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Ministry of Public Administration, Home Affairs,
Provincial Councils and Local Government
Independence Square
Colombo 07.

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To Secretaries of Ministries
Chief Secretaries of Provincial Councils
Heads of Departments/ Commanders of Three Armed Forces

**Determining the date of retirement for the purpose of sending on
retirement on medical grounds**

Instructions mentioned below should be followed hereinafter for determining the date of retirement, when an officer is sent on retirement on medical grounds under Section 2.14 of the Pensions Minute.

02. The date for sending the officer on retirement should be determined in the following manner based on the date, on which he/she is submitted to a Medical Board.

- (a) In case where the officer has reported for duty even after the date of appearing before the Medical Board, the officer should be sent on retirement from the last date of reporting for duty.
- (b) In case where the officer has been submitted to the Medical Board on a date after the last date of reporting for duty, the officer should be granted leave entitled to him/her for the period from the last date of reporting for duty up to the date of submitting to the Medical Board and then he/she should be sent on retirement from the date of submission to the Medical Board treating the remaining period as a period on no pay leave.

Sgd/ J.J.Rathnasiri

Secretary of the Ministry of Public Administration,
Home Affairs, Provincial Councils and Local Government

Copies-

- 01. Secretary to H.E. the President - for information
- 02. Secretary of Hon. Prime Minister - for information
- 03. Secretary, Public Services Commission - for information
- 04. Secretary, Ministry of Finance, Economic and Policy Development - for information
- 05. Auditor General - for necessary action.