

Promotion to Grade I of the Sri Lanka Architects' Service

Name of the officer:

Place of work:

No.	Description	Date	Annex
01	Recommendation of the head of the department and Secretary of the relevant line ministry		
02	Form for submitting information to the Public Service Commission		
03	National Identity Card		
04	Date of appointment		
05	Date of assumption of duties		
06	Date by which the officer should pass the first efficiency bar examination		
07	Date on which the officer passed the first efficiency bar examination		
08	Date on which the officer passed the departmental test		
09	Whether the officer has acquired the proficiency in other official language		
10	Period of concession granted		
11	Deferment of salary increments		
12	No-pay leave		
13	Confirmation in the post		
14	Date by which the officer should pass the second efficiency bar examination		
15	Date of obtaining the full professional qualification as the second efficiency bar and maintaining that status continuously		
16	Period of concession granted		
17	Deferment of salary increments		
18	No-pay leave		
19	Date on which the officer should be promoted to Grade II		
20	Date on which the officer was promoted to Grade II		
21	Performance reports relevant to active and satisfactory service of 06 years in Grade II		
22	Salary increment reports for 06 years in Grade II		
23	Whether the officer has proved performance at a satisfactory level or above within the 06 years preceding the date of promotion		
24	Whether no disciplinary action has been taken against the officer (P.S.C. 01/2020)		

25	Date on which the officer should be promoted to Grade I		
26	Date of recommendation for promotion to Grade I		