



රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා හා පළාත් පාලන අමාත්‍යාංශය
பொது நிர்வாக, உள்ளாட்டலுவல்கள், மாகாண சபைகள் மற்றும் உள்ளூராட்சி அமைச்சு
Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

මගේ අංකය }
எனது இல }
My No }

CS/SLAS/ANN.TRA/2020

ඔබේ අංකය }
உமது இல }
Your No }

දිනය }
திகதி } 30.11.2019
Date }

Secretaries of Ministries,
Chief Secretaries,
Secretaries of Commissions,
District Secretaries/Government Agents,
Heads of Departments


Annual transfers-2020
(Grade I,II,III of Sri Lanka Administrative Service)

Approval is hereby granted to transfers mentioned in the schedule attached herewith so as to be effective from the dates mentioned. Therefore transfer orders attached herewith should be notified to all officers in your institute who have made requests for transfers / who have been transferred as per the attached schedule and inform them to assume duties at their new service station on due date. These Annual Transfer Orders have been prepared in accordance with the previous Ministries and I would kindly inform you that your Ministry may be amended according to the scope of the Ministry as announced in the Gazette Notifications.

02. The transfer procedure followed by the Transfer Board in making these transfers has already been sent to you by Public Administration Circular No 18/2019 dated 08.07.2019. Appeals can be made against transfers only if the Annual Transfer Board has not considered transfer in consistent with the provisions of Chapter XVIII of Procedural Rules (Volume I) of Public Service Commission published in Gazette Extra Ordinary No 1589/30 or Public Administration Circular No 18/2019 on this transfer procedure.

03. A specimen of the Application for appeal is attached herewith. Kindly note to send applications prepared in accordance with the specimen before 13.12.2019 to be considered such appeals. The officers should be informed that the appeals received after that date will not be considered. Further it should be noted that the appeals, in which the file number mentioned against the officer is not included, will not also be considered.

04. You are requested to release officers, who have been transferred outside your Ministry/Department/Provincial Council/Institute **without retaining them until their successors report for duty** and enabling them to assume duties at new service station.


S. Hettiarachchi
Secretary
Ministry of Public Administration, Home Affairs,
Provincial Councils and Local Government

ANNUAL TRANSFER APPLICATIONS - 2020 (Grade I)

No	File No	Name	Grade	Current Work Place	Transferred Work place	Remarks
Transfer Batch No 043						
1	4014	Mrs. G.L.D. Dahanayake	I	Ministry of Agriculture,Rural Economic Affairs,irrigation and Fisheries & Aquatic Resources Development	Ministry of Mahaweli Development & Environment	Will Be effective on 10.02.2020
2	4579	Ms. K.S.A. Mendis	I	Ministry of Mahaweli Development and Environment	Public Service Commision	Will Be effective on 10.02.2020
3	4169	Mr. R.K.R.R. Ranaweera	I	Public Service Commission	Ministry of Finance	Will Be effective on 10.02.2020
4	4604	Mr. M.A. Karunaratne	I	Ministry of Finance	Ministry of Agriculture,Rural Economic Affairs,irrigation and Fisheries & Aquatic Resources Development	Will Be effective on 10.02.2020
Transfer Batch No 044						
5	4501	Ms. J.M.R. Jayasundara	I	Divisional Secretariat, Bulathkohupitiya	Divisional Secretariat, Mawanella	Will Be effective on 10.02.2020
6	4481	Ms. M.M.P.P. Pethangoda	I	Divisional Secretariat, Mawanella	Divisional Secretariat, Bulathkohupitiya	Will Be effective on 10.02.2020
Transfer Batch No 045						
7	4279	Ms. C.K. Amarakoon	I	Divisional Secretariat - Pasbage Korale (From 2012.01.01)	Divisional Secretariat - Doluwa	Will Be effective on 10.02.2020
8	3741	Mr. T.A.D.W. Dayananda	I	Divisional Secretariat Office, Doluwa	Divisional Secretariat - Pasbage Korale	Will Be effective on 10.02.2020
Transfer Batch No 046						
9	4269	Mr.A.Mohomed Arif	I	Ministry of Public Enterprise,kandyan Heritage,and Kandy Development	Ministry of Industry & Commerce, resettlement of protracted displaced persons, Cooperative Development and Vocational Training And Skill Development	Will Be effective on 10.02.2020
10	4576	Ms. K.A.I. De Alwis	I	Ministry of Industry & Commerce	Ministry of Buddha Sasana and Wayamba Development	Will Be effective on 10.02.2020
11	4077	Ms. H.N. Kumari	I	Department of Buddhist Affairs	Ministry of Finance	Will Be effective on 10.02.2020
12	4118	Ms. S.H.D. Kalutanthri	I	Ministry of Finance	Ministry of Public Enterprise,kandyan Heritage,and Kandy Development	Will Be effective on 10.02.2020
Transfer Batch No 047						
13	4203	Mr. M. Jegu	I	Northern Provincial Council	Divisional Secretariat - Chavakachcheri	Will Be effective on 10.02.2020
14	4398	Ms. T. Babu	I	Divisional Secretariat -Chavakachcheri	Northern Provincial Concil	Will Be effective on 10.02.2020

No	File No	Name	Grade	Current Work Place	Transferred Work place	Remarks
Transfer Batch No 048						
15	4199	Ms. H.W.S.P. Karunaratne	I	Ministry of Health, Nutrition & Indigenous Medicine	Ministry of Finance	Will Be effective on 10.02.2020
16	4312	Ms. Ms. B.M.D.N. Balasooriya	I	Ministry of Finance	Ministry of Lands & Parliamentary Reforms	Will Be effective on 10.02.2020
17	3967	Ms.B.R.K.Medha	I	Ministry of Lands & Parliamentary Reforms	Ministry od Health,Nutrition and Indegenious Medicine	Will Be effective on 10.02.2020
Transfer Batch No 049						
18	4272	Mr. P.P.S.R. De Silva	I	Ministry of Health, Nutrition & Indigenous Medicine	Department of External Resources	Will Be effective on 02.02.2020
19	4208	Mr. C.W.K. Dharmasena	I	Ministry of External Resources	Divisional Secretariat - Alawwa	Will Be effective on 02.02.2020
20	4295	Mr. P.S. Jayathilaka	I	Divisional Secretariat - Alawwa	Department of Motor Traffic	Will Be effective on 02.02.2020
21	4747	Ms. W.T.N. Fernando	I	Department of Motor Traffic	Ministry of Health, Nutrition & Indigenous Medicine	Will Be effective on 02.02.2020
Transfer Batch No 050						
22	4707	Ms. G.S. Kannangara	I	Ministry of Home Affairs	Ministry of Science,Technology and Research	Will Be effective on 10.02.2020
23	4404	Ms. L.S.H. Hewage	I	Ministry of Science,Technology and Research	Ministry of Agriculture,Rural Economic Affairs,irrigation and Fisheries & Aquatic Resources Development	Will Be effective on 10.02.2020
24	4399	Ms. G.L.G. Perera	I	Ministry of Agriculture, Rural Economic Affairs, Livestock Development, Irrigation and Fisheries & Aquatic Resources Development	Department of Registration of Persons	Will Be effective on 10.02.2020
25	3965	Mr. I.S.H.J. Ilukpitiya	I	Department of Registration of Persons	Ministry of Home Affairs	Will Be effective on 10.02.2020

No	File No	Name	Grade	Current Work Place	Transferred Work place	Remarks
Transfer Batch No 051						
26	4101	Ms H.P.P.A. Hewapathirana	I	Divisional Secretariat, Dambulla	Department of Immigration & Emigration	Will Be effective on 10.02.2020
27	4608	K.P.K.L.P. Maduwanthi	I	Ministry of Internal and Home Affairs and Provincial Councils and Local Government - District Secretariat, Matale	Divisional Secretariat, Dambulla	Will Be effective on 10.02.2020
Transfer Batch No 052						
28	3761	V. Premachandiran	I	Ministry of National Policies, Economic Affairs, Resettlement & Rehabilitation, Northern Province Development, Vocational Training & Skills Development and Youth Affairs	Ministry of Finance	Will Be effective on 10.02.2020
29	4601	Mr. R.K. Jayalath	I	Ministry of Finance	Ministry of National Policies, Economic Affairs, Resettlement & Rehabilitation, Northern Province Development, Vocational Training & Skills Development and Youth Affairs	Will Be effective on 10.02.2020
Transfer Batch No 053						
30	4827	Ms. P.M.S.P. Pathiraja	I	Divisional Secretariat, Galgamuwa	North Western Provincial Council	Will Be effective on 10.02.2020
31	3838	M.A.B.C.Aloka Bandara	I	North Western Provincial Council	Divisional Secretariat, Galgamuwa	Will Be effective on 10.02.2020
Transfer Batch No 054						
32	4520	Mr. M.L.D. Niroshana	I	Department of Immigration & Emigration	Ministry of Finance	Will Be effective on 10.02.2020
33	4282	Mr. M.M.C.P. Mohottigedara	I	Ministry of Finance	Ministry of Public Administration, Disaster Management and Livestock Development	Will Be effective on 10.02.2020
Transfer Batch No 055						
34	4176	Ms. H.W.T.R. Wetthasinghe	I	District Secretariat - kaluthara	Ministry of Finance	Will Be effective on 10.02.2020
35	4718	Mr. K. Meegahage	I	Ministry of Finance	District Secretariat - kaluthara	Will Be effective on 10.02.2020

ANNUAL TRANSFER APPLICATIONS - 2020 (Grade III)

No	File No	Name	Grade	Current Work Place	Transferred Work place	Remarks	Other
Transfer batch No 001							
1	5027	P.K.Sanjeewani	III	Department of Labour	Department of Motor Traffic	Will be Effective On 21.05.2020	
2	5638	Mr. W.K.N.N.S. Bandara	III	Department of Motor Traffic	Department of Labour	Will be Effective On 21.05.2020	
Transfer batch No 002							
3	5128	Mr. P.M.P.K. Karunaratne	III	Ministry of Health, Nutrition & Indigenous Medicine	Department of Immigration & Emigration	Will be Effective On 10.02.2020	replacement will be given by new recruitment
Transfer batch No 003							
4	5657	Ms.P.M.W. Gamage	III	Department of Labour	Divisional secretariat , Seethawaka	Will be Effective On 10.02.2020	replacement will be given by new recruitment
5	5643	Mr. H.A.S. Jisantha	III	Divisional Secretariat - Sithawaka	Ministry of Public Administration, Disaster Management And Livestock Development- Disaster Management Division	Will be Effective On 10.02.2020	
Transfer batch No 004							
6	5448	Ms. P.V.A. Lakmini	III	Ministry of Health, Nutrition & Indigenous Medicine	Public Service Commission	Will be Effective On 10.02.2020	
7	5659	Ms. D.N.J. Gamage	III	Public Service Commission	Ministry of finance	Will be Effective On 10.02.2020	
8	4620	Ms. D.M.S. De Silva	III	Ministry of finance- Department of External Resources	Ministry of Health, Nutrition & Indigenous Medicine	Will be Effective On 10.02.2020	
Transfer batch No 005							
9	5179	Mr. A.M.M.N. Amarasinghe	III	Ministry of Public Administration, Disaster Management and Livestock Development	Department of Pension	Will be Effective On 10.02.2020	replacement will be given by new recruitment
10	5752	Mr. K.K. Pathmasiri	III	Department of Pensions	Department of Immigration & Emigration	Will be Effective On 10.02.2020	

Transfer batch No 006							
11	5185	Ms. S.A.E.W. Kularathne	III	Department of Land Commissioner General's	Department of Immigration & Emigration	Will be Effective On 10.02.2020	replacement will be given by new recruitment
Transfer batch No 007							
12	5256	Mr. K.D.S.K. Kuruppu	III	Department of Buddhist Affairs	Department of Motor Traffic - Western Province	Will be Effective On 10.02.2020	
13	5942	Ms. K.A.T. Kumarasinghe	III	Department of Motor Traffic - Western Province	Department of Buddhist Affairs	Will be Effective On 10.02.2020	
Transfer batch No 008							
14	4871	Ms. K.A.D.J. Wijayawardane	III	Department of Buddhist Affairs	Ministry of Agriculture,Rural Economic Affairs,irrigation and Fisheries & Aquatic Resources Development	Will be Effective On 10.02.2020	
15	5169	Ms. S.T. Sirimanna	III	Ministry of Agriculture,Rural Economic Affairs,irrigation and Fisheries & Aquatic Resources Development	Department of Buddhist Affairs	Will be Effective On 10.02.2020	
Transfer batch No 009							
16	5215	Ms. R.N. Wickramaarachchi	III	Department of Labour - Haputhale District Office	Department for Registration of Persons	Will be Effective On 10.02.2020	replacement will be given by new recruitment
17	5242	Ms. L.K. Muhandiramge	III	Department for Registration of Persons	Department of man power and employment	Will be Effective On 10.02.2020	
Transfer batch No 010							
18	5369	Mrs. H.A.S. Sewwandi	III	Western Provincial Council- Local Government Commisioner office	Department for Registration of Persons	Will be Effective On 10.02.2020	
19	5213	Mr. H.M.I.K. Herath	III	Department for Registration of Persons	Western Provincial Council	Will be Effective On 10.02.2020	
Transfer batch No 011							
20	5438	Ms.L.P.C. Subodhani	III	Department of Land Commisioner General	Department for Registration of persons	Will be Effective On 10.02.2020	
21	5666	Mr. A.P.G.R.T. Amarasinghe	III	Department for Registration of Persons	Department of Land Commisioner General	Will be Effective On 10.02.2020	

Transfer batch No 012							
22	5305	Mr. A.L. Basnayaka	III	Ministry of Health, Nutrition & Indegenous Medicine	Department of Registration of Persons	Will be Effective On 26.05.2020	
23	5566	Ms. M.E. Weerasinghe	III	Department of Registration of Persons	Ministry of Health, Nutrition & Indegenous Medicine	Will be Effective On 26.05.2020	
Transfer batch No 013							
24	5344	Ms. K.D.A. Karawgoda	III	Divisional Secretariat-Wariyapola	North Western Province	Will be Effective On 10.02.2020	
25	5131	Ms. W.R.R.P. Wijerupa	III	North Western Province	Ministry of Internal, Home Affairs And Provincial Council and Local Government	Will be Effective On 10.02.2020	
Transfer batch No 014							
26	5187	Ms. H.A.E.Somarathne	III	Ministry of Health,Nutrition and Indigenous Medicine	Treasury	Will be Effective On 10.02.2020	
27	5166	Ms. C.H. Ranathunga	III	Ministry of Finance - Department of Public Finance	Ministry of Health,Nutrition and Indigenous Medicine	Will be Effective On 10.02.2020	
Transfer batch No 015							
28	5204	Mr. B.M.P.S.B. Basnayaka	III	Divisional Secretariat-Madadumbara	Divisional Secretariat-Hanguranketha	Will be Effective On 10.02.2020	vacancy will be filled later
Transfer batch No 016							
29	5537	Ms. K.P.T. Premadasa	III	Department of Land Commissioner General's	Department for Registration of Persons	Will be Effective On 10.02.2020	
30	5729	Ms. M.A.N. Manchanayake	III	Department for Registration of Persons	Department of Land Commissioner General's	Will be Effective On 10.02.2020	
Transfer batch No 017							
31	5416	Ms. P.N. Wickramarathna	III	Ministry of Housing, Construction & Cultural Affairs	Divisional Secretariat- Kesbewa	Will be Effective On 10.02.2020	
32	5896	Mrs. A.D. Nakandala	III	Divisional Secretariat, Kesbewa	Ministry of Finance	Will be Effective On 10.02.2020	
33	4970	Ms. R.M.S.M. Rajaguru	III	Ministry of Finance - Department of External Resources	Ministry of Housing, Construction & Cultural Affairs	Will be Effective On 10.02.2020	

Transfer batch No 018							
34	5479	Ms. U.L. Jayasundara	III	Ministry of Hill Country New Villages, Infrastructure and Community Development	Public Service Commission	Will be Effective On 10.02.2020	
35	5760	Ms. F.A.F. Farsana	III	Public Service Commission	Ministry of Hill Country New Villages, Infrastructure and Community Development	Will be Effective On 10.02.2020	
Transfer batch No 019							
36	5135	Mrs. Vasanthakumari	III	Ministry of Lands & Parliamentary Reforms	Department of Immigration & Emigration	Will be Effective On 10.02.2020	replacement will be given by new recruitment
37	5016	Ms. A.A.D.H.S. Amarathunge	III	Department of Immigration & Emigration	Department of National Budget	Will be Effective On 10.02.2020	
Transfer batch No 020							
38	5609	Mr. M. Piratheep	III	Divisional Secretariat, Kandawalai	Nothern Provincial Council	Will be Effective On 10.02.2020	
39	5283	Mr. N. Pirabakaran	III	Nothern Provincial Council	Divisional Secretariat, Kandawalai	Will be Effective On 10.02.2020	
Transfer batch No 021							
40	5720	Mr. L.G.P. Prasad	III	Ministry of Housing, Construction and Cultural Affairs	Department of Motor Traffic	Will be Effective On 10.02.2020	
41	4812	Mr. W.P.C.A. Weerasooriya	III	Department of Motor Traffic, Hambantota	Ministry of Housing, Construction and Cultural Affairs	Will be Effective On 10.02.2020	
Transfer batch No 022							
42	5683	Mrs.M.D.M.Kumuduni	III	Ministry of Tourism Development, Wildlife and Christian Religious Affairs	Public Service Commission	Will be Effective On 10.02.2020	
43	5264	Mr. T.W. Gayan	III	Public Service Commission	Ministry of Tourism Development, Wildlife and Christian Religious Affairs	Will be Effective On 10.02.2020	
Transfer batch No 023							
44	5733	Mr.G.A.K.M.A.Kariyapper	III	Ministry of Lands & Parliamentary Reforms	Ministry of Finance	Will be Effective On 10.02.2020	
45	5623	Ms. H.L.J.K. Amarasekara	III	Ministry of Finance	Ministry of Lands & Parliamentary Reforms	Will be Effective On 10.02.2020	

Transfer batch No 024							
46	5636	Ms.E.M.G.G. Mahanama	III	Ministry of Internal and Home Affairs and Provincial Councils and Local Government	Land Commissioner General's Department - Southern Province	Will be Effective On 10.02.2020	
47	5547	Ms. S.N. Dammullage	III	Land Commissioner General's Department - Southern Province	Ministry of Internal and Home Affairs and Provincial Councils and Local Government	Will be Effective On 10.02.2020	
Transfer batch No 025							
48	5677	Ms. K.A.K.W. Perera	III	Department of Land Commissioner General's	Office of the Public Service Commission	Will be Effective On 10.02.2020	replacement will be given by new recruitment
49	5736	Mr. Y.S.P.P. Gunarathna	III	Office of the Public Service Commission	Department of Immigration & Emigration	Will be Effective On 10.02.2020	To a vacant post
Transfer batch No 026							
50	5565	Ms. E.M.P.P. Ekanayake	III	Ministry of Internal and Home Affairs and Provincial Councils and Local Government - District Secretariat , Kurunegala	Provincial Secretariat, North Western	Will be Effective On 10.02.2020	
51	5085	Ms. U.A.S. Jayaweera	III	Provincial Secretariat-North Western	Ministry of Internal and Home Affairs and Provincial Councils and Local Government	Will be Effective On 10.02.2020	
Transfer batch No 027							
52	5417	Ms. L.A.A.A.S. Virajini	III	Department of Land Title Settlement-Aththangalla	Ministry of Health	Will be Effective On 10.02.2020	replacement will be given by new recruitment
Transfer batch No 028							
53	5225	Mrs. D.M.C.K. Dissanayake	III	Ministry of Health, Nutrition & Indigenous Medicine	Human Resources Development Trainee Institute - Morenna (Western Province Council)	Will be Effective On 10.02.2020	
Transfer batch No 029							
54	5628	Ms. D.H.R.M.P.T. Rupasinghe	III	Divisional Secretariat, Ganga Ihala Korale	Central Provincial council	Will be Effective On 10.02.2020	
55	4878	Mr. W.M.A. Hema Bandara	III	Central Provincial council	Divisional Secretariat, Ganga Ihala Korale	Will be Effective On 10.02.2020	
Transfer batch No 030							
56	5764	Mr.A.D.I. Mendis	III	Ministry of Public Administration, Disaster Management and Livestock Development	Department of Immigration & Emigration	Will be Effective On 10.02.2020	replacement will be given by new recruitment

Transfer batch No 031							
57	5791	Ms. S.S. Evanjalini	III	Ministry of City planning, water supply & higher education - Higher education division	Ministry of finance	Will be Effective On 10.02.2020	replacement will be given by new recruitment
58	5217	Ms. H.D.A. Rukshini	III	Ministry of finance	Ministry of Public Administration, Disaster Management and Livestock Development	Will be Effective On 10.02.2020	
Transfer batch No 032							
59	5761	Mrs. I.D.N. Sanjeevani	III	Department of Samurdhi Development	Ministry of Finance	Will be Effective On 10.02.2020	
60	5397	Ms. K.M.D.L.T. Peiris	III	Ministry of finance	Department of Samurdhi Development	Will be Effective On 10.02.2020	
Transfer batch No 033							
61	5795	Mrs. W.A.S. Jayawardana	III	Department of Land Commissioner General's	District Secretariat - Gampaha (Assistant District Secretary)	Will be Effective On 10.02.2020	
62	5260	Mr. W.P.P. Indika	III	District Secretariat - Gampaha (Assistant District Secretary)	Department of Land Commissioner General's	Will be Effective On 10.02.2020	
Transfer batch No 034							
63	5880	Mrs. M.R.F. Safra	III	Ministry of Public Administration, Disaster Management and Livestock Development	Ministry of post and Muslim Religious Affairs	Will be Effective On 10.02.2020	
64	5029	Ms. U.I. Madhushani	III	Ministry of post and Muslim Religious Affairs	National Salaries and Cadre Commission	Will be Effective On 10.02.2020	
65	5234	Ms. M.D.S. Prasadini	III	National Salaries and Cadre Commission	Ministry of Public Administration, Disaster Management and Livestock Development	Will be Effective On 10.02.2020	
Transfer batch No 035							
66	5947	Mr. G.G. Sewwandi	III	Western Provincial Council- Kotte Municipal Council	Ministry of Defence	Will be Effective On 10.02.2020	
67	5712	Mr. W.L.I.O.M.D.A. Gunathilake	III	Ministry of Defence	Western Provincial Council	Will be Effective On 10.02.2020	
Transfer batch No 036							
68	5906	Ms. M.A.I.H. Perera	III	Department for Registration Persons	Divisional Secretariat - Chillaw	Will be Effective On 10.02.2020	
69	5966	Mr. W.P.C. Weerasingha	III	Divisional Secretariat - Chillaw	Department for Registration Persons	Will be Effective On 10.02.2020	

Transfer batch No 037							
70	5333	Mrs. H.W.G.S. Yasarithne	III	Divisional Secretariat, Mallowapitiya	North Western Provincial Council	Will be Effective On 10.02.2020	
70	5177	Ms. M.A.M. Piyasena	III	North Western Provincial Council	Divisional Secretariat, Mallowapitiya	Will be Effective On 10.02.2020	
Transfer batch No 038							
71	5897	Mrs. R.A. Deshani	III	Department for Registration of Persons	National Salaries and Cadre Commission	Will be Effective On 10.02.2020	
72	5971	Ms. T.U.G. Rathnayake	III	National Salaries and Cadre Commission	Ministry of Megapolis & Western Development	Will be Effective On 10.02.2020	
73	5850	Ms. J.M. Dissanayake	III	Ministry of Megapolis & Western Development	Department for Registration of Persons	Will be Effective On 10.02.2020	
Transfer batch No 039							
76	5827	Ms. U.D.R.E. Ruwanpura	III	Divisional Secretariat, Polpithigama	North Western Provincial Council	Will be Effective On 10.02.2020	
77	5084	Ms. G.G.D. Gunasinghe	III	North Western Provincial Council	Divisional Secretariat, Polpithigama	Will be Effective On 10.02.2020	
Transfer batch No 040							
78	5954	Ms. R.M.E.U.K. Rathnayake	III	Divisional Secretariat, Galgamuwa	North Western Provincial Council	Will be Effective On 10.02.2020	
79	5083	Ms. J.G.G.A. Weerawardhane	III	North Western Provincial Council	Divisional Secretariat, Galgamuwa	Will be Effective On 10.02.2020	
Transfer batch No 041							
80	5895	Ms. K.M.S.M. Chathurangi	III	Department of Cultural Affairs	Ministry of Local Government - Western Province	Will be Effective On 10.02.2020	
81	5922	Ms. K.D.S. Krishanthi	III	Ministry of Local Government - Western Province	Department of Cultural Affairs	Will be Effective On 10.02.2020	
Transfer batch No 042							
82	5632	Mr. R.M.A.I. Rathnayake	III	Department of Pensions	Bandarawela Divisional Secretariat	Will be Effective On 10.02.2020	replacement will be given by new recruitment

Form 04

2020 Transfers in Sri Lanka Administrative Service- Application for Appeal

Ministry:.....

Department:.....

Identification Number of the Transfer List : (Only the officers who have not received transfers)
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(a) Should be perfected by the Officer

1. I. Name of the officer in full (in Clear Letters) : Mr/Mrs./Miss
- II. National Identity Card No
- III. Permanent Address :
- IV. Residential Address :
- V. Address of the new place of residence if any change in the residence is due to be made in 2020 :

2. Service Station to which the officer is transferred :

3. Post and Grade :
- 3.1 Date of entry to the service :
 - 3.2 Date of entry to the Grade :

4. Date of Birth :

Age as at 31/12/2019

5.

Service Particulars	Date of Appointment	From / To Service Station

6. No of the Annual Transfer List :

7. I request to Cancel / Revise the given Transfer.

8. Reasons for Appeal : (State on the reverse of the page)

9. Service Station to which the transfer should be Granted/ Revised :

Ministry :

Department :

Date :

.....

Signature of the officer

(b) Observation of the head of the Department:

- I. Above particulars are correct according to the particulars available in the files of the office
- II. Explanation and recommendation given for cancellation/ revision of the transfer

Date:.....

.....

Signature of the
Secretary of the Ministry / Head of the Department

(Delete words inapplicable. Appeals which are incomplete shall not be considered by the Appeal Board. For further details please use the reverse of the page)