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 பொது நிர்வாக, உள்ளூராட்சி மற்றும் சனநாயக ஆட்சி பற்றிய அமைச்சு
 MINISTRY OF PUBLIC ADMINISTRATION, LOCAL GOVERNMENT AND DEMOCRATIC GOVERNANCE

ජීකාබද්ධ සේවා අංශය இணைந்த சேவைகள் பிரிவு COMBINED SERVICES DIVISION

නිදහස් වතුරගුය, කොළඹ 07, ශ්‍රී ලංකාව. சுதந்திரச் சதுக்கம், கொழும்பு 07, இலங்கை. Independence Square, Colombo 07, Sri Lanka

දුරකතන ෆැක්ස් ඊ-මේල් වෙබ් අඩවිය
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 எனது இல } உமது இல } திகதி }
 My No } Your No } Date }

Secretaries of Ministries,
 District Secretaries and
 Heads of Departments

**Annual Transfers 2015 – (Combined Service) Government Translators’ Service,
 Sri Lanka Information and Technological Service, Public Management Assistants’ Service,
 Sri Lanka Librarian Service, Office Employees’ Service, Combined Drivers’ Service**

Your attention is hereby drawn to my letter of even number dated 14.10.2014 by which you have been informed the proposals for annual transfers of Combined Services and my letter of even number dated 27.11.2014 by which transfer orders were issued subjected to the revisions made as per the decisions of the committee on reviewing annual transfer proposals.

02. The transfer orders mentioned in the annual transfer orders of 2015 except for the transfers which have been revised/ cancelled by an appeal made to the Public Service Commission or transfers which are due to be made in future, should have been made by now.

03. Since, it shall see to implement the annual transfers in the proper manner in consistent with the provisions of the Combined Services Circular No. 02/2014, the Secretary of the Public Service Commission has called for a report to be submitted to the Public Service Commission regarding all the Heads of Institutions who retain the officers, who have been transferred outside the Department/ Ministry by the annual transfer orders without giving them opportunity to assume duties at the new service station on due date, until successors report for duty and further Heads of Institutions who do not release officers even after the arrival of the successor.

04. You are kindly informed to send a report before 29.05.2015 regarding the officers who have received annual transfers of 2015, but have not been released from your Ministry/ Department/ Institution by 08.05.2015.

Serial No. in the annual transfer order	Name of the officer and the employee number	Service to which the officer belongs and class	Present service station	Service station to which the officer has been transferred	Whether an appeal has been made and its decision and serial number		Name of the successor, if he/ she has reported for duty	Reason for not releasing the officer
					Reviewing committee	P.S.C.		

Sgd./ K.V.P.M.J. Gamage
 Director General of Combined Services