

Public Administration Circular 03/2006

My No: 7/5/1/100-1
Ministry of Public Administration
and Home Affairs
Independence Square
Colombo 07
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**Secretaries to Ministries
Chief Secretaries of Provincial Councils
Heads of Departments**

Paternal Leave - Chapter XII of the Establishments Code

The Government has decided to grant a period of 03 days special leave to a Public Officer on the occasion of the birth of a child to his wife. Therefore, the following Sub-Section No: 18:11 is added to Section 18, Chapter XII of the Establishments Code with effect from 01.01.2006

18:11 Paternal Leave

- 18:11:1 A permanent, temporary, casual or trainee Public Officer is entitled to a period of 03 working days leave in the occasion of the birth of a child to his wife.
- 18:11:2 The leave available under 18:11:1 above should be made use of within a period of 03 months from the date of birth of the child.
- 18:11:3 The marriage certificate of the officer, the medical certificate relating to the birth of the child or the birth certificate of the child should be produced later by the officer who obtain leave under Section 18:11:1 in proof of the birth of the child.

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Secretary
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