

ශ්‍රී ලංකා තොරතුරු හා සන්නිවේදන තාක්ෂණ සේවයේ 1 පන්තියේ III ශ්‍රේණියේ, 1 පන්තියේ II ශ්‍රේණියේ සහ 1 පන්තියේ I ශ්‍රේණියේ නිලධාරීන් සඳහා වන කාර්යක්ෂමතා කඩඉම් විභාග - 2018(II)2023

ශ්‍රී ලංකා තොරතුරු හා සන්නිවේදන තාක්ෂණ සේවයේ 1 පන්තියේ III ශ්‍රේණියේ, 1 පන්තියේ II ශ්‍රේණියේ සහ 1 පන්තියේ I ශ්‍රේණියේ නිලධාරීන් සඳහා වන කාර්යක්ෂමතා කඩඉම් විභාග - 2018(II)2023 ට අදාළ විභාග නිවේදනය අංක 2,331 හා 2023.05.04 දිනැති ගැසට් නිවේදනය මගින් ප්‍රසිද්ධ කර ඇති අතර එම විභාග සඳහා අයදුම්පත් කැඳවීමේ අවසාන දිනය 2023.05.19 වන දින බැවින් ඒ පිලිබඳව ඔබගේ අවධානය යොමු කිරීම මැනවි.



එස්. ආලෝකබණ්ඩාර

ඒකාබද්ධ සේවා අධ්‍යක්ෂ ජනරාල්

Efficiency Bar Examinations for Officers in Grade III of Class 1, Grade II of Class 1 and Grade I of Class 1 of Sri Lanka Information and Communication Technology Service – 2018(II)2023

Efficiency Bar Examinations for Officers in Grade III of Class 1, Grade II of Class 1 and Grade I of Class 1 of Sri Lanka Information and Communication Technology Service – 2018(II)2023 has been published in the Gazette Notification No: 2,331 dated 04.05.2023. Since the closing date of applications for the said examination is 19.05.2023, kindly pay your attention in this regard.

Sgd/ S. Alokabandara

Director General of Combined Services

இலங்கை தகவல் தொடர்பாடல் தொழிநுட்பச் சேவையின் வகுப்பு 1 தரம் III, வகுப்பு 1 தரம் II மற்றும் வகுப்பு 1 தரம் III இன் அலுவலர்களுக்கான வினைத்திறன் காண் தடைப் பரீட்சை - 2018(II)2023

இலங்கை தகவல் தொடர்பாடல் தொழிநுட்பச் சேவையின் வகுப்பு 1 தரம் III, வகுப்பு 1 தரம் II மற்றும் வகுப்பு 1 தரம் III இன் அலுவலர்களுக்கான வினைத்திறன் காண் தடைப் பரீட்சை - 2018(II)2023 இற்கான பரீட்சை அறிவித்தல் இலக்கம் 2,331 மற்றும் 2023.05.04 ஆந் திகதிய வர்த்தமானி அறிவித்தலினால் வெளியிடப்பட்டுள்ளதோடு, அப்பரீட்சைக்கான விண்ணப்பங்கள் கோரும் இறுதித் திகதி 2023.05.19 ஆந் திகதி என்பதனையும் தயவுடன் தங்களின் கவனத்தின் பால் ஈர்க்கிறேன்.

ஒப்பம் / எஸ். ஆலோகபண்டார

பணிப்பாளர் நாயகத்தினால்துணைந்த சேவைகள் பணிப்பாளர் நாயகம்

Efficiency Bar Examinations for Officers in Grade III of Class 1, Grade II of Class 1 and Grade I of Class 1 of Sri Lanka Information and Communication Technology Service – 2018(II)2023

- 1.0 It is hereby notified that Efficiency Bar Examinations for the officers in Grade III of Class 1, Grade II of Class 1 and Grade I of Class 1 of Sri Lanka Information and Communication Technology Service – 2018(II)2023 will be held in Colombo on 10,11 and 12 June 2023, by the Director General of Sri Lanka Institute of Development Administration, under the supervision of Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government.
- 2.0 These examinations shall be held as per the provisions of the Minute of Sri Lanka Information and Communication Technology Service published in the Gazette Extra Ordinary No. 1894/26 dated 26.12.2014.
- 3.0 Efficiency Bar Examinations which are due to be held in respect of the above services will be as follows:

Serial No:	Name of the Examination	Code
1.	Efficiency Bar Examination for officers in Grade III of Class 1 of Sri Lanka Information and Communication Technology Service	SLICT 1(III)
2.	Efficiency Bar Examination for officers in Grade II of Class 1 of Sri Lanka Information and Communication Technology Service	SLICT1(II)
3.	Efficiency Bar Examination for officers in Grade I of Class 1 of Sri Lanka Information and Communication Technology Service	SLICT 1(I)

- 4.0 The candidates will be bound by the rules and regulations imposed by the Director General of Sri Lanka Institute of Development Administration with regard to this examination. Candidates will be subjected to any punishment imposed by Disciplinary Authority for violation of these rules.
- 5.0 Applications for the examination can strictly be made online through www.slida.lk the official web site of the Sri Lanka Institute of Development Administration. It is possible to start the filling of application by selecting “Examination Division” through the extension “Examination” at the right side of the home Page of the website and then selecting “Examination Notice” at the right side through the extension “EB applications” or logging in directly <http://examinationportal.slida.lk/application>.
- Filling of applications is strictly allowed during the period from 8.00 a.m on 05.05.2023 up to 12.00 midnight on 19.05.2023.

- 6.0 **Examination Fees** - The officers appearing for the examination for the first time need not pay the examination fees. However, for subsequent sittings officers shall pay Rs. 500/- if they sit for more than 1 subject and they are required to pay Rs. 300/- if they sit for only for one subject. Examination fee shall be paid by any post office all over the island (except sub post offices) to be credited to ‘SLIDA’ account and the number of the receipt issued and a photo of the receipt shall be indicated in the relevant cages of the application. When the payment is made to ‘SLIDA’ account at the post office, the code names of inland telegraphic money order should be as mentioned in para 03 (When filling the application for inland telegraphic money order (format 85), “SLIDA” should be mentioned as the recipient and the code name of the examination, for which you apply, should be indicated at the space made for the address of the recipient). Further, when crediting money to the account, the application shall be filled including the name of the applicant as the remitter and the N.I.C. number of the applicant at the space for the address of the remitter.
- 7.0 Candidate shall be able to get their admission card of the examination by way of following the instructions indicated in the web page, to which the candidate shall have the access once the application duly perfected is sent online. The candidate shall get a printed copy of the admission card and get his signature certified by the respective Head of the Department or officer authorized by the Head for the purpose. The admission card certified in this manner shall be submitted to the Supervisor of the examination.

Note. When filling the application online, telephone number, private address, service station and the address of the service station shall clearly be indicated.

- 8.0 The contact number 011-5980236 of Sri Lanka Institute of Development Administration is available for any clarification regarding the process for submitting applications from 8.30 a.m up to 4.30 p.m during working days of the week from 05.05.2023 up to 19.05.2023.
- 9.0 Heads of Departments should grant duty leave for the officers who possess admissions enabling them to sit for the examination. If it is required to get their candidature confirmed, it can be done through the telephone number 011- 5980236. Candidates shall not be paid traveling expenses for appearing for the examination.
- 10.0 Identity of Candidates - Candidates will be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose one of the following documents should be submitted to the supervisor.
- (i) The National Identity Card issued by the Department of Registration of Persons.
 - (ii) A valid Passport

The candidature of those who fail to produce any of the above-mentioned documents may be cancelled at the discretion of the Director General of Sri Lanka Institute of Development Administration.

- 11.0 The examination will be held in Sinhala, Tamil and English medium. The officers shall sit for this examination in the language medium in which they have sat for the examination for entering into the relevant service or in an official language. The officers who have joined the service without a competitive examination shall sit for this examination in the language medium of education or an official language. Candidates shall not be allowed change language medium applied initially.
- 12.0 The officers may, on their discretion can appear for each subject of the examination at different sittings.
- 13.0 The results of the examination shall be published in the web site of the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government once the results are issued by the Director General of Sri Lanka Institute of Development Administration to the Secretary. The relevant Heads of Departments shall make recommendations for confirmation of service and promotions of the officers according to the results.
- 14.0 Scheme of Examination: Subjects and the syllabus of each Efficiency Bar Examination for the officers are as follows.

14.1 Efficiency Bar Examinations for Officers in Grade III of Class 1 of Sri Lanka Information and Communication Technology Service (Schedule 13 of the service minute). The officers shall be in Grade III of Class 1 of Sri Lanka Information and Communication Technology Service, which belongs to Public Service, to sit for this examination.

Subject	Subject No	Marks	Duration	Cut - off marks Prescribed for a pass
Establishments Code and administration	01	100	03 hours	40
Financial Regulations and Public Sector Financial Management	02	100	03 hours	40
Management and organization	03	100	03 hours	40

14.1.1 Establishments Code and administration (Subject No- 01)

A question paper based on the following.

- (i) Organizing office and field activities and methods of organization.
- (ii) The following chapters of the Establishments Code
I, II, III, V, VI, VII, IX, XI, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX,
XXXI, XXXII, XXXIII, XLVII and XLVIII
- (iii) Procedural Rules of Public Service Commission.

This question paper consists of essay type questions.

14.1.2 Financial Regulations and Public Sector Financial Management (Subject No- 02)

One question paper based on the following.

- (a) Fiscal Governance in Sri Lanka, Constitutional Provisions Relating to Public Financial Management, Parliamentary Control Over Public Finance, Meaning of Fund, Consolidated Fund and its operation, Meaning and Methods of Appropriation, Contingencies Fund, Other Funds and their Operation, Government Revenue, Powers and Functions of the Minister of Finance, Warrants and Impress Authority, Auditor General, his Powers and Functions, Committee on Public Expenditure, Committee on Public Enterprises.
- (b) Appointment of Accounting Officer, Chief Accounting Officers and Revenue Accounting Officers and their powers and functions.
- (c) Internal Audit
- (d) Public Expenditure Planning and Management, Identification of Organizational Objectives and Functions, Identification of Government Policies, Goals, Targets and the Programmes, Planning and Appraisal of Development Projects and Programmes and Prioritization of them, Formulation and Finalization of Annual Estimates of Revenue and Expenditure.
- (e) Variations of Approval Estimates of Expenditure, Application of Virement Procedure, Management of Public Sector Cadres and Salaries, Total Cost Estimates and Revisions, Supplementary Estimates
- (f) Losses and Waivers of Government Properties
- (g) Miscellaneous Accounting Matters
- (h) Delegation of Functions for Financial Control.
- (i) Custody of Public Money and Bank Accounts Procedure
- (j) Government procurement Procedure, procurement of Goods, Services and Works; Composition, Appointment, Powers and Functions of Procurement Boards and Technical Evaluation Committees, Procurement Evaluation Procedure, Management of Donor Funded Projects. This question paper shall consist of essay type questions.

14.1.3 Management and organization (Subject No. 03)

One question paper based on following

- (a) The principles of management and organization
- (b) The Application of these principles to problems and issues in the public sector
- (c) The modern tools and techniques of management

This question paper shall consist of essay type questions.

14.2 Efficiency Bar Examinations for Officers in Grade II of Class 1 of Sri Lanka Information and Communication Technology Service (Schedule 14 of the service minute). The officers shall be in Grade II of Class 1 of Sri Lanka Information and Communication Technology Service, which belongs to Public Service, to sit for this examination.

Subject		Subject No	Mark	Duration	Cut - off marks Prescribed for a pass
Office management		04	100	01 hour	40
E- government and concept and Information Technology Management	Question paper I- Multiple Choice Questions	05 - I	40	01 hour	16
	Question paper II – Essay type	05 - II	60	01 hour	24

14.2.1 Office Management (Subject No. 04)

Providing answers based on a given case in relation to management of human and physical resources of an office in public sector.

14.2.2 E- government concept and Information Technology Management (Subject No. 05)

This question paper shall consist of 02 parts.

(a) Question paper I- Multiple Choice Questions (Subject No. 05-I)

e-government concepts will consist of evolution of the e-Government system, its' stages, Basic elements of e-Government, e-Services and e-Government projects, state Information and Communication Technology Infrastructure, critical success factors of e-Government, e-Government Management Interoperability and Service Oriented Architecture.

(b) Question paper II – Essay type (Subject No. 05-II)

Information Technology Management will consist of life cycle of Information Technology Projects, Importance of each stage and requirement of specific resources, Basic principles of Information Technology management, Information Technology Resources management, Risks of Information Technology projects and minimizing them.

14.3 Efficiency Bar Examinations for Officers in Grade I of Class 1 of Sri Lanka Information and Communication Technology Service (Schedule 15 of the service minute). The officers shall be in Grade I of Class 1 of Sri Lanka Information and Communication Technology Service, which belongs to Public Service, to sit for this examination.

Subject		Subject No	Marks	Duration`	Cut-of marks Prescribed for a pass
Information and Communication Technology Project	Project Report	06-I	60	-	30
	Presentation of the Project Report	06-II	40	30 minutes for the Presentation including Questions and answers session.	20

14.3.1 Project Report (Subject No. 06 - I)

Preparation of a project report of not less than Fifteen thousand (15, 000) words related to the subject filed of information and Communication Technology, Which can be practically applied to enhance the productivity of offices of public sector in Sri Lanka.

14.3.2 Presentation of Project Report (Subject No. 06 - II)

Presentation to the panel of examiners and answering the questions raised by the panel of examiners.

The time table for each subject of each examination is as follows;

Serial No.	Name of the examination	Subject	Subject No.	Date	Time	
01	Efficiency Bar Examinations for Officers in Grade III of Class 1 of Sri Lanka Information and Communication Technology Service	Establishments Code and administration	01	11.06.2023	9.00 a.m - 12.00 noon	
		Financial Regulations and financial management in public sector	02	11.06.2023	1.00 p.m - 4.00 p.m	
		Management and organization	03	12.06.2023	9.00 a.m - 12.00 noon	
02	Efficiency Bar Examinations for Officers in Grade II of Class 1 of Sri Lanka Information and Communication Technology Service	Office Management	04	10.06.2023	9.00 a.m - 10.00 a.m	
		e- government concept and information technology management	Question paper I - MCQ	05-I	10.06.2023	10.30 a.m - 12.30 p.m
			Question paper II - Essay type	05-II		
03	Efficiency Bar Examinations for Officers in Grade I of Class 1 of Sri Lanka Information and Communication Technology Service	Information and Communication Technology Project	Project Report	06-I	Candidates will be informed the time schedule for the submission of the project report and the presentation of the project report after the closing date of application by the Director General of Sri Lanka Institute of Development Administration.	
			Presentation of the Project Report	06-II		

15.0 Any matter not provided for in this examination notification, the decision of the Secretary to the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government shall be the final.

16.0 In the event of any inconsistency between the Sinhala, Tamil and English text of this notification, the Sinhala text shall prevail.



K.D.N. Ranjith Asoka
Secretary,

Ministry of Public Administration, Home Affairs,
Provincial Councils and Local Government

21st of April 2023

Ministry of Public Administration, Home Affairs,
Provincial Councils and Local Government
Independence Square
Colombo 07