

Promotion to Grade I of the Sri Lanka Architects' Service

	01	02	03	04	05	06	07	08	09	10	11	12
Serial No.	Name and national identity card number	Date of appointment to Grade III	If the probation period has been extended, mention the relevant period and under which provisions the extension has been granted (E-Code 11:9, 11:10 or PSC rules)	Date of promotion to Grade II	Date by which the full professional qualification should be obtained as the second efficiency bar and the date of obtaining the same	Date by which proficiency in the other official language should be acquired and the date of acquiring the same	Whether the officer has completed active and satisfactory service of 12 years in Grade III or II. And whether the officer has earned 11 salary increments in Grade III or II (Mention the dates of salary increments.)	Whether the officer has proved performance at a satisfactory level or above within the 06 years preceding the date of promotion? [Satisfactory (S)/ Above Average (A)/ Excellent (E)]	Whether the officer has been subjected to any disciplinary punishment as per Public Service Commission Circular No. 01/2020	No-pay leave obtained by the officer (Mention the period)	Is there any disciplinary action in progress against the officer? (Under Schedule 1 or 2)	Date on which the officer becomes eligible to be promoted to Grade I)
							Yes/No Date/ Month/ Year Date/ Month/ Year Date/ Month/ Year	Yes/No (Year) (Year) (Year) (Year) (Year) (Year)				

I hereby certify that the above particulars are accurate and tally with the relevant documents. Accordingly, the promotions of the above officers are recommended and submitted for approval.

Prepared by:

Signature/ Name/ Post

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Secretary

Ministry of

(Administrative authority)

Checked with the relevant documents by:

Signature/ Name/ Post

Recommendation of the Secretary of the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government