applicants of Grade I of the service, officers of Grade II of the Service with active and satisfactory service of 03 years in that grade will be considered for appointment to attending to duties on full-time basis in the post.

Attending to duties appointments will be done for a maximum period of one year with the possibility of further extensions afterwards subject to provisions of Public Commission Procedural Rule 141.

Applicants must forward their duly filled curriculum vitae **in the format attached hereto** to Secretary, Ministry of Public Security, 14th Floor, Suhurupaaya, Battaramulla through the head of department to reach on or before 30.06.2023

Late applications, incomplete applications and those not submitted in the prescribed format will be rejected without any notice.

2.0. Candidate Profile

2.1. Experience & Professional Qualifications;

- i. Preferably at least 03 years of experience in Grade I of Sri Lanka Planning Service
- ii. Postgraduate qualification in **any of the fields specified in Appendix (e) of the Minute of Sri Lanka Planning Service**
- iii. Proficiency in English

2.2. Strengths;

(Things have to be done effectively and which should motivate the applicant)

- i. Organizer
- ii. Explainer
- iii. Visionary

2.3. Behavioural competencies

(Actions and activities that are needed to be done effectively)

- i. Making effective decisions
- ii. Working together
- iii. Communicating and influencing

3.0. Method of selection

Selection will be based on assessment of seniority and merit through the curriculum vitae and an interview. Only a shortlisted number of applicants will be called for the interview. Please refer to section 6 (b) of the Public Service Commission Circular No. 02/2022 dated 15.09.2022 for the criterion for short listing of applicants.

3.1. Marking scheme

Heading	Maximum Marks	Method of assessment
Seniority Maximum marks will be awarded to the senior most applicant and other applicants will receive marks for seniority proportionately.	50	Curriculum vitae (CV)
Experience in development planning In addition to the length of service in the field /exposure to the subject, the depth of knowledge or mastery in the above fields gained through involvement in or exposure to it will be assessed.	20**	
Professional qualifications 1) Postgraduate/Professional qualifications in any of the fields specified in Appendix (e) of the service Minute* a. Research based postgraduate degree – 7 marks b. Taught postgraduate degree – 6 marks c. Postgraduate diploma - 5 marks d. Graduate/Postgraduate certificate/Higher National Diploma – 4 marks e. Diploma - 3	10	

<p>2) Training in planning in development planning (Maximum up to 1.0 mark)</p> <p>a. Of duration of 3 months or more – 1 mark</p> <p>b. Of duration of 10 days or more – 0.5 marks</p> <p>c. Of duration of 3 days or more – 0.2 marks</p> <p>3) Proficiency in English*</p> <p>a. Diploma in English obtained from a recognized university or government training institute/ IELTS Academic overall score 6.5 or above, TOEFL-IBT 79 or above, TOEFL-CBT 213 or above, or TOEFL-PBT 550 or above – 02 Marks</p> <p>b. Certificate in English obtained from a recognized university or government training institute – 01 Mark</p> <p>*Marks will be awarded only for the highest qualification</p>		
<p>Strengths</p> <p>Things have to be done effectively and which should motivate the applicant as specified in section 2.2 above.</p>	10**	interview
<p>Behavioural competencies</p> <p>Actions and activities that are needed to be done effectively as specified in section 2.3. above.</p>	10**	
<p>**For question formats and rating scales” please refer to Annexure II of the Public Service Commission Circular No. 02/2022 dated 15.09.2022</p>		

Note 1: The term “recognized university” in the above marking scheme means a university recognized by the University Grants Commission of Sri Lanka

Note 2: All postgraduate/professional qualifications indicated in the marking scheme above should have been obtained either;

- i. from a university recognized by the University Grants Commission of Sri Lanka (such qualifications obtained from other degree awarding institutes should have the recognition of that commission) or
- ii. from a government training institute or government recognized foreign institute



Secretary

Ministry of Public Security

Date...14.06.2022...

Viyani Gunathilaka
Secretary
Ministry of Public Security
14th Floor, "Suhurupaya"
Battaramulla

CURRICULUM VITAE FORMAT

1. Post applying for

2. Particulars about the applicant

- I. Name
- II. National Identity Card No.
- III. Age
- IV. Residential Address
- V. Contact Nos.
- VI. Email
- VII. Grade of the service
- VIII. Date of appointment to the service
- IX. Date of promotion to the present grade of the service
- X. Designation
- XI. Date of appointment to the present post
- XII. Ministry
- XIII. Department

3. Particulars about the service in the present grade

I. No pay/half pay leave

From	To	Total duration (Years/Months/Days)	Purpose

II. Efficiency bars

Efficiency bar	Due date of completion	Date of completion	No. and date of the letter granting concession/exemption, if any

III. In case being subjected to a disciplinary action;

Date and no. of the charge sheet	Disciplinary order (<i>If still pending, please indicate</i>)	Effective date of punishment/s, if any (i.e., date of commission of the offence)	Any period of service left out when calculating satisfactory service in terms of Public Service Commission Procedural Rule 186 (ii)

4. Experience

4.1 Past service since date of appointment to the service

Post	Ministry/Department /Institute	Duration		Brief description of nature of responsibilities
		From	To	

4.2 Experience in the relevant subject (Certified copies of letters of duty assignment must be attached.)

Post	Ministry/Department /Institute	Duration		Brief description of nature of responsibilities
		From	To	

4.3. Please describe briefly one of the challenging cases you have dealt with using the knowledge you have gained in development planning (Max. 150 words) or;

Please describe an instance where you used your creativity and innovation in dealing with a case in development planning (Max. 150 words)

5. Professional qualifications (**Certified copies of the certificates must be attached.**)

5.1 Postgraduate qualifications

Postgraduate qualification	Subject	University/Institute	Effective date

5.2 Training

Training	Institute/Organization	duration

5.3 Language competency

Language	Qualification/Institute/Organization	Effective date

I do certify that the above particulars are true and accurate to the best of my knowledge.

.....

Signature of the applicant

Certificate of the Head of Department*

Option I - I certify that the particulars furnished in section 3 of this curriculum vitae are correct as per the updated records in the personal file of the applicant, that, as at present, no disciplinary action has been contemplated against applicant* and, in case the applicant is selected for this post, he/she can/cannot be released from his/her present post /with replacement/without replacement.

Option II - I certify that the particulars furnished in section 3 of this curriculum vitae are correct as per the updated records in the personal file of the applicant and, in case the applicant is selected for

this post, he/she can/cannot be released from his/her present post /with replacement/without replacement. I further state that, at present, a preliminary investigation concerning the applicant is in progress/about to be initiated and the nature of allegations against /suspected acts of misconduct of the applicant are as follows.

.....
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.....
.....

** Strike off the inapplicable statement*

Signature of Head of Department