

Public Administration Circular : 08/2023

My Number : MPA/IAD/ADM/GA19/OTHER

Ministry Public Administration, Home Affairs,

Provincial Councils and Local Government

Independence Square

Colombo 07.

14.05.2023

Secretaries of All Ministries

Chief Secretaries of Provinces

Heads of Departments, District Secretaries

Heads of State Cooperations, Statutory Boards and Government owned Companies

**Implementation of Recommendations of the Cabinet Sub Committee on
National Energy Potentials, Strategies and the Roadmap**

Approval of the Cabinet of Ministers has been granted by the Cabinet decision No: CP/22/2048/602/019 dated 09.01.2023 for the implementation of recommendation No: 02 included in the report prepared by the Cabinet Sub Committee on “National Energy Potentials, Strategies and the Roadmap for the Next Decade” chaired by Hon. Prime Minister in order to identify the policies and strategies to be applied with the objective of developing the energy sector in a sustainable way, to make recommendations to the Cabinet of Ministers in this regard and further to provide necessary directions and follow up actions for the implementation of the decisions made by the Cabinet of Ministers based on the above recommendations without delay.

02. In terms of the recommendation No: 1 of the report made by the Cabinet Sub Committee, the circulars which contain the required orders and instructions to review and update the official document on National Energy policies and strategies declared in 2019 to suit the

timely requirement will be issued by the Secretary of the Ministry of Finance, Economic Stabilization and National Policies.

03. Further, your attention is hereby drawn to Public Administration Circular No: 04/2022 dated 08.03.2022 issued in accordance with the decision made at the meeting of Cabinet of Ministers held on 07.03.2022 in this regard. Accordingly, a Staff Officer should be appointed as a Manager (Energy) for every institution to examine whether the consumption of electricity and fuel is properly managed as mentioned in the above circular.

04. This Ministry will monitor as to whether these directions made by the Public Administration Circular No: 04/ 2022 are properly followed and accordingly action should be taken to submit before 31.06.2023 a data report on the consumption of water, electricity, fuel and telephone for the period of 06 months from 30.06.2022 to 31.12.2022 (Number of units consumed monthly). (The particulars of the ministries and all the departments and institutions under them should be included). Then, a report, which contains the number of units consumed monthly in the use of electricity, water, fuel and telephone should also be sent to the Ministry Public Administration, Home Affairs, Provincial Councils and Local Government quarterly.

05. You are hereby instructed to prepare the official document on national energy policy and strategies, containing all tasks and functions identified by your ministry pertaining to the energy sector based on the report of the cabinet sub-committee and the revisions, which are included under the scope of your ministry to update the same and further to prepare strategic management plan conforming to the sustainable management plan for the next 06 months of 2023 as short term plan (June 2023 - December 2023), medium term plan (2023-2025) and long term plan (2023-2030).

06. Accordingly, at first, the short-term strategic management plan for the next 06 months 2023 should be prepared separately for your ministry and all the departments and statutory institutions under-the ministry. It is highly expected that targeted goals are precisely achieved by your ministry with the implementation of short-term strategic plan. You are kindly informed to prepare the medium-term and long-term strategic plan of the energy sector in relation to your Ministry in accordance with the specimen attached herewith combining short term strategic plans of each institution and to send it to me on or before 31.05.2023 along

with copies to the Secretary to the Prime Minister and Secretary, Ministry of Power and Energy.

07. Special attention should be paid to the usage of renewable energy sources and the power saving equipment when preparing these strategies.

08. Mr. C.P.U. Hettiarachchi, Senior Assistant Secretary (Internal Administration) of this Ministry can be contacted for further details in this regard.

Telephone No: 0112692633

09. This circular is issued with the concurrence of the General Treasury and the Prime Minister's Office.

Sgd/ K.D.N. Ranjith Asoka

Secretary

Ministry of Public Administration, Home Affairs,
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