

2024



Annual Performance Report



Ministry of Public Administration, Provincial
Councils and Local Government



Annual Performance Report 2024

Ministry of Public Administration, Provincial Councils and Local Government

The overall financial report related to the Ministry's expenditure head 130 is included under pages 28-35 (Chapter 03) of the Public Administration Section and the audit report is attached at the end.

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Message of the Minister of Public Administration, Provincial Councils and Local Government

Ministry of Public Administration, Provincial Councils and Local Government as the center of the civil administration of Sri Lanka is committed to ensure an excellent service delivery to the nation, which is its prime objective. In the meantime, the Ministry shoulders the main responsibility for the formulation and implementation of policies at national level in the proper manner. The contribution made by the public servants in this regard is highly commendable.



Department of Pensions, Public Service Pensioners' Trust Fund, Sri Lanka Institute of Development Administration, Distance Learning Center, National Human Resources Development Council, which are the institutes and Departments under the Ministry and Department of Official Languages, Official Languages Commission and National Institute of Language Education and Training, which were once under the Ministry, always assure intervention for an excellent and wide public service delivery to the people of the country. Especially, the Ministry involves in conducting cultural programmes and workshops with the objective of implementing official language policy treating it as the Ministry's main objective. Invaluable contribution made by the entire force of public servants for this purpose should be highlighted. With a view to make the service delivery more efficient, 1,312 new public servants have been recruited to fill the vacancies in all Island and combined services during the last year. Making another step in this journey, Ministry could conduct induction training for the benefit of new officers recruited to grade III of Sri Lanka Librarians' Service, Management Services and Sri Lanka Planning Service. These training programmes and performance evaluation projects provide a commendable contribution to build an efficient, transparent and productive service delivery. In the meantime, we have taken measures to introduce a mechanism for arbitration joining with International Labor Organization for settling disputes among public servants. Main expectation of this arrangement is to create a qualitative public service introducing reforms for the functions of the work places.

I take this opportunity to extend my appreciation as well as gratitude to the whole workforce of the public service including the Secretary of the Ministry for their commitment and also to remind the assistance given by the State Ministers of the line Ministries existed in the previous year. I invite whole members of the public service to shoulder our effort to build a country enriched with a public service, which identifies the heartbeat of the people, and always look forward introducing new concepts and respecting the aspirations of the people of our country.

Dr. A.H.M.H. Abayaratne (M.P.)

Minister of Public Administration, Provincial Councils and Local Government

Message from the Deputy Minister of Public Administration, Provincial Councils and Local Government



For the life existence of the community, the Local Authorities of the country fulfill the mission of providing many exceptional services to the public.

Measures are being made to maintain public services by generating income and assets while providing great services to the public through Local Authorities. It is our responsibility to ensure the continuous implementation of necessary procedures encouraging the functioning of Local Authorities to provide services to the public in close and transparent manner and streamlining and expansion of their income streams, by maintaining public infrastructure and public utilities through capacity building and application of modern technology.

Local Authorities have a great role to play in making the "Clean Sri Lanka" project a reality. Accordingly, it is our intention that Local Authorities perform their role in a manner that provide services transparently and efficiently and ensure social, economic and environmental well-being by providing opportunities for digitalization. By sustainably maintaining the infrastructure related to waste management, rural roads, community water supply and other local government services, the Local Authorities have entered into an era of making future development decisions and implementing them with the close participation of the people.

Even though all the Local Authorities are being functioned without councils at present, I would like to commend all the officials of the Provincial Councils and the Local Authorities for continuing to carry out the responsibilities of them. Also, I greatly appreciate the support given to the Minister of Public Administration, Provincial Councils and Local Government and me by the entire staff led by the Ministry Secretary to enhance living standard of people of the country through performing functions of our Ministry.

P. Ruwan Senarath (M.P.)
Deputy Minister of Public Administration,
Provincial Councils and Local Government

Message of the Secretary of the Ministry of Public Administration, Provincial Councils and Local Government



It is the reality that our country is also facing with a highly challenging period in economic aspects at this moment, where the Ministry of Public Administration, Provincial Councils and Local Government is making preparations to submit its performance report of year 2024. Therefore, the Government is making every possible effort to avoid these hardships eradicating wastage and corruption, restricting unnecessary expenses and ensuring the financial discipline to reduce the expenses of public sector.

Under such environment, I take this opportunity to remind that our Ministry took all steps to perform its role aligning the priorities of the Government based on the policies taken by the Government from time to time. Establishment of the political stability within the country with the election of a new Government in the last year has opened a new path to look for the future. Therefore, it is highly necessary to emphasis that we are required to work with proper understanding on the aspirations of the people and the public servants, who demonstrated their expectations for a better change in the presidential election and the general election.

Provisions allocated to this Ministry by General Treasury for this year have been utilized for the works of the Ministry ensuring maximum productivity and efficiency. Taking action to prepare a human resources plan, formulating an official language policy, planning the process for digitalizing the duties of the Ministry, implementing training programmes for public officers, taking action to fill vacancies in all Island services and combined services, which is essential for smooth functioning, making arrangements to conduct interviews for promoting officers, taking action to make a new plan for giving opportunity to public servants to follow courses through Distant Learning Center, making observations to cabinet memorandums, contributing for the implementation of public policies issuing relevant circulars, ensuring welfare of retired senior citizens paying their pension without interruption, launching projects for the development of physical and infrastructure facilities of Local Government Institutions, and continuing activities for the wellbeing of the people through District and Divisional Secretariats are among the works carried out by the Ministry during the year under review.

I take this opportunity to extend my gratitude to Dr. A H M H Abayarathna, Minister of Public Administration, Provincial Councils and Local Government for his valuable guidance and instructions for the performance of the role of this Ministry successfully and productively and also to Mr. P Ruwan Senarath, Deputy Minister for his intervention by way of giving proper instructions whilst assisting the Minister. Further Additional Secretaries, Director Generals, Senior Assistant Secretaries, Chief Financial Officers, and the whole staff heads of Departments, Corporations and Statutory Institutes under this Ministry deserve gratitude for their commitment to make our goals a success and therefor I extend my heartfelt gratitude to all these colleagues. Whilst inviting the cooperation of the staff for our future journey, I make my complements at this remarkable occasion.

S. Aloka Bandara

Secretary

Ministry of Public Administration, Provincial Councils and Local Government

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Public Administration Division

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Chapter 01 – Institutional Profile

1.1.Introduction

Ministry of Public Administration, Provincial Councils and Local Government performs a leading role in the public mechanism for a people centered public service. In this respect, the Public Administration Division performs a huge role which covers the sectors such as formulation of public policies, human resources management, and institutional development etc. Main objective of this Ministry is the management of human resource in the public service in the proper manner whilst ensuring the administration of the whole Combined Services and All Island Service in order to perform development activities at national level.

One of the main responsibilities of the Ministry is the formulation of administrative provisions and regulations paying special attention to fairness, uniformity and efficiency to ensure a service delivery to the satisfaction of the General Public. Accordingly, this Division performs the duties such as preparation of establishments code and circulars whilst making necessary revisions, and providing observations wherever necessary. Another tasks performed by the Divisions are formulation of policies at national level on public service, provision of interpretations and guidelines connected to such matters, provision of training for the enhancement of the competency of the staff of public service. Accordingly, the Division ensures the activities and their control with a view to provide a productive service to the country.

1.2 Vision, mission and objectives

Vision

" An excellent service to the nation "

Mission

"Ensuring an excellent public service through proper administration, management and reformation of human resources "

Objectives

1. Formulation of productive public policies on recruitments, remunerations and other service conditions conforming to the human resource management policy of public service.
2. Turning the attitudes and thinking patterns of the public servants to new directions in making responses to the needs of the General Public.
3. Formulation and implementation of a new management structure in order to enhance the productivity and quality of public service.
4. Establishment and sharing a value system (Result oriented attitudes, accountability, utilization of resources prudently, fairness, transparency)
5. Identifying training needs of public sector and providing facilities for training programs.
6. Formulation and implementation of pension programs for making solutions to the issues connecting to the pensions.
7. Formulation of a framework for the institutional development of public sector with the capacity of fulfilling development priorities and goals of the government
8. Promotion of the application of information and communication technology to enhance the productivity and quality of service delivery.
9. Enhancement of the competency of the staff of public.
10. Enhancement of guidelines and their implementation for the simplification of systems, re-arrangement of processes to suit to the changing environment.

1.3 Main Functions of the Public Administration Division

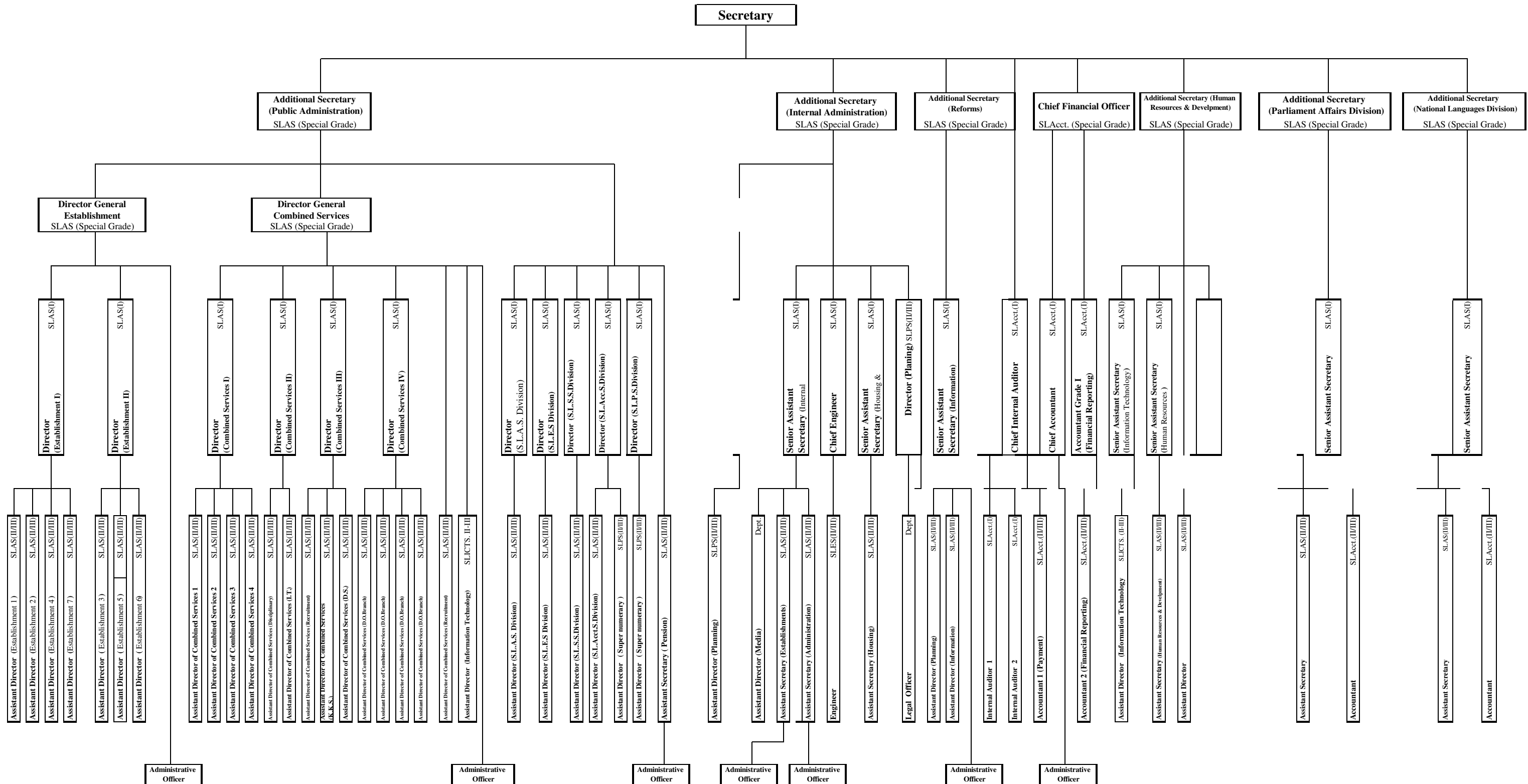
1. Formulation, implementation, taking follow up action and evaluation of policies, strategies and projects relevant to the subjects of the Departments and Statutory Institutions under the Ministry and subjects fallen under the subjects of public administration, provincial councils and local government based on the policies implemented by the Government.
2. Ensuring an efficient and people friendly public service delivery fallen under the scope of the Ministry.
3. Simplification of the laws, rules and regulations existing for the public service making reviews on them.
4. Introduction of an arbitration process for solving disputes in the public service.
5. Revising the service minutes solving the issues of such minutes.
6. Introduction of a performance evaluation system to ensure that the Departments and their staff achieve goals set for them.
7. Upgrading Divisional Secretariats as multi services centers with the application of digital technology.
8. Revising the laws and rules required for the recruitment and promotion of all officers in public service within a given period.
9. Implementation of promotion systems based on the merit in public sector.
10. Establishments, administration and personal management of Sri Lanka Administrative Service, Sri Lanka Accountants Services, Sri Lanka Planning Service, Sri Lanka Engineering Service, Sri Lanka Scientific Service, Sri Lanka Architect Service, Sri Lanka Technological Services and Combined Services.
11. Administration of combined services
12. Tasks fallen under Establishments Code.
13. Training in Public Service.
14. Implementation and directing the Pensions Minute by Department of Pensions.
15. District and Divisional Administration
16. Organizing state ceremonies.
17. Strengthening the people centered service delivered by District and Divisional Secretariats.

1.4 Departments and institutions under the Ministry of Public Administration

1. Department of Pensions
2. Public Services Pensioners' Fund
3. Sri Lanka Institute of Development Administration
4. Distance Learning Center Limited
5. Department of Official Languages *
6. Official Languages Commission *
7. The National Human Resources Development Council
8. National Institute of Language Education and Training *

*** These institutions have been removed from the scope of this Ministry by the Gazette Extraordinary of the Democratic Socialist Republic of Sri Lanka No 2412/08 dated 25.11.2024**

1.4. Organization Structure



Chapter 02- Progress and Future Plan

2.1 Recruitments of Combined Services and All Island services

Officers have been recruited in year 2024 for filling of vacancies existed in Combined Services and All Island Services.

Service	No. of Recruitments
Grade III of Sri Lanka Accountants' Service	20
Grade III of Sri Lanka Planning Service -Limited	50
Grade III of Sri Lanka Administrative Service	62
Grade III of Sri Lanka Scientific Service- Open	61
Grade III of Sri Lanka Architects' Service-Open	08
Grade III of Sri Lanka Accountants' Service	20
Super Grade of Management Officers' Service –Merit basis	05
Management Officers' Service-Limited	62
Grade III of Government Librarians' Service -Limited	38
Grade I of Information and Communication Technology Service-Limited	09
Super Grade of Management Officers' Service – Merit basis	05
Management Officers' Service-Limited	62
Grade II of Information and Communication Technology Service-Limited	88
Grade III of Information and Communication Technology Service-Limited	227
Drivers' Service	83
Office Employees' Service	599
Total	1312

2.2 – Officers in All Island Services as at 31 December 2024

Tasks	All Island Service						
	SLAcS	SLPS	SLES	SLAS	SLScS	SLArS	SLTS
Staff							Recruitments and establishment activities pertaining to SLTS are made by relevant Ministries and Departments and policy decisions are taken by this Ministry ,
Approved Cadre	2,065	1,299	1,527	3, 231	649	69	
Actual Recruitments	1,572	986	1,083	2,486	472	56	
New Recruitments	20	50	-	62	61	08	
Confirmation	56	24	44	131	31	05	
Approved Cadre	2,065	1,299	1,527	3, 231	649	69	
<u>Promotions</u>							
From III to II	65	26	49	19	23	03	
From II to I	16	88*	43	279	18	02	
From I to Special/Supra Grade	24	05	14	75	04	-	
Retirements	35	58	34	68	09	02	
Non annual transfers	174	74	13	486	05	01	
Annual transfers	21	11	-	39**	-	-	
Releasing	22	04	04	81	-	-	
Disciplinary actions							
Disciplinary actions commenced	40	04	07	110	03	-	
Issuance of charge sheets/calling explanations	17	05	06	20	-	-	
Issuance of disciplinary orders	20	01	07	14	01	-	
Appeals made against of the orders of VOP	02	-	07	01	01	-	
<i>* Future action on the promotion of the officers in grade II of SLPS to grade I will be taken as per the Order of the PSC. 88 officers have been appointed on the basis of performing the duties of the post on full time basis depending on qualifications for 88 posts in grade I for covering up duties in 88 posts in grade I as per PSC circular No. 02/2022</i>							
<i>**Transfers have been given under 39 transfer circles for year 2025 and they are implemented from 02.03.2025 expect on the dates specifically mentioned.</i>							

2.3- Officers in Combined Services as at 31 December 2024

Task		Translators' Service	Librarians Service	Management (Supra grade)	Development officers , service	Management Services Officers' Service	Drivers , Service	Office Empl oyees' Servic e	Information and Communication Technology Service		
									Class I	Class 2	Class 3
	Staff										
Approved cadre		636	618		**	29,785	9,443	17,218	130	524	2,766
Actual staff		295	136		79,443	24,629	8,521	15,035	90	279	1,549
New recruitments		-	38		-	-	83	599	09	88	227
Confirmation		01	15		2,089	1,035	184	846	-	16	57
	<u>promotions</u>										
From III to II		-	08		12,100	1,589	259	428	01	-	31
From II to I		-	02		70	319	42	153	02	-	39
From I to special/supra grade		-	-		-	170	62	379	01	-	-
Retirement		03	10		55	518	158	237	06	02	13
Non-annual transfers		15	05		1,806	1,223	300	312	-	16	51
Annual transfers		09	03		1,621	3,433	235	978	-	21	176
Releasing		07	01		527	210	02	250	01	08	24
	<u>Disciplinary activities</u>										
No of disciplinary actions commenced		01	-	04	54	27	17	33	-	02	-
Issuance of charge sheets/ calling explanations		01	-	02	32	24	08	07	-	02	-
Issuance of disciplinary orders		-	-		35	11	15	18	-	-	-
Appeals against VOP orders		01	-	-	51	21	10	33	-	02	-
	* * Department of management Services is giving approval										

2.4 Public Administration Circulars issued by the Ministry during year 2024

S. No	Circular No	Date of Issuance	Description	Reference
01	01/2024	2024.01.03	Public Administration Circulars issued revising the provisions of the Establishments Code 2023	-
02	02/2024	2024.01.10	Index of P A Circulars issued during 2023	-
03	03/2024	2024.01.10	Revision of the recovery of contribution to W&OP and cost of allowance of public service as per budget proposals of 2024	P A circular No 37/2013 dated 31.12.2013 P A circular No 03/2016 dated 25.02.2016
04	04/2024	2024.02.02	Special leave for Ramalan season 2024	-
05	11/2024	2024.11.12	Applying Unicode Compatible Fonts for computer activities of public sector	Circular No SP/SB/01/07 dated 14.03.2007 issued by Secretary to President Letter no MWCA&SE/NSPD/Legal CC 1/SC-FR-177-2023 dated 30.08.2024 issued by Secretary, Ministry of Women's and Children's Affairs and Social Empowerment
06	12/2024	2024.07.23	Granting leave to public officers who did not report for service due to flash flood/ flood landslides and obstructions on roads -May and June 2024	-
07	15/2024	2024.09.06	Taking action on officers staying abroad beyond the approved period of leave to be spent out of country without proper approval	P A Circular no 14/2022 dated 22.06.2022 and circulars issued subsequently Chapter XV of procedural rules of PSC Section 7, chapter V, volume I of E Code Section 37, chapter XLVIII, volume 2 of E code
08	21/2024	2024.12.24	Special advance to public officers - 2025	P A Circular no 26/2015 dated 29.12.2015
09	22/2024	2024.12.30	"Commencing works of 2025 with Clean Sri Lanka" national programme	-

2.5 Revised Public Administration Circulars issued by the Establishments Division in 2024

#	Circular No	Date of issuance	Description	Reference
01	03/2019(V)	2024.02.09	Name list of Disciplinary Inquiry Officers under sub section 19.5, chapter XLVIII, volume 2 of E code	Sub section 19.5 and 19.14, chapter XLVIII, volume II of E code P A Circular no 03/2019 dated 20.02.2019 and circulars issued subsequently
02	22/99(XL)	2024.04.25	Official transport facilities for public officers/ officers in provincial public service and judicial service	P A Circular no 22/99 dated 08.10.1999 and circulars issued subsequently P A Circular No 02/2022 dated 06.01.2022 P A Circular No 19/2022 dated 14.09.2022 Cabinet decision No 4403/24/0433/605/016 dated 19.03.2024
03	02/2021(IX)	2024.05.07	Taking further action on officers staying abroad who are unable to report for duty in face of the situation prevailed during COVID –	Chapter XII, volume I of E code
04	14/2022(IV)	2024.06.07	Granting leave to be spent out of country to public officers without causing any prejudice to the pension and seniority	P A Circular no 14/2022 dated 22.06.2022 and circulars issued subsequently Chapter XII, volume I of E code
05	18/2015(V)	2024.06.27	Granting special allowance to officers in executive category of public service	P A Circular no 18/2015 dated 26.06.2015 and circulars issued subsequently P A Circular no 28/2011 dated 12.12 .2011 P A Circular no 23/2013 dated 12.11.2013 Cabinet decision No 4403/13/1466/533/016 dated 31.10.2013 bearing no 41.07

2.6 Public Administration Circular Letters issued by Establishments Code

#	Circular Letter No	Date of issuance	Description	Reference
01	01/2024	2024.04.16	Granting pension to employees confirmed in their appointment after the age of 45 years - P A Circular 25/2014, 25/2014 (I) and 29/2019.	Cabinet decision No අම/23/0136/620/003-I dated 11.03.2024 P A Circular no 25/2014 dated 12.11.2024 P A Circular no 25/2014 (I) dated 29.12.2014 P A Circular no 29/2019 dated 18.09.2019

2.7 Special tasks performed by various divisions in Public Administration Division during 2024

2.7.1 Sri Lanka Scientific Service

1. Conducting structured interview to fill the vacancies in post of Assistant Director, (Research) and Assistant Director (Development) in grade I of Sri Lanka Scientific Service in Department of Export Agriculture.
2. Conducting structured interview to fill the vacancy in post of Additional Director General of Sri Lanka Scientific Service in Department of Export Agriculture 10.06.2024
3. Promoting officers in SLSS in the Department of Government Analyst to special grade and conducting structured interview on 30.08.2024 to fill vacancies in the Post of Government Analyst on Suspicious Documents
4. Conducting structured interview to fill vacancies in the posts of grade I in Department of Government Analyst
5. Conducting a workshop to revise Schemes of Recruitment of Sri Lanka Scientific Service.
6. Induction training was conducted by Sri Lanka Institute of Development Administration for 98 officers recruited to Sri Lanka Scientific Service on open and limited basis in 2024
7. Conducting final phase of training programme series on 29.08.2024 and 30.08.2024 and phase two on 03.12.2024 for officers of Sri Lanka Scientific Service on preparation of a research thesis or a paper
8. Induction training has been conducted with intervals on 15.08.2024 and 26.08.2024 at SLIDA for officers recruited in 2024 on open and limited streams
9. Conducting phase one and two of training programme for promotion of a culture with scientific aspects for 50 officers in 2024

2.7.2 Sri Lanka Architects' Service

1. Action has been taken to conduct with intervals the induction training to officers recruited under open and limited streams in 2024 to Sri Lanka Architects' Service at SLIDA from 26.08.2024.
2. Letters of appointment have been awarded on 18.09.2024 to 08 officers recruited on open stream to Sri Lanka Architects' Service in 2024.

2.7.3 Sri Lanka Technological Service

Sri Lanka Technological Service Division takes action to conduct EB examinations in relation to policy decisions of the

service and Service Minute with the objective of maintains uniformity of the Service.

Information on conducting Efficiency Bar Examinations-Sri Lanka Technological Service

E B Examinations of Sri Lanka Technological Service	Gazetted date	Closing date of applications	Date of examination	Date on which the Dept of Examination issued results
SLTS. Grade III - 2018 (II)	21.10.2022	21.11.2022	15.07.2023	28.03.2024
SLTS. Grade II - 2018 (II)				27.02.2024
SLTS. Grade III - 2019 (I)	09.08.2024	09.09.2024	<i>Examination is to be conducted on 26.01.2025</i>	
SLTS. Grade II - 2019 (I)			<i>Examination is to be conducted on 10.01.2025</i>	
3 rd E B examination for officers of SLTS. Grade .I - 7 th batch	10.06.2022	31.12.2022	14.09.2024 21.09.2024	
Limited competitive examination for promotion of officers in SLTS grade I -2020	06.05.2022	03.06.2022	09.07.2023	27.02.2024
Limited competitive examination for promotion of officers in SLTS I to special grade - 2020/2022/2023	12.07.2024	15.08.2024		

2.7.4 Sri Lanka Accountants' Services Division

- Initial action has been taken in 2024 for filling of 144 vacancies on the results of the general competitive examination under open stream for recruitment to All Island Services held on 29.07.2023 in order to recruit officers to SLAcS under open and limited streams.
1. Action has been taken to settle issues arisen on several candidates secured equal marks at the competitive examination- 2017/2018 (2020) held to recruit officers to SLAcS and several other officers, against whom disciplinary action were being held and further action has been taken to recruit 18 to SLAcS.
 2. Initial action has been taken to conduct induction training to 314 officers
 3. Action has been taken to direct 30 officers to a capacity building programmes for officers in grade I of SLAcS enabling to commence within first months of 2025 and further to direct 180 officers in grade III during the year. The total number of officers is 210.
 4. All establishment activities pertaining to 35 officers due to retire during this year have been concluded.
 5. Final report of the Committee for reviewing again the popular service stations approved for All Island Services including SLAcS with a view to provide opportunity to more officers has been referred to Public Services Commission. ,
 6. Interviews have been conducted to establish the pool of officers in grade I of SLAcS, who have not been given posts in grade I in terms of PSC Circular No 04/2023 and documents of the interviews have been referred to PSC.

2.7.5 Sri Lanka Engineering Services Division

- Interview for promotion of officers in grade I of SLES to special grade has been conducted on 30.04.2023 and accordingly 02 and 16 officers have been promoted to special grade to be effective from 01.07.2022 and 01.01.2023 respectively depending on the number of vacancies existed.
- In order to obtain observations, the notifications for 1st E B examination 2020 (I) and 2020 (II) have been referred to SLIDA...

2.7.6 Sri Lanka Administrative Services Division

1. Taking action to promote 75 officers in grade I of SLAS to special grade
2. Taking action to promote 279 officers in grade II of SLAS to grade I
3. Taking action to promote 19 officers in grade III of SLAS to grade II
4. Taking action to confirm 131 officers of SLAS in the service
5. Taking action to make nearly 525 annual and non-annual transfers in 2024
6. Taking action to grant approval for the requests for leave by officers in SLAS.
7. Granting approval for the retirement of officers in SLAS on due dates
8. Number of disciplinary files opened pertaining to SLAS officers is 110, issuance of charge sheets is 20 and issuance of disciplinary orders is 14.

2.7.7 Sri Lanka Planning Services Division

Planning Services Division has been established for planning activities connecting to planning role, preparing guidelines and strategies, planning, implementing, directing and evaluating projects and programs, performing other connected.

Special performances in year 2024

1. 07 and 43 officers recruited to grade III of SLPS are following their induction training from 15.07.2024 and 14.10.2024 respectively.
2. Candidates were called for interview for recruitment of 08 officers to grade III of SLPS on the results of the limited competitive examination held on 08.04.2018, and action was taken to recruit only 07 on 15.07.2024. as one has not appeared for the interview. Induction training was commenced for these officers.
3. Inservice training of 60 days has been commenced on 06.09.2024 for officers in grade II of 2013 and 2015 as per Minute of SLPS.

Communication Technology Service have been given on 04.09.2024 and it was conducted from 19.10.2024 to 27.10.2024.

- 1st E B examination of the class I of Government Translators Service-2016 (2024) is to be conducted in September.
- Service minute of the Government Librarians' Service has been referred for revisions with a view to conduct E. B. examinations for officers in grade III and II 2018(II) 2022 by SLIDA
- With a view to obtain observations for examination notification relevant to E B examination for officers in grade I and II of MSO Service, it has been referred to SLIDA on 11.06.2024.
- Results of the 1st E B examination of officers in grade I of MSO service -2024, which was conducted on 27.07.2024, are to be issued.
- E B examination of Development Officers' Service has been conducted on 30.06.2024 and the results are to be issued.

2.7.8 Combined Services Division

Special achievements in 2024

- Providing induction training to 755 officers recruited to MSO service under limited stream.
- Conducting induction training to officers of MSO service recruited under limited stream by SLIDA in February.
- Examination notifications for 1st E B of the officers in SLAS, SLES, SL Architects Service, SLAcS, and SLPS 2010 (I) and 2nd E B of officers in SLAS,SLACs and SLPS 2020(II) have been referred to SLIDA on 08.04.2024 for obtaining observations.
- Observations for the examination notification of E B examination -2019 (I) 2023 for officers in Information and

2.7.9 Internal Audit Division

- Audit activities were carried out as per an approved internal audit plan pertaining to Public Administration Division and Department of Pensions, Department of Official Languages, Department of Multipurpose Development Task Force, Parliamentary Affairs Division, National Languages Division, Sri Lanka Institute of Development Administration, Distance Learning Center, Official Languages Commission, Human Resources Development Council of Sri Lanka, National Institute of Language

Education and Training, and further conducting special audit inquiries and investigations are also fallen under the scope of Internal Audit Division. Meetings of the Audit and

Management Committee of 2024 pertaining to first, second, third and fourth quarters have been held on 26.03.2024, 04.07.2024, 21.10.2024 and 26.12.2024 respectively.

Special audit queries and investigations conducted	
Ministry/ Department	Subject (In summery)
Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government	Internal audit investigation on the activities pertaining to fix new plastic tanks with capacity of 10000 liters in place of the underground water tank of the Ministry
	Internal audit investigation on the maintenance of personal files of the officers of Ministry -2023
	Internal audit investigation on training courses as per annual human resources plan of Ministry-2023
	Internal audit investigation on actions taken on losses and damages relevant to non-financial assets of Ministry
	Internal audit investigation on the maintenance of agreements on cleaning service and security service of Ministry
	Internal audit investigation on the information in the website of Ministry
	Internal audit investigation on the role of the shroff division of Financial Division of Ministry
	Internal audit investigation on the usage of pool vehicles of Ministry of Public Administration for official duties -2024
	Internal audit investigation on the affairs of postal division
	Internal audit investigation on daily running charts of Ministry
	Internal audit investigation on the consumption of water and electricity of Ministry
	Internal audit investigation on holiday resorts at Mahiyangana, Katharagama, and Monaragala and Nila Piyasa at Gampaha
	Internal audit investigation on the process for separating holiday resorts and tourist bungalows under Ministry and accounting their income in the correct way -2023
	Internal audit investigation on the salary payment system of Ministry 2023/2024, internal audit investigation on telephone connections and expenses for telephones
Department of Multipurpose Development Task Force	Internal audit investigation on the non-financial assets of the Department of Multipurpose Development Task Force
	Internal audit investigation on the amalgamation of the advance B account of the Department to advance B account of Ministry
Department of Pensions	Internal audit investigation on pension-2024 (Divisional Secretariat, Maharagama, Mahiyangana)
	Internal audit investigation on pension data system February 2024 (Divisional Secretariat, Homagama) July 2024 (Kalutara district)
National Languages Division	Internal audit investigation on the affairs of National Languages Commission 2022/2023
Parliamentary Affairs Division	Internal audit examination on the salary payment process of Parliamentary Affairs Division
Official Languages Commission	Follow up action taken on the audit queries referred to the Official Languages Commission-2024
	Internal audit investigation on the salary payment system of the Official Languages Commission
	Internal audit investigation on affairs of Financial Division of Official Languages Commission

Special audit queries and investigations conducted	
Ministry/ Department	Subject (In summery)
Human Resources Development Council of Sri Lanka	Internal audit investigation on the bank accounts of HRDC of Sri Lanka
	Internal audit investigation on the salary payment process of HRDC
	Internal audit investigation on the daily running charts of pool and assigned vehicles of HRDC (Up to July 2023/2024)
National Institute of Language Education and Training	Internal audit investigation on the bank accounts of NILET -2023
	Internal audit investigation on the information included in the website of NILET
Special audit investigations carried out by Internal Audit Division	Internal audit investigation on the administrative and maintenance affairs of Holiday Resort, Polonnaruwa
	Internal audit investigation on the misuse of public properties applying P A Circular 14/2019 and fraudulent documents –Mr. K A Donald Fernando (Pension No 01-1026289)

- Files of 7 holiday resorts belonging to Ministry of Public Administration and situated at Mahiyangana, Monaragala, Katharagama, Bandarawela and Diyathalawa were examined physically and further physical examination was carried on pension payment data system and files at Divisional Secretariats of

Maharagama, Mahiyangana and Bandarawela.

- In addition to the above, audit reports are referred to District and Divisional Secretariats in order to make the deficiencies rectified, which are identified by auditing pension payment system applied for the monthly pension of nearly 710,000 pensioners

2.7.10 Establishments Division

Since providing assistance to the Government for the formulation of policies ensuring the wellbeing of the state and public servants is the main task of the Establishments Division, it applies mainly the Establishments Code, Procedural Rules of PSC, Public Administration Circulars and Public Administration Circular Letters in the performance of activities and enforcing powers for the above purpose.

Review on the contribution provided by the Ministry in order to obtain policy decisions.

Circulars issued	12
Circular Letters issued	00
Cabinet Memorandums submitted	13
Observations made to Cabinet Memorandums	173
Recommendations made for Service Minutes	08
Recommendations made to Schemes of recruitment	106

- **Issued referred in relation to Rights to information act**

During this year, 201 requests have been made and replies have been made for 200...

- **Approval for compensation**

During this year, Rs. 144.00 million has been provided as compensations for 140 compensation files approved up to 31.12.2024.

- **Consultations and clarifications**

3,600 issued have been referred to the Establishments Division during this year and replies have been given to 3,305 issued. In addition to the above, answers are given also to oral questions.

- P A Circular 14/2022 (IV) has been issued to settle the issues arisen as a result of leave obtained by public officers as per P A circular 14/2022 ,which gave opportunity to public officers to contribute to the GDP of the country obtaining no pay leave whilst securing their job and pension right.

2.7.11 Internal Administration Division

This Division is dedicated to make an environment for the provision of proper directions and assistance to the general public and other parties, who come to the Ministry seeking assistance, whilst building coordination among divisions, providing infrastructure facilities, and ensuring the wellbeing of the institute.

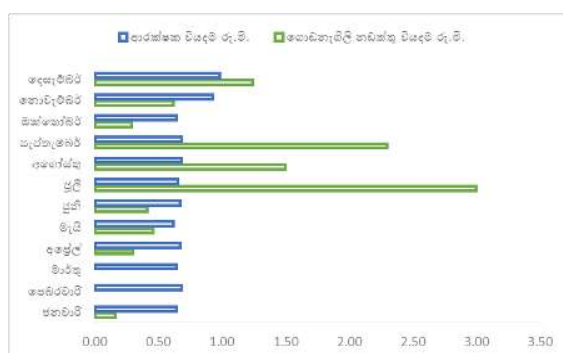
Special achievements and goals fulfilled in 2024

- Completing half of the works which include repairing and color washing the outer walls of the main building of the

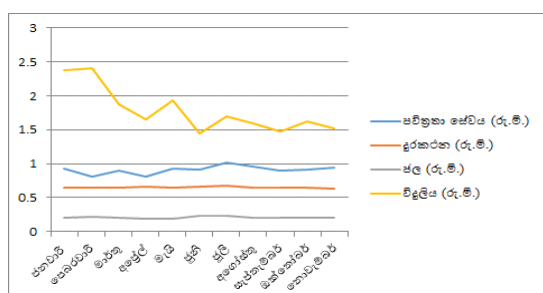
Ministry with assistance of the contribution of Sri Lanka Air Force.

- Illuminating the premises and surrounding area with Wesak lanterns for the Wesak festival of 2024.
- Modifying the entrance of the Ministry fixing cladding boards.
- Fixing air conditioners in the divisions of the Ministry.
- Taking action to fix electric lights within the Ministry.
- Fixing finger scanners with new data system to record attendance of officers.
- Fixing wall cupboards in place of the old cupboards used in the Internal Administration Division.

- Fixing blinders in each division of the ministry as a coverage for sun rays.
- Renovating the drainage system of the ministry.
- Repairing the roof of the main building.
- Modifying the 8th floor of the main building with necessary repairs.
- Modifying the office of the Secretary.
- Rs. 17.17 Million has been spent for the fuel of vehicles under the ministry.
- Following graph shows the expenses for maintenance and security of the ministry in 2024.



- **Cost borne for water, electricity, telephone and sanitary services of the ministry up to 31.11.2024.**



- Particulars of the information requested from this ministry from 01.01.2024 to 31.12.2024 under Right to Information Act No: 12 of 2016 and the progress in replying are as follows.

Subject	Amount
Letters referred to the ministry under Right to Information Act No: 12 of 2016	415
Total number of requests registered	363
Answers made so far to the requests for information	227
Letters for which answers to be made further	136
Requests for information rejected	03
Total number of appeals	35
Examination on appeals – to Information Commission	-
Letters not fallen under Right to Information Act (Requests not fallen under the scope of our ministry but to be considered under other ministries)	52

2.7.12 Housing Development Division

This division perform the main duties such as implementing projects for the provision of storied buildings in order to provide housing units to the public officers who have not been given such facilities, allocation and management of government quarters, launching new official quarters projects all over the island, allocation and administration of government holiday bungalows and resorts and all the other related activities with a view to provide official housing facilities to public officers.

Nila Piyasa Housing Projects

This division has completed all the work of following official housing projects and they have now been allocated for the occupation of public officers.

- Nila Piyasa Colombo
- Nila Piyasa Kandy
- Nila Piyasa Monaragala
- Nila Piyasa Gampaha

Management of Nila Piyasa Kandy and Monaragala has been entrusted to the relevant District Secretariats and the management of Nila Piyasa Gampaha and Colombo is under this ministry.

Further, Nila Piyasa project which was launched centering Polonnaruwa district and consisted of 32 housing units, is a housing project constructed by the Central Engineering (Pvt) Ltd with the consultation of the University of Moratuwa. However, the construction work of this project has been temporarily suspended as per the Cabinet decision No: අම/23/0942/605/036 dated 13.06.2023 considering the necessity of managing government expenses due to the existed financial condition.

Government Quarters

Following government quarters managed under the ministry are allocated for the occupation of Hon. Ministers, State Ministers, Staff Officers and non- staff officers of the public service.

- Summit Flats at Keppetipola Mawatha (104 Housing Units)
- Bungalow Houses (52 Housing Units)
- Housing Scheme Jayawadanagama (Housing Units 18)
- Housing Complex at Loris Lane (20 Housing Scheme)
- Houses at Gothami Road, Colombo (02 houses)
- “Nila Piyasa” Housing Complex at Colombo 07 (40 Housing Units)

Holiday Bungalows and Resorts

08 Holiday Bungalows are maintained under this ministry to cater to the official as well as private accommodation facilities of public officers scattered all over the island whilst managing 07 Holiday Resorts under this ministry for the requirement of public officers as well as general public.

Special achievements and goals achieved in 2024

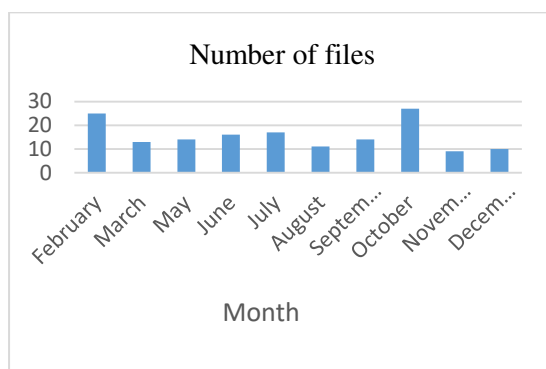
- Reconstruction of Holiday Resorts in Polonnaruwa and Mahiyangana spending Rs. 7.9 Million and Rs. 17.4 Million respectively.

- Introduction of Internal Circular 02/2024 to issue housing units in Jayawadanagama Housing Complex to the qualified officers of Public Administration Division, which are under this ministry but not allocated for the Staff Officers. Accordingly, the selection process has not been commenced.
- Concluding the activities pertaining to the alienation of land where Circuit Bungalows and Holiday Resorts are located, of which such activities have not been concluded.
- Reconstructing the following Holiday Resorts to transform them as places with tourist attraction – Nuwera Eliya (Old), Nuwera Eliya New A1, Nuwera Eliya A2, Nuwera Eliya New B, Diyathalawa A and B, Bandarawela 1 and 2, Mihinthale, Jaffna, Mulathi, Katharagama and Moneragala.
- Reconstruction of Holiday Resorts in Polonnaruwa and Mahiyangana spending Rs. 7.9 Million and Rs. 17.4 Million respectively.
- Allocating housing units of Nila Piyasa Housing Complex in Gampaha for the occupation of officers in Executive Grade on 15.03.2024 as per Public Administration Circular 20/2023 dated 20.09.2023.

2.7.13 Pension Division

Pension Division performs the duties such as tasks entrusted to the Secretary of Public Administration under the Pension Minute, formulation of policy matters connecting to pension, making responses to the requests made by pensioners and Pensioners' Associations and coordination of the establishment activities of the Department of Pension.

1. Number of files submitted to the Disciplinary Committee operated for the cases of officers sent on retirement under Section 12 and 15 of the Pension Minute.



2. Progress on the letters which represent the issues by pensioners and Pensioners' Associations

Month	Letters Received	Letters Filed	Letters Actions Taken
January	247	64	183
February	209	43	166
March	249	54	195
April	188	24	164
May	272	43	229
June	231	40	191
July	353	45	308
August	270	27	243
September	239	48	191
October	240	50	190
November	201	17	184
December	293	37	256

3. This Division has issued one circular, 2 circular letters, 1 Gazette Notification, 2 Cabinet Memorandums and 1 Note to the cabinet pertaining to the subject of pension.
4. **Circulars, Circular Letters, Cabinet Memorandums and Notes to the Cabinet issued by the Pension Division**

Circular / Memorandum	Subject
Public Administration Circular 14/2024	Payment of interim allowance to all the government pensioners
Public Administration Circular Letter 01/2024	Providing pension to the employees whose appointments were confirmed after the age of 45 years (In connection to P.A. Circular 25/2014, 25/2014 (I) and 25/2019)
Public Administration Circular Letter 02/2024	Payment of an interim allowance to all the government pensioners
Gazette Extra Ordinary No: 2415/61 (2024.12.20)	It has been revised as "the age of compulsory retirement of Medical Consultants, Graded Medical Officers and Dental Officers, all officers in Medical Administration Grade, Dental Consultants and registered Medical Practitioners should be 63 years.
Memorandum No: PA/Pns-01/74/2024	Extension of the service of Mr. A. Jagath D. Dias, Director General of Pensions.

2.7.14 Public Services Reforms Division

Special achievements in 2024 and the tasks to be performed in the coming months

1. Preparation of a strategic plan for digitalization and virtualization of the tasks of the ministry.

The strategic plan for digitalization and virtualization of the tasks of the ministry is now being prepared it is to be published in the website in three languages. Annual Action Plan has been prepared based on the strategies identifying the necessary strategies for digitalization to be implemented in the next five years through this strategic plan by this ministry and well planned processes are now been implemented in relation to Public Administration Division.

2. Formulation of a Human Resource Management Information System and Document Management System in the public sector.

Procurement works pertaining to the formulation of Human Resource Management Information System and Document Management System have been completed. For this purpose, evaluation has been concluded commencing procurement work under expressions of interest system and accordingly two consultative service providers have been selected for the above two systems.

3. Formulation of the programme for ministry process reengineering

At present, a study on the processes from recruitment of officers to staff grade and to three Combined Services up to their retirement is carried out by a consultative institution under this programme. For this purpose, KPMG Consultancy Pvt Ltd has been selected under the financial assistance of UNDP. At present that institute has commenced activities pertaining to ministry process reengineering joining with the ministry. This process consists of 4 phases.

i.e. Phase 1 – Planning, Phase 2 – Identifying the existing processes, Phase 3 – Analyzing the weaknesses of the existing methodology communicating with relevant parties, Phase 4 – Introducing new methods and processes which can be implemented under digitalized system. At present, the work in the final phase is in process.

4. Simplification of forms

Initial activities to introduce general forms conforming to the digitalization of public services in place of the forms used at present within and outside the ministry and accordingly a committee has been established in relation to process reengineering.

5. Study on functions and cadre

A study is due to be carried out on the functions and workload of the ministry and to determine the optimum staff and further to commence required programmes concurrently to the programme for process reengineering. Further, programmes are to be designed for the implementation of required concepts after identifying and getting approval for such concepts.

2.7.15 Finance Division

Finance Division holds the responsibility on financial administration and management of Departments and institutes under the Ministry and this Division consists of 04 units such as Procurement, Financial reporting, Payment and Human Resources Payment.

Special performance in 2024

1. Rs. 12,346 million and Rs.1,062 million have been allocated for 2024 to bear recurrent and capital expenses respectively of public administration sector and total expenditure made as at 31.12.2024 is as Rs. 4,392 million.
2. 25% and 33% have been spent from total capital provision and recurrent provision respectively during the year

2.7.16 Information Technology Division

1. Ensuring the protection of the website of Ministry and making new updating in website

The agreement with the institute which developed the website has been signed in order to ensure the protection of the website and maintain other standards and SSL certificate has also been established during the year. By this, defects of the website of the Ministry are rectified and protection of it is also ensured.

2. Project for designing Human Resources management Information System and Document Management System

Ministry has decided to design a correct human resources management information system in order to provide effective and satisfactory services under digitalization context. Further, technical assistance and consultation have been provided to the HRMIS with data of public officers which has been commenced as an initial step for designing comprehensive combined human resources information system for joining with one digitalized stage of all public institutions.

- **Creation of IT Support App**

Software has been created for providing assistance where ever necessary and for the technical issues of all the Divisions of the Ministry and inventory of computer items of every division can be maintained this way and Information Technology Division can be made aware of the issues observed in each computer.

- **Developing Ministerial Rental Information System)**

This software has been developed to calculate the income from the rental of government quarters and buildings and depending on the necessities highlighted by the Finance Division, action has been taken to include information pertaining to the recovery of rental in arrears and building rental. This system is to be developed in due course.

- **Maintaining the computer system operation room.**

Action has been taken to purchase main media network switch, extend the permit period of firewall by another year to ensure the cyber security, and further to extend service agreement of active directory (Domain Server). (Domain Server).

- **Establishment of Anti-Virus system**

Action has been taken to purchase a new anti-virus system to the Ministry and it is valid for three years. Installing that anti-virus software to the computers has now been completed.

- **Conducting Information Technology Training Programs**

With a view to enhance knowledge on information technology, Training programs have been conducted for the officers of the Ministry under the titles of practical usage of information technology, preparation of Microsoft excel sheets, Microsoft accesses, internet usage, information systems management, submission of data and information in a productive manner.

Assistance of resource providers has been extended for online training programs in order to disperse knowledge to officers serving in outside institutes. In addition to the above,

facilities have been provided for training sessions and meetings in various divisions of the Ministry and assistance has been made for coordinating work such as preparation of zoom links.

- **Preparation of a methodology for reserving holiday resorts and bungalows online**

Technical assistance has been provided to develop online system for the reservation of holiday resorts and bungalows managed under this Ministry.

- **Purchase of new finger scanners**

Finger scanners used so far were the machines bought in 2016 and technical assistance was provided to purchase 10 new finger scanners considering the defects in existing scanners.

- **Purchase of technical equipment for the Ministry**

Specifications have been prepared to purchase computer printers, monitors, computers, photocopiers, which have become rare resource, and they have been delivered and fixed after purchasing. Accordingly, 35

2.7.17 Human Resources Development Division

- **Conducting capacity development programs for all the officers of the Ministry.**

Human Resource Division has taken action to conduct capacity development programs to all the officers of the Ministry depending on the service category following physical method.

- **Summary of training programmes conducted for the officers of Ministry**

Service category	Local Training Programs		Foreign Training Programs	
	Short term	Long term	Short term	Long term
Management	11	06	11	-
Non-management	72	-	-	-

computers, 20 monitors, 10 printers, and 05 photocopiers have been purchased.

- **Creating a system at National Languages Division for the enhancement of national languages policy.
(Monitoring and Evaluation and Learning System – MEL System)**

National languages Equality Advancement (NLEAP) project implemented under National Language Division operated under the then Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government, which was existed before the issuance of Gazette Extraordinary no 2403/53 dated 29.09.2024, has provided knowledge to enhance language policy in various public institutes of Sri Lanka and further it obtains data and make evaluations. For this purpose, action has been taken to create a system under the name Monitoring and Evaluation and Learning System (MEL System). It has been planned to develop this as an input in the website and therefore, necessary technical assistance has been given.

- **Providing induction training.**

Service	Induction Training
Combined Service Librarian Service	
	Induction training has been conducted in May for officers recruited to grade III.
Management Service Officers' Service	Induction training has been conducted in February for officers recruited to supra grade under limited stream Induction training has been conducted for 729 officers recruited to grade III under limited stream

- **Capacity development of officers serving outside the Ministry**

Provisions have been made to District Secretariats, which have requested for training programs of 10 days held for exempting officers from the requirement of passing efficiency bar examination prescribed to officers in grade I of Management Services Officers' Service for 2024 and action has been taken to call the progress of this programs. Districts to which provisions have been released by now are as follows, - Badulla, Gampaha, Trincomalee, Kegalle, Kurunegala, Puttalam, Monarala, Batticaloa, Galle, Matara Rathnapura Anuradhapura, Killinochchi, Colombo, Ampara, Matale.

05 programs have been conducted under series of programs for enhancement of knowledge of human resource in public service at district level in the following districts-Colombo, Gampaha, Kalutara, Kurunegala, Puttalam, Anuradhapura, Polonnaruwa, Badulla, Monaragala රාජක. Accordingly, 1,012 officers have been trained under these programs...

- **Conducting efficiency bar examinations**

Second efficiency bar examination has been conducted for the Departmental post of still photographer in the primary grade skilled service category in the Ministry and its results have been released.

- **Programme for training Anti-corruption trainers and integration officers**

10 residential training programs for training of Anti-Corruption Officers and 10 one day programs for Integration Officers have been organized all over the Island with the assistance of Human Resource Division covering 9 provinces and line Ministry.

A series of programmers have been organized and conducted in August covering 9 provinces to obtain suggestions and views of the people for preparing new national plan for 2025-2029.

- **Particulars of the agreements made for local/ overseas training**

- **Project for enhancement the social economic resilience of communities affected by COVID 19 in Central and Uva provinces of Sri Lanka (KOICA)**

This project is implemented in divisional Secretary's Divisions of Nuwara Eliya, Walapane, Hanguanketha, Kothmale and Ambangamuwa of Nuwaraeliya district and Divisional Secretary's Divisions of Mahiyangana, Ridimaliyadda, Haldummulla, Badulla, Bandarawela and Welimada of Badulla district and by these projects it is expected to gain following results-enhancement of access for sustainable and safe drinking water, ensuring sanitary facilities at sufficient level, minimizing diseases connected to water, sanitary and health, promotion of personal health ජීවන environmental practices, enhancement of preventive and primary health facilities, enhancement of agriculture facilities and project services, minimizing post-harvest losses, , and enhancement of food security and domestic income in selected areas. Progress of the project as at 30.11.2024 is 65%.

- **Introducing an arbitration mechanism to settle disputes in public sector**

Action is being taken to introduce an arbitration mechanism by this Ministry joining with International Labour Organization to settle disputes in public sector with a view to build a public service with higher qualities through reforms in the service stations...

Report of this project has been signed on 30.04.2024 and now action is taken to establish service stations forums and sectoral forums in public institutions and awareness programs are also conducted. In the meantime action is taken to establish Mediation Boards at provincial level and National Mediation Pool.

Further concept papers have been prepared for the establishment of Mediation Boards and National Mediation Pool and they have been submitted to Hon Attorney General.

- **Progress in the implementation of cabinet decisions**

The action plan, which has been prepared by UN Habitat in order to implement the project for enhancing social economical resilient of communities affected by pandemic in Central and Uva provinces of Sri Lanka as per the cabinet decision අමප/22/1049/605/017 dated 23 September 2022, has recorded a progress of 65% (2022-2025).

P.A. Circular 05/2024 has been issued under introduction of a mechanism for arbitration and settling disputes in public service as per Cabinet Decision අමප/23/2138/605/068 dated 20 November 2023 and accordingly action is being taken to establish forums at service stations for 05 divisions. Further, service station forums and sectoral forums of public administration division have been established. The Secretary of the Ministry of Public Administration, provincial Councils and Local Government has been empowered to sign the memorandum of understanding between SLIDA on behalf of Government of Sri Lanka and National Center for Good Governance on behalf of the Republic of India as per cabinet decision අමප/24/2087/816/003 dated 02. December 2024. Accordingly above mentioned agreement has been signed on 10 December 2024 in Colombo.

- **Progress in the implementation of PA Circulars**

Providing recommendations of the committee on granting to the requests made by officers of the Ministry regarding no pay leave to be spent within and outside country without causing any damage to their seniority or pension as per P A Circular 14/2022 and 14/2022 (II).

Conducting training programme for the provision of knowledge to prepare a human resources development plan as per P A

Circular 02/2018 and 02/2018 (I) for 923 officers from Southern, Western, North-Western, North Central, Sabaragamuwa provincial councils.

Action is being taken to establish service station forums for 05 sectors (Health, Transport, Education, Power and energy, as per P A Circular 05/2024. Such forums have already been established in public administration division.

- **Tamil languages training courses**

Tamil language training course for the officers of the Ministry has been conducted as a training programme with the resource providers of the Department of Official Languages.

Service Category	Training Program	No. of Participants
Tertiary	Competency in 200 hours course	02
Secondary	Competency in 150 hours course	163
Primary	Competency in 150 hours course	88

2.7.18 Parliamentary Affairs Division

This is an institution established for the fulfillment of the physical and service requirements of Members of Parliament and for the service of the staff of M P s. Main tasks entrusted to this division are as follows. Appointment of the staff of MP s, termination, granting salary increments, granting salaries and gratuities, training etc.

Further main tasks such as issuance of vehicle import permits free of custom duties to M Ps, implementation of a group insurance scheme for M P s, and providing them office equipment once in 3 years are also carried out by the Division.

Special programs implemented during year 2024

1. To draft the P A Circular 21/2022 (ii) in respect of providing holiday warrants and concessionary season tickets to public officers temporarily attached the personal staff of Members of Parliament as per P A Circular 21/2022 and refer it to the Public Services Commission.
2. To formulate the procedure for appointment, maintenance such appointments and termination of appointments of the staff of Members of Parliament as a manual of instructions and issue it to the newly appointed Members of Parliament of 10th parliament.
3. Introducing a proper set of forms for the appointment of staff for Members of Parliament selected to 10th parliament, releasing public officers temporarily and attaching officers on the basis of no pay , who are serving in state enterprises
4. An awareness programme on the updated election law has been conducted with the scholars of the field for the benefit of the personal staff of Members of Parliament enabling public officers also to participate in the event.
5. Online training workshop has been conducted by Professor Krishantha Nanayakkara, (Director of Morph Lab Professor of Robotics, Imperial College Landon), who is a renowned resource provider on artificial intelligence and robotic technology, for the benefit of Members of Parliament.
6. Implementing a group insurance scheme under Soft Logic Life Insurance PLC which gives Rs one million as the benefit to Members of Parliament for the new insurance year commenced from 20.08.2024.
7. Financial coverage has been provided for the damages caused to private properties of Members of Parliament due to violence prevailed from 31 March 2022 to 22 July 2022.
8. Rs. 37,564,955.13 has been paid during the insurance year from 20.08.2023 to 10.08.2024 as insurance benefits by the group insurance issued to members of Parliament.
9. Office equipment, which is provided once in three years on depreciation basis, has been provided to 57 Members of Parliament during year 2024.

2.7.19 National Languages Division

10. Formulation of policies for the implementation of official language policy, preparation of plans, implementation and their supervision
11. Making an environment in public offices which respects bilingual approaches.
12. Giving effect to the National Language Policy
13. Creating positive mentality among Sri Lankans in relation to publicizing languages and their promotion

Programs implemented under National Languages Development Programme (2509)

- **Making a documentary film**

Unity and harmony, which respects cultural identities of all nationalities and Rs. 487,000.00 has been paid for this project.

- **Conducting workshops all over the Island on the implementation of official language policy in order to ensure an efficient and productive service delivery.**

Four workshops have been conducted i.e. 1 per each district in Matale, Anuradhapura, Kurunegala and Moneragala to train public officers with a view to motivate them.

- **Taking follows up action on the preparation of language planning**

Since training programs are conducted within Sri Lanka for the preparation of language plans whilst informing public institutions, 02 programs have been conducted in Kegalle and Galle districts connecting to follow up action on the implementation of such programs and accordingly Rs. 12 Million has been spent for this purpose.

- **Introduction of “MEL” system and conducting workshops to introduce “MEL” system.**

Relevant software has been prepared completely and therefore future activities are to be determined by Information Technology Division after including information of the institutions which have submitted language plans to National Language Division.

- **Establishment of 04 Second Language Societies for school children**

Four schools have been selected in Rathnapura, Batticaloa, Matale and Jaffna where cultural exchange programs have been conducted in 2024. Required financial provisions have been provided through District Secretariats to establish these societies in the selected districts. Rs. 588800 has been spent for this purpose.

- **Conducting cultural exchange programs**

Cultural exchange programs have been conducted in Rathnapura, Batticaloa, Matale and Jaffna districts with a view to build Sri Lankan nation laying foundation for mutual understanding and friendship among different communities, induced to respect each other by way of widening the understanding on the diversity of cultural values, expand the practical usage on languages of each community and open new paths to build long lasting piece by enhancing inter cultural collaboration. Rs. 2 Million has been spent for this purpose.

- **Holding once episode tele drama competition for the promotion of official languages**

Arrangements have been made in 2024 to convey the message on language and co-existence conducting one episode tele drama competition and accordingly cash prizes, awards and merit certificates were awarded to the winners concurrently to the National Languages Day by way of selecting winners by a panel of prominent judges after calling their creations from the artists who submitted applications.

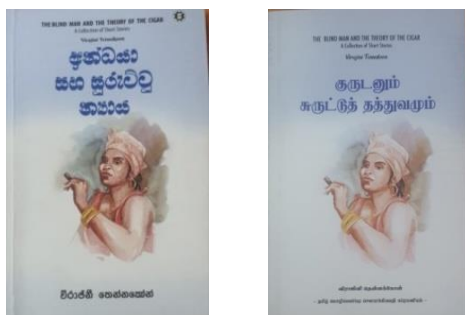
Rs.589, 960.00 has been spent for this purpose.

- **Celebrating National Languages Day and the Week giving effect to Official Language Policy.**

In order to celebrate National Languages Day and the Week, public institutions, general public, school teachers and prefects of 24 districts were made aware of the National Language Policy and the concluding ceremony chaired by Hon. Prime Minister was held on 05.07.2024 at SLIDA and Department of Official Languages, Official Languages Commission and NILET, which are the institutions affiliated to the ministry, were invited to participate in this event.

- **Translating 02 short story collections to Sinhala and Tamil languages with a view to implement Official Language Policy.**

‘Andhaya saha surutatu nyaya’, the work by state literary award winning writer Virajini Thennekoon has been translated in to Tamil whilst ‘Eldappdada Kavidahal’, the work by a veteran Tamil writer Mandur Asoka has been translated to Sinhala.



“Translating of Short Story book
“Andhaya saha surutatu nyaya”

- **Establishing English language societies in schools (02 models)**

St Mary’s Tamil Maha Vidyalaya , Bambalapitiya and Taxila Central Collage, Horana have been selected as the pilot project for establishing Gavel societies for the promotion of English language among school children and accordingly, required steps are now being taken.

- **Making the Heads of Institutes in Provincial Public Service aware of official languages policy and conducting TOT programs**

With a view to encourage officers in provincial public service for the implementation of official language policy, programs have been conducted in the following manner-an awareness programme for the Heads of Institutes in Anuradhapura district, a workshop in Provincial Council, North –Western Province, An awareness programme on national language policy and TOT for public institutes under Southern provincial council.

- **Taking follow up action for institutes in provincial public service**

Since training programme for making language plans are conducted all over the Island making public institutes under provincial public service aware in this regard, follow up action is also carried out on the implementation of such measures. Accordingly, 05 one day programs have been planned and the programme of Sabaragamuwa provincial council has been completed spending Rs. 19,810.00 on 27.03.2024.

- **Capacity building programme**

Officers of National Languages Division, National Integrated Promotion Assistants serving attached to District Secretariats and officers of Official Languages Commission were trained at National Education and Training Center.

I hereby certify that the particulars included in this draft of the report are true and correct.

S. Aloka Bandara

Secretary,
Ministry of Public Administration, Provincial Councils and Local Government.

Chapter 03 – Overall Financial Performance for the Year

3.1 Statement of Financial Performance

#	Special Indicators	Actual performance as a % of the expected output		
		100%- 90 %	75 %-89%	50 %- 74%
1	Providing policy guidance to relevant State Ministries in order to create ‘ a culture for working for the country’ based on national policies implemented by the Government, formulating policies relevant to the subjects of public administration, home affairs, provincial councils and local government , implementing projects under national budget, state investments, and national development, subjects and functions of Departments, Corporations and Statutory Institutions belonging to the Ministry and formulating policies relevant to them, implementing programs and projects and carrying out follow up actions and evaluation		✓	
2	Establishments activities, administration and personal management of Seri Lanka Administrative Service, Sri Lanka Accountants’ Service, Sri Lanka Planning Service, Sri Lanka Engineering Service, Sri Lanka Scientific Service, Sri Lanka Architects’ Service, Sri Lanka Technological Service and Combined Services		✓	
3	Action to be taken by the Government in relation to Parliament and matters of Members of Parliament.	✓		

3.2 Statement of Financial Position

ACA-P

Statement of Financial Position
As at 31st December 2024

	Note	Actual 2024 Rs.	2023 Rs.
<u>Non Financial Assets</u>			
Property, Plant & Equipment	ACA-6	15,717,369,276	14,373,881,123
<u>Financial Assets</u>			
Advance Accounts	ACA-5/5(a)	218,922,451	2,089,992,065
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		15,936,291,727	16,463,873,188
<u>Net Assets / Equity</u>			
Net Worth to Treasury		57,127,003	1,870,710,873
Property, Plant & Equipment Reserve		15,717,369,276	14,373,881,121
Rent and Work Advance Reserve	ACA-5(b)	-	17,885,152
<u>Current Liabilities</u>			
Deposits Accounts	ACA-4	158,079,425	201,396,039
Imprest Balance	ACA-3	3,716,023	-
Total Liabilities		15,936,291,727	16,463,873,188

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from ...~~97~~... to ...~~102~~... and Annexures to accounts presented in pages from ...~~98~~... to ...~~99~~... form an integral part of these Financial Statements. The Financial Statements have been prepared in accordance with the Government Financial Regulations 150 & 151 and State Accounts Guideline No. 06/2024, dated 16.12.2024 and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement. We hereby certify that no effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.



Chief Accounting Officer
Name : S. Alokabandara
Designation : Secretary
Date : 27.02.2025

S. Alokabandara
Secretary
Ministry of Public Administration,
Provincial Councils and Local Government
Independence Square,
Colombo 07.



Chief Financial Officer
Name : Geetha Hemanthi Rubasinghe
Date : 27.02.2025

Geetha Hemanthi Rubasinghe
Chief Financial Officer
Public Administration, Provincial
Councils & Local Government
Independence Square, Colombo 07.

3.2.1 Imprest Adjustment Account

A/C No-7

Statement of Imprest Reconciliation

Add :-	Revenue Collected by Other Entities on behalf of Reporting Entity	2,005,739,299	
	Expenditure incurred by Reporting Entity on behalf of Other Entities	31,399,810,137	
	Debits made to Advance B Account on behalf of Other Entities	1,798,163,852	
	Credits made to Advance B Account by Other Entities	255,599,627	
			35,449,312,915
Less:-	Revenue Collected by Reporting Entity on behalf of Other Entities	150,641,997	
	Expenditure incurred by Other Entities on behalf of Reporting Entity	16,559,651,875	
	Credits made to Advance B Account on behalf of Other Entities	39,178,680	
	Debits made to Advance B Account by Other Entities	144,219,125	
			16,894,021,677
	Imprest Adjustment Balance as at 31st December 2023		18,555,291,238

3.3 Statement of Cash Flows

Statement of Cash Flows for the Period ended 31 st December 2024		Actual
	2024 Rs.	Restated 2023 Rs.
Cash Flows from Operating Activities		
Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	38,540,489	26,136,215
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected from the Other Heads	150,641,997	84,735,550
Imprest Received	38,384,045,454	369,922,199,465
Recoveries from Advances	1,883,519,460	78,607,168
Deposits Received	100,270,138	195,705,369
Total Cash generated from Operations (A)	40,556,817,539	370,108,283,707
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	2,372,026,683	2,197,377,567
Subsidies & Transfer Payments	387,365,062	1,116,841,459
Expenditure incurred on behalf of Other Heads	31,399,810,135	362,889,263,910
Imprest Settlement to Treasury	39,752,202	-
Advance Payments	1,893,886,697	92,927,717
Deposit Payments	143,586,753	202,513,576
Total Cash disbursed for Operations (B)	36,176,427,532	366,992,924,323
NET CASH FLOW FROM OPERATING ACTIVITIES (C)=(A)-(B)	4,380,390,007	3,715,459,384
Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Disposals Proceeds & Sale of Physical Assets	-	-
Recoveries from Un Lending	-	-
Total Cash generated from Investing Activities (D)	-	-
Less - Cash disbursed for:		
Capital Expenditure	4,380,390,007	3,715,459,384
Total Cash disbursed for Investing Activities (E)	4,380,390,007	3,715,459,384
NET CASH FLOW FROM INVESTING ACTIVITIES (F)=(D)-(E)	(4,380,390,007)	(3,715,459,384)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	0.00	0.00
Cash Flows from Financing Activities		
Total Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	-	-
Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (I)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-
Net Movement in Cash (K) = (G)+(J)	0.00	0.00
Opening Cash Balance as at 01 st January	-	-
Closing Cash Balance as at 31 st December	0.00	0.00

3.4 Notes to the Financial Statements

Basis of Reporting

1) Purpose of Preparation

The Financial Statements have been prepared in accordance with the Government Financial Regulations 150 & 151 and State Accounts Guideline No. 06/2024, dated 16.12.2024.

2) Reporting Period

The reporting period for these Financial Statements is from 01st January to 31st December 2024.

3) Basis of Measurement

The Financial Statements have been prepared on historical cost modified by the revaluation of certain assets and accounted on a modified cash basis, unless otherwise specified.

The figures of the Financial Statements are presented in Sri Lankan rupees rounded to the nearest rupee.

4) Recognition of Revenue

Exchange and non exchange revenues are recognised on the cash receipts during the accounting period irrespective of relevant revenue period.

5) Recognition and Measurement of Property, Plant and Equipment (PP&E)

An item of Property, Plant and Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

PP&E are measured at a cost and revaluation model is applied when cost model is not applicable.

6) Property, Plant and Equipment Reserve

This reserve account is the corresponding account of Property Plant and Equipment.

7) Cash and Cash Equivalents

Cash & cash equivalents include local currency notes and coins in hand as at 31st December 2024.

3.5 Performance of Revenue Collection

Rs. ,000

Revenue Code	Revenue Code Description	Revenue estimate		Collected revenue	
		Original value	Revised value	Value (Rs.)	Revised revenue as a percentage of the estimate
20.02.01.01	Renting out government buildings and housing	1,650,000,000	1,700,000,000	20.02.01.01	Renting out government buildings and housing

3.6 Performance of Utilizing the Allocation

Allocation type	Allocation		Actual expense Rs.	Utilization of funds as % of revised funds Rs.
	Original (Rs.)	Revised (Rs.)		
Recurrent	11,948,000,000	10,946,016,000	4,130,736,304.25	38%
Capital	1,020,000,000	061,780,000,1	264,100,721.61	25%

3.7 In Terms of F.R 208, the Allocations made for this Department/ District Secretariat / Provincial Council as a Representative of Other Ministries / Department

#	Provisions Received Ministry/ Department	Purpose of the Provision	Provisions		Actual Expenditure Rs.	Utilized allocations as a % of final allocations provided
			Original Provision Rs.	Final Provision Rs.		
Not Applicable						

3.8 Performance of reporting on non-cash assets

Asset code	Code description	Balance as per the report of the Board of Survey report as at 31.12.2024	Balance as per the statement of financial position as at 31.12.2024	Due to be accounted in future	Reporting progress as a %
9151	Buildings and structures	A balance cannot be reported as the value is not assessed by the Board of Survey.	9,156,152,247.66	All reported assets have been accounted. There are no assets to be reported.	100%
9152	Machinery		1,797,625,433.22		100%
9153	Land		3,905,530,000.00		100%
9154	Intangible assets		48,865,317.63		100%
9155	Live assets		-		100%
9160	Functioning		714,196,277.38		100%
9180	Tax income		95,000,000.00		100%

Chapter 04 – Performance of the Ministry in 2024

#	Special Indicators	Actual performance as a % of the expected output		
		100 %- 90 %	75 %- 89 %	50 %- 74 %
1	Providing policy guidance to relevant State Ministries in order to create ‘ a culture for working for the country’ based on national policies implemented by the Government, formulating policies relevant to the subjects of public administration, home affairs, provincial councils and local government , implementing projects under national budget, state investments, and national development, subjects and functions of Departments, Corporations and Statutory Institutions belonging to the Ministry and formulating policies relevant to them, implementing programs and projects and carrying out follow up actions and evaluation		✓	
2	Establishments activities, administration and personal management of Seri Lanka Administrative Service, Sri Lanka Accountants’ Service, Sri Lanka Planning Service, Sri Lanka Engineering Service, Sri Lanka Scientific Service, Sri Lanka Architects’ Service, Sri Lanka Technological Service and Combined Services		✓	
3	Action to be taken by the Government in relation to Parliament and matters of Members of Parliament.	✓		

Chapter 05 – Progress in the performance of sustainable development goals as at 31.12.2024 (SDG)

S. No.	Objective	Goals	Achievement indicators	Progress achieved			Relevant division
				0%-49%	50%-74%	75%-100%	
1	8. Perfect, well satisfied and sustainable economic growth, promotion of productive and qualitative job opportunities for all	8.2 Establishment of productive public service utilizing modern technology	Number of the training programs conducted to enhance productivity of human resource of the Ministry			√	Human Resource Development
			Number of short term and long-term training programs provided to the officers of the Ministry and institutions under the Ministry in order to create officers with knowledge on international level	15 officers have been directed to 11 foreign training programs during year 2024 received through Department of External Resources the foreign.			
2	9. Building stable infrastructure facilities, and encouraging innovations through the promotion of sustainable industrialization	9.1. Developing infrastructure facilities of the Ministry with higher quality, sustainability and so as to face with disasters	Number of tourist bungalows repaired, which are to be repaired, during the year spending provisions allocated to the year		√		Internal Administration
		9.1 Developing sustainable and qualitative infrastructure facilities including infrastructure facilities, which can face with disasters, among regional and national boundaries paying attention to the accessibility for all and the economic development and wellbeing of the	Completion of the part of the color washing of the Ministry premises		√		
3	12. Ensuring sustainable consumption and production patterns	12.7 Ensuring full capacity for the promotion of sustainable procurement for people based on national priorities	Percentage of the utilization of budget funds for procurement works		√		Accounts

S. No.	Objective	Goals	Achievement indicators	Progress achieved	Relevant division	S. No.	Objective
				0%-49%	50%-74%	75%-100%	
4	16. Establishment of institutions with accountability and inclusivity ensuring fairness and social justice for all which turns towards sustainable development with peaceful and inclusive social progress	16.6 Productive accountability at every level and developing institutions respecting transparency	Submission of budget estimates to General Treasury within due period			√	Accounts
			Submission of financial statements to Auditor General on or before 28 February	√			
			Submission of Advance B account to Auditor General on or before 28 February	√			
			Completion of board of surveys as per Public Finance Circular No. 01/2020 on due date		√		
		16.7 Ensuring a participatory and inclusive decision-making process at every level with responsive to relevant parties	Way of distribution of the non- executive posts in public institutions ensuring gender equality			√	Combined Services
			Way of distribution of the non- executive posts in public institutions ensuring gender equality			√	
		16.10 Ensuring General Public to their right to information conforming to the national legal system and maintenance of a public service with efficiency, and transparency	Number of requests for which information was provided out of requests submitted for the purpose under Right To Information Act		√		Internal Administration
			Number of complaints, for which initial action has been taken, out of the complaints received from General Public			√	

06. Chapter – Human Resource Profile

6.1 Cadre Management

Level of employees	Approved cadre	Existing staff	Vacancies	Staff in excess
Senior	81	66	14	
Tertiary	15	10	05	
Secondary	643	432	208	
Primary	187	161	27	01
Total	926	669	254	01

6.2 Particulars of the staff

Nature of post	Post	Relevant service	Grade	Salary scheme	As at 31.12.2024					
					Approved	Attached	Vacancies	Excess	Other	Officers who have obtained leave as per P A Circular 14/2024
Total number of posts					926	669	254	1		
Senior Level	Secretary	-	-	SL 4	1	1	-	-		-
	Additional Secretary	SLAS	Special	SL 3	5	5	-	-		-
	Director Gen of Establishments	SLAS	Special	SL 3	1	1	-	-		-
	D.G , Combined Services	SLAS	Special	SL 3	1	0	1	-		-
	D.G, Planning	SLPS	Special	SL 3	1	0	1	-		-
	Chief Financial Officer	SLAcS	Special	SL 3	1	1	-	-		-
	Senior Assist Sec	SLAS	1	SL 1	6	4	2	-		-
	Chief Engineer	SLAcS .	1	SL 1	1	1	-	-		-
	Chief Accountant	SLAcS	1	SL 1	1	1	-	-		-
	Chief Internal Auditor	SLAcS	1	SL 1	1	1	-	-	▪	-
	Director (Administration)	SLAS	1	SL 1	1	1	-	-		-
	Director (Scientific Service, Archi Ser, Tech Ser)	SLAS	1	SL 1	1	1	-	-		-
	Director (Planning)	SLAS	1	SL 1	1	1	-	-		-
	Director (Acct Ser)	SLAS	1	SL 1	1	1	-	-		-
	Director (Eng Ser)	SLES	1	SL 1	1	1	-	-		-
	Director	SLAS	1	SL 1	6	6	-	-		-
		SLPS	1	SL 1	1	1	-	-	▪	-
	Director	SLICTS	Class I	SL 1	1	1	-	-	▪	-
	Accountant	SLAcS	1	SL 1	2	1	1	-		-
	Asst Sec	SLAS	111/11	SL 1	7	6	1	-		1
	Assist/ Deputy Sec	SLAS	11/111	SL1	27	23	4	-	●	2
		SLPS.	111/11	SL 1	1	0	0	-		-
		SLICTS	1/111/11	SL 1	2	1	1	-		-
	Accountant	SLAcS	111/11	SL 1	2	2	-	-		-
	Internal Auditor	SLAcS	111/11	SL 1	2	0	2	-		-
	Engineer	SLES	111/11	SL 1	1	0	1	-		1
	Assist Dir (Supernumerary)	SLPS	111	SL 1	3	3	-	-		-
	Legal Officer	Dep	111/11	SL 1	1	1	-	-		-
	Assist Dir (Media)	Dep	111	SL 1	1	1	-	-	▪	-
	Total					81	66	14	0	

Nature of post	Post	Relevant service	Grade	Salary scheme	As at 31.12.2024					
					Approved	Attached	Vacancies	Excess	Other	Officers who have obtained leave as per P A Circular 14/2024
Tertiary Level	Administrative Officer	MOS	Supra Grade	MN 7	4	2	2	-		-
	Translator	Trans Ser	11/1	MN 6	7	4	3	-		3
	Information and Communication Technology Officer	SLICTS	2 - 11/1	MN 6	4	4	-	-		1
	Total				15	10	5	0		4
Secondary Level	Investigation Officer	Related Services	111/11/1	MN 4	10	7	-	-	*	-
	Development Officer	D O Service	111/11/1	MN 4	218	169	49	-		25
	Technical Officer	SLTS	111/11/1	MN 3	3	0	3	-		-
	Draftsman	SLTS	111/11/1	MN 3	1	0	1	-		-
	Management Services Officer	MSOS	111/11/1	MN 2	363	221	142	-		26
	Management Assistant (MN 2)	Departmental	111/11/1	MN 2	8	7	1	-		1
	Management Assistant (MN 1)	Departmental	111/11/1	MN 1	21	14	7	-		3
	Management Assistant (MN 2)	Direct Appointment from Presi Secre	111/11/1	MN 1	3	3	-	-		-
	Holiday Resort Administrator	Departmental	111/11/1	MN 1	5	4	1	-		-
	Information Communication Technology Assistant	SLICTS.	Class 3-111/11/1	MT 1	5	4	1	-		2
	Data Entry Operator	Departmental (25/2014)	111/11/1	MN 1	3	1	2	-		1
	Data Entry Operator	Departmental	III/II/I	MN 1	1	1	-	-		-

Nature of post	Post	Relevant service	Grade	Salary scheme	As at 31.12.2024					
					Approved	Attached	Vacancies	Excess	Other	Officers who have obtained leave as per P A Circular 14/2024
	Coordinating Secretary to the Secretary	Temporary	–	P A C 03/2016 – As per schedule iv	1	1	-	-		-
	Video Cameraman	Temporary	–	Rs.29,840/= +7,800/=	1	0	1	-		-
	Total				643	432	208	0		58
Primary Level	Driver	Combined Drivers' Service	111/11/1/Special	PL 3	40	35	6	-		
		Direct Appointment from Presi. Secre.			3	2				2
	Plumber	Departmental	111/11/1/Special	PL 3	1	0	1	-		-
		25/2014			3	3	-	-		-
	Electrician	Departmental	111/11/1/Special	PL 3	1	0	1	-		-
		25/2014			2	2	-	-		-
	Still Photographer	Departmental	111/11/1/Special	PL 3	1	1	-	-		-
	Audio Visual Recording Technician	Departmental	111/11/1/Special	PL 3	1	0	1	-		-
	Mason	Departmental	111/11/1/Special	PL 2	1	0	1	-		-
	Carpenter	Departmental	111/11/1/Special	PL 2	1	0	1	-		-
		25/2014	111/11/1/Special	PL 2	1	1	-	-		-
	Bungalow Keeper/ Cook	Departmental	111/11/1/Special	PL 2	6	0	6	-		-

Nature of post	Post	Relevant service	Grade	Salary scheme	As at 31.12.2024					
					Approved	Attached	Vacancies	Excess	Other	Officers who have obtained leave as per P A Circular 14/2024
	Assist Bungalow Keeper	Departmental	111/11/1/Special	PL 1	8	8	-	-		-
	Assist Bungalow Keeper *	Departmental	111/11/1/Special	PL 1	2	2	-	-		-
	Assistant Coom	Departmental	111/11/1/Special	PL 1	6	5	1	-		-
	Karyala Karya Sahayaka	O E S	111/11/1/Special	PL 1	83	73	9	-		9
		Direct Appointment from Presi Secre			9	10				-
	Pump Room Labourer	Departmental	111/11/1/Special	PL 1	3	3	-	-		-
	Labourer	Departmental	111/11/1/Special	PL 1	13	14	(1)	1		-
		25/2014			2	2	-	-		-
	Total				187	161	27	1		11
	* Posts kept so as personal to the person holding post Posts which are fallen vacant will be abolished									

6.3 Capacity Development of the Staff

Serial No.	Programme	No of staff trained	Duration of the programme	Total investment (Rs.)		Nature of the programme (Local/foreign)	Output/ Knowledge gained
				Local	Foreign		
1	Tamil language training programme (150h)	163	January-July	225,000.00	–	Local	Enhancement of knowledge, skills and attitudes
2	Casual allowance - India- International training programme - (Digitalization and Human Resource Management) -	1	January 12	–	124,464.38	Foreign	
	Warm Cloths allowance				30,501.12		
3	Knowledge of leadership, team work, and interpersonal relationship	30	Feb. 13	11,600.00	–	Local	
4	Basic knowledge on accounting and financial activities	70	March 14	16,670.00	–	Local	
5	Research methodology and preparation of research proposals	15	Feb. 16	8,870.00	–	Local	
6	Office systems and management of postal works	101	Feb. 20	23,870.00	–	Local	
7	Casual allowance - India - ITEC training programme	3	Feb. 22	–	336,243.93	Foreign	
8	Fine balance between job and employment	86	Feb. 22	21,270.00	–	Local	
9	Letter writing and minute writing	80	Feb. 29	20,570.00	–	Local	Enhancement of knowledge, skills and attitudes
10	Basic knowledge on information technology and computer - I	57	Feb. 29	14,270.00	–	Local	
11	Information and cyber security policy for public institutions	81	March 05	19,880.00	–	Local	

Serial No.	Programme	No of staff trained	Duration of the programme	Total investment (Rs.)		Nature of the programme (Local/foreign)	Output/ Knowledge gained
				Local	Foreign		
12	10 days training programme recommended to the E B exam of Management Services Officers' Service -Badulla	45	March 13	218,000.00		Local	
13	Food and nutrition security	59	March 19	15,170.00	–	Local	
14	Recipient care, ethics and sound communication	36	March 20	11,170.00	–	Local	
15	Knowledge on stock control, maintenance of inventories, and board of surveys	46	March 21	11,970.00	–	Local	
16	Preparation and submission of Cabinet Memorandums	22	March 22	12,530.00	–	Local	
17	10 days training programme recommended to the E B exam of Management Services Officers' Service -Gampaha	104	March 25	215,000.00	–	Local	
18	Casual allowance – China Seminar (Enhancing Performance of Young Officials in Developing Countries) - 01	1	March 26	–	116,031.25	Foreign	
	Warm cloths allowance				28,714.50		
19	Practical knowledge on pension	67	March 26	15,710.00	–	Local	

Serial No.	Programme	No of staff trained	Duration of the programme	Total investment (Rs.)		Nature of the programme (Local/foreign)	Output/ Knowledge gained
				Local	Foreign		
20	Casual allowance – China Seminar (Govt. effectiveness & Efficiency for Developing Countries)	1	April 04	–	115,140.00	Foreign	Enhancement of knowledge, skills and attitudes
	Warm cloth allowance				28,388.25		
21	Positive thinking and development of attitudes	39	April 05	12,220.00	–	Local	
22	10 days training programme recommended to the E B exam of Management Services Officers’ Service -Trincomalee	85	April 10	526,000.00	–	Local	
23	Training programme conducted at District level - Western province	400	April 18	27,000.00	–	Local	
24	Training programme on human resources plan – Southern province	120	April 26	-		Local	
25	Information technology and cyber security for public institutions	29	May 03	10,770.00	–	Local	
26	Training programme on productivity - 1	36	May 04	11,280.00	–	Local	
27	Training programme conducted at District level - North western province	72	May 07	28,200.00	–	Local	
28	Casual allowance - India - ITEC training programme	1	May 09	–	99,460.00	Foreign	
	Warm cloths allowance				28,026.96		
29	Casual allowance - India - ITEC training programme	1	May 09	–	99,475.00	Foreign	
	Casual allowance				28,026.96		
30	Leadership training programme	41	May 09	12,720.00	–	Local	

Serial No.	Programme	No of staff trained	Duration of the programme	Total investment (Rs.)		Nature of the programme (Local/foreign)	Output/ Knowledge gained
				Local	Foreign		
31	Basic knowledge on information technology - II	51	May 10	12,460.00	–	Local	Enhancement of knowledge, skills and attitudes
32	Management of state lands	12	May 14	6,900.00	–	Local	
33	Wesak bethi gee	150	May 28	17,352.50	–	Local	
34	Induction training Librarians’ service -	25	May 27 - 31	68,655.00	–	Local	
35	Training programs conducted at district level- Nort Central province/Uva province	83	June 06	27,900.00	–	Local	
36	Preparation of pension - Online	385	June 18	3,000.00	–	Local	
37	Constitution, Establishments Code, and procedural Rules of Public Services Commission -Online	490	June 19	3,000.00	–	Local	
38	Information System Management - Online	380	June 20	1,800.00	–	Local	
39	Tamil Language Training Programme (200h)	2	June 24	10,000.00	–	Local	
40	10 days training programme recommended to the E B exam of Management Services Officers’ Service-Kurunagala	133	June 27	271,150.00	–	Local	
41	10 days training programme recommended to the E B exam of Management Services Officers’ Service -Puttalam	30	July 15	105,250.00	–	Local	
42	10 days training programme recommended to the E B exam of Management Services Officers’ Service -Monaragala	31	Aug. 07	185,760.00	–	Local	
43	Casual allowance - India - ITEC Training [programme	1	Aug. 19	–	107,022.13	Foreign	Enhancement of knowledge, skills and attitudes
	Warm cloths allowance				28,604.58		

Serial No.	Programme	No of staff trained	Duration of the programme	Total investment (Rs.)		Nature of the programme (Local/foreign)	Output/ Knowledge gained
				Local	Foreign		
44	Conducting induction training (Limited) -Dept of Sri Lanka Railway- Colombo district	102	Aug 10	159,939.00	–	Local	
45	Constitution, Establishments Code, and procedural Rules of Public Services Commission	22	Aug. 27	12,480.00	–	Local	
46	Preliminary Investigation Process	50	Aug. 28	13,530.00	–	Local	
47	Understanding of citizens service	37	Aug. 29	12,330.00	–	Local	
48	Basic knowledge on computer technology	35	Aug. 30	9,630.00	–	Local	
49	Casual allowance - China seminar (Seminar on Developing countries sustainable development capacity & south - South cooperation for sustainable development)	1	Aug. 30	–	115,234.69	Foreign	
	Warm cloths allowance				29,758.50		
50	Training programme on human resources development plan -Western Province	111	Sep. 03	24,650.00		Local	
51	Casual allowance - China seminar (Seminar on Governance capability for China belt and road Countries)	1	Sep. 17	-	115,708.13	Foreign	
	Warm cloths allowance				29,759.29		
52	Productivity training programme - II	38	Sep. 25	10,740.00		Local	Enhancement of knowledge, skills and attitudes
53	10 days training programme recommended to the E B exam of Management Services Officers’ Service -Galle	106	Sep. 26	355,950.00		Local	

Serial No.	Programme	No of staff trained	Duration of the programme	Total investment (Rs.)		Nature of the programme (Local/foreign)	Output/ Knowledge gained
				Local	Foreign		
54	Procurement process and its practical usage	60	Sep. 27	19,260.00		Local	
55	Computer hardware and defect settling	32	Sep. 30	9,090.00		Local	
56	10 days training programme recommended to the E B exam of Management Services Officers' Service -Rathnapura	50	Oct. 02	271,100.00		Local	
57	10 days training programme recommended to the E B exam of Management Services Officers' Service -Anuradhapura	15	Oct. 02	108,900.00		Local	
58	10 days training programme recommended to the E B exam of Management Services Officers' Service -Colombo	96	Oct. 03	421,070.00		Local	
59	Induction training for Management Services Officers (Limited) – Uva/Sabaragamuwa/North-Central/ North- Central/ Central/Eastern provinces -Online	243	Oct. 07	28,500.00		Local	
60	Training programme on human resources development plan -North- Western Province	242	Oct 08	48,000.00		Local	
61	10 days training programme recommended to the E B exam of Management Services Officers' Service -Killinochchi	17	Oct. 11	192,000.00		Local	Enhancement of knowledge, skills and attitudes
62	10 days training programme recommended to the E B exam of Management Services Officers' Service -Mathale	20	Oct. 11	181,000.00		Local	
63	Productivity training programme - 03	24	Oct. 23	9,520.00		Local	
64	Tamil language training programme (Physical)	88	Oct 28	24,590.00		Local	

Serial No.	Programme	No of staff trained	Duration of the programme	Total investment (Rs.)		Nature of the programme (Local/foreign)	Output/ Knowledge gained
				Local	Foreign		
65	Knowledge on new audit act	30	Oct. 29	9,860.00		Local	
66	Casual allowance - China seminar (Seminar on China's Poverty Alleviation Experience for Sri Lanka)	1	Oct. 30	-	112,583.44	Foreign	
	Warm cloth allowance				28,563.75		
67	10 days training programme recommended to the E B exam of Management Services Officers' Service – Kegalle	9	Nov. 04	125,370.37		Local	
68	10 days training programme recommended to the E B exam of Management Services Officers' Service -Batticaloa	35	Nov. 04	203,550.00		Local	
69	Procurement procedure of the Government and its practical usage	18	Nov. 06	11,930.00		Local	
70	10 days training programme recommended to the E B exam of Management Services Officers' Service -Ampara	57	Nov. 11	405,000.00		Local	
72	Preparation of annual action plan and progress report	40	Nov. 20	12,740.00		Local	
73	Basic knowledge on the discipline and conduct expected from a public officer	27	Nov. 21	8,160.00		Local	
74	Training programme on human resource development plan- Colombo Municipal Councils	103	Nov. 21	-		Local	
75	Productivity - Session 04	28	Nov. 22	8,670.00		Local	Enhancement of knowledge, skills and attitudes
76	National Information Technology Summit	8	Nov. 22	240,000.00		Local	
77	Training programs conducted at district level-phase 04- Sinhala medium	169	Nov. 26	27,300.00		Local	

Serial No.	Programme	No of staff trained	Duration of the programme	Total investment (Rs.)		Nature of the programme (Local/foreign)	Output/ Knowledge gained
				Local	Foreign		
78	Making the officers of public administration division and the members of public administration division aware of the establishment Service stations forums	45	Nov. 26	9,230.00		Local	
79	Project management and supervision	20	Nov. 27	20,380.00		Local	
80	Auditing	52	Nov. 28	12,780.00		Local	
81	Casual allowance- India - ITEC Training programme	1	Nov. 29	-	102,266.50	Foreign	
	Warm cloths allowance e				27,696.75		
82	Tamil language programme (Online- 100h)	88	Dec. 04	75,000.00		Local	
83	Knowledge on routing duties including key duty	40	Dec. 05	10,170.00		Local	
85	Sri Lanka Information and Communication Technology Service-grade III, class III (05 days-SLIDA)	250	Dec.09	255,000.00		Local	
86	Induction training for Management Service Officers’ Service (Limited) Tamil medium (05 days)	64	Dec.09	25,500.00		Local	
87	Training programme on human resources development plan-North Central Province	149	Dec. 09	-		Local	
88	Training programme on productivity - V	24	Dec. 10	8,520.00		Local	
89	Training programme on human resources development plan – Sabaragamuwa province	240	Dec. 11	-		Local	
90	Presentation Skills	21	Dec.12	12,680.00		Local	
91	Training programmme conducted at district level-phase 05-Tamil medium	288	Dec. 16	27,600.00		Local	

Serial No.	Programme	No of staff trained	Duration of the programme	Total investment (Rs.)		Nature of the programme (Local/foreign)	Output/ Knowledge gained
				Local	Foreign		
92	Induction training for Management Service Officers' Service (Limited) Sinhala medium (05 days)	320	Dec. 16	27,600.00		Local	Enhancement of knowledge, skills and attitudes
93	Practical programme on writing research papers for officers in SLSS	58	Dec. 17	310,297.75		Local	
94	Implementing promptly the responsibility of public officers for open and responsible government	67	Dec. 18	17,340.00		Local	
95	Casual allowance - India - ITEC Training programme	2	Dec.20	-	188,721.00	Foreign	
96	Implementing annual performance plan – Combined Services Division	75	Dec. 20	282,128.00		Local	
97	Diploma on Procurement-National Institute of Labor Studies	1	Dec. 26	75,000.00		Local	
98	Diploma course on professional English- SLIDA	3	Dec. 27	276,000.00		Local	
99	Post Graduate Degree Course on Public Administration and Management	2	Dec. 26	360,000.00		Local	
Number of participants		7390	Amount spent	6,973,052.62	1,920,391.11		
*	Provisions for foreign training will be borne by Finance Division under another vote						

Chapter 07- Report of compliance of the Ministry of Public Administration

Serial No	Relevant Requirements	Position (Comply/ Not comply)	Brief explanations on non-compliances	Correct measures proposed to avoid non-compliances in future
1.	Following financial statements/ accounts have been submitted on due dates			
1.1.	Annual financial statements	Comply		
1.2.	Advance B account of public officers	Comply		
1.3.	Business and production advance accounts (Commercial advance account)	Not applicable		
1.4.	Stores advance account	Not applicable		
1.5.	Special advance account	Not applicable		
1.6.	Other	Not applicable		
2.	Maintenance of books and documents (FR445)			
2.1.	Maintenance of fixed asset register with necessary updating as per P A circular 267/2018	Comply		
2.2.	Maintenance of personal emoluments/ wages cards with necessary updating	Comply		
2.3.	Maintenance of audit register with necessary updating	Comply		
2.4.	Maintenance of internal audit register with necessary updating	Comply		
2.5.	Preparation of all monthly accounts summaries and submitting them to General Treasury on due date (CIGAS)	Comply		
2.6.	Maintenance of cheque and money order register with necessary updating	Comply		
2.7.	Maintenance of inventory with necessary updating	Comply		
2.8.	Maintenance of stocks register with necessary updating	Comply		
2.9.	Maintenance of losses and damages register with necessary updating	Comply		
2.10.	Maintenance of liability register with necessary updating	Comply		

Serial No	Relevant Requirements	Position (Comply/ Not comply)	Brief explanations on non-compliances	Correct measures proposed to avoid non-compliances in future
2.11	Maintenance of counter foils register with necessary updating (GA – N20)	Comply		
03.	Vesting authority on financial control (FR 135)			
3.1.	Vesting financial authority within the institute	Comply		
3.2.	Making awareness within institute on the vesting of authority on financial matters	Comply		
3.3.	Vesting authority to approve every transaction by two or more officers.	Comply		
3.4.	Taking action subject to the authority of Accountant when using Government Wages Software package as per Public Accounts Circular 171/2014 dated 11.05.2014	Comply		
4.	Preparation of annual plan			
4.1.	Annual action plan has been prepared	Comply		
4.2.	Annual procurement plan has been prepared	Comply		
4.3.	Preparation of annual audit plan	Comply		
4.4.	Preparation of annual estimate and submitting it to the Dept of Annual Budget on due date	Comply		
4.5	Preparation of annual cash flow statement and submitting it to the Department of Treasury Operations on due date	Comply		
5.	Audit queries			
5.1.	Making answers to all queries made by Auditor General on due date	Comply		
6.	Internal Audit			
6.1.	Preparation of audit plan communicating with Auditor General at the beginning of the year as per Financial Regulations 134(2) DMA/1-2019	Comply		

Serial No	Relevant Requirements	Position (Comply/ Not comply)	Brief explanations on non-compliances	Correct measures proposed to avoid non-compliances in future
6.2.	Making answers to every audit query within a month	Comply		
6.3.	Submission of copies of all internal audit reports to Department of management Audit as per sub section 40 (4) of National Audit Act no 19 of 2018	Comply		
6.4.	Submission of the copies of every internal audit report to Auditor General as per Financial Regulations 134 (3)	Comply		
7.	Audit and Management Committee			
7.1.	Conducting at least 04 meetings of Audit and Management Committee during relevant year as per DMA circular 1-2019	Comply		
8.	Assets Management			
8.1.	Submission of all information on purchase and disposal of assets to Comptroller General's Office as per chapter 07 of Assets Management Circular No 01/20-17	Comply		
8.2	Appointment of a suitable officer and informing that appoint to the Comptroller General's Office to coordinate the implementation of the provisions of the said circular as per chapter 13 of the above circular	Comply		
8.3	Conducting board of surveys and submission reports to Auditor General on due date as per Public Finance Circular No 01/2020	Comply		
8.4	Taking action on excesses, deficits and other recommendations revealed by annual board of survey withing the prescribed by Circular	Comply		
8.5	Disposal of unserviceable items as per F R 772	Comply		
9	Management of vehicles			
9.1	Preparation of daily running charts and monthly summaries on pool vehicles and submitting them	Comply		

Serial No	Relevant Requirements	Position (Comply/ Not comply)	Brief explanations on non-compliances	Correct measures proposed to avoid non-compliances in future
	to Auditor General on due date			
9.2	Disposal of vehicles not less than 06 months after becoming them unserviceable	Comply		
9.3	Maintenance of vehicle log books with necessary updating	Comply		
9.4	Taking action as per F R 103,104,109 and 110 on every vehicle accident	Comply		
9.5	Reexamination of fuel consumption of vehicles as per provisions in para 3.1 of P A circular 30/2016 dated 29.12.2016	Comply		
9.6	Getting ownership of vehicles transferred at the end of the period of lease	Comply		
10	Management of bank accounts			
10.1	Submission of bank reconciliation statements and submitting them for auditing on due date	Comply		
10.2	Settling inactive bank accounts which brought forward from year under review or before that year	Comply		
10.3	Taking action on balances revealed by bank reconciliation statements and to be adjusted and settling them within one month	Comply		
11	Utilization of provisions			
11.1	Spending provided allocations without exceeding their limits	Comply		
11.2	Making liabilities without exceeding the limit of provisions at the end of year after utilizing provisions as per F R 94 (1)	Comply		
12	Advance B account of public officers			
12.1	Complying with limits	Comply		
12.2	Making a time analysis on the loans in arrears	Comply		
12.3	Settling loans in arrears which are due for a period of more than one month.	Comply		
13	General Deposit Account			

Serial No	Relevant Requirements	Position (Comply/ Not comply)	Brief explanations on non-compliances	Correct measures proposed to avoid non-compliances in future
13.1	Taking action as per F R 571 on the deposits which have expired	Comply		
13.2	Maintaining the general deposit control account with necessary updating	Comply		
14	Imprest Account			
14.1	Remitting the balance of the cash book to the Department of Treasury Operations at the end of the year under review	Comply		
14.2	Settling ad hoc imprests issued as per F R 371 within one month from the completion of work	Comply		
14.3	Issuance of ad hoc imprests so as not to exceed the approved limit as per F R 371	Comply		
14.4	Reconciling the balance of the imprest account monthly with the books of General Treasury	Comply		
15	Revenue Account			
15.1	Making refunding in compliance with the relevant regulations	Comply		
15.2	Crediting the collected income directly to the revenue without crediting them to deposit account	Comply		
15.3	Submission of the reports on the income in arrears to Auditor General as per F R 176	Comply		
16	Human Resources Management			
16.1	Maintaining the staff within the approved cadre	Comply		
16.2	Issuing duty lists in writing to all the members of the staff	Comply		
16.3	Submitting all reports to the Department of Management Services as per the Circular No DMS 04/2017	Comply		

Serial No	Relevant Requirements	Position (Comply/ Not comply)	Brief explanations on non-compliances	Correct measures proposed to avoid non-compliances in future
17	Providing information to General Public			
17.1	Maintaining a register for issuance of information with necessary updating as per the Rights To Information Act and other regulations	Comply		
17.2	Information of the institute has been published in the website of the institution and further facilities have been made available to general public to submit commendations or allegations through alternative ways regarding the institutions	Comply		
17.3	Submission of reports twice a year as per section 08 and 10 of the Rights To Information Act.	Comply		
18	Implementation of the citizen charter			
18.1	Formulation and implementation of a citizen charter as per Public Administration Circular No. 05/2018 and 05/2018 (1)	Comply		
18.2	Preparation of a methodology as per para 2,3 of the said circular to formulate, implement and supervise the citizen charter	Comply		
19	Preparation of human resources plan			
19.1	Preparation of a human resources plan as per the specimen in annex 02 of Public Administration Circular No. 02/2018 dated 24.01.2018	Comply		
19.2	Assuring a training opportunity of not less than 12 hours to every member of the staff per year in the aforesaid human resources plan	Comply		
19.3	Taking action to sign annual performance agreements with	Not comply	P A Circular 02/2018 (i) dated 30.11./2023 has been issued cancelling the	

Serial No	Relevant Requirements	Position (Comply/ Not comply)	Brief explanations on non-compliances	Correct measures proposed to avoid non-compliances in future
	every member of the staff based on the specimen indicated in annex 01 of the above circular		requirement of signing annual performance agreements.	
19.4	Preparation of human resources plan as per para 6.5 of the above circular and, appointing a senior officer entrusting responsibilities for the implementation of skill development and capacity development programmes	Comply		
20	Responding to audit queries			
20.1	Rectifying the defects pointed out in the audit paras issued by the Auditor General for previous years	Comply		

Home Affairs Division

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01.Chapter - Institutional Profile/ Executive Summary

1.1. Introduction

This ministry comprises nine main internal divisions, which direct and coordinate the

overall functions of 25 District Secretariats, 341 Divisional Secretariat Divisions, and 14,022 Grama Niladhari Divisions. It provides the necessary human and physical resources, as well as other facilities, to deliver more efficient and effective public services.

Overview

As the center of civil administration, the facilitation and coordination functions for the ministry and its main divisions-namely District Administration, Divisional Administration, Rural Administration, civil registration, and employee welfare-are performed by the Ministry of Home Affairs. In line with the national priorities of the government and focusing on social and economic development, the ministry collaborates across various fields, such as the implementation of public policies, human resources management, institutional development, and the application of electronic and technological methods to deliver excellent service. This is accomplished by supporting and contributing to all areas to foster a prosperous nation, a disciplined society, and happy families as productive citizens.

Sub Sections

- **Main Internal Divisions**
 - Admin Division
 - Development Division
 - Finance Division
 - Investigation Division
 - Home Affairs Division
 - Internal Audit Division
 - Engineering Division
 - Planning Division
 - Regional Administration and Reforms Division
- **All District Secretariats**
- **All Divisional Secretariats**
- **Registrar general's department**

1.2. Organization's vision, Mission, Objectives

Vision



"Providing exceptional service towards the Nation's progress "

Mission



“Formulation & implementation of strategic plans and policies to ensure a secure and sovereign state with territorial integrity ”

Objectives



- Commitment and work to establish a more sensitive and people-friendly public service in the country.
- Improving productivity using human and physical resources of the institution efficiently.
- Contributing to the strengthening of the function of the Ministry from the National level to the regional level. (Rural/Divisional/District level)
- Minimize inequalities in local socio-economic infrastructure.

1.3. Main Functions

1.3.1. Administrative Division

1. Human Resource Management
2. Office Management.
3. To improve office systems through productivity management approaches.
4. To maintain and control equipment relevant to management activities.
5. To implement modern information technology systems in a quality and effective manner to create an easy-to-work work environment.
6. To provide training opportunities to officers to create an efficient and productive staff.
7. To make necessary arrangements to maintain friendly relations between inter-institutions through good coordination.
8. To provide necessary facilities for the public to easily access information about the Ministry and the services operating under the Ministry.
9. Maintaining the necessary procedures to obtain information more easily for requests received from the public under the Information Act.
10. Maintaining a procedure to provide prompt solutions to public complaints received by the Ministry.
11. Monitoring the activities related to tourist bungalows belonging to the Ministry, making arrangements so that clients can book tourist bungalows without any problems.
12. Maintaining a functional transport pool necessary for the activities of the Ministry.
13. Maintaining a legal unit capable of performing legal tasks for all divisions of the Ministry and the District Secretariats and Divisional Secretariats under the Ministry.
14. Drafting, revising and forwarding Cabinet memoranda received from other divisions to the Cabinet Office.

15. Referring relevant actions to the relevant departments for the decisions of the Cabinet of Ministers received from the Cabinet of Ministers
16. Preparing answers to parliamentary questions and preparing the answers in trilingual form and submitting them to the Parliament
17. Carrying out activities related to the meetings of the Public Petitions Committees, Advisory Committees, Sectoral Oversight Committees
18. Carrying out activities related to the approval of local and foreign leaves received from the District Secretariats and Divisional Secretariats under the Ministry and the Registrar General's Department.
19. Carrying out and supervising activities related to the Postal Unit of the Ministry
20. Coordinating activities of the Ministry related to elections
21. Carrying out coordination activities by the Ministry regarding the institutional activities of the Registrar General's Department.

1.3.2. Home Affairs Divisions

1.3.2.1. District Administrative Division

1. All institutional activities of development officers attached to the District and Divisional Secretariats under the Ministry of Home Affairs.
2. Issuing of instructions/circulars related to district administration functions.
3. Dealing with general correspondence received regarding district administrative matters.
4. Taking necessary action regarding the local training requirements of the officers serving in district secretariats
5. Conducting monthly conferences of District Secretaries
6. Organization activities of state ceremonies
7. Activities related to the Pilgrimages Ordinance

8. Activities related to Poya days, public and bank holidays as per the Holidays Act No. 29 of 1971
9. All activities related to social gift competitions and all related articles and documents are updated.
10. Matters related to the issuing of ceremonial/festival items/goods
11. Changing of village names
12. Updating of the protocol of the Republic of Sri Lanka
13. Matters related to Parliamentary Questions (Obtaining answers from the relevant subject clerk and sending the final answers, and maintaining a general file on that)
14. Matters related to the issuing of explosive license books
15. Matters related to general letters received at the branch
16. Matters related to staff vacancies and review reports in district secretariats

1.3.2.2. Divisional Administrative Division

1. Human Resource Management and Supervision of Divisional Secretariats
2. Management of physical resources in Divisional Secretariats
3. Management of problems in Divisional Secretariats.
4. Coordination of other Ministries and Departments related to the local administration.

1.3.2.3. Grama Niladhari Administrative Division

The scope of the division of the administrative work and the institutional activities of the Grama Niladharis and contributes to the policy decisions relating to the public services provided by the Grama Niladharis.

1. Accordingly, the subsidiaries of the Grama Niladhari and Administrative Grama Niladharis conduct efficiency bar examinations, transfers, discipline control, and retirement.

2. Working to maintain the public service provided by the Grama Niladharis' service facilities and the Grama Niladharis.

1.3.3. Development Division

1. Management of procurement related to buildings and other constructions related to the home affairs sector.
2. Preparation of Annual Procurement Plan & Action Plan pertaining to Capital Expenditure Head for building constructions and the allocation of funds for district secretariats as per the said plan.
3. Monitoring of physical and financial progress of the projects for which the funds are allocated through the Building Construction Expenditure Head, and taking follow-up action on the progress of these projects while providing necessary guidelines wherever necessary.
4. Monitoring the progress of other non-construction development projects
5. Preparation of annual action plan for the rehabilitation and improvement of capital assets in the district and divisional secretariats, and monitoring the progress of these activities to ensure maximum and efficient utilization of funds allocated for each activity to ensure the quality of building constructions and infrastructure.
6. Implementing timely and high-standard procurement functions related to building constructions of which the cost estimate exceeds Rs. 400 million, ensuring value for money, transparency, and conformity to public procurement procedures.
7. Submission of progress review reports, procurement reports, and other information related to construction and development projects directly implemented or handled by the Development Division and district & divisional secretariats, to relevant agencies such as the General Treasury, Ministry of Finance, Presidential Secretariat, and the Prime Minister's Office, etc.
8. Obtaining the construction requirements related to buildings and their infrastructure

development from the district and divisional secretariat level to plan procurement activities, allocation of funds, and evaluating such requirements.

9. To carry out work related to demarcating divisional secretariats.
10. Update the progress of the Performance Agreement of District Secretaries under “Aluth Gamak- Aluth Ratak “ National Integrated Participatory Development Programme
11. Conducting progress review meeting at the district level under “Aluth Gamak- Aluth Ratak “ National Integrated Participatory Development Programme
12. Participation in the food policy committee
13. Dealing with the duties of the Hon.State Minister
14. All Land Acquisition Activities (District Secretariat Offices/ Divisional Secretariat Offices/ Grama Niladari Offices/ Seva Piyasa)
15. Land Acquisition Activities of Circuit Bungalow to the Ministry of Home Affairs
16. Implementing the construction activities of the Nila Sewana project and reviewing their progress.
17. Policy activities of development committees held at the district and divisional secretariat level
18. Preparing the necessary facilitation program to implement the decisions taken by the District Coordinating Committees
19. Allocation of funds related to Pibidemu Pollannaruwa Programme and monitoring the progress.
20. Action related to the government houses, transfer of public service houses and scheduled houses, extension of time, repairs, etc.
21. Action related to the collection of economic rent of government houses belonging to district secretariats
22. Action related to the quarters of the Divisional Secretariats
23. Conduct, evaluate, report, and coordinate all development projects implemented

throughout the island by government and non-government organizations under the supervision of the Home Affairs Department.

1.3.4. Finance Division

1. Maintaining a strong financial reporting system.
2. Utilizing modern technological methodologies for financial management.
3. While functioning as a subdivision of the Ministry of Public Administration, Provincial Councils and Local Government attend to public finance management of the institutions managed by the Home Affairs Division.
4. Procurement Management.
5. Asset Management
6. Monitoring and follow-up of activities related to fiscal management
7. All administrative activities of the financial sector, including maintaining human development activities.

1.3.5. Investigation Division

1. Having examined the complaints received from 2016 to 2024 through various channels such as public offices like the Public Service Commission, Presidential Secretariat, and the Prime Minister’s Office, as well as complaints submitted via daily newspapers, television, the 1905 public complaints unit, and the internet, seven areas where problems have arisen concerning these complaints have been identified. Additionally, the causes of these problems and the necessary measures to prevent such shortcomings have also been identified. (The relevant seven areas - land issues, malpractices of public officers, misuse of public property, financial fraud, illegal businesses, infrastructure irregularities, violations of human rights)
2. As a step towards overcoming these deficiencies, a program called ROAD

MAP FOR THE BETTER SERVICE, developed in collaboration with Transparency International Sri Lanka, has been initiated by our division for district and divisional administration officers (District Secretary, Additional District Secretaries, all Divisional Secretaries within the district, Assistant Divisional Secretaries, Administrative Grama Niladharies in those divisions, Administrative Officers, Accountants of the district secretariats, and the Assistant Director (Planning)). So far, awareness has been created among 1850 public officers regarding how to minimize mistakes made by themselves and thereby provide efficient service to the general public.

3. Conducting sudden office inspections in divisional secretariats and Grama Niladhari offices. Accordingly, office inspections have been conducted in the Colombo district (Sri Jayawardenapura Kotte, Kesbewa, Seethaaka, and Kaduwela divisional secretariats), in the Vavuniya district (Vavuniya Town, Vavuniya North, Vavuniya South, and Vengalcheddikulam divisional secretariats), and also in Pottuvil Divisional Secretariat.
4. Conducting preliminary investigations in all institutions under the purview of the Ministry and forwarding the draft charge sheets to the relevant disciplinary authorities according to the facts revealed in the initial investigation.
5. Giving evidence in formal disciplinary inquiries.
6. Prosecuting the complaint in formal disciplinary inquiries Calling reports from the District Secretary/Divisional Secretary/relevant parties regarding complaints where no preliminary investigations are carried out, and taking action to provide solutions. (Maintenance of case files)
7. Bringing innovations in each organization to the attention of the higher management and thereby giving recognition to them
8. Calling the complaining party and the public officers related to the matters mentioned in the complaint to the Investigation Division and taking prompt action to resolve those issues.
9. Depending on requests of other ministries, directing investigation officers for investigation and prosecution activities of complaints in those ministries.

1.3.6. Internal Audit Division

1. Conducting 04 meetings of the Audit and Management Committee as per the introductions in paragraph 5.3 of Management Audit Circular No. DMA01/2019 as a mechanism to discuss the deficiencies and recommendations identified by conducting internal audits as per the Annual Audit Plan.
2. Participating as a Ministry representative in 104 quarterly Audit and Management Committee meetings held in the 25 District Secretariats and Registrar General Department as instructed in paragraph 5.3 of

Management Audit Circular No. DMA/01/2019

3. Issuing audit queries by conducting internal audits such as financial audit, performance audit, value for money audit, system audit applicable to each division of the District Secretariats, the Ministry, and the Registrar General Department.

4. Ensuring the financial control of the Ministry by monitoring the audit report of the Chief Internal Auditors of the 25 District Secretariats.
5. Preparing the Chief Internal Auditor's report of the Ministry based on the quarterly reports of the Chief Internal.

1.3.7. Engineering Division

1. Supervision and control of the duties of the officials in engineering and maintenance division
2. Supervision of the construction projects implemented by the Ministry of Home Affairs and coordination of consulting agencies related to consultation services.
3. Recommendation of plans, estimates and variation reports related to construction projects with a total cost estimate of over Rs. 200 million which financed by the Ministry of Home Affairs Matters
4. Supervision of construction repairs at divisional levels
5. Monitoring the progress of construction projects
6. Providing engineering consultation for the infrastructure development projects implemented through district secretariat and divisional secretariats under any source of provisions

7. Supervision of District Engineers, Technical Officers, and Technical Assistant Officers professional role
8. Providing facilities for obtaining promotions and professional qualification of the district/ministry engineers and taking steps to fulfill training needs of the technical staff
9. Providing necessary engineering consultation to the Secretary of the Ministry for the arbitration processes
10. Carrying out situational technical and engineering consultancy works with regards to decentralized budget-related projects and the projects implemented by other ministries and, non-governmental organizations
11. Providing technical consultation related to construction projects and maintenance activities of all circuit bungalows functioning under the Home Affairs Division

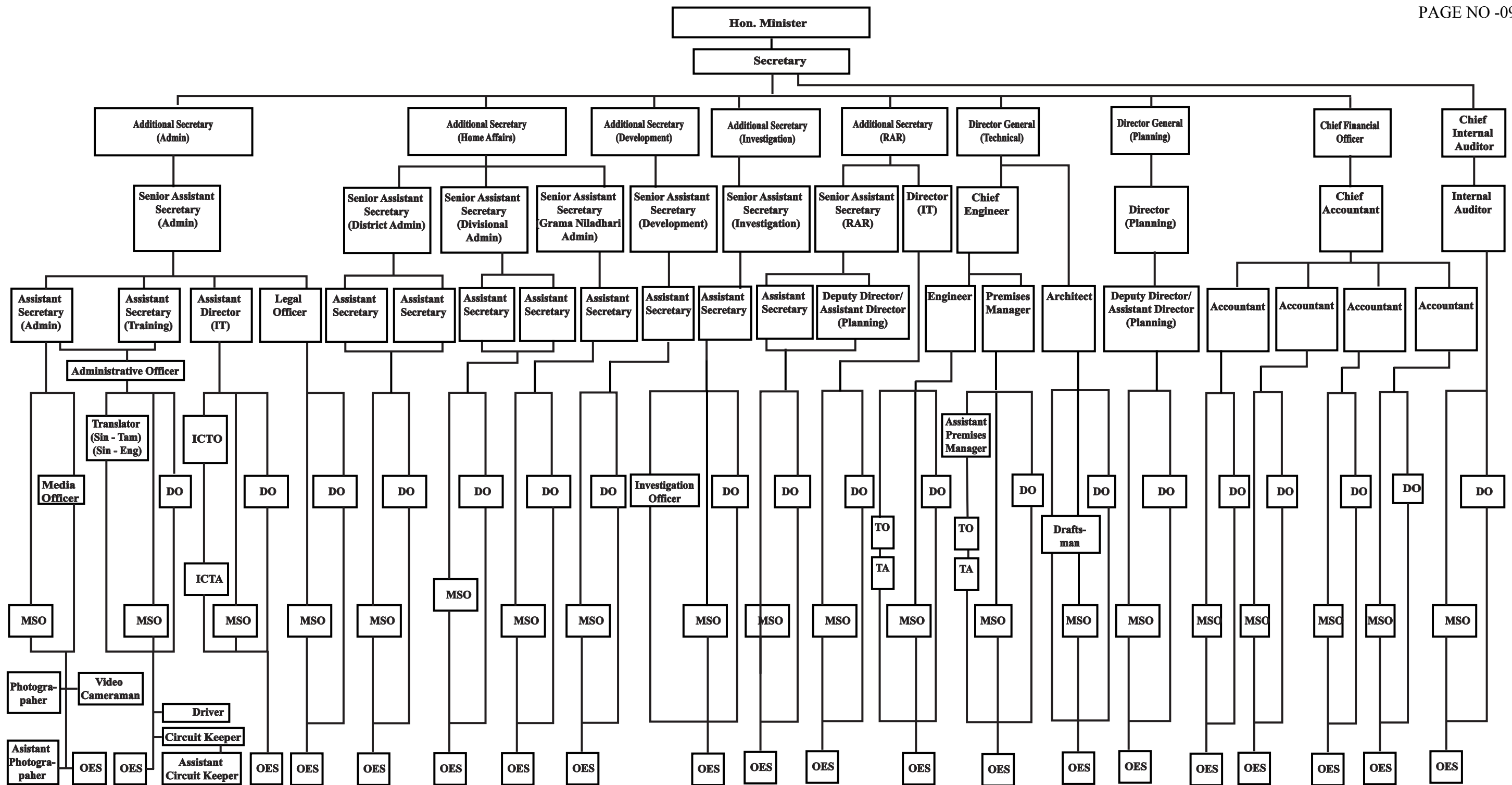
12. Administration technical consultation and implementation of maintenance works of “Nila Medura” administrative complex

1.3.8. Planning Division

1. Preparation of the Ministry's annual action plan and progress monitoring.
2. Presentation of the annual ministerial performance report to Parliament
3. Presentation of the progress report related to the annual budget reading to Parliament.
4. Preparation of the national level resource profile.

1.3.9. Regional Administration Reforms Division

1. Implement the ‘e-Grama Niladhari’ Project.
2. Action on citizen-oriented workflow simplifications and review the Citizens’ Charters.
3. Assist in the Capacity building and attitudinal transformation at District Secretariat, Divisional Secretariat and Grama Niladhari levels



1.5. Departments / Institutions under the Ministry

Division of Home Affairs

- All District Secretariats
- All Divisional Secretariats
- Registrar General's Department

1.7. Foreign Funded Projects

- Name of the Project:** Establishment and operation of a business center for incubator/accelerator in Jaffna
- Contributing Agency:** Government of India (Rs. Mn. 250)
- Estimated Cost of the project:** Rs. Mn. 307
- Project Duration:** 2021- 2025

02. Chapter – Progress and Vision Special Achievement, Challengees and Future Goal

2.1.1. Home Affairs Division

2.1.1.1. Divisional Administration Division

1. Making recommendations for the appointments/promotions/transfers of Divisional Secretaries.
2. Making recommendations and appointing Assistant Divisional Secretaries for appointments/promotions/transfers.
3. Making recommendations and appointments for appointments/promotions/transfers of officers in the Planning Service.
4. Making recommendations and appointing officers for appointments/promotions/transfers in the Accounting Service.
5. Making recommendations and appointments for appointments/promotions/transfers of administrative officers.
6. Making recommendations and appointing language translation officers for appointments/promotions/transfers.
7. Making recommendations and appointments for appointments/promotions/transfers of Management Service officers.
8. Making recommendations and appointments for the appointments/promotions/transfers of Drivers, Office Assistants, and Information and Communication Technology Assistants.
9. Approval of provisions for local postgraduate courses for staff officers.
10. Recommending foreign leave requests and recommending foreign training.
11. Recommending retirements and issuing vehicle licenses to retired Divisional Secretaries.
12. Granting staff approval as required for Divisional Secretariats.

13. Calling for relevant reports and providing solutions to public issues referred to the Ministry.
14. Coordination between other ministries and departments related to local administration.

2.1.1.2. Grama Niladhari Administration Division

1. Publication of the Service Regulations of the Sri Lanka Grama Niladhari Service in the Gazette with a salary structure unique to Grama Niladharis.
2. Recruitment of 1,666 new Grama Niladharis to the Grama Niladhari Service.
3. Recruitment of 116 administrative Grama Niladharis on merit and limited basis.
4. Conducting a 4-day induction training program for new administrative Grama Niladharis.

2.1.2. Investigation Division

1. Develop and maintain a database that includes information from past investigations and information from current investigations.
2. Establishing a welfare association within the division to strengthen activities such as birthdays, funerals, outings, etc. of officers.
3. Taking steps to facilitate the work of the division by implementing productivity programs.
4. Maintaining an archive of the department's document files.
5. Maintaining a library to improve the knowledge and mental health of the officers of the division.
6. Maintaining a first aid unit within the division.

2.1.3. Engineering Division

1. Implementation of the function of engineering division in relation to construction industries
2. Taking steps to complete several construction projects within this year

3. Having been able to implement systematic maintenance works through regularizing functions related to operations, maintenance and repairs of “Nila Medura” building
4. The division has been able to introduce construction management steps and procedures that need to be considered when implementing district level building construction

2.1.4. Regional Administration Reforms Division

1. The "e-Grama Niladhari" (eGN) project, which is designed to issue certificates digitally and to carry out relevant administrative activities in a digital format, is currently being implemented in seven districts, namely Kalutara, Colombo, Mannar, Hambantota, Galle, Puttalam, and Gampaha.

Regarding the project, data collection for households/citizens in the Kalutara District has been fully completed, and the scanning of data collection forms have been finalized. Furthermore, data collection activities are ongoing in the remaining approved districts, and payment are processing. Initially, the project activities in the Kalutara District were completed, and based on its success; it has been decided to implement the project in the remaining districts.

It has been recognized that changes in the project activities are necessary due to certain changes that have occurred over time, decisions made, and technical factors. Additionally, a review of the existing problematic conditions is currently underway.

2. Regarding the project of "Establishment and Operation of a Business Center for Incubators/Accelerators" in the Jaffna, based on the decisions of the Cabinet Sub-Committee and the Secretary to the Treasury, and with the approval of the Project Operations Committee, it has been decided to transfer the project to the

relevant ministry that aligns with the subject area. As such, activities are currently underway to transfer the project to the appropriate ministry.

Under the ‘e-Grama Niladhari’ Project

- i. The collection of household/citizen data has been completed in the Kalutara District.
- ii. The scanning of data collected forms in the Kalutara District have been completed.
- iii. Based on the project’s data foundation, a framework has been established for issuing 22 types of certificates by the Grama Niladhari.
- iv. Operational committees at the district and Divisional Secretariat levels have been appointed for the management and leadership of the project.
- v. A special "e-Service" portal has been developed to integrate citizen user data into the system.
- vi. Currently, under the e-Grama Niladhari project, the data system that fulfills the requirements of the obsolete household-based listing method has been recognized by the Cabinet as the most acceptable national data system. In place of this, a new unified public "household register" has been introduced.

2.1.5. Planning Division

1. The Ministry's annual action plan has been prepared and approved. The progress review report up to the fourth quarter has been completed.
2. The 2024 Ministerial Annual Performance Report has been submitted to Parliament on time and in the required format.

3. Obtaining the progress of development projects at the district level on a monthly basis and submitting it to the Secretary to the Ministry.
4. The progress report related to the reading of the budget for the year 2024/2025 has been prepared and presented.

2.2 Challenges

2.2.1. Development Division

Inability to commence new projects as per National Budget Circular 05/2019.

2.2.2. Home Affairs Division

2.2.2.1. Districts Administration Division

Despite the limited staff, carrying out the assigned duties in a timely and efficient manner remained a challenge. However, the responsibilities were successfully fulfilled as required, owing to the efficiency and dedication of the staff assigned to the division.

2.2.3. Investigation Division

1. Other government ministries and departments request us to nominate officers for their initial investigation work. However, due to the shortage of investigation officers in the Investigation Division, it is difficult to nominate officers for those requests.
2. There was a shortage of officers to perform duties in the division due to 10 officers of the division taking local and foreign leave.
3. Shortage of Sinhala, Tamil bilingual officers
4. Challenges to the personal security of the officers in investigation activities
5. Obstacles in obtaining information from other public institutions. (E.g. Sri Lanka Police, Commission to Investigate Allegations of Bribery or Corruption)
6. Translation related issues in dealing with Tamil and English medium complaints

2.2.4. Engineering Division

1. Inadequacy of staff
2. Neediness of providing local and foreign training programs to the staff
3. Non-selection of qualified , competitive consultancy agencies (This has caused exceeding of approved allocation limits and the lack of transparency in confet of interest
4. Project construction activities being continued exceeding the contract period – It was observed that unnecessary time extensions in the implementation of construction projects have led to the price escalations and the implementation of staged projects
5. Project construction development activities are being handled by the officers. Who not specialization in construction management, which has led to many issues
6. Not properly identifying the client's basic requirements - Conceptualization and feasibility studies financial requirements, Cost Benefit Analysis, Return on Investment, Payback Period etc. should be considered
7. Non-availability of Chartered Engineers of SLES Grade I in some district secretariats, shortage of qualified technical officers in district secretariats and divisional secretariats and unavailability of adequate Technical Officers for the checking recommending and approval of Bill of Quantities (BOQs)
8. Not involving of technical internal audit teams & technical investigations teams for works related to construction projects
9. Progress in the construction industry has suffered a setback due to scarcity of material in the construction industry
10. The construction industry has been severely challenged price fluctuations in construction materials

11. Scarcity of materials lack of cash flow, specially during the economic crisis, payment delays for operations, maintenance, and repairs of “Nila Medura” building and delaying of payments to external parties has created bad effects on the functioning of systems.
12. A large number of projects are carried out by District Secretariats and Divisional Secretariats in a year without proper feasibility study, and end user requirements.
13. The fact that there is no opportunity in this institution for engineering officers to fulfill their chartered qualification.

2.2.5.Regional

Administration Reforms Division

Under the ‘e-Grama Niladhari’ Project

1. The provision of 2-in-1 type computers to be issued to Grama Niladharis for use, based on periodic policy decisions, has not been completed within the expected time frame.
2. Activities related to creating public awareness programs about this project were entrusted to the Salacine television; however, only a portion of the work could be completed. Due to unexpected social, economic, and political conditions, it was not possible to initiate a more effective communication system at the national and regional levels.
3. Due to financial constraints and external management issues, many of the project procurements were not delivered within the specified time frame, causing significant delays in the project activities.
4. The delay in project activities was caused by the prioritization of similar government projects for data collection over this project.
5. The project is scheduled to conclude on December 31, 2024. A review of

the current operational methods of the project is being conducted, and since there is an ongoing study of the existing problematic conditions, delays in project activities continue.

2.2.6. Planning Division

1. Promptly prepare and submit reports requested by external agencies within a very short period of time.
2. Office work is carried out by a very limited team of officers.

2.3. Future Outlook

2.3.1. Development Division

1. Construction of a Madmpagama Divisional Secretariat- Construction of District Secretariat currently operating as a sub-office for Rs. Mn. 433.4
2. Kuliyaipitiya West Divisional Secretariat- Construction of three storied building, cost of Rs.Mn.242.
3. Kuliyaipitiya East Divisional Secretariat- Construction of three storied building office for Rs.Mn.248.
4. Arrachikatuwa Divisional Secretariat- Construction of three storied building Rs. Mn.307.
5. Construction of Anuradhapura District Secretariat Administrative Complex for Rs 1991.00
6. Construction of a new building for the Dehiwala Divisional Secretariat for Rs. 1150
7. Construction of District Secretariat – Mullaitive 2nd Stage for Rs. Mn.. 328
8. Construction of District Secretariat – Killinochi 2nd Stage for Rs. Mn.. 565.
9. Construction of a new building for the Kalthota Divisional Secretariat for Rs.Mn.343.17

2.3.2. Home Affairs Division

2.3.2.1. Districts Administration Division

1. Organizing the upcoming 77th Independence Day celebration in a grand and prestigious manner
2. Establishing and maintaining a people-centric public service with an integrated approach
3. Strengthening of district administration while strengthening novel Information Technology connectivity

2.3.2.2. Divisional Administration Division

1. Launching projects related to digitalization of state machinery related to local administration. (SYSCGAA - Online Office Management System)
2. Coordinating the Aswesuma program.
3. Divisional Secretariat Digitalization Program
4. Implementing a program to provide prompt solutions to public problems at the national/district/regional level.

2.3.2.3. Grama Niladhari Administration Division

1. To fill the remaining Grama Niladhari vacancies and ensure efficient public service through Grama Niladharis.
2. Improving Grama Niladhari service facilities.

2.3.3. Investigation Division

1. Expansion of human and physical resources
2. Creating a proper promotion scheme and absorbing officers to each grade in order to enhance service satisfaction of the officers
3. Expansion of office inspections
4. Strengthening of district investigation units
5. Implementation of continuous capacity building training programmes for the entire staff and providing higher education opportunities for them

6. Developing a programme to improve standards of prosecution and the process of giving evidence
7. Introducing a mechanism to prevent fraud and corruption in the public institutions belonging to district and divisional administrative structure

2.3.4. Engineering Division

1. Developing office structure so that it will enable proper responding to service recipients/users and the general public while providing satisfactory public service
2. Supervision of all district and divisional secretariat construction projects and providing required technical advice
3. Providing technical consultancy related to the implementation of construction projects and maintenance works in all circuit bungalows functioning under to the Home Affairs Division of this Ministry.
4. Providing Engineering affairs and coordinating with other government institution related to construction projects and public ceremonies financed by the Home Affairs Division of this ministry
5. Facilitating the promotion of District Engineers and Architects, conducting necessary programs to obtain professional qualifications (chartered) and, to fulfill the training needs of the technical staff by organizing and conducting the engineering and technical activities required by them
6. Improving the facilities of circuit bungalows for the public officers to spend their leisure time satisfactorily

2.3.5. Planning Division

- To prepare a long-term development plan at the regional and district levels, to create the necessary background for the release of provisions from the national budget in accordance with the plan, and to provide the necessary activities in its implementation, progress monitoring and evaluation.



S. Alokabandara
Secretary/ Chief Accounting Officer
Ministry of Public Administration, Home
Affairs, Provincial Councils and Local
Government

04. Chapter - Performance Indicators

#	Specific Indicators	Actual Output as percentage (%) of the expected output			
		100-90	89-75	74-50	49-0
1	Vehicles repairing	√			
2	Circuits bungalows repaired/renovated			√	
3	Number of local training programs and foreign training programs for enhancing human resources productivity of the ministry			√	
4	Number of answers forwarded with regard to the requests made under Wright to Information Act.	√			
5	Number of steps that could be taken regarding public complaints	√			
6	Number of circuit bungalow reservations made in a way that requirements of providing the online circuit bungalow reservation method to divisional secretariats, informing the service recipients about the reservation details via SMS and obtaining feedback from the service recipients, are met	√			
7	Approval local and foreign leaves	√			
8	Repair of Divisional Secretariats and District Secretariats	√			
9	Utilization of budgetary allocation in an effective and accountable system through the implementation of rules and regulations for public aspirations	√			
10	Submission of annual accounts on or before due date	√			
11	Enhancement of effective & efficient asset management system through Asset Management Plan and Board of Survey	√			
12	Optimum utilization of budgetary allocation for procurement	√			
13	Maintenance of sound reporting system to the relevant authorities	√			
14	76 th Independence Day Celebration	√			
15	To conduct GA meetings	√			
16	Institutional activities of district level officers	√			
17	Carrying out activities related to the Pilgrimage Ordinance	√			
18	Gazetted poya days, public and bank holidays	√			
19	Organization of state-sponsored funeral ceremonies	√			
20	Providing recommendations for appointments/promotions/transfers of Divisional Secretaries	√			
21	Making recommendations for the appointments/promotions/transfers of Assistant Divisional Secretaries and making appointments	√			
22	Making recommendations and appointments for appointments/promotions/transfers of officers in the Planning Service	√			

#	Specific Indicators	Actual Output as percentage (%) of the expected output			
		100-90	89-75	74-50	49-0
23	Recommendations and appointments for appointments/promotions/transfers of officers in the Accounting Service	√			
24	Making recommendations for appointments/promotions/transfers of administrative officers and making appointments	√			
25	Making recommendations for the appointments/promotions/transfers of language translation officers and making appointments	√			
26	Making recommendations for appointments/promotions/transfers of Management Service officers and making appointments	√			
27	Providing and implementing recommendations for appointments/promotions/transfers of Drivers/Office Assistants/Information and Communication Technology Assistants.	√			
28	Approval of provisions for local postgraduate courses for staff officers	√			
29	Recommending foreign leave requests and approving foreign training requests.	√			
30	Recommending retirements and issuing vehicle licenses to retired Divisional Secretaries.	√			
31	Providing staff approval as required for Divisional Secretariats	√			
32	Taking steps to collect relevant reports and provide solutions to public issues referred to the Ministry	√			
33	Coordination between other ministries and departments related to regional administration	√			
34	Recruitment of Grama Niladharies	√			
35	Recruitment of Administrative Grama Niladharies	√			
36	Grama Niladhari service confirmation	√			
37	Retiring of Grama Niladharies	√			
38	Promotion of Grama Niladharis to Grade I	√			
39	Promotion of Grama Niladharis to Grade II	√			
40	Grama Niladhari diary	√			
41	Conducting induction training for new administrative Grama Niladharis	√			
42	Conducting Efficiency Bar Examinations for Grama Niladharis	√			
43	Transfers for Grama Niladharis and Administrative Grama Niladharis	√			
44	Inspection of Grama Niladhari offices and duties.		√		
45	Matter files	√			
46	Informing the complainant that the complaint has been received				
47	Calling for reports by the District Secretary or Divisional Secretary within a specified period. Conducting field inspections for those required		√		
48	Responding to the complainant based on the information in the report and/or informing the relevant authorities as			√	

#	Specific Indicators	Actual Output as percentage (%) of the expected output			
		100-90	89-75	74-50	49-0
	necessary				
49	Investigation - Informing the complainant that the complaint has been received	√			
50	It was decided that a preliminary investigation would be conducted regarding the complaint, and the investigating officers were authorized to prepare the documents for that purpose.	√			
51	Conducting investigations within a specific time frame by the relevant investigating office			√	
52	Preparing the preliminary investigation report/ preliminary investigation report with draft charge sheets and submitting it to staff officers for approval.			√	
53	Informing the relevant parties of the decision made with the approval of the staff officers or sending the draft charge sheets to the disciplinary authorities			√	
54	Acting as the officer handling the complaint in a formal disciplinary investigation.	√			
55	Providing evidence for formal disciplinary investigations	√			
56	Conducting official investigations.	√			
57	Conducting workshops at the district level	√			
58	Holding 04 Audit Management Committee meetings for the year related to the Ministry.	√			
59	Participated as a committee member in 104 Audit Management Committee meetings of the Registrar General's Office and District Secretariats.	√			
60	Number of audit reports based on audits outlined in the audit plan	√			
61	Number of letters issued through follow-up of audit reports of District Secretariats	√			
62	Submitting a consolidated quarterly report to the Management Audit Department from the quarterly reports of the Chief Internal Auditors	√			
63	Number of audits conducted related to purchases (procurement)		√		
64	Engineering work and coordination with other government institutions regarding construction projects and state ceremonies for which funds are allocated by the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government.		√		
65	Construction of District Secretariat Buildings/ Construction of Divisional Secretariat Buildings		√		
66	Supervision of the professional duties of District Engineers, Architects, Technical Officers and Technical Assistants	√			
67	Carrying out operations, maintenance and repairs of the "Nila Madura" building	√			
68	Supervising the maintenance and repairs of tourist bungalows	√			
69	Preparation of the annual action plan	√			

#	Specific Indicators	Actual Output as percentage (%) of the expected output			
		100-90	89-75	74-50	49-0
70	Progress review at the national level	√			
71	Progress Review of District level	√			
72	Preparation of annual performance report	√			
73	Presentation of the Ministry's progress for the annual budget	√			
74	Preparation of national level resource profiles -2022	√			
75	Implementation of the "Aluth Gamak, Aluth Ratak" program.	√			
76	e-Grama Niladhari (e-GN) Project- Progress to be reported under relative weightages in the seven districts where project work is being carried out as per revised project area				√

05. Chapter - Performance of the achieving Sustainable Developments Goals (SDG)

5.1. Indicate the Identified respective Sustainable Developments Goals.

#	Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
				0%-49%	50%-74%	75%-100%
01	8. Sustained, holistic and sustainable economic growth for all, promoting fully productive and good employment opportunities	8.2 Creating an effective public service using modern technology	- The number of training programs implemented for 456 officers to increase the productivity of the Ministry's human resources is 14. - In order to create a group of officers with international knowledge, the number of short-term training provided to officers of the Ministry and the District Secretariats and Divisional Secretariats under it is 3. Only applications have been submitted for long-term foreign training.		√	
02	9. Building up of strong infrastructure facilities, promoting complete and sustainable industrialization and thereby encouraging innovation	9.1 Development of ministry infrastructure facilities with high quality, reliability and in sustainable and disaster resistant manner.	- The number of tourist bungalows renovated during the year according to the allocated provisions is 09 - The number of tourist bungalows that have been renovated and allocated as new tourist bungalows is 03. (Dambulla-Pelvehera, Deniyaya, Badulla 02.)			√
			Number of District Secretariat and Divisional Secretariat construction projects completed in District 25			√
			Number of maintenance and repairs performed			√
			Number of tourist bungalow renovations carried out in District 25			√
			Discussing with all stakeholders several projects where progress was slow and taking necessary steps for that			√

#	Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
				0%-49%	50%-74%	75%-100%
	8. Building up of strong infrastructure facilities, promoting complete and sustainable industrialization and thereby encouraging innovation	9.1 Development of ministry infrastructure facilities with high quality, reliability and in sustainable and disaster resistant manner.	• Repair of the electrical system of Building No. 03 of the Karuwalagaswewa Provincial Secretary's Office			√
			• Repair of the ceiling, electrical system and shelves in the archives of the Karuwalagaswewa Provincial Secretary's Office			√
			• Allocation of rooms and cubicles at the Karuwalagaswewa District Secretary's Office			√
			• Renovation of the room and (Planning) Development Division of the Wanathawilluwa Assistant Provincial Secretary's Office			√
			• Cleaning the rain gutters and repairing the deficiencies in the main building of the Wanathawilluwa District Office			√
			• Installation of curtains for the stage and meeting room of the Nattandiya Divisional Secretariat Auditorium			√
			• Painting of the Nattandiya Divisional Secretariat Auditorium			√
			• Repair of the sound system and lighting system of the Nattandiya Divisional Secretariat Auditorium			√
			• Repair of bookshelves in the Registrar's Section of the Nattandiya Divisional Secretariat			√
			• Repair of doors and windows of the Nattandiya Divisional Secretariat building			√
			• Renovation of the Mahawewa Divisional Secretariat's archive			√

#	Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
				0%-49%	50%-74%	75%-100%
	9. Building up of strong infrastructure facilities, promoting complete and sustainable industrialization and thereby encouraging innovation	9.1 Development of ministry infrastructure facilities with high quality, reliability and in sustainable and disaster resistant manner	• Repairing the electrical system at the Mahawewa Divisional Secretariat			√
			• Repairing the ceiling of the Mahawewa Divisional Secretariat Office			√
			• Painting the old building of the Mahawewa Divisional Secretariat			√
			• Repair of the toilet door at the Madampe Divisional Secretariat			√
			• Renovation of the toilet system in the new building of the Divisional Secretariat			√
			• Completion of the remaining work on the roof and front drainage system of the development section of the Anamaduwa Divisional Secretariat			√
			• Repair of wooden and steel cupboards in the license room of the Land Division of the Anamaduwa Divisional Secretariat.			√
			• Repairing the electrical system of the Pathadumbara Divisional Secretariat			√
			• Repairing the leaking roof of the Ududumbara Divisional Secretariat Office			√
			• Repairing the wall around the Doluwa Divisional Secretariat and the official residence, which was damaged by the rain.			√
			• Repair of the roof near the front reception window of the Kegalle District Secretariat			√
			• Stabilizing the embankment filled with soil in front of the main building of the Warakapola Divisional Secretariat using concrete and black stones to prevent erosion during rains.			√

#	Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
				0%-49%	50%-74%	75%-100%
	9. Building up of strong infrastructure facilities, promoting complete and sustainable industrialization and thereby encouraging innovation	9.1 Development of ministry infrastructure facilities with high quality, reliability and in sustainable and disaster resistant manner	• Complete renovation of the electrical system on all three floors including the ground floor of the Bulathkohupitiya Divisional Secretariat Office			√
			• Installation of electrical outlets and fans at the Dehiowita Divisional Secretariat Office			√
			• Construction of a toilet system for the upper floor where the meeting hall of the Dehiowita Divisional Secretariat is located			√
			• Renovation of the toilet adjacent to the Medagama Divisional Secretary's office and the toilet for office staff and the public			√
			• Repair of the toilet system at the Medagama Divisional Secretariat			√
			• Repair of the toilet system at the Field Section II of the Soranathota Divisional Secretariat and repair of the dilapidated door in that section			√
			• Repairing the toilet system at the Meegahakivula Divisional Secretariat			√
			• Repair of the toilet system at the Bandarawela Divisional Secretariat			√
			• Repair of the roof at the Bandarawela Divisional Secretariat			√
			• Repair of the internal electrical system at the Kandaketiya Divisional Secretariat building			√
			• Repair of the roof of the Kandaketiya Divisional Secretariat building			√

#	Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
				0%-49%	50%-74%	75%-100%
	9 Building up of strong infrastructure facilities, promoting complete and sustainable industrialization and thereby encouraging innovation	9.1 Development of ministry infrastructure facilities with high quality, reliability and in sustainable and disaster resistant manner	Repairing the roof and electrical wiring system of the building housing the Registrar, Samurdhi and Field Sections of the Galgamuwa Divisional Secretariat			√
			Renovation of the storeroom at the Ehetuwewa Divisional Secretariat			√
			Renovation of the Ambanpola Divisional Secretariat building (Civil Work)			√
			Repair of the electrical system of the Field Officers' Section of the Nikaweratiya Divisional Secretariat			√
			Repair of the office building housing the Institutions, Lands, Development and Social Welfare Sections of the Ganewatta Divisional Secretariat			√
			Making public relations windows and counters at Mallawapitiya Divisional Secretariat using aluminum			√
			Making a roof for the toilet system at Maspota Divisional Secretariat			√
			Extending the roof and pouring cement on the ground near the Sarap counter at the Weerambagedara Divisional Secretariat			√
			Concreting near the water tap at the Alawwa Divisional Secretariat and installing a sink for the use of office staff			√
			Expansion of the existing roof in front of the revenue license window and the Sarap window of the Narammala Divisional Secretariat			√

#	Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
				0%-49%	50%-74%	75%-100%
	9 Building up of strong infrastructure facilities, promoting complete and sustainable industrialization, and thereby encouraging innovation	9.1 Development of ministry infrastructure facilities with high quality, reliability, and in a sustainable and disaster-resistant manner	• Modernization of the Registrar's Section of the Kuliyaipitiya West Divisional Secretariat (fabrication and installation of aluminum partitions and fabrication and installation of aluminum doors and windows)			√
			• Repairing the electrical system and installing fans in the old office building of the Pannala Divisional Secretariat			√
			• Removal of the dangerous wall around the Divisional Secretary's official residence at Pannala Divisional Secretariat and construction of a new safety wall			√
			• Repairing the non-functional electrical wiring system at the Galgamuwa Divisional Secretary's official residence			√
			• Arrangement of the electrical system in the internal and external premises and toilets of the main building of the Giribawa Divisional Secretariat and the building housing the meeting hall			√
			• Repair of the toilet at the Mullaitivu District Secretariat			√
			• Roof repair of the Mannar City Divisional Secretariat Office			√
			• Repair of the electrical system at the Mannar Town Divisional Secretariat			√
			• Repair of the male and female toilets at the Madu Divisional Secretariat			√
			• Repair of the male and female quarters at the Madu Divisional Secretariat			√

#	Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
				0%-49%	50%-74%	75%-100%
	9. Building up of strong infrastructure facilities, promoting complete and sustainable industrialization, and thereby encouraging innovation	9.1 Development of ministry infrastructure facilities with high quality, reliability, and in a sustainable and disaster-resistant manner	• Repair of water tank at Nanattan Divisional Secretariat			√
			• Repair of women's toilet at Manthai West Divisional Secretariat			√
			• Renovation of toilets on the first floor of the Manthai West Divisional Secretariat			√
			• Renovation of public toilets at the Manthai West Divisional Secretariat			√
			• Repair of the roof of the building housing the archives and warehouse of the Baddegama Divisional Secretariat			√
			• Repair of the roof ceiling of the old building of the Nagoda Divisional Secretariat			√
			• Renovation of the lower toilet system of the new two-storey building of the Yakkalamulla Divisional Secretariat			√
			• Renovation of the electrical system and toilet system of the Habaraduwa Divisional Secretariat			√
			• Repair of the roof of the new city office building of the Kotmale Divisional Secretariat			√
			• Separation of sections of the Norwood Divisional Secretariat.			√
			• Repairs to the ceiling of the meeting hall of the Ambagamuwa Divisional Secretariat			√
			• Repairing the doors, windows, and roof of the central courtyard of the Ambagamuwa Divisional Secretariat building			√

#	Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
				0%-49%	50%-74%	75%-100%
	9. Building up of strong infrastructure facilities, promoting complete and sustainable industrialization, and thereby encouraging innovation	9.1 Development of ministry infrastructure facilities with high quality, reliability, and in a sustainable and disaster-resistant manner	• Repairing the roof, ceiling, and gutters of the Ambagamuwa Divisional Secretary's official residence			√
			• Regularizing the water pipe system of the Hanguranketha Divisional Secretariat			√
			• Repair of the toilet system at the Nuwara Eliya Divisional Secretariat			√
			• Repair of the electrical system and painting of the house at the Thimbirigasyaya Divisional Secretariat			√
			• Installation of the priority window and roof at the Kolonnawa Divisional Secretariat			√
			• Repairing the toilet system at the Matale Divisional Secretariat			√
			• Repair of the electrical system at the Matale Divisional Secretariat			√
			• Improvement of sanitary facilities at the Ratthota Divisional Secretariat			√
			• Repair of the water and toilet system at the Ratthota Divisional Secretariat			√
			• Repairing the roof of the old building of the Pallepola Divisional Secretariat			√
			• Repairing the toilet system at the Pallepola Divisional Secretariat			√
			• Carrying out maintenance work on the toilet septic system at the Galewela Divisional Secretariat			√

#	Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
				0%-49%	50%-74%	75%-100%
	9. Building up of strong infrastructure facilities, promoting complete and sustainable industrialization, and thereby encouraging innovation	9.1 Development of ministry infrastructure facilities with high quality, reliability, and in a sustainable and disaster-resistant manner	• Renovation of the toilet system at the Naula Divisional Secretariat			√
			• Renovation of the meeting hall at the Padaviya Divisional Secretariat			√
04	11. Make cities and human settlements inclusive, safe, resilient, and sustainable	11. Support positive economic, social, and environmental links between urban, peri-urban, and rural areas by strengthening national and regional development planning	• Percentage of allocations released from allocation requests made at the district level.			√
05	12. Ensuring sustainable consumer and production patterns.	12.7 Maintaining resources available with the ministry at full capacity to promote sustainable public procurement practices in line with national priorities.	• Number of vehicles repaired out of the number of vehicles that were to be repaired			√
			• Percentage utilization of budgetary allocations for procurement			√

#	Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
				0%-49%	50%-74%	75%-100%
06	16. Providing peaceful and inclusive social promotion for sustainable development and access to justice for all and establishing responsible and inclusive institutions.	16.5 Reducing bribery and corruption by a considerable level.	- Percentage of complaints received from districts in accordance with programs conducted at the district level with the aim of minimizing bribery and corruption fraud - Percentage of tasks completed out of the tasks expected to be completed within the specified time frame *Submitting budget estimates to the Treasury within the stipulated time *Submitting financial statements to the Auditor General on or before 28th February. * Submitting the Advance B Account to the Auditor General on or before 28th February.		√	√
		16.6. Develop effective, accountable and transparent institutions at all levels.	Completion of commodity survey activities according to the timeline of the State Finance Circular 01/2020.		√	
			As a share of the original approved budget by major public expenditure areas (or similar budget codes).	√		
		16.9 By 2030, provide legal identity for all, including birth registration.	Proportion of children under 5 years of age whose births have been registered with a civil authority, by age	√		
		16.10 Ensuring the right of the public to access information by the national legal system and thereby maintaining an efficient and transparent public service.	Percentage of number of information requests provided out of the number of information requests made under the Information Act			√
			Percentage of the number of complaints taken for resolution out of the number of public complaints received			√

5.2. Achievements and Challenges of the Sustainable Development Goal

5.2.1. Achievements of the Sustainable Development Goal

5.2.1.1. Development Division

1. Completion of the construction work of the three-storey building of the Mundalama Divisional Secretariat and commencement of official activities there.
2. Completion of the construction of the two-storey building of the Mahawilachchiya Divisional Secretariat and commencement of its official functions.
3. Opening of the Batticaloa District Secretariat Administrative Complex and commencement of its official functions.
4. Completion of the construction of the three-storey building of the Lunugamvehera Divisional Secretariat and commencement of its official functions.
5. Opening of the four-storey building of the Homagama Divisional Secretariat and commencement of its official functions.
6. Opening of the five-storey building of the Ja-Ela Divisional Secretariat and commencement of its official activities
7. The Mahiyanganaya Divisional Secretariat's two-storey building.

5.2.1.2. Investigation Division

- 1.To be able to categorize the public complaints received and complete the initial investigations promptly.
- 2.To call the relevant party institution to resolve certain public complaints and take steps to provide solutions.

5.2.1.3. Engineering Division

- 1.Coordination of consultancy firms to provide supervision and consultancy on construction projects.
- 2.To be able to introduce construction management measures and procedures to be considered when implementing building construction projects at the district level.
- 3.Designing standard District Secretariat and Divisional Secretariat buildings.
- 4.Being able to organize workshops with the support of external parties to update the knowledge of engineers working in District Secretariats.
- 5.By streamlining the operations of the Maintenance Division of the Ministry of Public Administration, Home Affairs, Provincial Councils, and Local Government, maintenance tasks in all departments can be carried out in an orderly manner.
- 6.To be able to actively contribute to resolving existing issues regarding the promotion of technical officers.
- 7.To prepare architectural plans incorporating all the needs of the client.
- 8.Improving and maintaining tourist bungalows for government employees.

5.2.1.4. Regional Administration Reforms Division

1. Working to achieve organizational objectives by involving all relevant key stakeholders and enabling project steering committees.
- 2.To take steps to include household and citizen information in an electronic database in order to provide public services more efficiently and to manage such data in a manner that protects its privacy.
- 3.To provide services to clients in a more effective and efficient manner and to organize necessary activities using appropriate technological methods.
- 4.Taking steps to improve the service quality and professionalism of public officials through various personal empowerment

methods, such as creating a group of computer-literate Grama Niladharis.

5. To be able to meet legal requirements related to the official use and sharing of electronically managed household/citizen data records.

5.2.2. Challenges of the Sustainable Development Goal

5.2.2.1. Development Division

1. Unable to undertake new construction due to inability to initiate new projects as per National Budget Circular 05/2019.
2. Inadequate allocation of funds with the budget requested for the ongoing renovation works at the District Secretariat and Divisional Secretariat offices..
3. Lack of allocation of funds for essential tasks to be completed in Nila Sewana.

5.2.2.2. Investigation Division

1. Shortage of officers to conduct office inspections and investigations.
2. Insufficient number of officers to conduct investigations in Tamil.
3. Refusal of relevant parties to visit the institution in some cases to resolve public complaints.

5.2.2.3. Engineering Division

1. It is problematic to reach unanimous decisions through discussions with all stakeholders when determining the priority of construction.
2. In the construction of office complexes with modern features, there is a lack of forward plans for their operation, maintenance and service activities after construction.

3. Insufficient provisions for District Secretariats.
4. The close monitoring and progress review of projects implemented by the Home Affairs Division of this Ministry are controlled by several departments, resulting in difficulties in making engineering decisions, resulting in high project costs.
5. Due to the fact that the Engineering Division does not have the contracts, plans and master files of the projects implemented by the Home Affairs Division of this Ministry, the supervision of the projects is problematic and the procurement process of construction projects is carried out by another division, resulting in significant time delays.

5.2.2.4. Regional Administration Reforms Division

1. Problems in meeting project steering committees in a timely manner due to the large number of external stakeholders involved in achieving goals.
2. Delays in providing allocations due to poor public financial conditions, restrictions imposed by periodic public financial management circulars, and the excessive time taken to obtain approvals from various levels up to the Cabinet, resulting in a backlog of annual allocations.
3. Since the 'e-Grama Niladhari' project needs to be implemented in phases so that it covers the entire island and does not burden the state finances, there is a need to be more strategic in the alignment and management of the relevant tasks.
4. Issues regarding the sustainability of certain project elements due to limitations in technology and rapid price increases in equipment, services, and external consulting.

06. Chapter - Human Resources Profile

6.1. Cadre Management

#	Approved number of employees	Number of existing employees	Vacancies
Senior Level	40	37	03
Tertiary Level	6	3	03
Secondary Level	317	221	90
Primary Level	135	120	23
Total	498	381	119

6.2. How the shortage or surplus of human resources has affected the performance of the organization

01.The Department of Management Services has approved 543 staff for this ministry, out of which 03 senior-level staff officer positions are vacant.

- Assistant Secretary - 01
- Assistant Director (Planning) - 01
- / Deputy Director
- Premises Manager - 01

02. Also, the vacancy of the following posts among the approved tertiary level posts is an obstacle to the effective and efficient performance of the Home Affairs Division.

- Sworn Translator (Sinhala-Tamil - 02
- Information and Communication Technology Officer - 01

03. Although 64 Management Service Officer posts are vacant among the approved posts at the secondary level, 08 Management Assistant Officers who do not belong to the Combined Service have been attached.

Currently, 192 Development Officer posts have been approved for this Ministry, and as of 31.12.2024, 168 Development Officers are serving in the Ministry, so there are 24 vacancies. 13 Development Service Officer posts belonging to the Associated Service category at the secondary level have been approved to be private to the holder. Out of these, 06 officers have retired by now, but those 06 posts will not be vacant in the future.

Among the approved posts at the primary level, 08 driver posts remain vacant. 72 posts are approved, consisting of 15 bungalow caretaker posts and 65 assistant bungalow caretaker posts.

Currently, 65 officers are serving in the position of Assistant Bungalow Caretaker, and out of these, 12 Assistant Bungalow Caretaker officers are scheduled to be promoted to the position of Bungalow Caretaker. (Therefore, the number of vacant posts at the primary level is stated as 23.) Accordingly, the performance of the institution will be enhanced by filling these vacant posts. The Ministry of Public Administration, Provincial Councils, and Local Government have been informed to fill these vacancies.

Information about the available and approved cadre of the Home Affairs Division as at 31.12.2024

#	Designation	Service	Grade/ Class	Salary Code	Basis off recruitment (Permanent/ Contract/Re placement /Casual)	Approved cadre	Available Cadre	Acting/Attendi ng to duties	Vacant
Senior Level									
1	Additional Secretary (Admin)	S.L.A.S	Special	SL3	Permanent	1	1	-	-
2	Additional Secretary (Home Affairs)	S.L.A.S	Special	SL3	Permanent	1	1	-	-
3	Additional Secretary (Development)	S.L.A.S	Special	SL3	Permanent	1	1	-	-
4	Additional Secretary (Divisional Admin Reforms)	S.L.A.S	Special	SL3	Permanent	1	1	-	-
5	Director General (Planning)	S.L.A.S	Special	SL3	Permanent	1	1	-	-
6	Director General (Technical)	S.L.E.S.	Special	SL3	Permanent	1	1	-	-
7	Chief Financial Officer	S.L.Ac.S	Special	SL3	Permanent	1	1	-	-
8	Senior Assistant Secretary (Admin)	S.L.A.S.	1	SL 1	Permanent	1	1	-	-
9	Senior Assistant Secretary (District Admin)	S.L.A.S.	1	SL 1	Permanent	1	1	-	-
10	Senior Assistant Secretary (Divisional Admin)	S.L.A.S.	1	SL 1	Permanent	1	1	-	-
11	Senior Assistant Secretary (GN Admin)	S.L.A.S.	1	SL 1	Permanent	1	1	-	-
12	Senior Assistant Secretary (Development)	S.L.A.S.	1	SL 1	Permanent	1	1	-	-
13	Senior Assistant Secretary (Divisional Admin Reforms)	S.L.A.S.	1	SL 1	Permanent	1	1	-	-
14	Chief Accountant	S.L.Ac.S	1	SL 1	Permanent	1	1	-	-

#	Designation	Service	Grade/Class	Salary Code	Basis of recruitment (Permanent/Contract/Replacement/Casual)	Approved cadre	Available Cadre	Acting /Attending to duties	Vacant
15	Chief Internal Auditor	S.L.Ac.S	1	SL 1	Permanent	1	1	-	-
16	Director General (Planning)	S.L.P.S.	1	SL 1	Permanent	1	-	1*	1
17	Director (Technical)	S.L.E.S.	1	SL 1	Permanent	1	1	-	-
18	Director (Information Technology)	S.L.I.C.T.S	I-1	SL 1	Permanent	1	-	1**	1
19	Assistant Secretary (Admin)	S.L.A.S.	111/11	SL 1	Permanent	1	1	-	-
20	Assistant Secretary (District Admin)	S.L.A.S.	111/11	SL 1	Permanent	2	1	-	1
21	Assistant Secretary (Divisional Admin)	S.L.A.S.	111/11	SL 1	Permanent	2	2	-	-
22	Assistant Secretary (GN Admin)	S.L.A.S.	111/11	SL 1	Permanent	1	1	-	-
23	Assistant Secretary (Training)	S.L.A.S.	111/11	SL 1	Permanent	1	1	-	-
24	Assistant Secretary (Development)	S.L.A.S.	111/11	SL 1	Permanent	1	1	-	-
25	Assistant Secretary (Divisional Admin Reforms)	S.L.A.S.	111/11	SL 1	Permanent	1	1	-	-
26	Assistant Director/Deputy Director (Planning)	S.L.P.S.	111/11	SL 1	Permanent	1	1	-	-
27	Assistant Director/Deputy Director (Planning) (Divisional Admin Reforms)	S.L.P.S.	111/11	SL 1	Permanent	1	-	-	1
28	Assistant Director/Deputy Director (Technology)	S.L.E.S.	111/11	SL 1	Permanent	1	1	-	-
29	Assistant Director (Information Technology)	S.L.I.C.T.S	111	SL 1	Permanent	1	1	-	-
30	Accountant	S.L.Ac.S.	111/11	SL 1	Permanent	3	3	-	-
31	Internal Auditor	S.L.Ac.S.	111/11	SL 1	Permanent	1	1	-	-
32	Legal Officer	Departmental	111/11	SL 1	Permanent	1	-	1***	1
33	Premises Manager	Departmental	111/11	SL 1	Permanent	1	-	-	1
34	Architect	S.L.Arc.S.	111/11	SL 1	Permanent	3	3	-	-
					Total	40	34	3	6

#	Designation	Service	Grade/ Class	Salary Code	Basis off recruitment (Permanent/ Contract/Re placement /Casual)	Approved cadre	Available Cadre	Acting/Attendi ng to duties	Vacant
Tertiary Level									
35	Administrative Officer	PMAS	Supernu merary	MN 7	Permanent	1	1	-	-
36	Translator (Sinhala- Tamil)	G.T.S.	11/1	MN 6	Permanent	2	-	-	2
37	Translator (Sinhala- Tamil)	G.T.S.	11/1	MN 6	Permanent	1	1	-	-
38	Information Communication Technology Officer	S.L.I.C.T.S .	II-11/1	MN 6	Permanent	2	1	-	1
					Total	6	3	0	3
Secondary Level									
39	Development Officer	D.O.S.	111/11/1	MN 4	Permanent	192	168	-	24
40	Development Officer ****	Associate Services	111/11/1	MN 4	Permanent	13	7	-	-
41	Planning Implementation Assistant ****	Associate Services	111/11/ 1	MN 4	Permanent	1	1	-	-
42	Technical Officer	S.L.T.S.	111/11/1	MN 3	Permanent	3	3	-	-
43	Draftsman	S.L.T.S.	111/11/1	MN 3	Permanent	1	1	-	-
44	Management Services Officer	M.S.O.S.	111/11/1	MN 2	Permanent	94	30	-	64
45	Management Assistant	Departmental	111/11/1	MN 2	Permanent	2	2	-	-
46	Information Communication Technology Assistant	S.L.I.C.T.S.	Class 3 111/11/1 Grade	MT 1	Permanent	4	3	-	1
47	Technical Assistant	Departmental	111/11/1	MT 1	Permanent	1	-	-	1
48	Management Assistant	Departmental	111/11/1	MN 1	Permanent	6	6	-	-
					Total	317	221	0	90
Primary Level									
49	Driver	Comb. Driver Service	111/11/1 Special	PL 3	Permanent	31	23	-	8
50	Circuit Bungalow Keeper	Department al	111/11/1 Special	PL 2	Permanent	15	-	-	15
51	Office Employee	O.E.S.	111/11/1 Special	PL 1	Permanent	32	32	-	0
52	Assistant CircuitBungalow	Department al	111/11/ 1	PL 1	Permanent	57	65	-	-

#	Designation	Service	Grade/ Class	Salary Code	Basis off recruitment (Permanent/ Contract/Re placement /Casual)	Approved cadre	Available Cadre	Acting/Attendi ng to duties	Vacant
	Keeper		Special						
					Total	135	120	0	23
					Grand Total	498	378	3	122

- *Full-time work is carried out.
- ** Full-time duty coverage is carried out.
- *** Endorsed as personal to the bearer

6.3. Human Recourses Development

Programme Name	Number of trained employees	Time period of the Program	Total investment		Type of the Program(Local/Foreign)	Output
			(Rs)			
			Local	Foreign		
Mrs. B.A.D.D. Siriwardena (Home Affairs) Diploma in Procurement	1		60,000.00		Services are performed on an as-needed basis	The course is not finish
Mrs. M.S. Deepthika (Home Affairs) Diploma in English	1		92,000.00		Services are performed on an as-needed basis	The course is not finish
N. Ponrani (Home Affairs) Sinhala Diploma	1		92,000.00		Services are performed on an as-needed basis	The course is not finish
N. Ponrani (Home Affairs) Postgraduate Course	1		145,000.00		Services are performed on an as-needed basis	The course is not finish
H.A.G. Nisansalai (Home Affairs) Diploma in Procurement	1		75,000.00		Services are performed on an as-needed basis	The course is not finish
P.W.N.D. Perera Mrs. (Home Affairs) Diploma in Procurement	1		75,000.00		Services are performed on an as-needed basis	The course is not finish
W.A.A.M. Weerasuriya This is (Home Affairs) Diploma in Procurement	1		75,000.00		Services are performed on an as-needed basis	The course is not finish
P.W.N.D. Perera Mrs. (Home Affairs) Diploma in Procurement	1		75,000.00		Services are performed on an as-needed basis	The course is not finish
P.B. Jayawardena (Home Affairs) Diploma in Procurement	1		75,000.00		Services are performed on an as-needed basis	The course is not finish
K.C. Karunaratne (Home Affairs) Diploma in Procurement	1		75,000.00		Services are performed on an as-needed basis	The course is not finish
Mrs. A.W.A.C.N.K. Abeygunasekara (Home Affairs) Diploma in Procurement	1		75,000.00		Services are performed on an as-needed basis	The course is not finish

07. Chapter - Compliance Report

#	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	The following Financial statements/accounts have been submitted on due date			
1.1	Annual financial statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not applicable		
1.4	Stores Advance Accounts	Not applicable		
1.5	Special Advance Accounts	Not applicable		
1.6	Others	Not applicable		
2	Maintenance of books and registers (FR445)/			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		
2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA – N20) has been maintained and update	Complied		
03	Delegation of functions for financial control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		

#	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
4	The annual action plan			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
5	Audit Queries			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	Complied		
6.2	All the internal audit reports has been replied within one month	Not Complied		The matter will be discussed at the Audit and Management Committee meeting
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		
7	Audit and Management Committee			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied		
8	Asset Management			

#	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied		
9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous	Complied		

#	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
	years settled			
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Complied		
13	General Deposit Account			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied		
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a	Complied		

#	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
	duty list in writing			
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		

#	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	Responses Audit Paras			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		

**Provincial
Councils and
Local
Government
Division**

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01. Chapter – 01 Institutional Aspect/ Summary for Implementation

1.1. Introduction

This report presents in detail the physical and financial performance of the Ministry of Public Administration, Provincial Councils and Local Government for the year 2024 in the subjects and functions. The format and layout of this report has been prepared in accordance with the instructions given by the Ministry of Finance.

The total allocation reserved for the role of this Ministry in the 2024 Budget is Rs. 32,664,000,000.00 million. Out of these allocations, the Ministry has been able to effectively spend Rs. 18,245,982,000.03 million, that is 56% as at 31.12.2024. Achieving the expected level of performance.

However, the ability of successfully implementing the development activities in the field of Provincial Councils and Local Government by utilization of the provisions allocated to the ministry is a specific fact. Accordingly, by covering many local government authorities in the island wide, the development projects have been successfully implemented on the local and foreign aids. Furthermore, updating of national policies like laws and acts related to the field of Provincial Council and Local Government and making specified amendments and paying attention to those

matters is another mission performed by the Ministry. Under that, updating of outdated laws prevailed in Municipal Council Ordinance, Urban Council Ordinance and Pradeshiya Sabha Acts in line with the national policy framework, submission for obtaining approval of provincial councils for making further, the introduction of new electronic tools to facilitate and streamline the work of local authorities is noteworthy.

The information on progress and future vision, overall financial performance, performance indicators, performance for achievement of sustainable development goals, human resource aspect, audit opinion, and other facts of the Provincial Councils and Local Government Division falling under to 2024 are presented by the future chapters of this report.

“A rich country is a beautiful life” according to the vision of the government, the proper leadership and guidance of the Hon. Minister and Deputy Minister, the effective Management of the Secretary to the Ministry, the Secretaries to the Provincial Councils, Provincial Secretaries, Commissioners and Project directors made significant contribution towards achieve specific target of the Ministry.

1.2. Vision, Mission of the Institution

1.2.1. Vision

Empowering Provincial and Local Governance.

1.2.2. Mission

Guiding and assisting Provincial Councils and Local Authorities for formulation of pro-people law & policies to utilize local resources optimally in transparency & accountable manner with the assistance of modern technology.

1.3. Duties and Functions

Duties and functions of Provincial Councils and Local Government Division as per the duties and functions of new Ministries published in the extra ordinary gazette dated 25.11.2024 of the Democratic Socialist Republic of Sri Lanka.

- I. Regulation of activities relevant to Provincial Councils.
- II. Conduct of research on all aspects of administration of Provincial Councils and Local Government Authorities.
- III. Formulation and implementation of special projects to provide facilities for identified fields / divisions with less facilities in Provincial Councils and Local Government Institutions.
- IV. Training of Members, officers and employees of Provincial Councils.
- V. Government functions related to Local Authorities.
- VI. Grant of credit facilities to Local Authorities for development of public utilities.
- VII. Training of Members, officers and employees of Local Authorities

1.4. Organization Chart

Please see Annexure 1

1.5. Divisions under the Provincial Councils and Local Government Division

2. Office of the Deputy Minister of Public Administration, Provincial Councils and Local Government
3. Secretary's Office
4. Administration and Training Division
 - i. Information Technology Unit
5. Provincial Councils Division
6. Local Government Division
7. Development Division
8. Projects Monitoring Division
9. Planning Division
10. Legal Division
11. Finance Division
12. Expenditure Monitoring Division
13. Internal Audit Division
14. National Solid Waste Management Support Centre
15. Sri Lanka Institute of Local Governance
16. Local Loans and Development Fund

1.6. Institutions/ countries which provide funds to the ministry

1. Government of Sri Lanka (GOSL)
2. World Bank (WB)
3. Asian Development Bank (ADB)
4. European Union (EU)
5. European Investment Bank (EIB)
6. Japan International Cooperation Agency (JICA)
7. Netherland

1.7. Basic information of foreign funded projects

09 foreign funded projects have been implemented in the year 2024, and the basic information of those is as follows.

S.N	Project' s name	Contributory Agency	Estimated amount of the project (Rs. Million)	Project period
1	Greater Colombo Wastewater Management Project (GCWMP)	Local Funds	6,200.00	February 2024 – December 2025
2	Greater Colombo Wastewater Management Improvement Investment Program (GCWWMIP) Stage 3	Local Funds	5,425.00	Strating from 2025
		European Investment Bank (EIB)	6,978.00	February 2024 - June 2025
3	Local Government Institutions Enhancement Sectorial Project (Puranagama) Additional financing	Asian Development Bank (ADB)	13,500.00	April 2017 - September 2023
4	Construction of Rural Bridges Project - Phase 5	Netherland Rabo Bank	14,112.00	July 2021 - July 2025
5	Primary Health Development Project (PSSP)	World Bank	27,994.95	June 2018 - June 2024
6	General Education Modernization Project (GEM)	World Bank (WB)	15,505.00	April 2018 - June 2024
7	Rural Infrastructure Development Project in Emerging Regions (RIDEP)	Japan International Cooperation Agency (JICA)	20,622.00	July 2017- August 2028
8	Transportation Relations and Assets Management Project- Provincial Road Development Project (TCAMP- PRDP)	World Bank (WB)	16,159.00	May 2019 - September 2023
9	Regional Development Support Project (LDSP)	World Bank (WB)	18,016.00	June 2019 - November 2024
	Total		144,511.95	

Chapter – 02 Progress and Future Vision

2.1. Special Achievements

As per planned targets, the percentage of overall financial progress as at 31st December 2024

Total provisions for 2024 = Rs. 32,664,000,000.00

Actual expenditure for 2024 = Rs. 18,245,982,000.03

Financial Progress as a percentage = 56%

Progress of Local Funded Projects in 2024

S.N.	Project's name	Financial target 2024 (Rs.Mn.)	Financial Progress (Rs.Mn.)	Physical progress
1	Strengthening of Local Government Institution (Capital)	384,125,199.00	194,533,208.89	98%
2	Strengthening of Pradeshiya Sabhas (recurrent)	16,000,000.00	7,362,313.99	100%
3	Settlement of outstanding bills of Western Province Road Development Authority Preparation of the Western Province	972,039,928.69	972,039,928.69	100%
4	Solid waste management projects (130-2-21-016-2504)	150,000,000.00	24,233,854.98	16.1%
5	Strengthening of Local Authorities - Development of Waste Management and Infrastructure Facilities of Pradeshiya Sabhas (130-2-21-019-2202)	136,835,117.83	15,022,099.43	10.9%
6	Waste to Value Project (130-2-21-026-2504)	275,000,000.00	210,800,000.00	76.6%
7	Digitalization of Local Authorities	30,000,000.00	15,981,715.30	53.27%
8	Development of Tourism Infrastructure Facilities in Local Authority Areas- 2024 Budget Proposals	1000,000,000.00	453,106,022.22	84.44%
9	Swarnapurawara National Awards Ceremony - 2023	5,000,000.00	4,900,000.00	100%
	Total	2,969,000,245.52	1,897,979,143.50	

2.2. Public Grievances Management

In case of dissatisfaction with the services provided by any local government authorities in the island, an investigation unit attached to the local government department has been established to refer such complaints received from the people. In the year 2024, 3,655 complaints have been received from the people. For the year 2024, 09 petitions have been forwarded from the Public Petition Committee to the Provincial Councils and Local Government Division and the replies to the 09 petitions have been forwarded to the Public Petition Committee office. 08 proposals have been submitted by the Advisory Committee and the replies to all those proposals have been forwarded to the Advisory Committee.

2.3. Implementation of Training Programmes

The Sri Lanka Institute of Local Government (SLILG) has conducted 30 local trainings/ workshops for provincial councils and local government officials and 833 officials have participated in those trainings/ workshops. In addition, 19 local trainings/ workshops have been conducted for officials representing various levels of the Provincial Councils and Local Government Division and 114 officials have participated in those trainings/ workshops. 7 foreign trainings have been conducted and 9 officers have participated in those trainings.

Progress of foreign funded projects in 2024

No.	Project's name	Financial target 2024/ Rs. Million	Financial progress/Rs. Million	Cumulative Physical progress
1	Greater Colombo Waste Water Management Project (GCWWMP)	2,200.00	1,368.00	62%
2	Greater Colombo Waste Water Management Improvement Investment Program (GCWWMIP) stage 3	2,000.00 3,500.00	—	—
3	Local Government Improvement Sectorial Project (Puraneguma) –additional financing	400.00	331.33	100%
4	Rural Bridge Construction Project (stage 5)	7,131.00	4,412.27	86%
5	Primary Healthcare System Strengthening Project (PSSP)	3,600.00	3,297.10	99.9%
6	General Education Modernization Project (GEM)	5,015.00	4,998.86	Goods- 73% Works- 85% Services – 92%
7	Rural Infrastructure Development Project in Emerging Regions (RIDEP)	2,500.00	1,262.27	40%
8	Transportation Connectivity and Asset Management Project- Provincial Roads Development Project- (TCAMP-PRDP)	2,140.87	1,882.63	97%
9	Local Development Support Project- (LDSP)	7,050.00	6,751.33	100%
	Total	35,536.87	24,321.99	

2.4. Challenges

- i. Due to the foreign exchange crisis, there was a shortage of raw materials related to the construction sector, especially cement, iron, etc. and the high prices.
- ii. Due to the constant increase in the price of goods in the construction sector, the need to re-estimate.
- iii. Price rise and shortage of imported goods.
- iv. Due to the current economic crisis in the country, there is not enough funding and government institutions have to comply with the government's policies to limit the expenditure.

2.5. Future Targets

1. Implementing projects relating to development of other infrastructure facilities including public infrastructure facilities viz. potable water supply, market facilities in local authority areas enabling improvement of the level of self-generating income in local authorities with low income under the Program on Strengthening of Local Government Authorities (Capital).
2. Implementing projects in line with “Clean Sri Lanka” Programme for regularization of solid waste management in local authorities.
3. Ranking of waste management in all local authorities of the island using the ATLAS tool.
4. Carrying out further activities of the integrated waste management project due to be implemented focusing the Vavuniya and Badulla Districts under KOICA aid.
5. Formulating a set of instructions for sewerage management carried out by local authorities under JICA aid and carrying out further activities of the

project for producing fertilizer with agricultural importance through soil removed by sewerage treatment plants.

6. Formulation of guidelines for preparation of the Municipal Solid Waste Master Plan in provinces.
7. Preparation of the waste management database.
8. Directing local authorities to take measures for rehabilitation of existing waste dumps and preventing formation of new waste dumps.
9. Conduct Inter Provincial Subject Coordination Conference with Provincial Chief Secretaries and institutions of the Central Government to build a formal mechanism between the Central Government and the provincial councils and introduce unitary systems relevant to 09 provinces for the issues arising at the conference.
10. Activities pertaining to the land acquisitions for provincial councils and local authorities.
11. Evaluating all local authorities under the Performance Tool (2.0) prepared for improving local authorities and holding the National Swarnapurawara Awards Ceremony in year 2025.
12. Introducing information technology solutions for collecting and accounting revenue of local authorities.
13. As per recommendations of the report of Public Expenditure Review Committee (PERC), preparing the policy background required for strengthening local authorities to enable functioning with only the self-generated income within 05 years and implementing same.

14. Review of the rates assessment process of local authorities and strengthening the timely recovery mechanism.
15. Introducing a system of common human resource development for local authorities.
16. Introducing foreign technology, knowledge and projects by local authorities in collaboration with foreign local authorities through agreements of sister cities, friendship cities.
17. Amendments to the Local Government Elections Ordinance as per policy decisions taken by the Government.
18. Amendments to the Provincial Councils Elections Act as per policy decisions taken by the Government.
19. Finalization of future amendments to the Provincial Councils Act so as to directly remit court fines, stamp duty which cover a major percentage of the self-generating.
20. Proposed amendments to the Rabies Ordinance with the objective of eliminating rabies.
21. Publishing establishment orders of local authorities presently dissolved and the term of office of local authorities.
22. Revisions relating to regularization and expediting of revenue collection of local authorities.
23. Amendments to be made to Acts and Ordinances relating to ensuring a local governance with public participation.
24. Awareness programs for members of local authorities, due to be elected.
25. Kandalama Tourist Bungalow is located in an area which is very attractive to tourists, therefore it should be developed and a source of income should be created to the Ministry.
26. To achieve effective service beyond the most efficient and hands-on system through the use of information technology (since the post of Assistant Director of IT and the post of IT Officer has been filled).
27. Development of future software development activities of the Empowering Local Government - A Comprehensive Digitalization Project for Local Government Implementing this system in the Western Province, Southern Province, and the Uva Province as well and training the officers in those local authorities.
28. Providing Payment Gateway facility to all local authorities in which our software is in function.
29. Development of software systems to maintain a paper free environment within the Ministry.
30. As a pilot project introducing digital banking payment system to avoid unnecessary delays of financial transaction.
31. Selected type of payments is implemented through slip method.
32. In the year 2025, expected to carry out a continuous evaluation on grants given by the Central Government to the Provincial Councils and their revenue collection and how such Provincial institutions incur the expenses subject to the estimated expenditure limits.

Accordingly, it is expected to prepare Provincial Councils Financial Performance Reports for the first,

- second and third quarters of the year 2025. Likewise, it is planned to prepare the 2024 Annual Provincial Council's Financial Performance Report based on the data of the year 2024.
33. It is planned to prepare the Annual Financial Performance Report of Local Government Authorities for the year 2024 in 2025 by analyzing the updated information related to the year 2024. It is also planned to prepare the 2025 midyear Financial Performance Report of Local Authorities.
 34. It is also planned to hold meetings in 2025 with the participation of Provincial Deputy Chief Secretaries (Finance) and other relevant parties based on the coordination of financial affairs of Provincial Councils.
 35. Monitoring of Management Information System on financial and physical data of Local Authorities with collaboration of Data Analysis and Visualization Unit (DAVU).
 36. It is expected to maintain a database containing the budgetary provisions of the year 2025 and Final Account for the year 2024 of the Local Government Authorities.
 37. It is expected to take necessary steps to formally transfer vehicles that have been provided by the Ministry to Provincial Councils and Local Government Authorities which have not been taken over by those institutions.
 38. Participation for meetings of Committee on Public Accounts.
 39. Carrying out the special investigations entrusted by the Secretary of the Ministry.
 40. Preparation of the Action Plan of the Ministry related to the year 2025.
 41. Preparation of the Performance Report of the Ministry related to the year 2024.
 42. Updating the Organizational Results Framework.
 43. Preparing the five-year regional development plan related to the Saemaul Project jointly with the Saemaul Foundation.
 44. To establish and maintain the national level data analysis and visualization system which is currently being created involving all local government authority in Sri Lanka.
 45. Need Analysis to identify new project proposals and prepare project proposals.
 46. Successfully completed the Contract "Design, construction, installation and rehabilitation of wastewater pumping stations for Colombo Municipal Council" by constructing Borella, Thimbirigasaya, and Maligawatta pumping stations and laying the force main. Effectively finalize the Work of the "Greater Colombo Wastewater Management Project" by handing over the operation of the pump stations to the Colombo Municipal Council.
 47. Re-commencement and continuation of the Balance Work of the contract of "Provision of new gravity sewers, force mains and construction of pump stations for Kirulapana catchment area"
 48. Awarding of the "Rehabilitation of existing sewers in southern catchment area of Colombo Municipal Council" Contract and commencement of Work.

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|---|---|
| <p>49. It is proposed to complete construction of all 162 bridges as identified in Phase V of the Rural Bridges Project.</p> <p>50. Introducing Integrated Computer System: Implementing a systematic and integrated computer system to ensure efficient and transparent operations and financial processes of Local Loans and Development Funds.</p> <p>51. Strengthening Financial Capacity: Collaborating with international organizations to enhance the financial strength of the fund of LLDF.</p> <p>52. Diversification of Loan Sectors: Diversifying loan sectors based on national development needs of LLDF.</p> | <p>53. Reforming the LLDF Fund: Amending the act to transform the fund to better serve current needs and offer enhanced services.</p> <p>54. Sri Lanka Institute of Local Government (SLILG) To conduct capacity development programs for local government and provincial council officers in the areas of local government, physical planning and technical, public management and law, information technology and financial management.</p> <p>55. SLILG - Research study on day/week fairs operating under local government authorities.</p> <p>56. SLILG - Research Study of Pre-schools operated by local authorities.</p> |
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- | | |
|--|---|
| <p>57. Under the General Education Modernization Project,
 DLI 4: School-based professional teacher development (SBPTD) programs result</p> <p>DLI 5: Increase in the quantity of new professionally qualified teachers</p> <p>DLI 6: National system for school quality assurance established</p> <p>DLI 7: Enhanced Program for School Improvement (EPSI) results achieved</p> | <p>Schools in at least 85 percent of zones achieve the SBPTD results</p> <p>27,500 additional professionally qualified teachers (at least 50% of those are female)</p> <p>School community-based quality assurance self-reviews and external reviews completed in at least 3,500 schools</p> <p>Schools in at least 85 percent of zones achieve the EPSI results.</p> |
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2.6. Performance of Programmes and Projects Implemented on Local Funds

2.6.1. Development Division

1.Objective

Efficient and effective delivery of public services to the communities living in local authority areas through providing of the local funds for development of infrastructure facilities enabling to provide the benefits to them and rendering contribution to minimize the inter provincial disparities.

2.Ongoing main development programs

1. Strengthening of Local Government Authorities (Capital)

3. Performance up to 31.12.2024

2. Strengthening of Local Government Pradeshiya Sabhas (Recurrent)
3. Settlement of outstanding bills of Western Provincial Roads Development Authority from 2009 to 2014

▪ Other Functions Performed by this Division

Taking under-mentioned action for the implementation of Citizen Charter of the local authorities.

- 1.Introduce the amended citizenship charter as it applies to Local Authorities
- 2.Making arrangement to print the guide manual containing the Citizen Charter

No.	Programme	Provision for year 2024 (Rs.)	Expenditure as at 31.12.2024 (Rs.)	Financial Progress	Physical Progress
1	Strengthening of Local Government Authorities (Capital)	384,125,199.00	194,533,208.89	51%	98%
2	Strengthening of Local Government Pradeshiya Sabhas (Recurrent)	16,000,000.00	7,362,313.99	46%	100%
3	Settlement of outstanding bills of Western Provincial Roads Development Authority from 2009 to 2014	972,039,928.69	972,039,928.69	100%	100%
	Total	1,372,165,127.69	1,173,935,451.57	86%	99%

Details of the progress on implementation of projects by 31.12.2024 under each main development Programme are as follows.

1.Strengthening of Local Government Authorities (Capital)

Action has been taken to utilize provision of Rs.384.12 million allocated for year 2024 as follows.

- Provision was allocated for implementing projects which have indicated a physical progress above 40% from among the half-completed projects approved in year 2021.
- Provision was allocated for completing the remaining works of projects related to crematoriums and public toilets implemented as per instructions given by the Department of National Planning in year 2023.
- Provision was allocated for implementing essential new projects submitted for year 2024.

Approval was granted for implementing 07 projects continued in year 2023 relating to this programme and 85 new projects in year 2024 and the total number of projects implemented in year 2024 was 92. Works of 76 of those projects could be completed by

31.12.2024. Works of 06 more projects remain in the final stage. The constructions of the remaining 10 projects could not be carried out due to the unfavorable weather condition and heavy rains which prevailed in the country during the latter part of the year.

Provision for year 2024 (Rs.)	Total Expenditure as at 31.12.2024 (Rs.)	Financial Progress (%)	Physical Progress (%)
384,125,199.00	194,533,208.89	51%	98%



Construction of crematorium building and external work of Neluwa Pradeshiya Sabha
Neluwa P.S. Southern Province



Construction of stalls for the Karametiya weekly fair Meegahakiwula P.S.
Uva Province

2. Strengthening of Pradeshiya Sabhas (Recurrent)

Action has been taken to utilize provision of Rs.16 million allocated for year 2024 as follows.

- Provision was allocated for completing remaining works of projects implemented in year 2023.
- Provision was allocated for essential repairs and maintenance required for the efficient function of daily duties of pradeshiya sabhas.

Approval was granted for implementing 02 projects continued in year 2023 relating to

this programme and 17 new projects in year 2024 and the total number of projects implemented in year 2024 was 19. Works of 16 of those projects could be completed by 31.12.2024 and one project had to be cancelled. The 2 remaining projects could not be implemented due to the unfavorable weather condition and heavy rains which prevailed in the country during the latter part of the year.

Provision for year 2024 (Rs.)	Total Expenditure as at 31.12.2024 (Rs.)	Financial Progress	Physical Progress
16,000,000.00	7,362,313.99	46%	100%



Repairing the Roller Machine
Lunugamvehera P.S. – Southern Province



Repairing the Kalawana Pradeshiya Sabha
Office building and the vehicle park
Kalawana P.S. – Sabaragamuwa Province

3. Settlement of outstanding bills of Western Provincial Roads Development Authority from 2009 to 2014

Payment of outstanding bills has been made relating to projects implemented during the period 2009-2014 under the Western Province Road Development Authority.

Provision for year 2024 (Rs.)	Total Expenditure as at 31.12.2024 (Rs.)	Financial Progress	Physical Progress
972,039,928.69	972,039,928.69	100%	100%

4. Formulation of Procedures and the Citizen Charter for improving the performance of Local Authorities

- The Ministry, Capacity Development for Local Government Project (CDLG), selected local authorities subject related

officers and collaboration with experts relating to the Local Government sector have held workshops in and formulated procedures for 30 most important sectors.

- Printing of Manual and Guideline for the Citizen Charter.

Local Authority	Language	Number of books printed
Municipal Councils / Urban Councils / Pradeshiya Sabhas	Sinhala	530
	Tamil	280

2.6.2. National Solid Waste Management Center

1.Objective

Dissemination of information on successful methods by implementing as the

technical hand which supports to effectively carry out waste management of local authorities and providing guidance for the implementation of suitable waste management programs for especial locations.

2. Key functions

1. Directing local authorities to prepare and implement future plans in accordance with the National Policy on Waste Management.
2. Identifying and implementing suitable projects relevant to Municipal solid waste management for local authorities.
3. Settlement and follow up on bills relating to completed solid waste management projects.
4. Establishment and updating of a waste management data system.
5. Providing instructions and guidelines to establish the 3R system in all local authorities.
6. Taking action to enhance the production capacity and sale of compost of compost yards maintained in local authorities.
7. Regularization of management of recyclable waste in local authorities.
8. Formulation of a set of guidelines for the preparation of the solid waste management master plan at provincial level and preparation of the waste management master plan of two selected provinces.
9. Coordination with local and foreign non-governmental organizations for successfully carrying out solid waste management of local authorities.
10. Active participation in workshops and discussions organized by other stakeholders involved in waste management.
11. Providing training opportunities in capacity building of officers engaged in the solid waste management field of local authorities.
12. Identifying methods for disposal of waste generated in coastal areas.
13. Directing local authorities to take measures for rehabilitation of existing waste dumps and prevention of waste dumps.
14. Preparation of the methodology for grading of waste management in all local authorities of the island under USAID.

3. Performance up to 31.12.2024

Provision has been allocated to the National Solid Waste Management Support Centre for year 2024 under the following Objects for solid waste management programs.

S/N	Programme	Provision for year 2024 (Rs)	Expenditure (Rs)	Physical Progress	Financial Progress
01	Solid Waste Management Projects (130-2-21-016-2504)	150,000,000	24,233,854.98	88%	16.1%
02	Strengthening of Local Authorities - Development of Waste Management and Infrastructure Facilities of Pradeshiya Sabhas (130-2-21-019-2202)	136,835,117.83	15,022,099.43	64.4% Note I	10.9%
03	Waste to Value Project (130-2-21-026-2504)	275,000,000	210,800,000.00	100%	76.6%
	Total	561,835,117.83	250,055,954.41	84.1%	34. 5%

Note I: Provision was allocated under 130-2-21-019-2202 to be utilized for projects implemented by 2021 budget proposals, to enable completion of remaining essential works of projects which works have not been completed. Furthermore, instructions had been given to select such incomplete projects with the concurrence of the General Treasury. The concurrence required from the General Treasury was delayed due to failure in cancelling prior agreements relating to projects selected for completion of works. Afterwards, adequate time was not available for implementing projects selected for essential renovations and repairs to be carried out with remaining provision in solid waste management centers of local authorities with low income.

From among the above programmes, the works of the following projects out of the projects for which provision has been made under Object 130-2-21-016-2504, have been completed.

1. Constructing the compost yard of the Wennappuwa Pradeshiya Sabha.
2. Constructing the toilet of the Ibbagamuwa Pradeshiya Sabha.
3. Constructing the compost production building of the Ibbagamuwa Pradeshiya Sabha.
4. Constructing of the office rest room of the Ibbagamuwa Pradeshiya Sabha.
5. Constructing the Sewerage Treatment Plant of Pannala Pradeshiya Sabha.
6. Constructing a non-degradable store in the Kolonna Pradeshiya Sabha.

In addition to this, the Solid Waste Management Support Centre has implemented the following programmes as well.

1. Signing the bilateral agreement for the project for establishment of joint waste management projects in the Vavuniya and Badulla Districts under KOICA aid.
2. Signing the agreement on the project on management of sludge removed from sewerage treatment plants due to be implemented under JICA aid.
3. Completion of conducting programmes in the Eastern, Southern, North Western, Sabaragamuwa and Uva Provinces arranged to be conducted in each province for monitoring and evaluating of activities related to solid waste management at provincial level.
4. Training workshops were organized for the employees of local authorities with compost yards in each province for improving the quality of compost produced by local authorities and, workshops have been conducted presently in North Central, Sabaragamuwa, Central, North Western, Uva, Western, Northern and Southern Provinces.
5. Completion of conducting awareness programmes in the 09 provinces for provincial panels of judges on using the ATLAS tool for grading of Municipal solid waste management in all local authorities in the island.



Handing over the material restoration centers to Local Authorities - Kesbewa



Providing special netting equipment for collecting plastic & PET bottles in the Galgamuwa Pradeshiy Sabha



Construction of Gully Waster Treatment Center in the Pannala Pradershova Sabha

2.6.3. Provincial Councils Division

1. Objective

Providing the facilities for the implementation of the provincial councils, coordination between the central government and the provincial councils and creation of an efficient and effective provincial council system through the development of the human resources of the provincial councils

2. Key functions

1. Conducting Inter Provincial Subject Coordination Conference to build a formal mechanism between the Central Government and the provincial councils by coordinating Provincial Chief Secretaries and institutions of the Central Government
2. Acquisition of lands for the provincial councils and local authorities.
3. Preparation of Cabinet Memoranda required for the provincial councils
4. Taking action to grant the pensions entitlement to officers who have been issued appointments and are over 45 years of age in the Provincial Public Service
5. Creation of new posts in the Provincial Public Service in accordance with Management Services Circular 03/2014.
6. Issuance of vehicle import permits to the retired officers of the provincial councils under amended Public Administration Circular 22/99.
7. Taking action to establish an Internal Audit Unit in local authorities
8. Creating a Geographic Data System using GIS and GPS system in local authorities
9. Preparation of answers for the Parliamentary questions related to the provincial council activities and submission to the Parliament
10. Forwarding replies to letters received from consultative committees relating to affairs of provincial councils
11. Preparation of answers for the letters received from the Public Petition Committee in relation to the provincial council activities and submission of those answers to Parliament.
12. Taking action relating to purchase of vehicles for provincial councils.
13. Taking action related to the complaints referred by the Presidential Secretariat, Prime Minister's Office and other ministries and institutions and general public pertinent to the activities of the provincial councils.

14. Supervision and monitoring of the Sri Lanka Institute of Local Governance
15. Quarterly updating the information to connect with members and officers of provincial councils
16. Conducting awareness programmes on review of the cadre at provincial level

3. Performance from 01.01.2024 to 31.12.2024

1. Two discussions had been conducted with Provincial Chief Secretaries under the patronage of Hon. State Minister for Provincial Councils and Local Government
2. Thirty-three requests in relation to all provinces pertinent to the acquisition of lands have been forwarded to the Ministry with the recommendation of Provincial Chief Secretaries and 15 duly filled applications have been submitted to the Ministry of Lands for further action. The Provincial Chief Secretaries have been informed to submit again the 11 corrected applications, which have been sent with shortcomings and arrangements are being made to submit 07 remaining applications to the Ministry of Lands.

Action has been taken to appoint 04 officers for holding the objection examinations with the recommendations of Provincial Chief Secretary in terms of Section 04, to forward 04 recommendations to the Ministry of Lands that there were no objections, to forward 04 recommendations to the Ministry of Lands as per objection examination reports, to forward 01 recommendation for revising objectives of land acquisition, to forward 06 recommendations to the Ministry of Lands relating to acquisition of lands under Interim Order 38(a) and 02 abandonments have been made under Section 50(1).

3. Three Cabinet Memoranda required for provincial councils have been prepared and submitted to the Cabinet of Ministers.

- Submitting a Cabinet Memorandum for granting pensions entitlement for employees who are not entitled to pension and were granted permanency after forty five (45) years of age in the Provincial Public Service
- Submitting a Cabinet Memorandum for granting permanency to employees recruited on temporary, casual, substitute, contract and relief basis serving in local authorities
- Submitting a Cabinet Memorandum for amending the Cabinet Decision for establishment of a management service for local authorities

4. Approval of the Cabinet of Ministers has been received for the Cabinet Memorandum submitted for granting pensions entitlement to officers above 45 years of age appointed to the Provincial Public Service and the circular relating to awareness of all provinces thereon has been forwarded to the provinces.

5. Action has been taken to grant permanency to 8435 employees serving in local authorities recruited on temporary, casual, substitute, contract and relief basis who have completed a service period of 180 days as at 29.08.2023, and F.R.71 applications and justification reports received from provinces to create 2542 posts of those employees on personal to holder basis for local authorities, have been forwarded to the Department of Management Services. (Sabaragamuwa Province 199, Uva Province 337,

Eastern Province 873, Central Province 174, Western province 587, North Western Province 372) Forwarding F.R.71 applications and justification reports sent from the Southern Province and the North Central Province to the Department of Management Services, is in progress.

6. Out of 178 applications received from provinces relating to issuance of vehicle permits to retired officers of provincial councils as per amended Public Administration Circular 22/99, 20 applications with shortcomings have been forwarded again to provinces and 171 corrected applications (including 13 applications received at the end of year 2023), have been recommended and forwarded to the Department of Trade and Investment Policies.
7. Information obtained from provinces relating to establishment of Internal Audit Units have been forwarded dated 28.06.2023 to the Department of Management Services. Moreover, the Department of Management Services has once again called recommendations from provinces on 17.01.2024. Accordingly, the information of Central, Sabaragamuwa, Eastern and Southern Provinces are forwarded to the Department of Management Services and letters have been forwarded to the Chief Secretary once again to send recommendations again indicating the posts which could be suppressed in the Western, North Western, Uva, Sabaragamuwa, Northern and Eastern Provinces and, it has been informed that it was not necessary to establish a separate Internal Audit Unit within the North Central Provincial Council.
8. The North Western Provincial Council has presently completed creating a Geographic Data System under the programme creating a Geographic Data System using the GIS and GPS system in local authorities and the process of mapping the Southern, North Central, Uva, Sabaragamuwa, Northern, and Western Provinces is in progress. This process is due to be commenced in the Eastern and Central Provinces as well.
9. The information has been obtained from the Provincial Chief Secretaries for 01 Parliamentary question out of 03 Parliamentary Questions forwarded by Parliament and the answers have been submitted to Parliament and as it was notified that one question submitted will not be taken up for discussion, the answer therefor has not been submitted. One question has been received at the end of year 2024 and information from provinces has been called therefor
10. Information has been called from the Provincial Chief Secretaries in relation to 03 proposals submitted to consultative committees and replies in relation to 02 proposals has been submitted to the consultative committee and action will be taken to forward the answers in relation to the remaining proposal to the consultative committee once they have been received from the province.
11. Recommendation of the Ministry has been forwarded to the consultative committee relating to 09 public petitions sent by Public Petitions Committee
12. Seven applications forwarded from provinces relating to obtaining vehicles required for provincial councils have been recommended and submitted to the Comptroller General for approval.

13. Action has been taken to make the relevant parties aware of 126 complaints and appeals forwarded by the Presidential Secretariat, Prime Minister's Office, other ministries, institutions and people pertinent to the activities of the provincial councils.
14. The information with which members and officers of provincial councils could be connected, has been updated quarterly.
15. Necessary action was taken to hold workshops on training on review of cadre at provincial level and programmes have already been held in all provinces.
6. Providing answers for Parliamentary questions and questions submitted by the Committee on Public Petitions and consultative committees.
7. Providing information technology solutions for local authorities.
8. Submitting drafts to the Procurement Commission on procurement guidelines for local authorities.
9. Introducing the performance tool to local authorities and holding the Swarnapurawara Awards Ceremony accordingly.

2.6.4. Local Government Division

1. Objective

Management of performance of the local government system of Sri Lanka while connecting its activities with modern technology in directing towards rapid development to create a more people friendly and efficient local authority.

2. Key functions

1. Identifying requirements of the local government system and policy formulation.
2. Activities relating to establishment, delimitation and determining the structure of new local authorities.
3. Providing necessary assistance and guidance in entering into agreements with foreign states under the sister cities/friendly cities concept.
4. Providing necessary instructions and guidance relating to Acts and Orders and legal matters in regard to local authorities.
5. Coordinating with local authorities for activities of Committees on Public Accounts and participating at those meetings.
10. Coordinating Local Government Commissioners and Local Government Assistant Commissioners as line ministries when required
11. Submitting Cabinet Memoranda on matters relating to local authorities.
12. Providing necessary guidance for maintaining functions and activities of local authorities in an equal manner.
13. Intervention and coordination relating to activities carried out between local authorities and central government institutions.
14. Holding committees on surcharge appeals submitted relating to local authorities.
15. Introducing a common strategic human resource development system for local authorities.
16. Introducing strategies for self-financing of local authorities.
17. Implementing identified projects for development of tourist infrastructure facilities in local authority areas.

18. Directing to the relevant Provincial Chief Secretary/Commissioner of Local Government/ Heads of local authorities for inquiring into and providing necessary measures relating to public complaints as required.

3. Performance from 01.01.2024 to 31.12.2024

1. Coordinating the Local authorities for activities of the Committee on Public Accounts

Proper guidance is provided relating to audit of local authorities.

Progress:-

As per directives of the Committee on Public Accounts held in year 2021 relating to introduction of procurement guidelines for all local authorities, the draft procurement guidelines forwarded by the National Procurement Commission is presently being revised and, Procurement Guidelines and a Procurement Manual on Goods, Works and Non-consulting Services has been published by Gazette Notification dated 25/11/2024. Accordingly, forthcoming revisions and preparation of the Procurement Guidelines for all local authorities is due.

2. Questions directed to Parliament by Members of Parliament and the Public

• **Parliamentary Questions**

Questions presented expecting answers from the Hon. Minister in charge of the subject of Provincial Councils and Local Government, are directed to the Chief Secretary of the relevant province and relevant answers based on observations obtained from provinces are submitted to Parliament.

Progress:

The number of Parliamentary questions submitted for year 2024 is 05 and all those questions have been answered.

• **Committee on Public Petitions/ Ministerial Consultative Committee**

Obtaining information from relevant provinces in relation to petitions referred through the Committee on Public Petitions and the Ministerial Consultative Committee by certain persons and groups who are unable to fulfill their requirements from local authorities and acting as a mediator in providing relief to those people.

Progress:

Nine petitions have been referred to the Ministry by the Committee on Public Petitions for year 2024 and answers relevant to those 09 petitions have been forwarded to the Public Petitions Committee Office.

Twelve proposals have been submitted by the Consultative Committee and answers for all 08 proposals have been forwarded to the Consultative Committee.

3. Investigation of Public Complaints

In case the general public or various institutions are unsatisfied with the services delivered by local authorities established as 24 municipal councils, 41 urban councils and 276 pradeshiya sabhas, the general public and various institutions submit complaints in that regard to this Ministry in such instances. The complaints so submitted, are forwarded as appropriate to the relevant Provincial Chief Secretary/ Local Government Commissioner/Heads of local authorities to be looked into and to take necessary action.

Progress :

Province	Number of complaints received	Action taken
Western	1256	Have been forwarded to the Local Government Commissioner .
Central	1074	
Southern	217	
Northern	33	
Eastern	52	
North Western	249	
North Central	163	
Uva	310	
Sabaraga muwa	196	
General	105	Forwarding to relevant institutions
Total	3655	

4. Matters on Surcharge

In auditing the accounts of local authorities, every item of account contrary to law shall be disallowed by the Auditor General and surcharged the same on the person authorizing such matters.

Persons so surcharged may appeal to the Secretary to the line Ministry within 30 days in terms of Section 172 of the Pradeshiya Sabhas Act, No.15 of 1987. Moreover, an appeal may be made to the Minister in charge of the line Ministry within 30 days as per Chapter 255 of the Urban Councils Ordinance and within 14 days as per Chapter 252 of the Municipal Councils Ordinance.

Progress:

Decisions are given by a committee of appeal on appeals received to the Ministry in such manner. Decisions have been given to 30 out of 40 appeals received during this year.

5. Digitalization of Local Authorities

Management of performance of the Local Government System in Sri Lanka and taking action to create a more people friendly and efficient local authority directing towards rapid development through amalgamating its affairs with modern technology

Progress:

Training programmes have been conducted in 136 local authorities for introducing the software system designed for maintaining online delivery of public services and payments of local authorities and accounting related to collection of revenue in local authorities and, this system is currently used in 74 local authorities. Moreover, this software system is due to be introduced to 49 local authorities in the Southern Province.

6. Development of Tourism Infrastructure Facilities in Local Authority Areas- 2024 Budget Proposals

As essential facilities such as sanitary facilities, access roads, security and first aid facilities are not available in satisfactory level for local and foreign tourists, this situation adversely effects reaching expected tourism development targets of the Government and

Progress:

Ninety-two projects have been approved out of a sum of Rs.1000 million allocated for development of tourism infrastructure facilities in local authority areas and works of 48 projects have been completed. As such, the physical progress as at 31.12.2024 was 84.44%.

7. Swarnapurawara National Awards Ceremony - 2023

Delivery of efficient and quality service to the people in the local authority areas. Rs. 5 Mn allocated for this.

Progress :

Grading has been completed according to marks achieved by all local authorities under the areas of compliance,



Swarnapurawara National Awards Ceremony - 2023

productivity, inclusivity of all groups and innovation. Awards were presented to local authorities which indicated the highest performance. Progress from 01.01.2024 to 31.12.2024 is Rs. 4.9 Mn. Implemented in tourist destinations so as to cover all provinces of the island. Implemented in tourist destinations so as to cover all provinces of the island.

Development of Tourism Infrastructure Facilities in Local Authority Areas- 2024 Budget Proposals



Theeruvil Park at Valveddithurai



Construction of Tourist service centre with sanitary facilities at Casurina Beach

2.6.5. Legal Division

1. Objective

The Legal Division of the Ministry has been established with a view to providing facilities and instructions to ensure effective, efficient populist local governance within Sri Lanka, achieving sustainable human development with

equality in fulfilling common expectations of the public.

2. Key Functions

1. Formulating legislation at national level relating to local governance and provincial councils.
2. Providing necessary legal advice in policy formulation.

3. Providing guidance and contribution of resources as required in formulation of bylaws relating to local authorities/provincial councils.
4. Matters relating to orders which should be issued by the Minister of Local Government of the Central Government including Gazette Notifications on the establishment of local authorities.
5. Inspection of agreements relating to the Ministry and providing legal advice thereon.
6. Representing the Ministry at Parliamentary Selective Committees/sectorial supervising committees of consultative committees.
7. Coordination with the Attorney General's Department on lawsuits relating to the Ministry/appearing on behalf of the Ministry relating to matters of lower courts. (including human rights/complaints of the Ombudsman).

3. Performance up to 31.12.2024

1. Amendments to the Municipal Councils Ordinance, Urban Councils Ordinance and Pradeshiya Sabhas Act

The final Draft Bills of Municipal Councils and Pradeshiya Sabhas and Urban Councils prepared by including amendments by the Legal Draftsman, have been referred to the Attorney General for obtaining the certificate on constitutionality.

2. Amendments to the Local Authorities Election Ordinance on the Policy Decision taken by the Government

A Cabinet Memorandum has been submitted on 01/12/2024 for the approval of the Cabinet of Ministers for obtaining the certification of constitutionality having prepared a Draft Bill on Local Authorities Elections (Special Provisions) Law in order to make provisions for recalling nominations and calling new nominations

for the local authorities election which was due to be held in year 2023.

According to the decision received therefor, the approval of the Cabinet of Ministers was sought to publish the Draft Bill prepared by the Legal Draftsman to be published in the Gazette on 20.12.2024 through a Cabinet Memorandum and subsequently to submit to Parliament. As per the decision received for the said Cabinet Memorandum, the Draft Bill on Local Authorities Elections (Special Provisions) Law, has been referred to the Government Printer for publishing in the Gazette.

3. Preparation of Gazette Notifications relating to Establishment of new Local Authorities as per Budget Proposals of the Government

The Hon. former Prime Minister/Minister has declared through Gazette Notification No.2408/14 dated 01.11.2024 ordering the establishment of the Elpitiya Pradeshiya Sabha which was dissolved by the Governor due to budget defeat, that the term of office of

4. Programme on formulation of rules relevant to the new accounting system introduced for local authorities

The soft copy of the Financial and Administrative Rules and Orders for Local Authorities prepared as per the recommendations of an expert committee appointed by the Secretary to the Ministry, has been forwarded to the Hon. Governors and Chief Secretaries for taking necessary steps to publish by a Gazette Notification as a bylaw to be implemented in each province as per provisions in Section 289 of the Municipal Councils Ordinance, Sections 193 and 194 of the Urban Councils Ordinance and Sections 171 and 184 of the Pradeshiya Sabhas Act, read in conjunction

with the Provincial Councils (Consequential Provisions) Act, No.12 of 1989.

Three awareness programs on the manner of implementing the new accounting system for which provisions have been made by the said rules, due to be introduced for local authorities, were held with the cooperation of the Asia Foundation in Colombo, Anuradhapura and the final program in Ohiya on 17/12/2024 covering the nine provinces

5. Finalization of amendments to the Rabies Ordinance

The final Draft Bill was prepared and referred for obtaining the certification of the Attorney General and several proposals has been made thereon by the Attorney General. The Draft including the said proposed amendments has been forwarded to the Ministry of Agriculture, Livestock, Land and Irrigation on 26/11/2024 for obtaining recommendations.



2.6.6. Administration & Training Division

1. Objective

Directing the resources to build the officers with higher skills in order to manage the human resources and enhancement the capacities and to achieve the expected targets of the Ministry by utilizing the prevailing physical resources with maximum effectiveness.

2. Key functions

- **Human resource management**
 - ✓ To update approved cadre.
 - ✓ Creation of new positions as needed.
 - ✓ To update the personal files and the activities related to retirement and transfers of the officers.
 - ✓ Activities with regard to the appointment of temporary office staff of the Hon. Ministers.
- **Human resource development**
 - ✓ Coordination of local and foreign training programs.
- **General administration activities**
 - ✓ Activities relevant to provision the utility services (security and sanitary services).
 - ✓ Activities relation to the registration of all vehicles of Ministry, attachments, insurance, maintenance and fuel and providing the pool vehicles.
 - ✓ Formal maintenance of post.
 - ✓ Maintenance of machineries.
 - ✓ Activities of the IT division.
 - ✓ Translation activities.
 - ✓ Submission of cabinet memoranda related to the divisions belonging to the subject scope of the Ministry and institutional activities to the Secretary of Cabinet of Ministers and providing the observations on the cabinet memoranda.

- ✓ Payment of allowances to the government officers for discharging additional services to government, overtime, holiday pay, payment of compensations for sudden accidents as per Public Administration Circular 22/93, uniforms and miscellaneous payments.
- ✓ Administrative activities like leave, travelling expenses, concessionary season tickets, agreements and bonds, public service loan schemes, Agrahara Insurance benefits.
- ✓ Release for service outside the public service.
- ✓ Conducting Staff Officers' meetings and reservation of auditorium.
- ✓ Maintenance of Record Room.
- ✓ Activities related to reservation of Kandalama Holiday Resort and Maintenance.
- ✓ Formal maintenance of Inquiry Counter and Telephone Exchange of Ministry.

3. Staff

The staff information updated up to 31.12.2024 is as follows.

S/N	Post	Specification	Class/ Grade	Approved number of posts	Existing cadre	Vacant
Senior Level						
1	Additional Secretary	Administration & Training	Special	1	0	1
2	Additional Secretary	Development	Special	1	1	0
3	Additional Secretary	Local Government & Provincial Councils	Special	1	1	0
4	Director General	Planning	Special	1	1	0
5	Chief Financial Officer	–	Special	1	1	0
6	Senior Assistant Secretary	Administration & Training	I	1	1	0
7	Senior Assistant Secretary	Local Government	I	1	1	0
8	Senior Assistant Secretary	Provincial Councils	I	1	1	0
9	Chief Accountant	–	I	1	1	0
10	Accountant(Expenditure Monitoring)	–	I	1	1	0
11	Chief Internal Auditor	–	I	1	1	0
12	Director	Engineer/ Development	I	1	0	1
13	Director	Engineer/NSWMAC	I	1	1	0
14	Director	Planning	I	1	0	1
15	Chief Legal Officer	–	I	1	0	1
16	Assistant Secretary	Administration & Training	III/II	1	1	0
17	Assistant Secretary	Provincial Councils	III/II	1	0	1

S/N	Post	Specification	Class/ Grade	Approved number of posts	Existing cadre	Vacant
18	Assistant Secretary	Local Government	III/II	1	1	0
19	Assistant Director/Deputy	NSWMAC	III/II	1	1	0
20	Assistant Director/Deputy	Project	III/II	1	0	1
21	Assistant Director/Deputy	–	III/II	2	3	0
22	Internal Auditor	–	III/II	2	0	2
23	Accountant	Payment	III/II	1	1	0
24	Accountant	Supply	III/II	1	1	0
25	Engineer	Solid Waste	III/II	1	1	0
26	Engineer	Development	III/II	1	0	1
27	Legal Officer		III/II	1	1	0
28	Assistant Director/Deputy	Information & Communication Technology	III/II	1	1	0
Tertiary Level						
29	Administrative Officer		Super	1	0	1
30	Translator		I/Special	2	1	1
31	Information & Communication Technology officer		class 2 - II/I	1	1	0
Secondary Level						
32	Development Officer		III/II/I	82	72	10
33	Technical Officer		III/II/I	1	1	0
34	Management Service Officer	-	III/II/I	40	20	20
35	ICT Assistant		class 3 - III/II/I	1	1	0
36	Still Photographer*		III/II/I/Spl	1	1	0
37	Cameraman*		III/II/I/Spl	1	1	0
Primary Level						
38	Electrician*		III/II/I/Spl	1	1	0
39	Driver		III/II/I/Spl	18	14	4
40	Circuit Bungalow Keeper / Chief Chef		III/II/I/Spl	2	2	0
41	KKS		III/II/I/Spl	21	18	3
42	Helper*		III/II/I/Spl	1	1	0
43	Circuit Bungalow Assistant - Kandalama CB		III/II/I	1	1	0
Total				204	158	48

Project Management Unit

S/N	Post	Specification	Class/ Grade	Approved Cadre	Existing cadre	Vacant
1	Additional Secretary	SLAS	Special	1	1	0
2	consultant Engineer	Contract	-	1	0	1
3	Procurement Specialist	Contract	-	1	0	1
4	Development Officer	Development Officer service	III/II/I	7	7	0
5	Management service Officer	Management Officer service	III/II/I	2	2	0
6	Driver	Combined service	III/II/I Sp	1	1	0
7	KKS	OES	III/II/I Sp	1	1	0
Total				14	12	2

Even though the officers have been recruited as departmental appointments under Public Administration Circular 25/2014 (1), the following officers have not been included to the approved cadre by the Department of Management Services.

Management Assistant	20
Driver	12
Office Employee Assistant	11
Total	43

4. Performance from 01.01.2024 to 31.12.2024

S/N	Activity/expenditure	Net provision (Rs.)	Amount spent (Rs.)	Financial Progress (%)
1	Machinery maintenance (State Minister's Office and Ministry)	3,500,000.00	3,337,170.60	95%
2	Vehicle maintenance (State Minister's Office and Ministry)	22,000,000.00	19,370,107.69	88%
3	Local and foreign trainings	2,500,000.00	302,000.00	12%
4	Fuel supply (State Minister's Office and Ministry)	12,000,000.00	11,316,056.37	94%
5	Buildings maintenance (State Minister's Office and Ministry)	24,000,000.00	437,190.00	2%
6	Payment of electricity and water bills (State Minister's Office and Ministry)	15,000,000.00	14,692,217.09	98%
7	Post and communication charges (State Minister's Office and Ministry)	5,500,000.00	4,049,655.09	74%
8	Obtaining external services			
	- Sanitary services	11,000,000.00	10,132,598.16	92%
	- Security services	4,300,000.00	3,118,386.19	73%

S/N	Activity/expenditure	Net provision (Rs.)	Amount spent (Rs.)	Financial Progress (%)
9	Payment of increments, promotions and retirements of staff	-	-	100%
10	Duties related to staff	-	-	Officers who were transferred outside = 17 Officers who were transferred to this ministry = 12
11	Activities relating to appointment of minister's staff	-	-	100%
12	Activities relevant to personal welfare and handling of grievances of officers	-	-	It was performed within the existing restrictions with maximum.
13	Providing answers to the parliamentary questions	-	-	100%
14	Activities relevant to cabinet memoranda	-	-	100%

• **Granting leave in the island/ aboard without pay and without prejudice to seniority or pension**

Details by 31.12.2024			
	Post	No. of officers obtained leave in the island	No. of officers obtained leave in the aboard
1	Development Officer	01	06
2	Technical Officer	-	01
3	Management Service Officer	01	-
4	Management Assistant	03	01
5	Office Employee Assistant	01	-
6	Driver	01	02
7	Total	07	10

❖ **Information Technology Division**

1. Objective

Improving the living condition of the public by providing online services delivered by local authorities and maintaining a paper free environment by assisting in the duties of the Ministry through information technology.

2. Key Functions

1. Weekly updating of the Ministry website to issue relevant information to users.

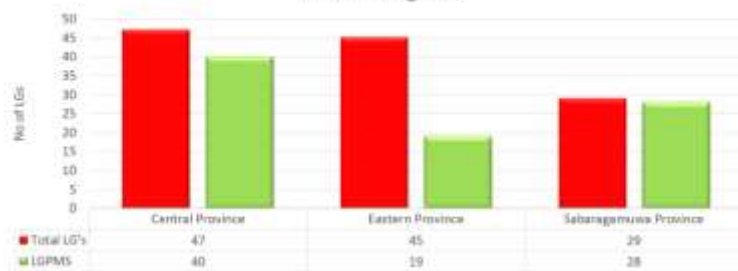
2. Preparation of a database to collect information.
3. Replacement and supervision of the existing network system (communication) of the Ministry.
4. Providing information technology assistance to other Divisions.
5. Supervision and coordination of the LGN 2.0 Project.
6. Maintaining a paper free environment within the Ministry.
7. Planning and conducting training programs required for improvement of information

communication technology of the entire staff of the Ministry.

thereby improving efficiency and productivity.

8. Development of software according to requirements of different Divisions and

3. Performance up to 31.12.2024

Functions	Progress up to 31.12. 2024												
Empowering Local Government - A Comprehensive Digitalization Project for Local Government Project developed for providing information technology solutions for services delivered by local authorities	This project comprises a software system of two websites. elgservices.lk - For online customers  apps.elgservices.lk - For local government employees  elgservices.lk is prepared to enable the public to make online payments (rates, stall rents etc.) and reservations relating to local authorities from home. apps.elgservices.lk is prepared for all accounting activities of local authorities and this enables the process from issuing receipts to customers up to obtaining reports required for the final account This system which functions in 3 provinces, is functioning in 40 local authorities in the central province, 28 local authorities in the Sabaragamuwa Province and 19 local authorities in the Eastern Province. Accordingly, the total number of local authorities is 87. LGPMS Progress <table><tr><th></th><th>Central Province</th><th>Eastern Province</th><th>Sabaragamuwa Province</th></tr><tr><td>Total LG's</td><td>47</td><td>45</td><td>29</td></tr><tr><td>LGPMS</td><td>40</td><td>19</td><td>28</td></tr></table> Moreover, Payment Gateway of Bank of Ceylon and People’s Bank has been connected to obtain online payments through elgservices.lk website.		Central Province	Eastern Province	Sabaragamuwa Province	Total LG's	47	45	29	LGPMS	40	19	28
	Central Province	Eastern Province	Sabaragamuwa Province										
Total LG's	47	45	29										
LGPMS	40	19	28										

Payment Gateway



- Setup fee, other charges - waived off.
- Annual fee Rs. 25,000.00
- Setup fee, other charges - waived off.
- No annual fee

Convenience fee for customer 1.5% reduced to 1%

Furthermore, at present the Payment Gateway facility has been provided joining with banks to 35 local authorities in the Central Province and 10 local authorities in the Sabaragamuwa Province.

Central Province



Sabaragamuwa Province



Moreover, as this software performs a function similar to that of CAT2020 software, this software saves the sum of Rs.11.5 lakhs incurred by each local authority in purchasing the CAT2020 software. Accordingly, the amount presently saved (87×11.5) to the Government by the above mentioned 87 local authorities is Rs. 1,000.5 lakhs.

In addition, a sum of Rs.2.5 lakhs is incurred as maintenance fee annually for the CAT2020 software and even that is not incurred by the above mentioned local authorities. Accordingly, it helps to save $87 \times 2.5 =$ Rs.217.5 lakhs as well to the Government annually.

Furthermore, in this manner, the responsible officers of our Ministry can observe the details of revenue earned by each local authority through this system.

Inclusion of both the new accounting system and the old accounting system presently used in accounts in this software

The workshops held in relation to the project prepared for providing information technology solutions for services delivered by local authorities.

On 19.01.2024 in the Northern Provincial Council, Jaffna
 On 30.01.2024 in the North Central Provincial Council, Anuradhapura
 On 06.02.2024 in the Eastern Provincial Council
 On 05.03.2024 in the Sabaragamuwa Provincial Council, Ratnapura
 On 04.04.2024 with the Central Provincial Council on Zoom
 On 18.06.2024 and 19.06.2024 in the Eastern Provincial Council
 On 02.07.2014 in the Sabaragamuwa Provincial Council, Ratnapura

A workshop for analyzing data and gathering information required for improving software relating to computation of revenue from rates collected

	by local authorities, was held on 03.09.2024 at the Matale Municipal Council. A workshop was held for review of the improved software relating to computation of revenue on 30.10.2024 at the Local Government Training Centre, Nawayalatenna. Training programmes on solving issues in local authorities and introducing new software and new facilities were held on 10.09.2024 at the Home Affairs Division. Moreover, 3 WhatsApp Groups have been created to forward various enquiries and issues on using this software and to provide various instructions and replies have been made for over 1,000 issues at present.
Assisting in matters related to information and communication technology including issues on hardware and software	Number of computers maintained with hardware and software issues and the number of printers maintained = 101 The amount saved thereby to the Government= Rs.1,086,500.00
Updating the Ministry website	All information sent to the Information Technology Division has been updated based on date. 
Updating the Facebook page of the Ministry	All information sent to the Information Technology Division has been updated based on date.

	
Maintaining a paper free environment within the Ministry	Preparation of a software system for the Record Room and handing it over to the Administration Division. Preparation and introduction of a stock management system
Directing to Zoom meetings and providing technical assistance	Number of Zoom links prepared = 280 Number of Zoom/physical meetings participated = 302

2.6.7. Finance Division

1. Objective

To provide financial facility required for the achievement of the mission and vision of the Provincial Councils and Local Government Division and function with transparency on public finance by utilizing local and foreign funds effectively.

Councils and Local Government Division without delay and management the assets of the Division in proper manner.

2. Key functions

1. To expense all Funds thriftily by utilizing Funds allocated by the Appropriation Act and under foreign funded projects and transfer the surplus for other necessary activity if there is a surplus of the allocated Funds and submission of the final accounts (financial statements) to be presented to the Auditor General on due date.
2. To provide the necessary physical Assets and equipment required for achievement of the objectives and targets of the Provincial

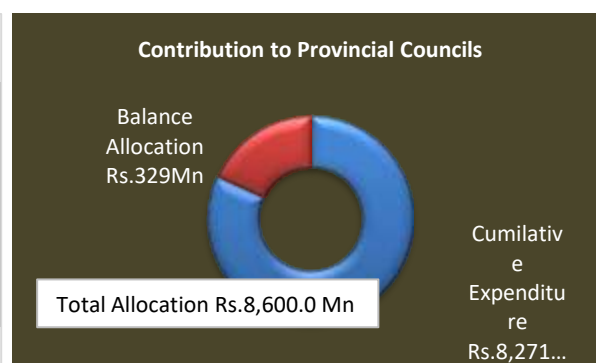
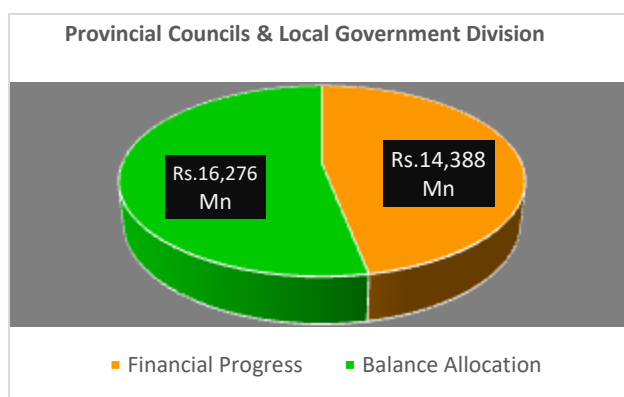
3. To Submit the accounting reports of the local and foreign funded projects monthly, quarterly and annually to the General Treasury on due time and obtaining the funds timely.
4. To take necessary steps to provide the loans to the public officers without delay through the provisions allocated under Advance B Account.
5. To handle the procurement process in transparent and efficient manner in purchasing goods and equipment required to Ministry as well as purchasing machineries equipment for providing

development and infrastructure facilities in the local government jurisdictions.

6. To Provide answers to the audit queries of Auditor General and internal queries arisen swiftly and taking prompt action to rectify the shortcomings revealed and appearing before the Committee on Public Accounts whenever necessary.

7. To release the allocations & money expeditiously for various development activities and services implemented in the jurisdictions of local government authorities.
8. To direct the foreign Funded Projects to implement the procurement activities including Civil Works & Consultancy efficient & effectively.

3. Performance from 31.12.2024 to 01.01.2024



2.6.8. Expenditure Monitoring Division

1. Objective

Coordination and monitoring of the financial activities of the Provincial Councils and Local Government Authorities.

2. Key functions

1. Release of financial provisions to the Provincial Councils and coordination of the financial activities and review of issues of Provincial Councils and Local Government Authorities.
2. Carrying out continuous evaluations and reporting on how Provincial Councils utilize the annual grants given by the Central Government for them and income earned by those institutions.

3. Carrying out continuous evaluations and reporting on how Local Government Authorities utilize the annual grants given by the Central Government for them and income earned by those institutions.
4. Coordination and execution of the transfer of vehicles provided by the Ministry to Provincial Councils and Local Government Authorities and perform other related activities.
5. Providing the data and information regarding the Provincial Councils and Local Government Authorities requested by various public institutions, statutory bodies and external institutions and parties.
6. Monitoring the Management Information System of Local Government Authorities.

7. Review of financial activities of the Provincial Councils, preparation of quarterly review reports and submission of relevant parties.

4. Performance up to 31.12.2024

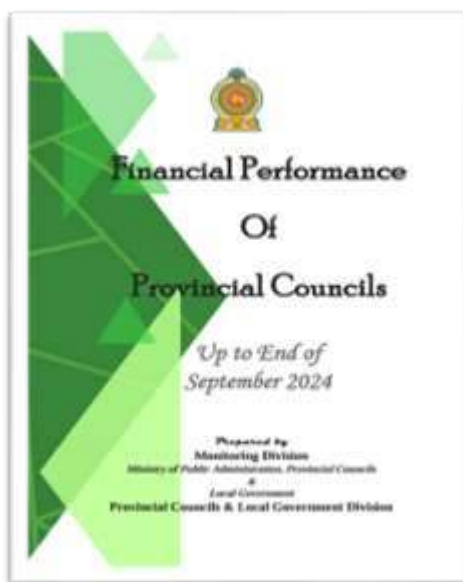
1. Accordingly, a continuous evaluation is carried out on how the Provincial Councils spend the grants given by the Central Government for them and revenue collection of the Provincial Councils during the year 2024 subject to the estimated expenditure limits.

The Provincial Councils Financial Performance Reports up to end of first, second and third quarter of 2024 have been prepared and finalized.

Likewise, the Annual Financial Performance Report of Provincial Councils for 2023 has been prepared and

finalized based on the data of the year 2023.

2. The data base maintained with regard to the cadre of the Provincial Councils and Local Government Authorities has been updated in 2024.
3. The data base of revenue and expenditure of Local Government Authorities has been updated annually relevant to 2024 and subsequent to analyze of such information; reports have been prepared on the Financial Performance of the Local Government Authorities for the year 2023 and the midyear 2024 and forwarded to the all Local Government Commissioners. Also, data has been collected on common amenities of the Local Government Authorities such as Municipal Councils, Urban Councils and Pradeshiya Sabhas and to include such information into the relevant report.



4. The information on financial performance of the foreign funded projects implemented under the direction of this Ministry is monthly obtained and the action has been taken to include them into the Provincial Council's Financial Performance Report.
5. With an objective of monitoring the financial activities of the Provincial Councils and Institutions under the Provincial Councils, the quarterly financial review reports on answering to the audit queries, holding audit and management committee meetings, preparation of bank reconciliations,

reconciliations of Advance Accounts and Imprest Accounts have been prepared and submitted to the relevant parties for the last quarter of 2023, First quarter 2024, second quarter 2024 and third quarter 2024 for some provinces under review using the imported data through the given formats. Likewise, quarterly financial review reports for the first and second quarter of 2024 and 2024 third quarter financial review reports for several provinces have been prepared and submitted to the relevant parties.

1.6.9. Internal Audit Division

1. Objectives

Evaluation whether there are successful internal control systems for management of physical and human resources efficiently and effectively in order to achieve the expected objectives of the Ministry and providing the guidelines for the enhancement of the value addition of such control systems.

2. Key functions

1. Preparation of Audit Plan taking into account the audit risk fields and carrying out audits accordingly.
2. Submission of preliminary report.
2. Preparation of Annual Action Plan and reporting monthly progress accordingly.
3. Conducting management audit committee meetings.
4. Conducting project internal audit review committee meetings.
5. Submission of quarterly reports in relation to the Ministry and foreign funded projects.
6. Carrying out audit activities with regard to the foreign funded projects under purview of the Ministry.
7. Audit on local projects.

8. Participation for meetings of Committee on Public Accounts.
9. Commencing the preparation of the Audit Plan for the year 2025.
10. Carrying out the special investigations entrusted by the Secretary of the Ministry.
11. Preparation of the Audit Plan for the ensuing year (2025)

3. Performance as at 31.12.2024

1. Submission of the preliminary report.
2. Submission of amended Audit Plan for the year 2024.
3. Reporting the monthly progress up to 31.12.2024 in accordance with Annual Action Plan.
5. Conducting 03 management audit committee meetings. (The meeting due in 4th Quarter has been schedule to be done on 23.01.2025).
6. Conducting 03 project internal audit review committee meetings. (The meeting due in 4th Quarter has been schedule to be done on 23.01.2025).
7. Submission of quarterly reports in relation to the Ministry and foreign funded projects.
8. Carrying out 03 special audit assigned by the Secretary of the Ministry ((i) Relating to leave of the Sri Lanka Institute of Local Governance. (ii) Maintenance of the Ministry Record Room through the software (iii) Special Investigation of LLDF Institute).
9. Commencing the preparation of the Audit Plan for the year 2025.
10. Carrying out audits according to the Internal Audit Plan

S/N	Field of Audit	Progress %
01	Audit on personal files maintenance	100
02	Audit on payment of salaries	100
03	Audit on preparation of Annual Action Plan, Performance Report, Progress Report for budgetary committee stage and institutional result framework	100
04	Audit on project monitoring activities	100
05	Audit on Local Government Enhancement Sector project	100
06	Audit on Provincial Roads Development Project (TCAMP)- (PRDP)	100 (Completion of the projects and the handing over of the assets has been completed in the 4 th quarter.)
07	Audit on Project's performance on Rural Infrastructure Facilities Development Project in Emerging Region	100
2nd Quarter		
08	Audit on service agreements and maintenance	100
09	Audit on asset management	100
10	Audit on payment of salaries	100
11	Audit on Payment vouchers management audit (January - June 2023)	100
12	Audit on coordination and monitoring of the financial activities of the provincial councils and the local authorities	100
13	Audit on Local Authorities Strengthening Program (Capital and Recurrent)	100
14	Audit on Rural Bridges Project	100
15	Audit on Local Development Support Project	100
16	Audit on General Education Modernization Project	100
3rd Quarter		
17	Audit on vehicle administration of the Ministry	100
18	audit on Furnishing security of public officers, maintenance of security registers and conducting of personal capacity development programs	100
19	Audit on payment of salaries	100
20	Audit on management of procurement activities	100
21	Audit on deposit account activities	100
22	Audit on completion waste management projects which couldn't be completed the work though the work has been commenced in 2021 as per the instructions given by the National Budget Circulars No. 04/2023 and 03/2023	100
23	Audit on awareness program on novel rules, regulations and by-laws scheduled to be introduced for the local authorities	100
24	Audit on establishment of an information technology system for the local authorities	100
25	Audit on Greater Colombo Waste Water Management Project (GCWWMP), Greater Colombo Water and Waste Water Management Improve Program - Phase 3 (GCWWMIP) Project, Greater Colombo Water and Waste Water Management Improvement Investment Program - Phase 3 (GCWWMIIP) Project	100
4th Quarter		
26	Audit on finance management	100
S/N	Field of Audit	Progress %

27	Audit on payment of salaries	100
28	Audit on Payment vouchers management audit (July - September 2023)	100
29	Audit on Local Authorities Strengthening Program (Capital)	100
30	Audit on conducting of Provincial Governors' Conference, Inter Provincial Subject Coordination Conference, issuance of vehicle permits to the retired officers	100
31	Audit on Local Development Support Project (LDSP)	100
32	Audit on General Education Modernization Project (GEM)	100
33	Audit on Rural Bridges Project	100

2.6.10. Planning Division

1. Objective

To assist in preparing necessary plans, guidelines and strategies to achieve the objectives of the Ministry and implementing them and to support other divisions in planning, implementation, monitoring and evaluation of policies/ strategies/ plans/ programmes/ projects that are helpful for socio-economic development and to perform other related tasks.

2. Key functions

1. Preparation of Annual Action Plan.
2. Preparation of Annual Performance Report.
3. Preparation of the report to be presented at the 2025 budget committee meeting.
4. Preparation of organizational results framework.
5. Coordinating activities related to Sustainable Development Goals.
6. Implementation of development programs under the Capacity Development for Local Government project (CDLG) with the technical and financial assistance of United Nations Development Programme (UNDP) and ASIA Foundation.
7. Initiation of new foreign projects.

- According to the action plan, the financial and physical progress of the respective departments and institutions are obtained monthly and the reports have been submitted to the relevant institutions.
 - Preparation of the Annual Action Plan for the Provincial Councils and Local Government Sector for the year 2025 has commenced.
2. Prepared & submitted the Ministry's Annual Performance Report of the year 2023 to Parliament.
 3. Preparation of the report including progress as at 31.12.2024 and future plans for 2025 which will be presented to the Ministry's budget committee in 2025 is ongoing.
 4. The Organizational Results Framework of the Ministry has been finalized.
 5. According to the Ministry's annual action plan, Sustainable Development Goals and Targets have been identified and presented to relevant institutions.

3. Performance from 01.01.2024 to 31.12.2024

1. Preparation of the Annual Action Plan of the State Ministry for 2024 has been completed and updated as necessary.

6. Establishment of data analytic and visualization unit for evidence-based policy making under planning unit and related activities are in progress. The development

of the related management data system is being completed. Monitoring and awareness programmes were conducted for relevant officers of Local Authorities and data has been updated up to 4th quarter 2024. The Asia Foundation is in the process of completing software development and handing it over to the Ministry.

7. A post evaluation of the projects undertaken by the Ministry has been made and the report has been released.
8. Capacity building programmes in several fields such as monitoring and evaluation have been conducted with five hundred (500) participants.
9. IT related tool kits have been provided to maintain the computers, printers of the Ministry and smart board provided to the Ministry Auditorium.
10. Capacity Building for Sustainable Management of Rural Water Supply Schemes under PS Managing Model (CapWass) – Activities related to this program have been completed. Accordingly, the signing of an agreement between the respective parties for the maintenance of the relevant sub-projects has been signed.
11. Saemaul Project - Preparing the concept paper of the five-year development program and submitting to the National Planning Department. Saemaul Foundation on behalf of the Korean government, the concept paper for the five-year regional development program (USD 10 million) to be implemented in 2026-2031 under the tripartite agreement signed with this Ministry and the Department of External Resources has been prepared and the consent of the Department of National Planning and the Department of External Resources has been obtained.

12. A National Steering Committee meeting has been held regarding the Saemaul Project.

2.6.11. Project Monitoring Division

1. Objective

Giving direction to the foreign funded projects implemented under loans and grants given by miscellaneous international finance institutions enabling to achieve the project objectives and properly monitor such projects.

2. Key functions

1. Donor coordination and donor negotiation related to project proposals as an Executing Agency for directing foreign funded projects.
2. Inspection of project agreements, re-preparation of such projects as per the national policies, obtaining the relevant approvals and entered into agreements.
3. Human resource management such as providing project staff service extensions.
4. Facilitating the procurement activities of foreign funded projects.
5. Organization of National Steering Committee meetings and mediation to solve the issues identified from that.
6. Holding progress review meetings, preparation of reports and mediation relevant to such weaknesses and issues.
7. Carrying out analyses for preparation of reports requested by numerous institutions and preparation of such reports.
8. Preparation of cabinet memoranda related to the project and taking steps to obtain approval.

9. Participation to the mission and other meetings (kick off meeting, wrap up meeting etc.).
10. Coordination of issuance of visas to the foreign staff who serve in the foreign funded projects and their dependents.
11. Preparing and presenting documents and participating in meetings called by various institutions including the Ministry of Finance related to projects.
12. As the employer dealing with Dispute Board, Arbitration and litigation due to various problems of contractors.

3. Performance from 01.01.2024 to 31.12.2024

1. A provision of Rs. 35,536.87 Mn allocated for the foreign funded projects in 2024 has been directed to achieve the development goals of each project and Rs. 24,321.99 Mn has been utilized at the end of December.
2. The execution and monitoring activities related to all the following projects have been performed.
 - a) Local Government Enhancement Sector Project (Puraneguma)
 - b) Construction of Rural Bridges (Phase 5)
 - c) 1) Greater Colombo Waste Water Management Project
2) Greater Colombo Water & Wastewater Management Improvement Investment Program (Tranche 3)
 - d) TCAMP – Provincial Road Development Project (PRDP)
 - e) Rural Infrastructure Development Project in Emerging Region (RIDEP)
 - f) Primary Health Care System Strengthening Project (PSSP)
 - g) General Education Modernization Project (GEMP)
 - h) Local Development Support Project (LDSP)
3. Out of these projects, the Local Government Enhancement Sector Project (Puraneguma), TCAMP – Provincial Road Development Project (PRDP), Primary Health Care System Strengthening Project (PSSP), General Education Modernization Project (GEMP), Local Development Support Project (LDSP) have been completed.
4. Strengthening Project and Local Development Support Project (LDSP) have been completed.
5. Provided technical support and coordinated the activities of financial management, procurement, environmental and social safeguard management relevant to the provinces of the General Education Modernization Project.
6. The recruitment, service extensions and other administrative matters of the foreign funded projects have been processed. Accordingly, 125 No of service extensions have been completed in up to December this year.
7. The 07 National Steering Committee meetings and 15 Progress review meetings have been conducted within this year for analysis the progress and solutions for the issues arisen with regard to the foreign funded projects implemented under this ministry. The relevant intervention has been given for the solving the issues of the projects.
8. Eight cabinet memorandums have been prepared for the Rural Bridges Project, Rural Infrastructure Development Project in Emerging Regions, Provincial Road Development Project, Greater Colombo wastewater Management Project and Local Development Support Project. Approvals have been granted for 08 cabinet memorandums out of 08.

8. The action has been taken to grant approval for 14 missions' clearance till December 2024.
9. Similarly, the necessary activities have been coordinated to obtain the visa facilities for 229 various officers who serve in the foreign funded projects and their dependents.
10. Currently, 01 dispute boards, 01 arbitration and 01 court cases related to Greater Colombo Wastewater Management Project & 02 dispute board, 02 arbitration and 03 court cases related to TCAMP - Provincial Road development project (which was closed this year) are ongoing legal matters. Proposed legal documents related to existing dispute boards, arbitration and court cases, attending relevant hearings and participation in discussion of the Attorney General's Department etc. have been done.

2.7. Financial & Physical Progress of Programmes and Projects Implemented on Foreign Funds (From 01.01.2024 to 31.12.2024)

2.7.1. Puraneguma (Additional Financing) / Local Government Enhancement Sector Project

1	Total Project Cost (Rs. Mn.)	13,500 (USD 67.84 Mn)
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	ADB – 12,190 - (USD 60 Mn)
3	3.1 Project Period (Years)	6 years
	3.2 Start Year/ Final Year	2017 – 2023 *This project has been completed
4	Project implementation Areas	Western, North Western, Southern, Uva, Central, North Central Provinces

5. Project Objective

To improve the living standards of the beneficiaries of the project

6. Financial Progress (Rs.Mn.)

A	B	B/A	C	D	D/C	B+D	(B+D)/A
Total Cost / Rs Mn	Total Expenditure up to 31.12.2023	Percentage (%)	Allocation for the year 2024	Progress from 2024.01.01 to 2024.08.31	Percentage (%)	Total Expenditure	Percentage (%)
13,500.00	13,107.34	97%	400.00	331.33	82%	13,438.67	99.5%

7. Physical progress as at 31.12.2024

By the end of the year 2023.09.30, all the physical works of the project have been completed 100%.

2.7.2. Rural Bridges Project (Phase V)

1	Total Project Cost (Rs. Mn.)	14,112
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	Netherlands – 14,112
3	3.1 Project Period (Years)	3 Years 11 Months
	3.2 Start Year/ Final Year	From July 2021 to July 2025
4	Project implementation Areas	Throughout the island

5. Project Objective

1. Increase the mobility and enhance the quality of living standards of the rural communities with the aim of increasing economic growth.
2. Improve public safety of rural communities.
3. Utilize untapped and unexploited resources in rural areas.
4. Development of rural areas by improving accessibility.

6. Financial Progress (Rs.Mn.)

A	B	B/A	C	D	D/C	B+D	(B+D)/A
Total Cost / Rs Mn	Total Expenditure up to 31.12.2023	Percentage (%)	Allocation for the year 2024	Progress from 2024.01.01 to 2024.08.31	Percentage (%)	Total Expenditure	Percentage (%)
14,112	9,526.54	67.5%	7,131	4,412.27	61.8%	13,938.81	98.7%

7. Physical progress as at 31.12.2024

- 7.1. Cumulative Physical Progress as on 31.12.2023 (A) – Completed environmental, social studies and design of 40 single lane bridges and 2 double lane bridges.
- 7.2. Progress during the year (01.01.2024 to 31.12.2024) (B) – Construction of 106 bridges has been completed. Sub structure completed in 32 bridges and sub structure construction is on-going in 12 bridges.
- 7.3. Cumulative progress as on 31.12.2024 (A+B) – Construction of 106 bridges has been completed. Sub structure completed in 32 bridges and sub structure construction is on-going in 12 bridges



Bridge No. 5115, Thellulla Bridge over Monaragala Kirindi Ova



Bridge No. 5127, Kurunagala Kosdanda Canal Bridge

2.7.3. Greater Colombo Wastewater Management Project (GCWMP)

• This project has been implemented from June 2010 to June 2023 under Asian Development Bank loan funds and 7 out of 8 contracts have been completed during that period.

• The remaining works of the remaining contract, the “Contract for the Design, Construction, Replacement and Renovation of Wastewater Pumping Stations” (construction of 08 pumping stations), are being implemented from 2024 using local funds.

1	Total Project Cost (Rs. Mn.)	6,200
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	Local Funds
3	3.1 Project Period (Years)	2 years
	3.2 Start Year/Final Year	2024 – 2025
4	Project implementation Areas	Colombo Municipal Council Area

5. Project Objective

1. Creating a better urban environment through improved wastewater management services.

2. Solving the health problems of the residents of Colombo and suburbs by improving public health.

3. Improving the quality of ground and surface water sources and marine / coastal waters.

4. Upgrading the living conditions of the residents of Colombo city and suburbs by improving sanitary conditions.

6. Financial Progress (Rs.Mn.)

A	B	B/A	C	D	D/C	B+D	(B+D)/A
Total Cost / Rs Mn	Total Expenditure up to 31.12.2023	Percentage (%)	Allocation for the year 2024	Progress from 2024.01.01 to 2024.12.31	Percentage (%)	Total Expenditure	Percentage (%)
14,331	16,497.80	*	2,200	1,368	62%	17,357	

*The total estimated cost is based on the initial US dollar conversion rate. Therefore, the cumulative cost in rupees is higher than the total estimated cost.

7. Physical progress as at 31.12.2024

7.1. Cumulative Physical Progress as on 31.12.2023 (A) – 96%

7.2. Progress during the year (01.01.2024 to 31.12.2024) (B) – 62% (By Local Funded)

7.3. Cumulative progress as on 31.12.2024 (A+B) – 62% (By Local Funded)



Thimbirigasyaya Pumping Station



Borella Pumping Station

2.7.4. Greater Colombo Water & Wastewater Management Improvement Investment Programme (GCWWIIMP)

Asian Development Bank Loan Fund

- This project has been implemented from January 2016 to October 2022 under the Asian

Development Bank Loan Fund and 02 contracts were proposed to be implemented.

Out of which, one contract has been

- The remaining contract, “Contract for the supply of new gravity sewers, mains and pumping stations for the Kirulapone water

suspended.

catchment area”, is scheduled to be implemented with local funds.

1	Total Project Cost (Rs. Mn.)	5,425
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	Local Funds
3	3.1 Project Period (Years)	This Contract will start in 2025
	3.2 Start Year/Final Year	
4	Project implementation Areas	Colombo Municipal Council Area

5. Project Objective

1. Increase sanitation service efficiency and expand coverage to reduce pollution in the city, its waterways and seas.
2. Contribute to United Nations Sustainable Development Goal (SDG) 6 (Clean Water

and Sanitation) and positively impact improved public health and better livelihoods.

3. Improving the efficiency of Greater Colombo water supply and wastewater service systems and the sustainability of related financial systems.

6. Financial Progress (Rs.Mn.)

A	B	B/A	C	D	D/C	B+D	(B+D)/A
Total Cost / Rs Mn	Total Expenditure up to 31.12.2023	Percent age (%)	Allocation for the year 2024	Progress from 2024.01.01 to 2024.12.31	Percentage (%)	Total Expenditure	Percentage (%)
26,953	128.53	0.47%	2,000	-	-	-	-

European Investment Bank Loan Fund

- Two contracts are scheduled to be implemented under the European Investment Bank Loan Fund for this project.

I. Kirula Narahenpita Sewerage System Construction Contract

- The following activities are to be carried out under this contract.

- Laying of 12 km of sewerage pipes
- Construction of 02 pumping stations at Dabare Mawatha and Nawala Road

II. Contract for the rehabilitation of the sewerage system in the southern watershed

- A suitable contractor must be selected under the procurement process.

1	Total Project Cost (Rs. Mn.)	6,978
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	European Investment Bank
3	3.1 Project Period (Years)	2024.03.26 – 2026.09.22
	3.2 Start Year/Final Year	
4	Project implementation Areas	Colombo Municipal Council Area

5. Financial Progress (Rs.Mn.)

A	B	B/A	C	D	D/C	B+D	(B+D)/A
Total Cost / Rs Mn	Total Expenditure up to 31.12.2023	Percentage (%)	Allocation for the year 2024	Progress from 2024.01.01 to 2024.12.31	Percentage (%)	Total Expenditure	Percentage (%)
26,953	128.53	0.47%	3,500	18.2	0.005%	-	-

6. Physical progress as at 31.12.2024

6.1. Cumulative Physical Progress as on 31.12.2023 (A) -19%

6.2. Progress during the year (01.01.2024 to 31.12.2024) (B) - 18% (Under the European Investment Bank Loan Fund)

6.3. Cumulative progress as on 31.12.2024 (A+B) - 18% (Under the European Investment Bank Loan Fund)



Construction of Narahenpita Pumping Station



Thalakotuwa Garden Pumping Station

2.7.5. Rural Infrastructure Development Project in Emerging Regions (RIDEP)

1	Total Project Cost (Rs. Mn.)	Local = Rs. 3,474 Mn., Foreign = Yen. 12,957 Mn. Total = Rs. 20,622 Mn. (At the time of signing the loan agreement, Rs. 1= 0.706 yen).
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	Japan International Cooperation Agency (JICA) Yen 12,957 Mn.
3	3.1 Project Period (Years)	7 Years
	3.2 Start Year/Final Year	2017 – 2028 (Revised Project Period)
4	Project implementation Areas	Northern Province/ Eastern Province/ North Central Province/ Uva Province

5. Project Objective

This project is directly based on the goal of eradicating poverty or designed to improve the initial living conditions of families residing in those areas, which are the basic criteria related to it.

Accordingly, mainly to increase the paddy yield, the development of small and medium-

sized irrigation systems which are currently inactive, and the development of rural roads necessary for the transportation of the paddy field and other agricultural products and to provide purified drinking water and to prevent kidney-related diseases (CKD) among farmers and other families. Provision of high quality drinking water is also fundamental.

6. Financial Progress (Rs.Mn.)

A	B	B/A	C	D	D/C	B+D	(B+D)/A
Total Cost / Rs Mn	Total Expenditure up to 31.12.2023	Percentage (%)	Allocation for the year 2024	Progress from 2024.01.01 to 2024.12.31	Percentage (%)	Total Expenditure	Percentage (%)
20,622.00	6,041.65	29.29%	2,500.00	1,262.27	50.49%	7,303.92	35.42%
Annual financial progress is on a cash basis.							

7. Physical progress as at 31.12.2024

7.1. Cumulative Physical Progress as on 31.12.2023 (A) - It was previously stated as 50.8% but it was revised to 40%. (The 10.8% calculated for the design was removed)

7.2. Progress during the year (01.01.2024 to 31.12.2024) (B) - There is no physical progress due to non-availability of JICA funds.

7.3. Cumulative Physical progress as on 31.12.2024 (A+B) - 40%



Pipe laying works at Puthiavellar Sinnakulam Drinking Water Project, Vavuniya South Tamil Divisional Secretariat, Vavuniya District



Construction of U type side drains on Welanhinna - Kirigalpotta road in Badalkumbura PS area of Monaragala District



Rehabilitation of Mahantewela Anicut and Canal in Kandekatiya PS Area of Badulla District



After improvement of Himbutugollewa – Thammannagama – Kolongaswewa Road in Galenbindunuwewa Divisional Secretariat of Anuradhapura District

2.7.6. Transport Connectivity and Asset Management Project (TCAMP) - Provincial Road Development Component

1	Total Project Cost (Rs. Mn.)	16,352.3
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	World Bank 16,352.3 Government of Sri Lanka 205.7
3	3.1 Project Period (Years)	5 Years
	3.2 Start Year/ Final Year	January 2019/ September 2023
4	Project implementation Areas	Nine Provinces of Sri Lanka *This project has been completed on 15.07.2024

*This project has been completed on 2024.07.15.

5. Project Objective

1. Development of Roads carpeting (400 km) in 09 provinces.
2. Capacity building of provincial road agencies.
3. Establishment of Centre of Excellence in the Western Province attached to the Western Province PRDA to provide training need of engineers and establishment of provincial road assets management system.

6. Financial Progress (Rs.Mn.)

A	B	B/A	C	D	D/C	B+D	(B+D)/A
Total Cost / Rs Mn	Total Expenditure up to 31.12.2023	Percentage (%)	Allocation for the year 2024	Progress from 2024.01.01 to 2024.12.31	Percentage (%)	Total Expenditure	Percentage (%)
16,558.00	14,879.30	89%	2,140.87	1,882.63	88 %	16,761.93	-

7. Physical progress as at 31.12.2024

- 7.1. Cumulative Physical Progress as on 31.12.2023 (A) - 87 %
- 7.2. Progress during the year (01.01.2024 to 31.12.2024) (B) - 10%
- 7.3. Cumulative progress as on 31.12.2024 (A+B) - 97%



Puttalama Road



Ihala Puliyankulama Road
Kakirawa P.S.

2.7.7. Primary Healthcare System Strengthening Project - Provincial Component (PSSP)

1	Total Project Cost (Rs. Mn.)	LKR 27,994.95 Mn USD 134.15 Mn
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	World Bank - LKR 38,363.64 Mn USD 200 Mn (USD 9 Mn has been curtailed to CERC Funds)
3	3.1 Project Period (Years)	5 Years
	3.2 Start Year/ Final Year	January 2019 - June 2024 *This project has been completed on 30.06.2024
4	Project implementation Areas	Operates in all districts and provinces of Sri Lanka

5. Project Objective

To increase the utilization and quality of primary health care services, with an emphasis on the detection and management

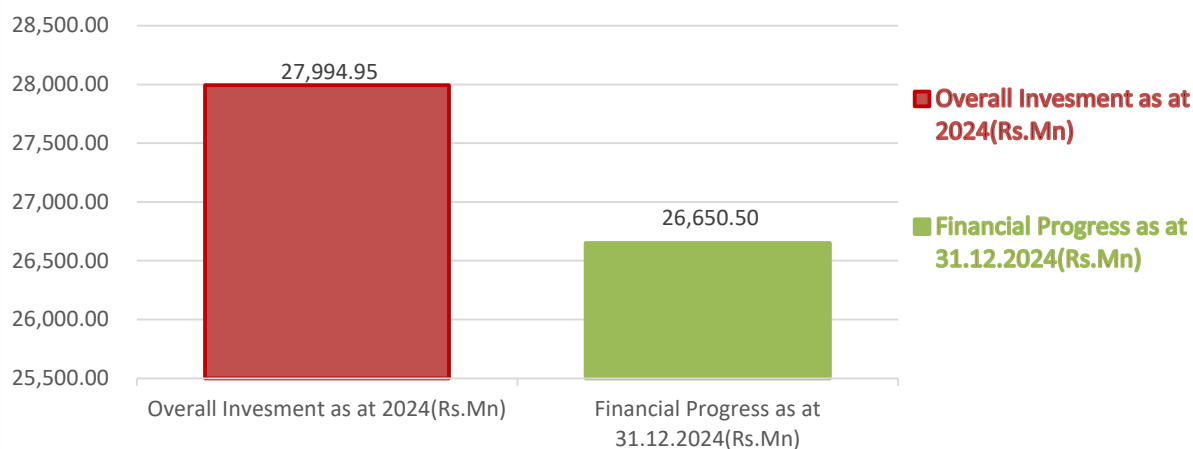
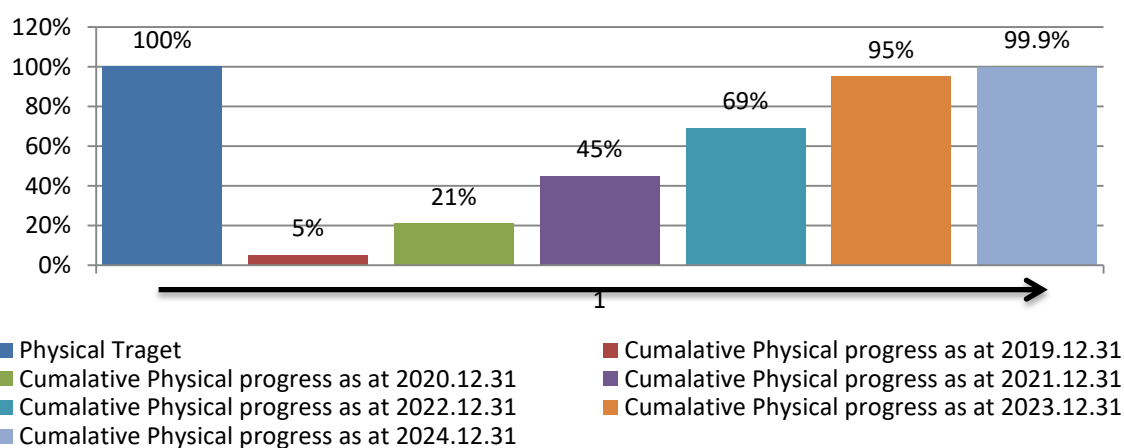
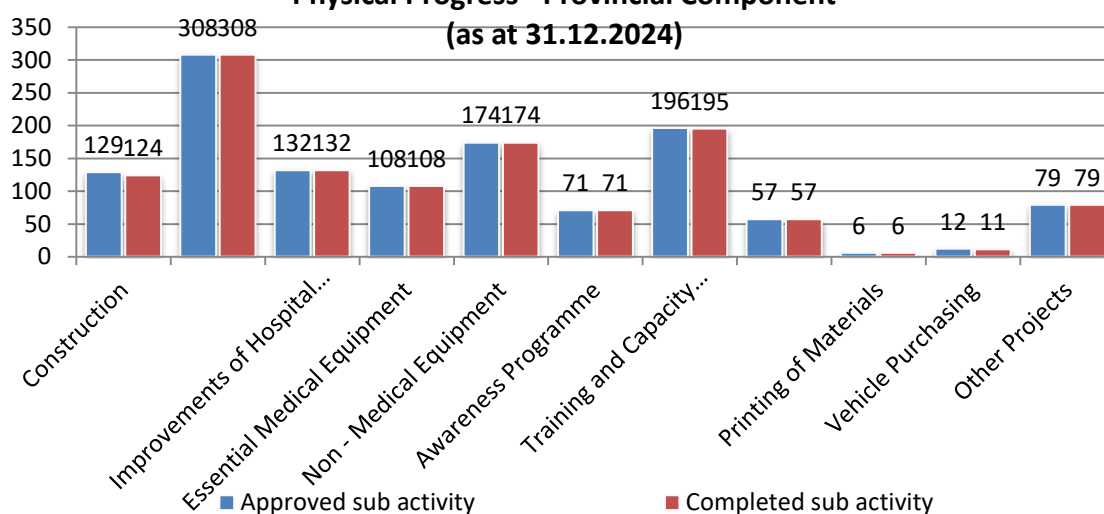
of non-communicable diseases in high-risk population groups, in selected areas of the country.

• The expected outputs of the project

1. Identified 550 primary health units and registered 25% of the population above 35 years of age and provided care services for non-communicable disease prevention and continued those activities.
2. Achieving 09 DLI targets given for the project
3. Establishment of new buildings & other constructions in provincial health institutions while improving & upgrading existing infrastructures.
4. Improvement and construction of new laboratories, ETUs, drug storage facilities.
5. Purchasing of Medical & non-medical equipment
6. Staff training and capacity building
7. Public Awareness
8. Providing IT equipment and Connections
9. Providing transport facilities for Laboratory Sample Tastings
10. Purchasing of utility vehicles
11. Improvement of drinking water facilities, Toilet Facilities, Waiting Areas for Patients in order to increase patient-friendly service delivery.

6. Financial Progresses – Provincial Component (Rs. Mn)

A	B	B/A	C	D	D/C	B+D	(B+D)/A
Total Cost / Rs Mn	Total Expenditure up to 31.12.2023	Percentage (%)	Allocation for the year 2024	Progress from 2024.01.01 to 2024.12.31	Percentage (%)	Total Expenditure	Percentage (%)
27,994.95	23,353.40	83%	3,600.00	3,297.10	91.5%	26,650.50	95%

Cumulative Financial Progress - Provincial Component (2019-2024.12.31)**Cumulative Physical Progress - Provincial Component 2019-2024.12.31****Physical Progress - Provincial Component (as at 31.12.2024)**



New OPD – Damana Divisional Hospital



ETU- Dambulla Provincial Hospital

* All physical works of the project have been completed by 30.06.2024.

2.7.8. Local Development Support Project (LDSP)

1	Total Project Cost (Rs. Mn.)	Rs. 18,016Mn. (US \$ 100.84)
2	Source of Finance and Estimated Cost (Rs. Mn)	World Bank - Rs. 12,530 Mn. (US \$ 69.42) EU Grant - Rs. 4,233 Mn. (US \$ 24.42) GOSL - Rs.1,253Mn. (US \$ 7.00)
3	3.1 Project Period (Years)	5 Year and 5 Months
	3.2 Start Year/ Final Year	30.06.2019 – 30.11.2024 * This project ended on 30.11.2024 and the final accounting work of the project is scheduled to be done until 31.03.2025.
4	Project implementation Areas	Northern, Eastern, North Central and Uva Provinces covering all local government authorities

5. Project Objective

To strengthen Local Government Authorities' capabilities to deliver services to communities in a responsive and accountable manner, to support economic

infrastructure development in Participating Provinces, and to provide immediate and effective response to an Eligible Crisis or Health Emergency.

6. Financial Progress (Rs.Mn.)

A	B	B/A	C	D	D/C	B+D	(B+D)/A
Total Cost / Rs Mn	Total Expenditure up to 31.12.2023	Percentage (%)	Allocation for the year 2024	Progress from 2024.01.01 to 2024.12.31	Percentage (%)	Total Expenditure	Percentage (%)
18,016.00	6,943.15	38.5%	7,050.00	6,751.33	95.7%	*23,026.48 (13,694.48 +3,332.00 +6,000.00)	76%

(*A total estimate is based on the conversion rate of the US dollar at the beginning of the fourth fiscal year (2019). Therefore, the cumulative cost in terms of rupees is more than the cost of the total estimate. Also, by adding the Rs.3,330 Mn allocated for the covid fund and the Rs. 6,000 Mn allocated for the economic crisis to the cumulative progress has reached Rs.23,026.48Mn.)

7. Physical Progress as at 31.12.2024

7.1. Cumulative Physical Progress as on 31.12.2023 (A) – 70.14%

7.2. Progress during the year (01.01.2024 to 31.12.2024) (B) – 29.86%

7.3. Cumulative progress as on 31.12.2024 (A+B) - 100%



Market Facility Improvement - Galnewa



Market Facility Improvement - Nindavur

2.7.9. General Education Modernization (GEM) Project

This Project is implemented by the Ministry of Education and the Provincial Educational Authorities (PEAs). The Ministry of Public Administration, Home Affairs, Provincial Councils and Local

Government provides technical assistance to the Provinces for Financial Management, Procurement and Environmental and Social Safeguards Activities.

1	Total Project Cost (Rs. Mn.)	US \$ 100 Mn
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	World Bank US \$ 100 Mn
3	3.1 Project Period (Years)	06
	3.2 Start Year/ Final Year	2018/ 2025
4	Project implementation Areas	All nine Provinces

5. Project Objective

Enhance quality and strengthen stewardship of primary and Secondary Education.

6. Financial Progress (Rs.Mn.)

This project is implemented by the Educational Authorities and the Ministry of Public Administration, Provincial Councils and Local Government provides technical assistance of in financial management, procurement, environmental and social

safeguards activities. Provinces have spent LKR 400.92 Mn, LKR. 2,010.10 Mn and LKR. 2,672.32, 3,613.69 and 4998.86 Mn in year 2020, 2021, 2022, 2023 and 2024 respectively.

A	B	B/A	C	D	D/C	B+D	(B+D)/A
Total Expenditure up to 31.12.2023	2023.12.31 LKR (Mn)	Percent age (%)	Allocation for 2024 LKR (Mn)	(2024.01.01-2024.12.31) LKR (Mn)	Percent age (%)	Cumulative Progress LKR (Mn)	Percentage (%)
13,695.89*	8,697.03	83%	5,015.00	4,998.86	99%	13,695.89	100%

*Provincial Component only.

7. Cumulative Physical Progress as at 31.12.2024

Provincial Education Authorities have conducted activities to achieve the following DLIs (PBCs)

In order to meet the requirements of the Financial Agreement, following Performance Based Conditions - PBCs have been achieved for the year 2024.

DLI 1: Improved English language learning outcomes	English language learning outcomes of at least 80 percent of students in the 500 target schools improved. Students in at least 500 schools' benefit from direct interventions under the English Language Learning Enhancement (ELLE) Program to improve English language learning outcomes.
DLI 2: Improved mathematics learning outcomes	Mathematics language learning outcomes of at least 80 percent of students in the 500 target schools improved. Students in at least 500 schools' benefit from direct interventions under the Mathematics Learning Enhancement (MLE) Program to improve Mathematics language learning outcomes.
DLI 5: Increase in the quantity of new professionally qualified teachers	20,000 additional professionally qualified teachers (at least 50% of those are female)
DLI 9: Expanded school health and nutrition program developed and implemented and results achieved	Expanded school health and nutrition program including prevention of COVID-19 pandemic and promotion of hygiene practices introduced to all zones

2.8. Local Loans and Development Fund (LLDF)

1. Objective

The primary objective of the fund is to act as a financial institution that provides the necessary funds under a concessional loan scheme for the development of infrastructure required for the delivery of public utility services by the local authorities in the country and for investment in income-generating projects. These loan funds, along with the associated concessional interest,



will be recovered and then re-lent to the capital development projects of local government institutions, thereby building a strong financial surplus for those institutions.

2. Key functions

The responsibility of the LLDF is to provide long-term financial facilities at concessional interest rates to the 341 local authorities in Sri Lanka, including 23 Municipal Councils, 42 Urban Councils, and 276 Pradeshiya Sabhas.

Additionally, the institution is tasked with systematically recovering the loan funds granted to local authorities based on foreign aid and repaying them to the Treasury.

3. Performance from 01.01.2024 to 31.12.2024

In 2024, the Local Loans and Development Fund has taken steps to provide loans at concessional interest rates to Local Authorities for infrastructure development and income-generating projects. These projects have been initiated with a particular emphasis on addressing the country's national issues, giving priority to those specific areas

Under the guidance of the Honorable Prime Minister, and the Secretary to the Ministry, priority has been given to projects of renewable energy production, the construction of Crematoriums, and digital library projects. Accordingly, as at 30.08.2024, the following is the list of projects approved by the Board of Commissioners.

S/N	Local Authority	Project	Loan Amount (Rs)
01	Ambagamuwa P.S	Solar Panel Projects	5,000,000
02	Nuwara Eliya P.S	Solar Panel Projects	4,480,000
03	Maskeliya P.S	Solar Panel Projects	1,760,000
04	Akurana P.S	Solar Panel Projects	6,080,000
05	Matale P.S	Solar Panel Projects	4,800,000
06	Naula P.S	Solar Panel Projects	2,000,000
07	Nuwaragampalatha East P.S	Solar Panel Projects	5,600,000
08	Mihintale P.S	Solar Panel Projects	1,800,000
09	Kahatagasdigiliya P.S	Solar Panel Projects	6,000,000
10	Elahera P.S	Solar Panel Projects	4,800,000
11	Dimbulagala P.S	Solar Panel Projects	11,648,000
12	Welikanda P.S	Solar Panel Projects	3,299,280
13	Bope Poddala P.S	Solar Panel Projects	7,280,000
14	Habaraduwa P.S	Solar Panel Projects	3,600,000
15	Karandeniya P.S	Solar Panel Projects	2,400,000
16	Rajgama P.S	Solar Panel Projects	2,400,000
17	Imaduwa P.S	Solar Panel Projects	3,600,000
18	Akmeemana p.S	Solar Panel Projects	2,880,000
19	Ambalangoda P.S	Solar Panel Projects	7,200,000
20	Akuressa P.S	Solar Panel Projects	5,600,000

S/N	Local Authority	Project	Loan Amount (Rs)
20	Akuressa P.S	Solar Panel Projects	5,600,000
21	Malimbada P.S	Solar Panel Projects	4,800,000
22	Pitabeddara p.S	Solar Panel Projects	4,800,000
23	Thihagoda P.S	Solar Panel Projects	4,800,000
24	Weeraketiya P.S	Solar Panel Projects	4,800,000
25	Badulla M.C	Solar Panel Projects	14,000,000
26	Peliyagoda U.C	Solar Panel Projects	2,400,000
27	Narammala P.S	Solar Panel Projects	3,120,000
28	Wariyapola P.S	Solar Panel Projects	8,800,000
29	Kalawana P.S	Solar Panel Projects	7,200,000
30	Ganga Ihala Korale P.S	Market	30,000,000
31	Kadugannawa UC	Crematorium	20,000,000
32	Anuradhapura M.C	Parlor Building	28,800,000
33	Bope Poddala P.S	Crematorium	50,000,000
34	Kotapola P.S	Weekly Fair	10,000,000
35	Akuressa P.S	Public Library	12,000,000
36	Akuressa P.S	Parlor Building	20,800,000
37	Dickwella P.S	Crematorium	20,000,000
38	Badulla M.C	Play Ground	49,800,000
39	Rideemaliyadda P.S	Electricity Project	1,250,000
40	Bibila P.S	Weekly Fair	9,000,000
41	Seethawaka P.S	Office Building	100,000,000
42	Kesbewa U.C	Commercial Building	200,000,000
43	Pelmadulla P.S	Helabojun Hala	22,640,000
44	Embilipitiya P.S	Office Building	48,000,000
45	Balangoda U.C	Rest House	16,000,000
46	Kahawatta P.S	Water Project	21,280,000
47	Negambo M.C	Library Building	118,800,000
48	Kolonna P.S	Market	10,000,000
49	Watthegama UC	Solar Panel Projects	5,400,000
50	Angunakolapalessa PS	Solar Panel Projects	4,800,000
	Total		945,517,280

• Proposed Projects (Pending Approval Projects).

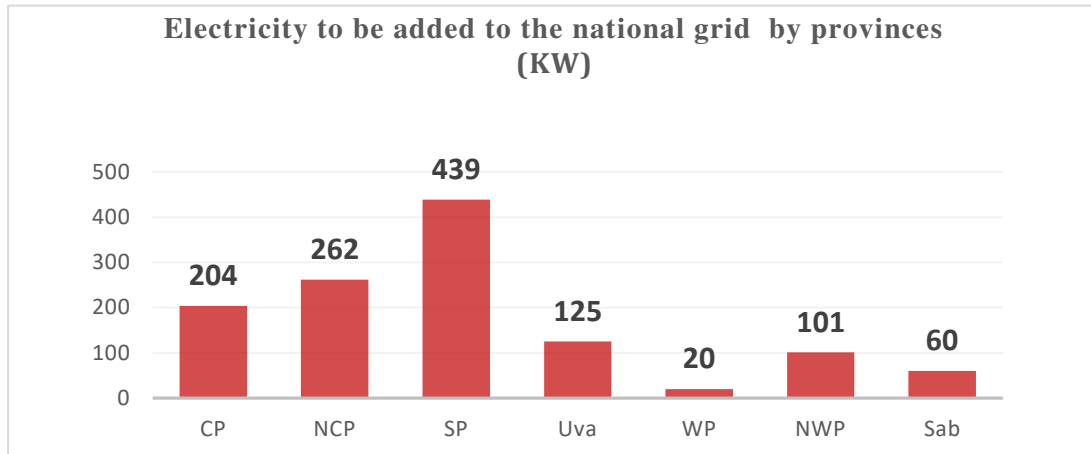
S/N	Local Authority	Project	Loan Amount (Rs)
01	Kotte M.C	Solar Panel Projects	50,000,000
02	Kaduwela M.C	Solar Panel Projects	80,000,000
03	Kotikawatta P.S	Solar Panel Projects	20,000,000
04	Panvila P.S	Solar Panel Projects	2,000,000
05	Ukuwela P.S	Solar Panel Projects	7,000,000
06	Alawwa P.S	Solar Panel Projects	15,000,000
07	Udubaddawa p.S	Solar Panel Projects	35,000,000
08	Kalpitiya P.S	Solar Panel Projects	40,000,000
09	Anamaduwa P.S	Solar Panel Projects	20,000,000
10	Balapitiya P.S	Solar Panel Projects	10,000,000
11	Hakmana P.S	Solar Panel Projects	10,000,000
12	Angunakolapelessa P.S	Solar Panel Projects	7,000,000

S/N	Local Authority	Project	Loan Amount (Rs)
13	Monaragala P.S	Solar Panel Projects	20,000,000
14	Buttala P.S	Solar Panel Projects	15,000,000
15	Kotikawatta P.S	Crematorium	60,000,000
16	Peliyagoda U.C	Parlor Building	25,000,000
17	Thanamalvila P.S	Crematorium	20,000,000
	Total		436,000,000

- The following benefits to Local Authorities and the public have been the primary objectives of initiating these renewable energy projects.
- i. **Addresses the National Power Generation Issue:** By generating new energy, these projects contribute to resolving the national power generation challenges.
- ii. **Increase in National Output:** By adding an additional amount of electricity to the national grid, these projects are expected to increase the national output. It is anticipated that 1,211 kilowatts will be added to the national grid within the first eight months of 2024.
- iii. **Reduction of Electricity Bills:** These projects will enable local government institutions to potentially reduce their rising electricity bills to zero.
- iv. **Environmental Protection:** The projects help in preventing environmental pollution.
- v. **Creation of a Secure Energy Future:** The projects aim to utilize the country's high potential and create a favorable environment with substantial investments in the renewable energy sector, leading towards a more energy-secure nation.
- 01.01.2024 to 31.12.2024 for the ongoing projects initiated in previous years is as follows.

Local Authority	Project	Amount (Rs.)
Puttlam U.C	Market Complex	3,430,000
Hakmana P.S	Solar Panel Projects	6,360,000
Nuwara Eliya M.C	Market Complex	117,910,000
Bentota P.S	Market Complex	8,130,300
Panadura P.S	Market Complex	2,855,300
Balangoda P.S	Welioya Project	3,437,000
Wennappuwa P.S	Solar Panel Projects	17,557,768
Kegalle P.S	Market Complex	1,043,390
Kuliyapitiya P.S	Market Complex	14,300,000
Negambo M.C	Library Building	118,500,000
Kotapola P.S	Market Complex	5,500,000
Anuradhapura M.C	Parlor Building	9,398,612
Peliyagoda U.C	Solar Panel Projects	2,400,000
Balangoda U.C	Market Complex	5,000,000
Ganga Ihala Korale P.S	Market Complex	24,000,000
Embilipitiya P.S	Library Building	2,700,000
Narammala P.S	Solar Panel Projects	3,120,000
		345,642,370

- The power that can be added to the national grid across the country is as follows,



- i. **Preparation and Implementation of a Business Plan:** Preparing and approving a business plan for the Local Loans and Development Fund for 2024–2028 with financial and technical support from the Asian Foundation.
- ii. **Installation of New Computer System:** Carrying out necessary activities for the installation of a new computer system.
- iii. **Preparation of Financial and Loan Procedures:** Preparing a financial and loan procedures manual with financial and technical support from the Asian Foundation.
- iv. **Introduction of New Loan Products:**
 - **Surya Balashakthi:** Solar panel projects.
 - **Saneepa:** Ayurvedic centers.
 - **Denuma:** Library construction.
 - **City Link:** Passenger transport services.
- **Nisala Arana:** Crematorium.
- v. **Awareness Programs:** Conduct Provincial Level Awareness Programs.
- vi. **Loan Recovery Programs:** Conducting debt collection programs at the provincial level.
- vii. **Amendment of the Local Loans and Development Ordinance:** Appointing a committee to amend the act and carrying out the necessary activities.
- viii. **Internal Audit Division:** Establishing an internal audit division to minimize deficiencies and ensure transparency in expenses.
- ix. **NPL from Dambulla Municipal Council:** Initiating the recovery of Rs. 106 million in long-standing debt from the Dambulla Municipal Council from January 2024.

2.9. Sri Lanka Institute of Local Governance (SLILG)

1. Introduction

- The Sri Lanka Institute of Local Governance was established by Parliament Act No. 31 of 1999.
- The Management of the affairs of the institute is vested in a Governing Council, which consists of 08 ex officio members and 05 others appointed by the Minister. The Government & Provincial Councils who is an ex officio member of the Council.
- The Director of the institute is the Chief Executive Officer.



2. Objectives

1. Conduct Training, Consultancy Services, & Research with the help of The Management Development Training Units to improve capacity-building activities of provincial councils and Local Authorities.
2. Strengthen the capacity of Management Development Training Units improve the performance of provincial councils and Local Government Institutes.
3. Function as a resource center on Local Governance, providing technical and information services for its stakeholders.
4. Function as the focal point for Local Governance, networking with relevant National & International Institutions.
5. Provide special support services in the development of human resources, improvement of management systems and facilitate organizational changes.
6. Collect and update data bases relevant to Provincial Councils & Local Authorities. Collaborate with other organizations, in Sri Lanka or abroad having objects similar to those of the Institute.

3. Key Functions

1. To acquire in any manner whatsoever, and to hold and to take or give on lease or hire a mortgage, pledge, sell or otherwise dispose of any movable or immovable property.
2. To establish and maintain training centers.
3. To appoint, employ, remunerate and exercise disciplinary control over, its officers and servants.
4. To levy fees or charges for any service rendered by the Institute.
5. To import any machinery and equipment required for the purposes of the Institute, and to receive any machinery and equipment and other assistance necessary for discharging the functions of the Institute.

6. To establish work performance standards for its officers and servants, evaluate the performance of such officers and servants according to such standards and to take action thereon.
7. To establish and maintain welfare and recreational facilities for its officers and servants.
8. To make rules in relation to its officers and servants including their appointment, training, promotion, remuneration, disciplinary control, conduct and grant of leave to them.
9. To enter into such contracts as may be necessary for the discharge of its functions.
10. To make rules in respect of the general administration of the Institute; and Powers of the Institute.
11. To do all other things which are necessary for, or conducive or incidental to, the discharge of the functions of the institute.
12. To disseminate information on the functions and activities of the Institute to the relevant institutions and to the public.
13. To conduct, promote and assist research into all aspects of provincial and local government.

4. Performance from 01.01.2024 to 31.12.2024

Name of the Division	Workshop/Certificate Course Name	Physical Progress			
		Scheduled workshops	Conducted workshops	Physical Progress	Number of Officers Attend
Physical Planning and Environment Division	Programme on Issuing Environment License and Legal Procedure	01	01	100%	47
	Three-day workshop for Library Assistants	01	01	100%	35
	Workshop on Planning and Building Regulations	01	01	100%	61
	ICT Map making using QGIS	01	01	100%	34
Engineering Division	Workshop on Repair and Maintenance of Air Conditioners	01	01	100%	13
	Workshop on Plumbing Technology and Water Motor Installation.	01	01	100%	17
	Program on Basic Methods of Procurement	01	01	100%	23
	Digitalization of Local Authorities for Sustainability	01	01	100%	24
Legal Division	Programme on Local Government Law	01	01	100%	20
	Programme on Preparation and Implementation of By Law	01	01	100%	
	Programme on Levying of Taxes and Revenue	01	01	100%	25
	Programme on Agreement procedure and Property Management	01	01	100%	15
	Court Procedure of Local Authorities	01	01	100%	25
	Certificate Course in Local Government Law	01	01	100%	22

Name of the Division	Workshop/Certificate Course Name	Physical Progress			
		Scheduled workshops	Conducted workshops	Physical Progress	Number of Officers Attend
General Management Division	Programme on Recruitment and Appointment Procedure of Public Servants	01	01	100%	21
	Store Management and Record Rooms Maintenance	01	01	100%	20
	Training on Maintenance of personal Files	01	01	100%	19
ICT Division	Programme on Computer Hardware and Preventive Maintenance	01	01	100%	23
	Programme on Web Development Using Word Process	01	01	100%	38
	Programme on Graphic Design Using Canva	01	01	100%	26
	Programme on Google Workspace	01	01	100%	21
Financial Management Division	Programme on Preparation and Maintenance of Financial Statement for LAs	01	01	100%	32
	Programme on Salary Conversion for LAs	01	01	100%	20
	Diploma in Local Government Finance Management	01	01	60%	26
Research & Development Division	Two-day Workshop on EXCEL for E- Governance and Research	01	01	100%	198
	Workshop on Enhancement of performance of Revenue Departments in LAs	01	01	100%	49
Academic Division	Workshop Administrative issues on local authorities	01	01	100%	30
	Issues on Revenue Collecting of Local Authorities	01	01	100%	54
	Issues on Implementation Powers and Responsibilities of LAs	01	01	100%	35
	Diploma in Local Governance	01	01	100%	40



Data collection by Research and Development Division

- **Preparation of a database of preschools operating under the local authorities.**
 Number of local authorities used to obtain information -262
 Number of local authorities that responded – 194
 No of LAs with no Pre Schools: 28

Province	District	No of Las responses	No. of Preschool	Teachers	Teaching Assistants
Central Province	Kandy	12	25	34	1
	Nuwara Eliya	5	13	20	
	Matale	5	18	22	
Southern Province	Galle	11	81	109	
	Matara	9	19	34	
	Hambantota	9	27	53	
North Central Province	Anuradhapura	7	13	30	
	Polonnaruwa	8	14	29	
North Western Province	Kurunegala	12	37	89	1
	Puttalam	11	81	183	3
Sabaragamuwa Province	Rathnapura	8	28	55	
	Kegalle	10	20	34	5
Uva Province	Badulla	13	32	51	8
	Monaragala	8	12	34	
Western Province	Colombo	10	53	99	5
	Gampaha	12	43	68	3
	Kalutara	16	68	109	33
	Total	166	584	1053	59

- **Preparation of a database of public fairs operating under the local authorities.**

Number of local authorities used to obtain information -262

Number of local authorities that responded – 173

No. of LAs with no public fairs: 27

Province	District	No of Las responses	No. of Public Fairs
Central Province	Kandy	9	17
	Nuwara Eliya	5	8
	Matale	7	10
Southern Province	Galle	10	19
	Matara	7	15
	Hambantota	7	21
North Central Province	Anuradhapura	9	11
	Polonnaruwa	5	16
North Western Province	Kurunegala	11	31
	Puttalam	8	22
Sabaragamuwa Province	Rathnapura	16	29
	Kegalle	10	14
Uva Province	Badulla	8	17
	Monaragala	8	19
Western Province	Colombo	6	16
	Gampaha	10	33
	Kalutara	10	20
	Total	146	318



S.Alokabandara

Secretary

Ministry of Public Administration and Provincial Councils and Local Government

Chapter – 03 Overall Financial Performance in the year

3.1. Statement of Financial Performance

3.2. Statement for Imprest Adjustment

3.3. Statement of Financial Position

3.4. Statement of Cash Flows

3.5. Notes for Financial Statements

3.6. Revenue Collection Performance

Rs. ,000

Asset code	Code details	Revenue estimate		Collected revenue	
		First estimate	Amended estimate	Amount (Rs.)	Amended revenue estimate as %
-	-	-	-	-	-

3.7. Performance for utilization of the allocated provisions

Rs. ,000

Type of provision	Allocated provisions		Actual expenditure	Utilized provisions as a percentage of final provisions %
	First provision	final provision		
Recurrent	352,000.00	354,000.00	281,910.70	80%
Capital	28,483,000.00	32,310,000.00	17,964,071.33	56%

3.8. Performance for reporting of non-financial assets

Rs. ,000

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2024	Balance as per financial Position Report as at 31.12.2024	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures	10,000			100%
9152	Machinery and Equipment	448,103			100%
9153	Land	7,000			100%
9154	Intangible Assets		-		
9155	Biological Assets		-		
9160	Work in Progress		-		
9180	Lease Assets	95,000			100%

Chapter – 04 Performance Indices

S/N	Specified indices	Actual output as a % of expected output		
		100 %- 90 %	75 %-89 %	50 %- 74 %
1	No. of capacity development programs conducted in provincial councils and local government level		85	
2	No. of local government institutions granted by ministerial budget for enhancement of local government services (Local Government Areas)			40
3	Annual provision utilization Percentage received from ministries			74
4	No. of local government bodies which had planned and implemented solid waste management annual plans (collection of waste/ composting/ recycling			60
5	No. of local government bodies which had established and implemented a mechanism for providing relief for grievances	100		
6	No. of conferences for Chief Secretaries of the Provinces held	100		
7	No. of National Steering Committee meetings held for foreign funded projects	100		
8	No. of researches/studies carried out and no. of evaluations held	–	–	–

Chapter – 05 Performance for Achievement of Sustainable Development Goals (SDG)

5.1. Identified respective Sustainable Development Goal

Based on Report on Sustainable Development Goals Criteria in Sri Lanka - 2017 published by Department of Census and Statistics, please consider that the

numbers of related targets and criteria have been mentioned in the following chart. Furthermore, it was unable to measure the progress of victories due to non-availability of base data.

S/N	Objectives	Targets	Victory index	Progress for obtaining victories up to now		
				0%-49%	50%-74%	75%- 100%
1	Target No. 1 Eradication of poverty in every level by covering all places	1.5	1.1.1 1.2.1			
2	Target No.2 Food safety by eradication of hunger and fulfillment of enhancement of nutrition and support for sustainable agriculture	2.1 2.2 2.3 2.4 2.a	8.3.1			
3	Target No. 3 Ensuring healthy lives and enhancement of wellbeing of all persons in all ages	3.4 3.8 3.9 3.b	2.2.1 3.1.1			
4	Target No.4 Ensuring fair, qualitative education including all and promotion of learning opportunities in lifetime for all	4.1 4.a 4.c	4.1.1 4.a.1 4.c.1			
5	Target No.5 Gender equality and empowerment of all women and girls	5.5 5.c				
6	Target No.6 Ensuring sanitary facilities and water for all	6.1 6.3 6.b	6.1.1.			
7	Target No.9 Building of infrastructure facilities with resistance and promotion of sustainable industrialization including all and encouraging of innovations	9.1 9.c				

S/N	Objectives	Targets	Victory index	Progress for obtaining victories up to now		
				0%-49%	50%-74%	75%- 100%
8	Target No.10 Minimization of inequality between and among the countries	10.2	1.4.1			
9	Target No.11 Converting all cities and human habitats safety, resistance and sustainability	11.2 11.6 11.7 11.a	10.7.2 12.4.2			
10	Target No.12 Ensuring sustainable consumption and production patterns	12.4 12.5	1.5.3			

5.2. Briefly explain the victories and challenges for achieving sustainable development goals

According to the Sustainable Development Goals Criteria - 2017 Report of Sri Lanka, the Sustainable Development Goals and Objectives have been formulated keeping the entire country as one unit. Therefore, no separate Sustainable Development Goals or Objectives have been formulated for the respective Ministries, Institutions or Departments in Sri Lanka. However, the format of this performance report should outline the achievements and challenges of achieving the Sustainable Development Goals.

Under this Ministry, development projects are being implemented in various fields and work is being done at the national level to formulate and implement policies relevant to the field of local government. The Sustainable Development Goals relevant to this Ministry have been identified according to the objectives and scope of those

development projects and programs. The development projects and programs implemented under this Ministry make some contribution to achieve those goals and it is difficult to measure the contribution made to achieve each of the sustainable development goals. The main reason for the above difficulty is the lack of basic data, especially the inability to calculate the contribution of this Ministry to the achievement of the goals of the entire country.

Under this Ministry, projects and programs related to education, health, irrigation, highways, sanitation, drinking water supply, transport relations and local government have been implemented under this Ministry which have made some contribution to achieve the Sustainable Development Goals. The projects and programs that will be implemented will be reflected in the results and output achieved in the year 2024.

Chapter – 06 Human Resource Aspect

6.1. Cadre Management

S/ N	Post	Approved Cadre	Actual Cadre	Vacancies
1	Senior Level	33	23	09
2	Tertiary level	4	2	2
3	Secondary Level	135	107	29
4	Primary Level	46	39	7
Total		218	171-2=169	49

Departmental Appointments

1	Management Assistant	20
2	Driver	11
3	Office Employee	11
Total		42

6.2 **Briefly mention how the lack of human resources or excess has effected the performance of the institution

Service Officer as well as Driver and Office Employee have obstructed the improvement of efficient and expeditious performance of the mission and objective of the institution.

According to the approved cadre of the institution, vacancies in the posts of Staff Officer, Development Officer, Management

6.3. Human Resource Development

S/ N	Name of programme	Number of trained employees	Duration of programme	Total investment		Nature of programme (Local / Foreign)	End Result / Knowledge gained*
				Local (Rupees)	Foreign (US Dollars/ Pounds)		
1	Workshop On Establishment Code & PSC Rules”	07	2024.01.31/ 2024.02.01	91,000.00	-	Local	Imparting knowledge on provisions of the Establishments Code and use of Procedural Rules
2	Training Programme on Salary Conversion	07	2024.02.07/ 08	91,000.00	-	Local	Imparting knowledge related to Salary Conversion

S/ N	Name of programme	Number of trained employees	Duration of programme	Total investment		Nature of programme (Local / Foreign)	End Result / Knowledge gained*
				Local (Rupees)	Foreign (US Dollars/ Pounds)		
3	Workshop On “ Ethics, Disciplines for Driver and Minor Staff”	04	2024.02.15/ 16	52,000.00	-	Local	Providing training on Ethics and Disciplines for Drivers and Office Employee Assistants
4	Workshop on “ Internal Control System & Internal Audit”	07	2024.02.15/ 16	91,000.00	-	Local	Making the officers aware on Internal Audit and Internal Control Systems
5	Workshop On “Recent Changes to Tax Legislation”	03	2024.02.29/ 2024.03.01	39,000.00	-	Local	Making the officers aware on recent changes in Tax Legislation
6	Workshop On “ Project Management”	06	2024.02.27/ 28	78,000.00	-	Local	Making the officers aware on Project Management
7	Workshop on Office system & Financial regulation	08	2024.03.14/ 15	104,000.00	-	Local	Making the officers aware on office system and Financial Regulations
8	Training Programme on Transport Management	01	2024.03.18	7,000.00	-	Local	Providing training on Transport Management
9	Training Programme for Office Employee Assistant Officers on Development of Professional Awareness and Attitudes	30	2024.05.11/ 12	197,960.00	-	Local	Providing training for Office Employee Assistant Officers on Development of Professional Awareness and Attitudes

S/ N	Name of programme	Number of trained employees	Duration of programme	Total investment		Nature of programme (Local / Foreign)	End Result / Knowledge gained*
				Local (Rupees)	Foreign (US Dollars/ Pounds)		
10	Certificate Course on Procurements	05	2024.02.09 – 2024.06.07	20,000.00	-	Local	Providing training on Procurements
11	Training Programme on Pension	04	2024.08.22 – 2024.08.23	52,000.00	-	Local	Providing training on Pension
12	Training Programme on Filing	20	2024.08.09	105,000.00	-	Local	Providing training on Filing
13	Training Programme on Annual Board of Survey	04	2024.08.20 – 2024.08.21	52,000.00	-	Local	Providing training on Annual Board of Survey
14	Training Programme on the new Audit Act and Solving Audit Issues	02	2024.08.12	14,000.00	-	Local	Providing training on the new Audit Act and Solving Audit Issues to officers of the Division
15	Training Programme on the Role and Responsibilities in the post of Shroff / Cashier	01	2024.08.08	7,000.00	-	Local	Providing training to the subject officer on the Role and Responsibilities in the post of Shroff / Cashier
16	Training Programme on the Methodology of obtaining Leave for Foreign Training	02	2024.08.02	14,000.00	-	Local	Making the subject officers aware as required.
17	Postgraduate Diploma in Public Administration and Management (2020/2021)	01	2024.01.31	150,000.00		Local	Completing higher education qualifications required for administrative duties

S/ N	Name of programme	Number of trained employees	Duration of programme	Total investment		Nature of programme (Local / Foreign)	End Result / Knowledge gained*
				Local (Rupees)	Foreign (US Dollars/ Pounds)		
18	42 nd National IT Conference – NITC 2024	01	2024.11.24/ 26	50,000.00	-	Local	Improvement of the knowledge in information technology
19	Diploma in Professional English Course -2024 1 st Intake (2025)	01	September 2024 1 Year	92,000.00	-	Local	Language proficiency required for administrative duties

*** Briefly explain how the training programme contributes to the performance of the institution**

- Performance of the institution would be improved on the ability of gaining accuracy and knowledge in an officer's duties by providing training on subject oriented duty and the institutional role to all officers presently attached to the institution.

- Training is an essential factor for employee efficiency of the institution. When speaking of the importance of training and development, it can be lined up under several key factors.

- 1) Identifying weaknesses**
- 2) Increasing the productivity and quality of discharging duties**
- 3) New strategies and production innovation**
- 4) less employee turnover**
- 5) Preserving employee satisfaction and trust**

Chapter – 07 Compliance Report

No.	Relevant necessity	Compliance status Complied/not complied	If it is not complied, short explanations for that	Accurate decisions proposed to avoid non-compliance in future
1	The following financial statements /accounts have been submitted on due date			
1.1	Annual financial statements	complied	-	-
1.2	Public Officers, Advance Account	complied	-	-
1.3	Business and Production Advance Account (Commercial Advance Account)	-	-	-
1.4	Stores Advance Account	-	-	-
1.5	Special Advance Account	-	-	-
1.6	other	-	-	-
2	Maintenance of books and documents F.R.445)			
2.1	As per Public Administration Circular 267/2018, maintenance of Fixed Assets Register in an updated manner	complied	-	-
2.2	Maintenance of card and documents on personal emoluments in an updated manner	complied	-	-
2.3	Maintenance of audit query register in an updated manner	complied	-	-
2.4	Preparation of all monthly accounts summaries (CIGAS) and submission them to the General Treasury on due date	complied	-	-
2.5	Maintenance of internal audit reports in an updated manner	complied	-	-
2.6	Maintenance of cheque and cash order register in an updated manner	complied	-	-
2.7	Maintenance of inventory register in an updated manner	complied	-	-
2.8	Maintenance of damages and losses register in an updated manner	complied	-	-
2.9	Maintenance of liabilities register in an updated manner	complied	-	-
2.10	Maintenance of counterfoil books register in an updated manner	complied	-	-
3	Delegation of functions for financial control (FR 135)			
3.1	Delegation of financial powers among institutions	complied	-	-
3.2	Making awareness on delegation of financial powers	Compiled	-	-

No.	Relevant necessity	Compliance status Complied/not complied	If it is not complied, short explanations for that	Accurate decisions proposed to avoid non-compliance in future
3.3	Delegation powers enabling to approve every transaction by 02 officers or more	Complied	-	-
3.4	As per State Accounts Circular No.171/2004 dated 11.05.2014, when the state payroll software is used it is carried out under the control of Accountant	Complied	-	-
4	Preparation of annual plans			
4.1	Preparation of Annual Action Plan	Complied	-	-
4.2	Preparation of Annual Procurement Plan	Complied	-	-
4.3	The annual Internal Audit plan has been prepared	Complied	-	-
4.4	Having prepared annual estimates, it is submitted to Department of National Budget on due date	Complied	-	-
4.5	Submission of Annual Cash Flow Statement to Department of Treasury Operations on due date	Complied	-	-
5	Audit Queries			
5.1	Answering to all audit queries on due date specified by Auditor General	complied	-	-
6	Internal Audit			
6.1	The internal audit programme has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)	Complied	-	-
6.2	All the internal audit reports have been replied within one month	Not Complied	Relating to 33 Internal Audit Queries issued. Replies have been made for 21 Audit Queries within a month. Replies for 06 Audit Queries have been delayed. Replies have not been made for 06 Audit Queries (Date extensions have been given for 02 of them and one Query has been replied at present.)	Making aware on replying for Audit Queries and reports at the Audit and Management Committee meeting. Sending reminders. Notifying by telephone.
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(14) of the National Audit Act No. 19 of 2018	Complied	-	-

No.	Relevant necessity	Compliance status Complied/not complied	If it is not complied, short explanations for that	Accurate decisions proposed to avoid non-compliance in future
6.4	All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied	-	-
7	Audit and Management Committees			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the MAD circular 1/2019	Complied (4 th Meeting was held on 23.01.2025)	-	-
8	Assets Management			
8.1	As per Para 07 of Asset Management Circular No.01/2017, submission of information on purchase and disposal of assets to Comptroller General Office	Complied	-	-
8.2	In terms of Para 13 of said circular, appropriate relationships for co-ordination the activities related to implementation of the provisions of said circular	Complied	-	-
8.3	As per Public Finance Circular No.05/2016, submission of relevant reports on board of survey to Auditor General on due date	Complied	-	-
8.4	Taking actions on excess, shortages and other recommendations revealed by annual board of survey within the time period mentioned in circular	Complied	-	-
8.5	Taking actions to dispose the condemned goods as per F.R. 772	Complied	-	-
9	Vehicle Management			
9.1	The monthly summaries on vehicles and daily running charts were prepared and submission them to Auditor General	Complied	-	-
9.2	The vehicles not used were disposed before elapse of 6 months from that condition	Complied	There are no condemned vehicles	-
9.3	Vehicle log books were maintained in an updated manner	Complied	-	-
9.4	The steps on every accident were taken as per F.R. 103,104,109 and 110	Complied	-	-
9.5	In terms of the provisions of Para 3. 1of Public Administration Circular No.2016/30 dated 29.12.2016, the usage of fuels in vehicles were reexamined.	complied.		

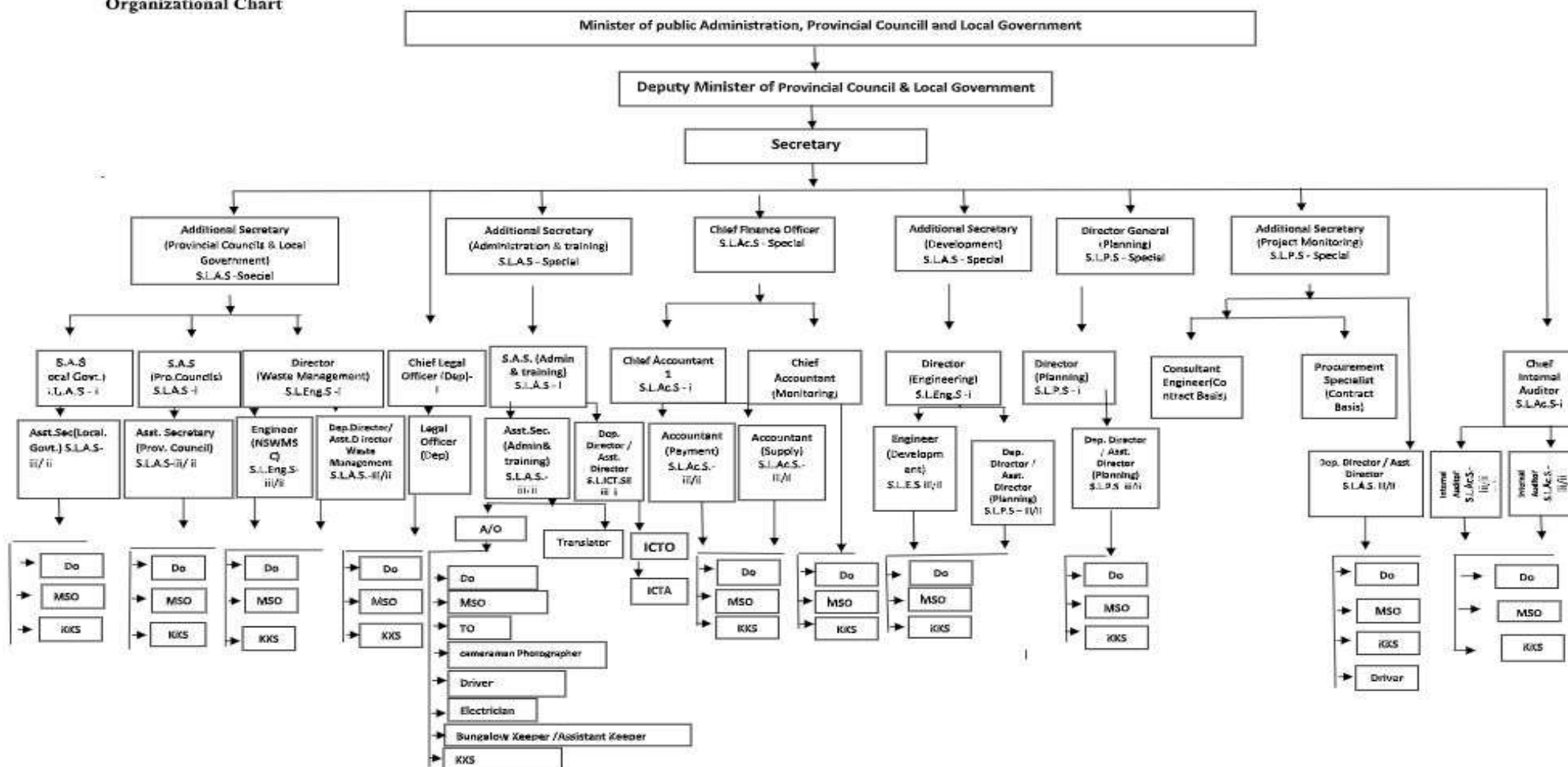
No.	Relevant necessity	Compliance status Complied/not complied	If it is not complied, short explanations for that	Accurate decisions proposed to avoid non-compliance in future
9.6	The full ownership of the log books of vehicles purchased on lease basis were transferred after completion of lease period	Complied	-	-
10	Bank Accounts Management			
10.1	Submission of bank reconciliation to audit after preparing and certifying them on due date	Complied	-	-
10.2	Settlement of dormant bank accounts carried forward from year under review or previous years	Complied	-	-
10.3	Taking actions on the balances to be adjusted and revealed by bank reconciliations in terms of F.R. and settlement those balances within one month time	Complied	-	-
11	Utilization of provisions			
11.1	Incurring expenses without exceeding the limits of the provisions	Complied	-	-
11.2	In terms of F.R. 94(1), the balanced provisions in the end of year after utilization were used for liabilities without exceeding the limit	Complied	-	-
12	Government Officers 'Advance Account			
12.1	Compliance to the limits	Complied	-	-
12.2	Making an age analysis on outstanding loan balances	Complied	-	-
12.3	Settlement of outstanding loan balances prevailed more than one year	Not complied	Loan balances in areas are as follows. 01.Mr. M.T.S.Gunawansa Outstanding loan balance is Rs.143,200/- It has been lodged a complaint at the Colombo District Court by the Attorney General Department under the case No DMR4680/2019. Informed to the attorney General to take the legal actions. 02. Mr. H.P.S.S. Pathirana Outstanding loan balance is Rs.10,476/23 The loan balance is settled monthly.	Next step will be taken base on the court decisions.

No.	Relevant necessity	Compliance status Complied/not complied	If it is not complied, short explanations for that	Accurate decisions proposed to avoid non-compliance in future
13	General Deposit Account			
13.1	Taking actions for lapsed accounts in terms of F.R. 571	Complied	-	-
13.2	Maintenance of Control Account for general deposits in an updated manner	Complied	-	-
14	Imprest Account			
14.1	Remitted the balance of cash book at the end of year under review to the Department of Treasury Operations	Complied	-	-
14.2	Settlement of ad-hoc sub imprest issued as per F.R.371 within one month from the completion of that task	Complied	-	-
14.3	Not issued ad-hoc sub imprest not exceeding the approved limit in terms of F.R. 371	Complied	-	-
14.4	Preparation of monthly reconciliation of imprest account balance with Treasury books	Complied	-	-
15	Revenue Accounts			
15.1	Doing refund from the revenue collected as per relevant regulations	-	-	-
15.2	Directly crediting the revenue collected to the revenue not crediting to deposit account	-	-	-
15.3	As per F.R. 176, submission of returns of arrears of revenue to the Auditor General	-	-	-
16	Human Resource Management			
16.1	Making payments to the staff as per approved cadre	Complied	-	-
16.2	Duty lists were issued to all officers of staff in writing	Complied	-	-
16.3	As per Management Services Circular No.04/2017 dated 20.09.2017, submission all reports to the Department of Management Services	Complied	-	-
17	Providing information people			
17.1	As per the regulations of Right to Information Act, a formal information register is maintained in an updated manner after appointing an information officer	Complied	-	-

No.	Relevant necessity	Compliance status Complied/not complied	If it is not complied, short explanations for that	Accurate decisions proposed to avoid non-compliance in future
17.2	The institutional information has been provided to public through web site and providing facilities to publish peoples' praises and blames on institution through web site or alternative methods	Complied	-	-
17.3	In terms of sections 08 and 10 of Right to Information Act, Submission of reports once year or biannually	Not complied		
18	Implementation of Citizen Charter			
18.1	Preparation and implementation of Citizen Charter/Citizen Client Charter In terms of Public Administration and Management Circulars No.05/2008 and 05/2008(1) by institution	Complied	-	-
18.2	In terms of Para 2.3 of Circular, a methodology was formulated for preparation, implementation, observation and evaluation of Citizen Charter/Citizen/Client Charter	Complied	-	-
19	Preparation of Human Resource Plan			
19.1	As per Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018, a human resource plan was prepared	Complied	-	-
19.2	Providing a training opportunity with not less than 12 hours per year for every member of above staff of human resource plan	Complied	-	-
19.3	Annual Appraisals were signed for overall staff based on Annexure 01 of above circular	Not Complied	Signing of annual performance agreements as per paragraph 03 of Public Administration Circular No. 02/2018(1) dated 30.11.2023 is not required.	-
19.4	Having appointed a senior officer, he was assigned to prepare human resource development plan, organization of capacity development programs and skills development programs as per Para 6.5 of above circular	Complied	-	-
20	Response to the audit paragraphs			
20.1	Taking actions to rectify the shortcomings highlighted by the audit paragraphs issued by Auditor General in previous year	Complied	-	-

1.4. Organizational Chart

Organizational Chart



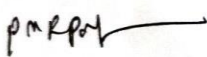
3.9. Audit Report

	ජාතික විගණන කාර්යාලය தேசிய கணக்காய்வு அலுவலகம் NATIONAL AUDIT OFFICE	
මගේ අංකය எனது இல. My No.	} PAF/B/MPA/02/2024/10	ඔබේ අංකය உமது இல. Your No. }
		දිනය திகதி Date } 2025 මැයි 30 දින

ලේකම්
රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශය

ශීර්ෂය 130 - රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශයේ 2024
දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික
විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව විගණකාධිපති සම්පිණ්ඩිත වාර්තාව

යටෝක්ත වාර්තාව මේ සමඟ එවා ඇත.


පී.එම්.ආර්. පතිරාජ
ජ්‍යෙෂ්ඨ සහකාර විගණකාධිපති
වැඩිමලන විගණකාධිපති වෙනුවට

පිටපත - අධ්‍යක්ෂ ජනරාල් - රාජ්‍ය ගිණුම් දෙපාර්තමේන්තුව

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ජාතික විගණන කාර්යාලය

தேசிய கணக்காய்வு அலுவலகம்

NATIONAL AUDIT OFFICE



මගේ අංකය
எனது இல.
My No.

PAF/B/MPA/02/2024/10

ඔබේ අංකය
உமது இல.
Your No.

දිනය
திகதி
Date

2025 මැයි 30 දින

ලේකම්,

රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශය

ශීර්ෂය 130 - රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශයේ 2024 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව විගණකාධිපති සම්පිණ්ඩන වාර්තාව.

1. මූල්‍ය ප්‍රකාශන

1.1 තත්ත්වගණනය කළ මතය

ශීර්ෂය 130 - රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශයේ 2024 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්වය පිළිබඳ ප්‍රකාශය, එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්යසාධන ප්‍රකාශය හා මුදල් ප්‍රවාහ ප්‍රකාශවලින් සමන්විත 2024 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන 2018 අංක 19 දරන ජාතික විගණන පනතේ විධිවිධාන සමඟ සංයෝජිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(1) ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශය වෙත ඉදිරිපත් කරනු ලබන මෙම මූල්‍ය ප්‍රකාශන පිළිබඳව මාගේ අදහස් දැක්වීම් හා නිරීක්ෂණයන් මෙම වාර්තාවේ සඳහන් වේ. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(2) වගන්තිය ප්‍රකාරව ප්‍රධාන ගණන්දීමේ නිලධාරී වෙත වාර්ෂික විස්තරාත්මක කළමනාකරණ විගණන වාර්තාව 2025 මැයි 30 දින නිකුත් කරන ලදී. ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(6) ව්‍යවස්ථාව සමඟ සංයෝජිතව කියවිය යුතු 2018 අංක 19 දරන ජාතික විගණන පනතේ 10 වගන්තිය ප්‍රකාරව ඉදිරිපත් කළ යුතු විගණකාධිපති වාර්තාව යථා කාලයේදී පාර්ලිමේන්තුව වෙත ඉදිරිපත් කරනු ලැබේ.





මෙම වාර්තාවේ 1.6 ඡේදයේ දක්වා ඇති කරුණුවලින් වන බලපෑම හැර, රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශයේ 2024 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශනවලින්, මූල්‍ය තත්ත්වය, මූල්‍ය කාර්යසාධනය හා මුදල් ප්‍රවාහ, මූල්‍ය ප්‍රකාශනවලට අදාළ සටහන් 1හි සඳහන් මූල්‍ය ප්‍රකාශන සකස් කිරීමේ පදනමට අනුකූලව සියලුම ප්‍රමාණාත්මකතාවයන් සම්බන්ධයෙන් සාධාරණ තත්ත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.

1.2 තත්ත්වගණනය කළ මතය සඳහා පදනම

මෙම වාර්තාවේ 1.6 ඡේදයේ දක්වා ඇති කරුණු මත පදනම්ව මාගේ මතය තත්ත්වගණනය කරනු ලැබේ. ශ්‍රී ලංකා විගණන ප්‍රමිතීන්ට (ශ්‍රී.ලං.වි.ප්‍ර) අනුකූලව මා විගණනය සිදු කරන ලදී. මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් මාගේ වගකීම, විගණකගේ වගකීම යන වගන්තියේ තවදුරටත් විස්තර කර ඇත. මාගේ මතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබා ගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

1.3 කරුණක් අවධාරණය කිරීම - මූල්‍ය ප්‍රකාශන සකස් කිරීමේ පදනම

මෙම මූල්‍ය ප්‍රකාශන සකස් කිරීමේ පදනම විස්තර කරන මූල්‍ය ප්‍රකාශනවලට අදාළ සටහන් 1 කෙරෙහි අවධානය යොමු කරවමි. මූල්‍ය ප්‍රකාශන රජයේ මුදල් රෙගුලාසි 150 හා 151 සහ 2025 පෙබරවාරි 21 දින සංශෝධිත 2024 දෙසැම්බර් 16 දිනැති රාජ්‍ය ගිණුම් මාර්ගෝපදේශ අංක 06/2024 අනුව රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශයේ, මහා භාණ්ඩාගාරයේ සහ පාර්ලිමේන්තුවේ අවශ්‍යතාවය සඳහා සකස් කර ඇත. එම නිසා, මෙම මූල්‍ය ප්‍රකාශන වෙනත් අරමුණු සඳහා සුදුසු නොවිය හැක. මාගේ වාර්තාව රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශයේ, මහා භාණ්ඩාගාරයේ සහ ශ්‍රී ලංකා පාර්ලිමේන්තුවේ භාවිතය සඳහා පමණක් අරමුණු කර ඇත. මෙම කරුණ සම්බන්ධයෙන් මාගේ මතය විකරණය කරනු නොලැබේ.

1.4 මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් ප්‍රධාන ගණන්දීමේ නිලධාරීගේ හා ගණන්දීමේ නිලධාරීගේ වගකීම

රජයේ මුදල් රෙගුලාසි 150 හා 151 සහ 2025 පෙබරවාරි 21 දින සංශෝධිත 2024 දෙසැම්බර් 16 දිනැති රාජ්‍යය ගිණුම් මාර්ගෝපදේශ අංක 06/2024 අනුකූලව සියලුම ප්‍රමාණාත්මකතාවයන් සම්බන්ධයෙන් සාධාරණ තත්ත්වයක් පිළිබිඹු කෙරෙන පරිදි මූල්‍ය ප්‍රකාශන පිළියෙල කිරීම හා වංචා සහ වැරදි හේතුවෙන් ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොරව මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකි වනු පිණිස අවශ්‍යවන අභ්‍යන්තර පාලනය තීරණය කිරීම ප්‍රධාන ගණන්දීමේ නිලධාරීගේ වගකීම වේ.

2018 අංක 19 දරන ජාතික විගණන පනතේ 16(1) වගන්තිය ප්‍රකාරව අමාත්‍යාංශය විසින් වාර්ෂික හා කාලීන මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවන පරිදි ස්වකීය ආදායම්, වියදම්, වත්කම් හා බැරකම් පිළිබඳ නිසි පරිදි පොත්පත් හා වාර්තා පවත්වා ගෙන යා යුතුය.

ජාතික විගණන පනතේ 38(1) (ඇ) උප වගන්තිය ප්‍රකාරව අමාත්‍යාංශයේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ප්‍රධාන ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීත්වය පිළිබඳව කලින් කල සමාලෝචනයක් සිදු කර ඒ අනුව පද්ධතිය ඵලදායී ලෙස කරගෙන යාමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතුය.

1.5 මූල්‍ය ප්‍රකාශන විගණනය පිළිබඳ විගණකගේ වගකීම

සමස්ථයක් ලෙස මූල්‍ය ප්‍රකාශන, වංචා හා වැරදි හේතුවෙන් ඇතිවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදීම සහ මාගේ මතය ඇතුළත් විගණන වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ සහතිකවීමක් වන නමුත්, ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනය සිදු කිරීමේදී එය සෑම විටම ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් අනාවරණය කර ගන්නා බවට වන තහවුරු කිරීමක් නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම නිසා ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇති විය හැකි අතර, එහි ප්‍රමාණාත්මක භාවය මෙම මූල්‍ය ප්‍රකාශන පදනම් කර ගනිමින් පරිශීලකයන් විසින් ගනු ලබන ආර්ථික තීරණ කෙරෙහි වන බලපෑම මත රඳා පවතී.

ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනයේ කොටසක් ලෙස මා විසින් විගණනයේදී වෘත්තීය විනිශ්චය සහ වෘත්තීය සැකවූයුබවින් යුතුව ක්‍රියා කරන ලදී. මා විසින් තවදුරටත්,



- ප්‍රකාශ කරන ලද විගණන මතයට පදනමක් සපයා ගැනීමේදී වංචා හෝ වැරදි හේතුවෙන් මූල්‍ය ප්‍රකාශනවල ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් ඇතිවීමේ අවදානම් හඳුනාගැනීම හා තක්සේරු කිරීම සඳහා අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කර ක්‍රියාත්මක කරන ලදී. වරදවා දැක්වීම් හේතුවෙන් සිදුවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන්ගෙන් සිදුවන බලපෑමට වඩා වංචාවකින් සිදුවන්නා වූ බලපෑම ප්‍රබල වන්නේ ඒවා දුස්සන්ධානයෙන්, ව්‍යාජ ලේඛන සැකසීමෙන්, වෙනත්විධ මඟහැරීමෙන්, වරදවා දැක්වීමෙන් හෝ අභ්‍යන්තර පාලනයන් මඟ හැරීමෙන් වැනි හේතු නිසා වන බැවිනි.
- අභ්‍යන්තර පාලනයේ ස්වල්පායුක්තිය පිළිබඳව මතයක් ප්‍රකාශ කිරීමේ අදහසින් නොවුවද, අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කිරීම පිණිස අභ්‍යන්තර පාලනය පිළිබඳව අවබෝධයක් ලබා ගන්නා ලදී.
- හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල ව්‍යුහය සහ අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණ අයුරින් මූල්‍ය ප්‍රකාශනවල ඇතුළත් බව ඇගයීම.
- මූල්‍ය ප්‍රකාශනවල ව්‍යුහය හා අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණව ඇතුළත් වී ඇති බව සහ හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල සමස්ථ ඉදිරිපත් කිරීම අගයන ලදී.

මාගේ විගණනය තුළදී හඳුනාගත් වැදගත් විගණන සොයාගැනීම්, ප්‍රධාන අභ්‍යන්තර පාලන දුර්වලතා හා අනෙකුත් කරුණු පිළිබඳව ප්‍රධාන ගණන්දීමේ නිලධාරී/ ගණන්දීමේ නිලධාරී දැනුවත් කරමි.

1.6 මූල්‍ය ප්‍රකාශන පිළිබඳ අදහස් දැක්වීම්

1.6.1 ආදායම්

අග්‍රිම ගැලපුම් ගිණුමට හර කර තිබූ අමාත්‍යාංශය වෙනුවෙන් වෙනත් ආයතන විසින් රැස් කරනු ලබන ආදායම්, භාණ්ඩාගාර පරිගනක මුද්‍රිත හා සැසඳීමේදී රු.12,655ක වෙනසක් පැවතුණි.

1.6.2 මූල්‍ය නොවන වත්කම්

- (අ) ඉකුත් වර්ෂයේ මූල්‍ය තත්ත්ව ප්‍රකාශනයේ දෙසැම්බර් 31 දිනට පැවැති මූල්‍ය නොවන වත්කම්වල වටිනාකම රු.14,373,881,123ක් වූවද සමාලෝචිත වර්ෂයේ ජනවාරි 01 දිනට එහි වටිනාකම රු.14,332,949,202ක් ලෙස දක්වා තිබීමෙන් රු.40,931,921ක වෙනසක් විය. එමෙන්ම, සමාලෝචිත වර්ෂයේ දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්ව ප්‍රකාශනයේ දක්වා තිබූ මූල්‍ය නොවන වත්කම් රු.15,717,369,276ක් සඳහා විස්තරාත්මක උපලේඛනයක් විගණනයට ඉදිරිපත් නොකෙරුණි.
- (ආ) ඉදිකිරීම්වලින් පසුව 2024 මාර්තු 14 දින සිට උපයෝජනය සඳහා ලබාදී තිබුණු ගම්පහ නිල පියස ගොඩනැගිල්ලේ ඉදිකිරීම් වියදම රු.588,332,550ක් ගොඩනැගිලි යටතේ ප්‍රාග්ධනික නොකර නොනිමි වැඩ යටතේ දක්වා තිබුණි.
- (ඇ) අමාත්‍යාංශයට අයත් බංගලා නිවාස 30ක හා සමුළු නිවාස 65ක ඉඩම් වටිනාකමද, බංගලා නිවාස 13ක හා සමුළු නිවාස 15ක ඉඩම් හා ගොඩනැගිලි වටිනාකමද, මූල්‍ය නොවන වත්කම් සඳහා ගිණුම්ගත කර නොතිබුණි.
- (ඈ) ආරුගම්බේ සංචාරක බංගලාව හා එහි ඉඩම් ස්වදේශ කටයුතු අංශයට පවරාගෙන තිබුණද එහි වටිනාකම තක්සේරු කර ගිණුම්ගත කර නොතිබුණි.
- (ඉ) ස්වදේශ කටයුතු අංශය සතුව පවතින වාහන 06ක් තක්සේරු කර ගිණුම්ගත කර නොතිබුණි.

2. වෙනත් නෛතික අවශ්‍යතා පිළිබඳ වාර්තාව

2018 අංක 19 දරන ජාතික විගණන පනතේ 6(1)(ඇ) වගන්තිය ප්‍රකාරව පහත සඳහන් කරුණු මා ප්‍රකාශ කරමි.

- (අ) මූල්‍ය ප්‍රකාශන ඉකුත් වර්ෂය සමඟ අනුරූප වන බවට,
- (ආ) ඉකුත් වර්ෂයට අදාළ මූල්‍ය ප්‍රකාශන පිළිබඳව මා විසින් කර තිබුණු නිර්දේශ ක්‍රියාත්මක කර තිබුණි.



3. මූල්‍ය සමාලෝචනය

3.1 ආදායම් කළමනාකරණය

- (අ) රජයේ ගොඩනැගිලි හා නිවාස වැනි වත්කම්වලින් උපයන කුලී ආදායම් 20.02.01.01 දරන ආදායම් සංකේතාංකයට බැර කළයුතු වුවද, එසේ කුලී ආදායම් ලබාගන්නා ගොඩනැගිලි හා නිවාස මොනවාද යන්න පිළිබඳ තොරතුරු ඇතුළත් දත්ත පද්ධතියක් නොපවතින බැවින් සම්පූර්ණ ගොඩනැගිලි හා නිවාස කුලී නිවැරදිව ගිණුම්ගත කර ඇති බව තහවුරු නොවුණි.
- (ආ) 2024 දෙසැම්බර් 31 දිනට අයවිය යුතු හිඟ ගොඩනැගිලි කුලිය රු.346,512,987ක් වූ අතර එය ඉකුත් වර්ෂය සමග සැසඳීමේදී රු.59,167,654කින් හෙවත් සියයට 21කින් වැඩිවී තිබීමෙන් හිඟ කුලිය කාලීනව අයකර ගැනීම දුර්වල මට්ටමක පැවතුණි. මෙම හිඟකුලී මුදලින් රු.168,499,955ක් 2021 වර්ෂයට පෙර සිට අයවිය යුතුව පැවතුණි. තවද, මෙම හිඟකුලී මුදලින් රු.30,383,153ක් මෙම අමාත්‍යාංශය යටතේ පාලනය වන රජයේ බංගලා, සංචාරක බංගලා සහ නිල නිවාසවලින් අයවිය යුතුව පැවතුනි.
- (i) 2017-2019 කාල පරිච්ඡේදය තුළ අවස්ථා 122කදී අමාත්‍යාංශයේ රාජ්‍ය පරිපාලන අංශය සතු නිවාඩු නිකේතන 07කින් අයවිය යුතුව තිබුණු රු.2,102,450ක ආදායමක් අයකර ගැනීමට අපොහොසත් වී තිබුණි.
- (ii) 2015-2018 කාලපරිච්ඡේදයේ සිට පැවත එන එකතුව රු.1,478,227ක් වූ ශේෂ 19ක් ද ඇතුළත්ව සමාලෝචිත වර්ෂයේ දෙසැම්බර් 31 දිනට හිටපු ඇමතිවරුන් සහ මන්ත්‍රීවරුන් 37 දෙනෙකුගෙන් රු.2,714,701ක හිඟ නිවාස කුලී මුදලක් අයවිය යුතුව පැවතුණි.
- (iii) සමුළු නිවාස 27කින් 2012 සිට 2023 වර්ෂය දක්වා කාලයට අදාළව අයනොවී පවතින හිඟ කුලී රු.2,158,417ක් ද ජයවඳනගම නිවාස 15කින් 2012 සිට 2021 දක්වා කාලයට අදාළව අයනොවී පවතින හිඟ කුලිය රු.8,767,895ක්ද සමාලෝචිත වර්ෂයේ දෙසැම්බර් 31 දක්වාම අයකර ගෙන නොතිබුණි.
- (iv) ඉඩම් ප්‍රතිසංස්කරණ කොමිෂන් සභාව වෙත වෙන්කර දී තිබූ බංගලා නිවාසයකින් 2012 වර්ෂයේ සිට අයවිය යුතු රු.6,837,470ක් මේ දක්වා අයකර ගෙන නොතිබුණි.
- (v) 2009-2016 කාලපරිච්ඡේදය තුළ ජනාධිපති ආරක්ෂක අංශයේ නිලධාරීන් වෙත ලබාදීමට ජනාධිපති කාර්යාලය වෙත ලබාදී තිබූ නිවාස 10කින් අදාළ කුලී අයකර ගැනීමට කටයුතු කර නොතිබුණි.

3.2 වියදම් කළමනාකරණය

- (අ) මූලධන වැය විෂයන් 06 ක් සඳහා රු. 6,050,000ක් හා පුනරාවර්තන වැය විෂයන් 10ක් සඳහා රු.16,850,000ක් වූ ප්‍රතිපාදන උපයෝජනය නොකර සම්පූර්ණයෙන් ඉතිරිව පැවතුණි.
- (ආ) මූලධන වැය විෂයන් 09ක් සඳහා රු.240,900,000ක් වූ ප්‍රතිපාදනවලින් රු.163,266,450ක් හෙවත් සියයට 68ක් පමණක් පුනරාවර්තන වැය විෂයන් 27ක් සඳහා රු.6,406,950,000ක ප්‍රතිපාදනවලින් රු.5,772,954,235ක් හෙවත් සියයට 90ක් පමණක් අපේක්ෂිත කාර්යයන් සඳහා වැය නොකර ඉතිරිව පැවතුණි.
- (ඇ) අමාත්‍යාංශය යටතේ පවතින ආයතන 05කට මූලධන වැය විෂයයක් සඳහා පරිපූරක ප්‍රතිපාදනද ඇතුළුව සලසා දී තිබුණු රු.147,500,000ක ප්‍රතිපාදනවලින් රු.114,170,019ක් හෙවත් සියයට 77ක් ද, ආයතන 02ක් සඳහා පුනරාවර්තන වැය විෂයයන් 03ක් යටතේ සලසා දී තිබුණු රු.41,000,000ක ප්‍රතිපාදනවලින් රු.34,399,957ක් හෙවත් සියයට 84ක් ද අපේක්ෂිත කාර්යයන් සඳහා වැය නොකර ඉතිරිව පැවතුණි.
- (ඈ) පුනරාවර්තන වැය විෂයන් 04ක් සඳහා මුදල් රෙගුලාසි 66/69 යටතේ මාරුකරගෙන තිබූ එකතුව රු.4,692,500ක ප්‍රතිපාදනවලින් සියයට 38ක් සියයට 100ත් අතර පරාසයක වන පරිදි රු.1,941,884ක් ද, මූලධන වැය විෂයන් 04ක් සඳහා මාරුකර ගෙන තිබූ එකතුව රු.157,258,876ක ප්‍රතිපාදනවලින් සියයට 70ත් සියයට 100ත් අතර පරාසයක වන පරිදි රු.148,479,715ක් ද, 2016-2020 කාලපරිච්ඡේදය තුළ ක්‍රියාත්මක කර තිබුණු පිබිඳෙමු පොළොන්නරුව සංවර්ධන වැඩසටහනෙහි බැරකම් ලෙස ගිණුම්ගත කර නොතිබුණු බිල්පත් පියවීම සඳහා සමාලෝචිත වර්ෂයේදී මාරුකර තිබූ රු.124,383,923ක සම්පූර්ණ ප්‍රතිපාදනයම ද ඉතිරිව තිබුණි.
- (ඉ) මු.රෙ. 66/69 යටතේ, ප්‍රාදේශීය සංවර්ධන සභාය ව්‍යාපෘතිය යටතේ ක්‍රියාත්මක, විදේශ ණය මගින් මූල්‍යනය කරනු ලබන වැය විෂයයකින් රු.195,951,724ක ප්‍රතිපාදනයක් එම ව්‍යාපෘතියෙහි විදේශ ප්‍රදාන මගින් මූල්‍යනය කරනු ලබන වැය විෂයයකට මාරු කර වැය කර තිබුණි. තවද ග්‍රාමීය පාලම් ව්‍යාපෘතිය යටතේ ක්‍රියාත්මක, විදේශ ණය මගින් මූල්‍යනය කරනු ලබන වැය විෂයයකින් රු.1,297,490,915ක ප්‍රතිපාදනයක් එම ව්‍යාපෘතියෙහිම විදේශ ප්‍රදාන මගින් මූල්‍යනය කරනු ලබන වැය විෂයයකට මාරු කර වැය කර තිබුණි.



(ඊ) 2022 මාර්තු-මුළු කාලය තුළ පැවැති ප්‍රවණතා ක්‍රියා හේතුවෙන් පාර්ලිමේන්තු මන්ත්‍රීවරුන් 35 දෙනෙකුගේ වංචල දේපළවලට සිදුවී තිබූ හානි හේතුවෙන් රු.177,533,984ක් වන්දි ගෙවා තිබුණු අතර, ඇස්තමේන්තු මගින් ප්‍රතිපාදන සලසා නොගෙන ඒ සඳහාම රු.216,146,000ක පරිපූරක ප්‍රතිපාදනයක් මගින් අවශ්‍ය ප්‍රතිපාදන සලසාගෙන තිබුණි. මෙහිදී අවශ්‍ය ලියකියවිලි සම්පූර්ණ කිරීමට අපොහොසත් වූ මන්ත්‍රීවරුන් 06 දෙනෙකුගේ හානි වූ දේපළ වෙනුවෙන් රු.38,600,610ක මුදලක් බැරකම් යටතේ ගිණුම්ගත කර තිබුණි.

(උ) පුනරාවර්තන හා මූලධන වැය විෂයයන් 05ක් සඳහා සලසාගෙන තිබූ එකතුව රු.56,900,000ක මූලික වියදම් ඇස්තමේන්තුව හා සංශෝධිත වියදම් ඇස්තමේන්තුව අතර විචලතාවය සියයට 339 කින් එනම් රු.193,055,725කින් වැඩිවී තිබුණි. එම එක් එක් වැය විෂයයන්හි මූලික වියදම් ඇස්තමේන්තුව සහ සංශෝධිත වියදම් ඇස්තමේන්තුව අතර විචලතාවය සියයට 142ත් සියයට 374ත් අතර පරාසයක පැවැතීමෙන් මුදල් රෙගුලාසි 50 අනුව ඇස්තමේන්තු නිවැරදිව හා තාක්ෂණිකව පිළියෙල කර නොතිබුණි.

3.3 බැරකම් හා බැඳීම්වලට එළඹීම

2024 වර්ෂයේ පවත්වන ලද පුහුණු වැඩසටහන් වෙනුවෙන් ශ්‍රී ලංකා සංවර්ධන පරිපාලන ආයතනයට ගෙවිය යුතු රු.20,281,657ක් අමාත්‍යාංශයේ මූල්‍ය ප්‍රකාශන තුළ බැරකමක් ලෙස ගිණුම්ගත කර නොතිබුණි.

3.4 නීති, රීති හා රෙගුලාසිවලට අනුකූල නොවීම

නීති, රීති හා රෙගුලාසිවලට
 යොමුව

(අ) ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික
 සමාජවාදී ජනරජයේ ආයතන
 සංග්‍රහය

- (i) XIX පරිච්ඡේදයේ 1.1 හා 1.2 තනතුරු සඳහා නිවාස ඉදිකර, උපලේඛනගත කළ හැකි අතර වගන්ති 2003 ඔක්තෝබර් 17 දිනැති අංක 11/2003 දරන රාජ්‍ය පරිපාලන චක්‍රලේඛයෙන් දක්වා ඇත්තේ මෙම අමාත්‍යාංශයේ පාලනය යටතේ යම් අමාත්‍යාංශ හෝ

දෙපාර්තමේන්තු හෝ නිලධාරීන් වෙනුවෙන් උපලේඛනගත නිවාස නොමැති බවයි. එසේ වුවද අමාත්‍යවරයාගේ අනුමැතියෙන් පොදු නිවාස 06ක් හා අමාත්‍යාංශ ලේකම්ගේ අනුමැතියෙන් පොදු නිවාස 16ක් උපලේඛනගත කර ලබාදී තිබුණි.

(ii) XIX පරිච්ඡේදයේ 4.3.3

අමාත්‍යාංශය යටතේ පවතින රජයේ නිවාස ලබාදීම සඳහා ඉල්ලුම් පත්‍රයක් ලැබුණු වහාම පොරොන්තු ලේඛනගත කර නිවාස ලබාදීමට කටයුතු කළයුතු වුවත් අමාත්‍යාංශ ලේකම්වරයාගේ 2022 සැප්තැම්බර් 15 දිනැති අංක 20/22 දරණ චක්‍රලේඛය අනුව 2023 හා 2024 වර්ෂවලදී අයදුම්පත් කැඳවා තෝරාගත් නිලධාරීන්ට සමුළු නිවාස ලබාදී තිබුණි. තවද ගම්පහ නිල පියස නිවාස සංකීර්ණයේ නිවාස 32ක් අයදුම්පත් කැඳවා 2024 මාර්තු 14 දින නිලධාරීන්ට ලබා දී තිබුණද එම නිවාස සම්බන්ධයෙන්ද පොරොන්තු ලේඛනයක් තබන්නු කර නොතිබුණි.

(ආ) ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ මුදල් රෙගුලාසි සංග්‍රහය

මුදල් රෙගුලාසි 756

අමාත්‍යාංශයට පමණක් සීමා වන පරිදි 2013 දෙසැම්බර් 13 දින ආයතන අධ්‍යක්ෂ ජනරාල්වරයා විසින් ලබාදී තිබූ අනුමැතිය මත දිගින් දිගටම වාර්ෂික භාණ්ඩ සමීක්ෂණය පැවැත්වීම වෙනුවෙන් විශේෂ දීමනාවක් ගෙවා තිබූ අතර 2022, 2023, 2024 වර්ෂවලදී පිළිවෙලින් රු.358,000ක්, රු.225,000ක් සහ රු.283,500ක් වශයෙන් එය ගෙවා තිබුණි.

(ඇ) 2016 දෙසැම්බර් 29 දිනැති අංක 30/2016 දරන රාජ්‍ය පරිපාලන චක්‍රලේඛය

මාස 06කට වරක් වාහනවල ඉන්ධන දහන පරීක්ෂාව සිදුකළ යුතු වුවත් රාජ්‍ය පරිපාලන හා ස්වදේශ කටයුතු අංශ සතු වාහන 70ක එම පරීක්ෂාව කර නොතිබුණි.



- (ආ) 2020 ඔක්තෝබර් 13 දිනැති නිල මැදුර ගොඩනැගිල්ලේ නඩත්තු කටයුතු සඳහා අංක අමප/20/1432/303/016 අභ්‍යන්තර නඩත්තු ඒකකයක් ස්ථාපනය කරනු ලබන තෙක් දරන අමාත්‍ය මණ්ඩල සුදුසු ආයතනයක් තෝරා ගැනීමට අනුමැතිය ලබා දී තිබුණද තීරණයේ (II) (ආ) එවැනි ඒකකයක් ස්ථාපිත කර නොතිබුණි.

3.5 අවිධිමත් ගනුදෙනු

- (අ) 2023 හා 2024 වර්ෂයන්හි අමාත්‍යාංශයෙන් බාහිර ආයතන 52ක මූලික විමර්ශන 56ක් පැවැත්වීම සඳහා සංවර්ධන නිලධාරීන් 21දෙනෙකුට සුදුසු දීමනාවක් ගෙවන ලෙස දන්වමින් නම් කර යැවීමට විමර්ශන අංශය කටයුතු කර තිබුණු අතර ආයතන 04ක විමර්ශන 04ක් පැවැත්වීම වෙනුවෙන් නිලධාරීන් 06 දෙනෙකු රු.530,800ක් දීමනා වශයෙන් ගෙවා තිබුණි. ආයතන සංග්‍රහයේ IX පරිච්ඡේදයේ සඳහන් විධිවිධාන හා 2014 මැයි 30 දිනැති රාජ්‍ය පරිපාලන චක්‍රලේඛ අංක 14/2014 හි විධිවිධාන ප්‍රකාරව නිත්‍ය රාජකාරී යටතට නොගැනෙන මූලික විමර්ශනයක් පැවැත්වීම වෙනුවෙන් දීමනාවක් ලැබිය හැකි වුවත් එම විධිවිධානවලට පටහැනිව රාජකාරී වේලාව තුළ බාහිර ආයතනවල විමර්ශන පැවැත්වීම වෙනුවෙන් විවිධ චක්‍රලේඛයන්, විවිධ රේඛයන් අනුව ගණනය කරන ලද ඉල්ලීම් අනුව දීමනා ලබාගෙන තිබුණු අතර එවැනි දීමනා ලබාගැනීමට නිලධාරියෙකුගේ ඉල්ලීමක් ආයතන ප්‍රධානියෙකු ප්‍රතික්ෂේප කර තිබූ අවස්ථාවක්ද පැවතුණි.
- (ආ) 2022 නොවැම්බර් 28 දින ජනාධිපති කාර්යාලය වෙත පවරා දී තිබුණද, එහි නිත්‍යානුකූල අයිතිය අමාත්‍යාංශය සතු බෙන්ස් වර්ගයේ මෝටර් රථයක් රියදුරු විසින් පෞද්ගලික අවශ්‍යතාවක් සඳහා කොළඹ සිට ගාල්ල දිසාපති කාර්යාලයට යාමේදී 2023 දෙසැම්බර් 19 දින අධිවේගී මාර්ගයේදී අනතුරකට පත්ව තිබුණි. මෙම අනතුර සම්බන්ධයෙන් මුදල් රෙගුලාසි අනුව කටයුතු නොකර රාජකාරී කටයුතු අතරතුර දී හදිසි අනතුරකට පත් වී ඇති බව සඳහන් කරමින් මිල ගණන් කැඳවීමකින් තොරව සේවා සැපයුම්කරුවකු තෝරාගෙන රක්ෂණවරණය මත රු.13,000,000ක් අලුත්වැඩියාව සඳහා ගෙවා තිබුණි. අනතුර සිදුවීමෙන් මාස 09කට ඒ සඳහා ගෙවීම් කර තිබුණු අතර අලුත්වැඩියාවෙන් මාසයකට වැඩි කාලයක් රථය ගරාජයේ පැවති බව ස්ථානීය පරිච්ඡේදී නිරීක්ෂණය විය.

3.6 තත්ත්කාර්ය අතුරු අග්‍රිම නිකුත් කිරීම හා පියවීම

2020 අගෝස්තු 28 දිනැති අංක 01/2020 දරන රාජ්‍ය මුදල් වක්‍ර ලේඛයෙන් සංශෝධිත මුදල් රෙගුලාසි 371 හි සඳහන් විධිවිධානවලට අනුකූලව අදාළ කාර්යය අවසන් කර දින 10ක් තුළ ලබාගත් අග්‍රිමය පියවිය යුතු වුවත් අවස්ථා 13කදී නිලධාරීන් 12 දෙනෙකු වෙත ලබා දී තිබූ රු.883,700ක් කාර්යය නිම කිරීමෙන් පසු පියවීමට දින 19- දින 53ත් අතර කාලයක් ගතකර තිබුණු අතර ලබාගත් කාර්යය සඳහා වැය නොකර සම්පූර්ණයෙන් ඉතිරිව තිබූ රු. 100,000ක් පියවීමට දින 15ක් ද ගතකර තිබුණි. තවද, ස්වදේශ කටයුතු අංශය විසින් අවස්ථා 14ක දී නිකුත් කර තිබූ රු. 457,740ක් වූ අත්තිකාරම් දින 10 ඉක්මවා දින 14 - 33 ත් අතර කාල පරාසයදී පියවා තිබුණි.

4. මෙහෙයුම් සමාලෝචනය

4.1 කාර්යසාධනය

(අ) 1993 සැප්තැම්බර් 21 දිනැති අංක 22/93 දරන රාජ්‍ය පරිපාලන චක්‍රලේඛය ප්‍රකාරව වන්දි ලබා ගැනීම සඳහා වන්දි මණ්ඩලයට ඉදිරිපත් කර තීරණයක් ලබා ගැනීමේ අපේක්ෂාවෙන් 2023, 2024 වර්ෂවලදී අමාත්‍යාංශයට ලැබී තිබුණු වන්දි ඉල්ලුම්පත් 24ක් අතුරින් 11ක් අමාත්‍යාංශයට ලැබුණු දින සිට දින 119- 1297 අතර කාලයක් ගතවී තිබුණද, වන්දි මණ්ඩලයට ඉදිරිපත් කර තීරණයක් ලබා දීමට නොහැකිව තිබුණු අතර තවත් ඉල්ලුම්පත් 05ක් වන්දි මණ්ඩලයට ඉදිරිපත් කිරීමට දින 60ත් දින 217ත් අතර කාලයක්ද එම ඉල්ලුම්පත්, අමාත්‍යාංශයට ලැබුණු දින සිට තීරණයක් ලබා දීම සඳහා දින 203-1008ත් අතර කාලයක්ද ගතව තිබුණි. වන්දි ඉල්ලුම්පත් 08ක් සම්බන්ධව ලබාදී තිබුණු වන්දි මණ්ඩල තීරණ අදාළ පාර්ශව වෙත දැනුම් දීමට තීරණ දිනයේ සිට දින 28- 42 අතර කාලයක් ගතකර තිබුණි.

(ආ) පොළොන්නරුව නිල නිවාස සංකීර්ණය ඉදිකිරීමට අදාළව 2020 වර්ෂයේ වැය කර තිබුණු රු.125,863,728ක් මූල්‍ය නොවන වත්කම්වල නොනිමී වැඩ ලෙස ගිණුම්ගත කර තිබුණද, ඉදිකිරීමේ ඉදිරි කටයුතු මෙතෙක් ආරම්භ කර නොතිබුණි.



4.2. විදේශ ආධාර ව්‍යාපෘති

- (අ) යාපනයේ ඉන්කියුබේටර් (Incubator) සඳහා ව්‍යාපාරික මධ්‍යස්ථානයක් ක්‍රියාත්මක කිරීමට මෘදුකාංග පද්ධතියක් හඳුන්වා දීම සඳහා මූලධන වැය විෂයයක් යටතේ විදේශ ප්‍රදාන මගින් රු.50,000,000ක් ද, විදේශ මූල්‍යකරණ වැය විෂයය යටතේ රු.15,000,000ක් ද වශයෙන් ප්‍රතිපාදන සලසාගෙන තිබුණද උපයෝජනය කර නොතිබුණි. ව්‍යාපෘතිය ක්‍රියාත්මක කිරීම සඳහා ඉන්දීය රජය හා ශ්‍රී ලංකා රජය අතර වසර 04කට පෙර එළඹ තිබූ අවබෝධතා ගිවිසුම 2022 පෙබරවාරි 21 දිනෙන් අවසන්ව තිබුණද ව්‍යාපෘතිය ක්‍රියාත්මක කර නොතිබුණි.
- (ආ) මහ කොළඹ ජලය සහ අප ජලය කළමනාකරණ වැඩිදියුණු කිරීමේ වැඩසටහන අදියර 03 ක්‍රියාත්මක කිරීම සඳහා මූලධන වැය විෂයයක් යටතේ යුරෝපීය ආයෝජන බැංකු ණය මගින් රු.3,000,000,000ක් හා විදේශ මූල්‍යකරණ වැය විෂයය යටතේ රු.500,000,000ක් ද වශයෙන් ප්‍රතිපාදන සලසාගෙන තිබුණද, යුරෝපීය ආයෝජන බැංකුව වෙතින් අරමුදල් නොලැබීම හේතුවෙන් එම ප්‍රතිපාදන ඉතිරිව තිබුණු අතර සමාලෝචිත වර්ෂයේදී විදේශ මූල්‍යකරණ වැය විෂයය යටතේ වෙන්කරගෙන තිබුණු ප්‍රතිපාදනවලින් රු.18,256,008ක් පමණක් වැය කර තිබුණි. මෙම ව්‍යාපෘතිය සඳහා ඉකුත් වර්ෂ 02 තුළදී ද සලසාගෙන තිබුණු රු.1,977,034,807 ක් වූ සමස්ථ ප්‍රතිපාදනයම ඉතිරිව තිබුණි.
- (ඇ) ශ්‍රී ලංකා රජය හා ආසියානු සංවර්ධන බැංකුව එක්ව ක්‍රියාත්මක කර තිබූ මහ කොළඹ ජලය සහ අප-ජලය වැඩිදියුණු කිරීමේ ආයෝජන වැඩසටහන 03 කොටස ක්‍රියාත්මක කිරීම සඳහා මූලධන වැය විෂයයක් යටතේ දේශීය අරමුදල් මගින් සලසාගෙන තිබුණු රු.2,000,000,000ක සමස්ථ ප්‍රතිපාදනයම ඉතිරිව තිබුණි.
- (ඈ) නැගී එන කලාපවල ග්‍රාමීය යටිතල පහසුකම් සංවර්ධන ව්‍යාපෘතිය ක්‍රියාත්මක කිරීම සඳහා ජයිකා ණය යටතේ රු.2,000,000,000ක් ද පරිපූරක ප්‍රතිපාදන යටතේ ප්‍රතිපූර්ණය කළහැකි විදේශ ණය රු.2,000,000,000ක් ද, විදේශ මූල්‍යකරණ වැය විෂයය යටතේ රු. 500,000,000ක් ද වශයෙන් රු.4,500,000,000ක ප්‍රතිපාදන සලසාගෙන තිබුණද, රු.1,262,270,284ක් පමණක් වැයකර තිබීමෙන් මුළු ප්‍රතිපාදනයෙන් සියයට 72ක් වූ රු. 3,237,729,716ක ප්‍රතිපාදන ඉතිරිව තිබුණි.
- (ඉ) ග්‍රාමීය පාලම් ඉදිකිරීම් ව්‍යාපෘතියෙහි යටිතල පහසුකම් සංවර්ධනය සඳහා එක්සත් රාජධානියේ ණය යටතේ සලසාගෙන තිබුණු රු.200,000,000ක ප්‍රතිපාදන සම්පූර්ණයෙන් ඉතිරිව තිබුණි. ඉකුත් වර්ෂයේදී ද මෙම ව්‍යාපෘතිය ක්‍රියාත්මක කිරීම සඳහා සලසාගෙන තිබුණු රු.200,000,000ක් වූ සමස්ථ ප්‍රතිපාදනයම ඉතිරිව තිබුණි.

4.3 දේශීය අරමුදල් යෙදවූ ව්‍යාපෘති

- (අ) පළාත් පාලන ආයතන හරහා සහ අපද්‍රව්‍ය කළමනාකරණ ව්‍යාපෘති ක්‍රියාත්මක කිරීම සඳහා සලසා ඇති මුළු රු. 150,000,000ක ප්‍රතිපාදනවලින් රු. 125,766,145ක් වෙන් සියයට 84ක් ඉතිරිව තිබුණි. වෙන්කළ ප්‍රාදේශීය සභාව සහ අරමුදල් භාවිතයෙන් ව්‍යාපෘතිය සිදුකර තිබුණත්, අනෙකුත් සභාවල ව්‍යාපෘතිය ක්‍රියාත්මක නොකිරීමත් හේතුවෙන් ප්‍රතිපාදන ඉතිරිව තිබුණි.
- (ආ) පළාත් පාලන ආයතන ශක්තිමත් කිරීමේ සංවර්ධන වැඩසටහන සඳහා සලසාගෙන තිබුණු රු. 600,000,000ක ප්‍රතිපාදනයෙන් රු. 390,444,692ක ප්‍රතිපාදන ව්‍යාපෘතිය ඉටුකිරීමට තොන්හ්‍රාන්කරුවන් ඉදිරිපත් නොවීම හේතුවෙන් ඉතිරිව තිබුණු අතර ඉන් රු. 79,039,683ක ප්‍රතිපාදන වෙන් වැය විෂයයන්ට මාරුකර වැයකර තිබුණි.
- (ඇ) “ජී-ග්‍රෑම් නිලධාරී ව්‍යාපෘතිය” ක්‍රියාත්මක කිරීම වෙනුවෙන් සලසාගෙන තිබුණු රු. 1,150,000,000ක් වූ ප්‍රතිපාදනවලින් ඉතිරිව තිබුණු සියයට 90ක එනම්, රු. 1,032,579,107 ක ප්‍රතිපාදනවලින් රු. 124,383,923ක් වෙන් වැය විෂයයන්ට මාරුකර වැයකර තිබුණි. ව්‍යාපෘතියේ නියමු අදියර යටතේ රු. 59,940,000ක් වැය කර ප්‍රාදේශීය ලේකම් කොට්ඨාශ 04ක නිමකළ ව්‍යාපෘතීන් සම්පූර්ණයෙන් අක්‍රීය වී ඇති අතර එහි දෙවන අදියර ලෙස දිස්ත්‍රික්ක 07ක ප්‍රාදේශීය ලේකම් කොට්ඨාශ 95ක ආරම්භ කර ඇති ව්‍යාපෘති සඳහා 2024 වන විට රු. 355,436,458ක් වැයකර තිබුණද අපේක්ෂිත ඉලක්ක කරා ලඟා වීමට අපොහොසත් වී තිබුණි.
- (ඈ) පළාත් පාලන ප්‍රදේශවල සංචාරක යටිතල පහසුකම් සංවර්ධනය කිරීම සඳහා සලසාගෙන තිබුණු රු. 1,000,000,000ක මූලධන ප්‍රතිපාදනවලින් රු. 150,000,000ක ප්‍රතිපාදන වෙන් මූලධන වැය විෂයයකට මාරුකර තිබුණු අතර, රු. 396,893,978ක ප්‍රතිපාදන ඉතිරිව තිබුණි. ඒ අනුව, සමස්ත ප්‍රතිපාදනයෙන් සියයට 55කට වැඩියෙන් එනම්, රු. 546,893,978ක් වැය විෂයයේ අරමුණුගත කාර්යය ඉටුකිරීම සඳහා උපයෝජනය කර නොතිබුණි.
- (ඉ) 2023 නොවැම්බර් 14 දිනැති අංක 23/විවිධ(057) දරන අමාත්‍ය මණ්ඩල තීරණය ප්‍රකාරව රජයේ ආයතන සතු නිවාඩු නිකේතන සහ සංචාරක බංගලා, සංචාරක කර්මාන්තයටද යොදාගත හැකි වන පරිදි උපරිම ඵලදායී අයුරින් ප්‍රයෝජනයට ගැනීම සඳහා කටයුතු කිරීමට අමාත්‍යාංශයේ ලේකම්වරයාගේ සභාපතිත්වයෙන් යුතුව සය පුද්ගල කමිටුවක් පත්කර තිබුණි. එම කමිටුවේ නිර්දේශ මත අමාත්‍යාංශයේ සහ වන සංරක්ෂණ දෙපාර්තමේන්තුව යටතේ ක්‍රියාත්මක වන නිවාඩු නිකේතන සංවර්ධනය සඳහා රු. 600,000,000ක ප්‍රතිපාදන සලසාගෙන තිබුණි. ඉන් අමාත්‍යාංශ යටතේ පවතින සංචාරක බංගලා 12ක් සංවර්ධනය කිරීම සඳහා වෙන්කර තිබුණු



රු.330,152,110ක ප්‍රතිපාදනවලින් රු.4,550,679ක් ද, වන සංරක්ෂණ දෙපාර්තමේන්තුවට අයත් සංචාරක බංගලා 09ක් සංවර්ධනය කිරීම සඳහා ලබාදී තිබුණු ප්‍රතිපාදනවලින් රු.64,282,884ක් ද පමණක් වැයකර තිබීමෙන් සමස්ත ප්‍රතිපාදනයෙන් සියයට 89ක් වූ රු.531,166,437ක් අපේක්ෂිත අරමුණ ඉටුකර ගැනීම සඳහා උපයෝජනය කර නොතිබුණි.

(ඊ) පිරිසිදුම පොළොන්නරුව ව්‍යාපෘතිවල ප්‍රගතිය

(i) පුලතිසි අධ්‍යාපන විද්‍යා පීඨයේ ගුරු නේවාසිකාගාරය

රු.75,330,000ක වියදමින් ඉදිකළ කාමර 72කින් සමන්විත පිරිමි ගුරුවරුන් සඳහා වන තෙමහල් නේවාසික ගොඩනැගිල්ලේ කාමර 41ක් ම නේවාසිකයින් නොමැතිව 2019 වර්ෂයේ සිට නිෂ්කාර්යව පැවතුණි.

(ii) අත්තනකඩවල මහා විද්‍යාලයේ ශ්‍රවණාගාරය ඉදිකිරීම

2019 වර්ෂයේදී රු.18,200,000ක ඇස්තමේන්තු වටිනාකමක් යටතේ රු.27,050,000ක වියදමක් දරමින් ඉදිකර වැඩ අවසන් කර තිබුණද, අනෙකුත් උපකරණ අවශ්‍යතා සම්පූර්ණව නොතිබීමෙන් 2024 වර්ෂය අවසන් වන විටත් ශ්‍රවණාගාරය භාවිතයට ගෙන නොතිබුණි.

(iii) පහල ඇල්ලේවැව මෙන්කුසුම්ගම ගම්මානය සඳහා ජල වැංකියක් ඉදිකිරීම

2018 වර්ෂයේ රු.2,320,196ක් වූ ඇස්තමේන්තු වටිනාකමක් යටතේ මෙන්කුසුම්ගම ගම්මානය සඳහා ලීටර් 40,000 ක ජල වැංකියක් ඉදිකිරීමට රු.866,848ක් වැයකර කොන්ක්‍රීට් කණු පමණක් ඉදිකිරීමෙන් පසුව ඉදිකිරීමේ කටයුතු අතරමග තතර වී තිබුණි.

4.4 වත්කම් කළමනාකරණය

(අ) 2024 සැප්තැම්බර් 27 දිනට අමාත්‍යාංශයේ භාවිතයේ නොතිබුණු සහ පොත්පත්, ලේඛන හා ලිපිගොනු තුළින් තොරතුරු සනාථ කර ගැනීමට නොහැකි වූ වාහන 80ක් රාජ්‍ය පරිපාලන අමාත්‍යාංශය නමින් ලියාපදිංචි කර තිබුණි. ඉන් වාහන 61ක් ඒවා භාවිතයට ගනු ලබන ආයතන වෙත විධිමත් පරිදි පවරා දීමට කටයුතු කර නොතිබුණු බව කොම්ප්‍රෝජර් ජනරාල් කාර්යාලයෙන් ලබාගෙන ඉදිරිපත් කරන ලද තොරතුරු අනුව වාර්තා විය. ඉතිරි වාහන 19ක් සම්බන්ධව තොරතුරු නොතිබුණි. තවද, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශය නමින්

ලියාපදිංචි වාහන 76ක ලියාපදිංචි සහතික අමාත්‍යාංශය භාරයේ නොතිබුණු අතර ඉන් වාහන 19ක් පිළිබඳව ද තොරතුරු නොතිබුණි.

- (ආ) 2010 වසරේදී පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශයට රැගෙන එන ලද ජනාධිපති ලේකම් කාර්යාලය යටතේ ලියාපදිංචි වෙඩි නොවැදින වාහනයක් අලුත්වැඩියාව සඳහා 2014 වර්ෂයේදී නියෝජිත ආයතනය වෙත භාර දී තිබුණු අතර, අලුත්වැඩියාව සඳහා වූ රු. 3,237,079ක බිල්පත ගෙවා වාහනය නිදහස් කර ගන්නා ලෙස දැනුවත් කර තිබුණද වාහනය පිළිබඳව ක්‍රියාමාර්ග නොගැනීම හේතුවෙන් භාවිතයට ගත නොහැකි තත්ත්වයෙන් නියෝජිත ආයතනයට අයත් ඉඩමක ගාල් කර තිබුණි.
- (ඇ) ස්වදේශ කටයුතු අංශය වෙතත් දෙපාර්තමේන්තු සතු වාහන හතරක් භාවිතා කරමින් තිබුණද එම අංශයේ තමට පවරා ගැනීමට කටයුතු කර නොතිබුණි.
- (ඈ) රාජ්‍ය පරිපාලන අංශය සතු නිවාඩු නිකේතන 07ක හා ස්වදේශ කටයුතු අංශය සතු සංචාරක බංගලා 35ක ඉඩම් අයිතිය පවරා ගැනීමේ කටයුතු අවසන් කර නොතිබුණි.
- (ඉ) සිගාස් දත්ත පද්ධතියට අනුව ස්වදේශ කටයුතු අංශයේ වායුසම්කරණ යන්ත්‍ර 46 ක් හා විදුලි ජනක යන්ත්‍රයක් පැවති නමුත් භාණ්ඩ සමීක්ෂණ වාර්තා අනුව එම වත්කම් භෞතිකව නොතිබුණි.

4.5 අනාර්ථික ගනුදෙනු

සෞඛ්‍යාරක්ෂිත ආපන ශාලාවක් හඳුන්වා දීමේ නියමු ව්‍යාපෘතියක් අමාත්‍යාංශය තුළ ක්‍රියාත්මක කිරීම සඳහා සෞඛ්‍ය අමාත්‍යාංශයෙන් ලැබී තිබුණු රු.654,900කින්, රු.233,640ක් වැයකර මිලදී ගත් සෞඛ්‍යාරක්ෂිත ආහාර ප්‍රවර්ධනය හා ප්‍රවර්ධන කිරීමේ සංඥා ප්‍රදර්ශන පුවරුවක් ද ව්‍යාපෘති යෝජනාවේ ඇතුළත්ව නොතිබුණු නමුත්, රු.365,092ක් වැයකර මිලදී ගත් අඟල් 55 රූපවාහිනී යන්ත්‍රයක් හා නෙක්කැලේ යන්ත්‍රයක්ද ආපන ශාලාවේ ස්ථාපිත කර තිබුණු අතර සවිකිරීමේ දෝෂ හේතුවෙන් ගැලවී වැටී තිබූ රූපවාහිනී යන්ත්‍රය ආපන ශාලාවෙන් ඉවත්කිරීමටද කටයුතු කර තිබුණි. ව්‍යාපෘති යෝජනාවේ ඇතුළත් සතියේ දින 05 සඳහා උදේ, දිවා සහ සවස සැපයිය යුතු සෞඛ්‍යාරක්ෂිත ආහාර වට්ටෝරු ආපන ශාලාව තුළ සපයා නොතිබීමෙන් අපේක්ෂිත අරමුණු ඉටු වී නොතිබුණි.

4.6 කළමනාකරණ දුර්වලතා

- (අ) 2022 දෙසැම්බර් 14 දිනැති අංක 2310/29 දරන අතිවිශේෂ ගැසට් පත්‍රයේ කාර්ය පටිපාටික රීතිවල XVIII පරිච්ඡේදයේ 247 ඡේදයේ සඳහන් අරමුණු ඉටුවන ආකාරයෙන් ඒකාබද්ධ හා දීපවාසන සේවාවල නිලධාරීන්ගේ ස්ථානමාරු ක්‍රියාත්මක කර නොතිබුණු අතර අනිවාර්ය ස්ථාන මාරුවීම්වලට යටත් නිලධාරීන් සඳහා ස්ථානමාරු ප්‍රතිපත්තිය විධිමත්ව ක්‍රියාත්මක කර නොතිබුණි.
- (i) එකම සේවා ස්ථානයක වසර 06කට වැඩි සේවා කාලයක් සේවයේ යෙදී සිටින ශ්‍රී ලංකා පරිපාලන සේවයේ, ශ්‍රී ලංකා ගණකාධිකාරී සේවයේ හා ශ්‍රී ලංකා ක්‍රමසම්පාදන සේවයේ නිලධාරීන්ගෙන් ස්ථානමාරුවීම් සඳහා අයදුම්පත් යොමුකර තිබූ නිලධාරීන් පිළිවෙලින් 222ක්, 275ක් හා 75ක් වුවද ස්ථාන මාරු කිරීම් සිදුකර තිබුණේ නිලධාරීන් 80ක්, 91ක් හා 32ක් පමණි. එමෙන්ම, ශ්‍රී ලංකා ඉංජිනේරු සේවයේ ස්ථානමාරු කළහැකි නිලධාරීන් සඳහා වාර්ෂික ස්ථාන මාරු ක්‍රමවේදයක් ක්‍රියාත්මක කර නොතිබුණි.
- (ii) 2024 දෙසැම්බර් 31 දිනට ඒකාබද්ධ සේවයට අයත් සේවා 07ක නිලධාරීන් 130,989කින් එකම සේවා ස්ථානයක වසර 05කට වැඩි කාලයක් සේවයේ යෙදී සිටි නිලධාරීන් 45,966කින් නිලධාරීන් 16,531ක්, 2025 වර්ෂයේ දී ස්ථානමාරු සඳහා අයදුම්කර තිබුණද, ඉන් 5,069ක් සඳහා පමණක් ස්ථානමාරු නියෝග ලබාදී තිබුණි. තවද, අමාත්‍යාංශයේ සේවයේ යෙදී සිටින ඒකාබද්ධ සේවා නිලධාරීන් 157 දෙනෙකු වසර 05-10ත් අතර කාලයක්ද, තවත් නිලධාරීන් 44දෙනෙකු වසර 10-31ත් අතර කාලයක්ද ස්ථාන මාරු නොලබා අඛණ්ඩව එකම සේවා ස්ථානයේ සේවයේ යෙදී සිටිති.
- (ආ) 2024 දෙසැම්බර් 31 දිනට අනුමත සේවක සංඛ්‍යාව 144,139ක් හා එහි තරා සේවක සංඛ්‍යාව 130,989ක් ද වූ ඒකාබද්ධ සේවයට අයත් සේවා 07ක නිලධාරීන්ගේ පත්වීම්, උසස්කිරීම් සහ මාරුකිරීම් පිළිබඳ බලධාරියා ඒකාබද්ධ සේවා අධ්‍යක්ෂ ජනරාල් වුවද ද, මෙම නිලධාරීන් පුහුණු කිරීම සම්බන්ධයෙන් සැලසුම් සහගත විධිමත් වැඩපිළිවෙලක් ක්‍රියාත්මක කර නොතිබුණි. අමාත්‍යාංශය යටතේ පැවති රාජ්‍ය සේවා පුහුණු ආයතනය වසා දැමීමෙන් පසු එම කාර්ය ශ්‍රී ලංකා සංවර්ධන පරිපාලන ආයතනය වෙත පැවරී තිබුණද අමාත්‍යාංශය හෝ එම ආයතනය මෙම නිලධාරීන් පුහුණු කිරීම කෙරෙහි අවධානය යොමුකර නොතිබුණි.

(ඇ) බස්නාහිර පළාත් ක්‍රීඩා අමාත්‍යාංශය යටතේ 2008 වර්ෂයේ ලියාපදිංචි කරන ලද රාජ්‍ය සේවකයින් හා විශ්‍රාමික රාජ්‍ය සේවකයින් සාමාජිකත්වය දරන සී/ස ශ්‍රී ලංකා රාජ්‍ය සේවා ක්‍රීඩා සංගමය, අමාත්‍යාංශය සතු ගොඩනැගිල්ලක පවත්වාගෙන යනු ලබයි. එහි ව්‍යවස්ථාවට අනුකූලව අමාත්‍යාංශය වෙත ලබාදී ඇති බලතල හා රාජ්‍ය සේවකයින් සම්බන්ධයෙන් අමාත්‍යාංශය සතු වගකීම් ප්‍රකාරව රාජ්‍ය පරිපාලන නීතිරීතිවලට සංගමය අවනත විය යුතු බව අමාත්‍යාංශය අවධාරණය කර තිබුණද වර්තමානයේදී රාජ්‍ය නොවන ආයතනයක් ලෙස මෙම ක්‍රීඩා සංගමය අමාත්‍යාංශයේ පාලනයෙන් බැහැරව ක්‍රියාත්මක වෙමින් පවතී. එමෙන්ම 2009 වර්ෂයේ අමාත්‍යාංශය වෙත පවරා දී තිබුණු පොල්හේන්ගොඩ පිහිටි හෙක්ටයාර 0.2437ක් වූ ඉඩම පවරාදීමේ කොන්දේසිවලට පටහැනිව 2010 වර්ෂයේදී ක්‍රීඩා සංගමයේ කටයුතු පවත්වාගෙන යාම සඳහා ලිඛිතව භාර දී තිබුණු අතර වසර 14කට අධික කාලයක් තිස්සේ ඉඩම හා එහි පවතින ගොඩනැගිලිවල අයිතිය, පැවැත්ම හා ආරක්ෂාව සම්බන්ධයෙන් ක්‍රියාමාර්ගයක් ගෙන නොතිබීමද ඉඩම තක්සේරු කර ගිණුම් ගත නොකිරීමද යාබද පදිංචිකරුවන්ගේ අතවසර අත්පත් කරගැනීමද නිරීක්ෂණය විය. මෙම සංගමයට, 2018 ජනවාරි 01 දින සිට ක්‍රියාත්මක වන පරිදි මත්පැන් බලපත්‍රයක්ද නිකුත් කර තිබුණු අතර සංගමයේ මතභේදාත්මක කටයුතු සම්බන්ධයෙන් අවස්ථා කිහිපයකදීම අමාත්‍යවරයා හා ලේකම්වරයා දැනුවත් කර තිබුණි.

(ඈ) කොවිඩ් - 19 වෛරසය ව්‍යාප්තවීම මත යාපනය පොලිස් අධිකාරිවරයාගේ ඉල්ලීමකට අනුව පොලිස් නිලධාරීන් නිරෝධායනය කිරීමේ මධ්‍යස්ථානයක් ලෙස භාවිතා කිරීම සඳහා කාමර 24කින් යුත් අමාත්‍යාංශය සතු යාපනය නිවාඩු නිකේතනය කිසිදු නෛතික එකඟතාවයකින් තොරව 2020 වර්ෂයේදී වසරක කාලයක් සඳහා යාපනය පොලිස් අධිකාරිවරයා වෙත ලබා දී තිබුණි. භාර දී මාස 05කට පසු නිවාඩු නිකේතනයට සිදුවී තිබුණු අලාභහානි හේතුවෙන් සියළු අලුත්වැඩියාවන් සිදුකර යථා තත්ත්වයට පත්කර නැවත භාර දෙන ලෙස අවස්ථා ගණනාවකදී අමාත්‍යාංශය විසින් යාපනය පොලිස් අධිකාරිවරයාට, පොලිස්පතිවරයාට සහ මහජන ආරක්ෂක අමාත්‍යාංශයේ ලේකම්වරයාට දැනුවත් කර තිබුණද, නිවාඩු නිකේතනය අලුත්වැඩියා කර නොතිබුණි. මෙම නිවාඩු නිකේතනයෙන් 2016- 2019 කාලපරිච්ඡේදය තුළදී රු.11,734,000ක ආදායමක් උපයා තිබුණද ඉන් පසු මේ දක්වා වසර 04කට අධික කාලයක් තුළ කිසිදු ආදායමක් උපයා නොතිබුණු අතර, සේවක වැටුප්, ජල ගාස්තු හා විදුලි ගාස්තු ගෙවීම සඳහා පමණක් රු.7,931,039ක් වැයකර තිබුණි.

(ඉ) පාර්ලිමේන්තු මන්ත්‍රීවරයෙකුගේ අනුමත උපරිම පෞද්ගලික කාර්යය මණ්ඩල නිලධාරීන් සංඛ්‍යාව 06ක් වන පරිදි පාර්ලිමේන්තු මන්ත්‍රීවරුන් 225 දෙනෙකුගේ පෞද්ගලික කාර්යය මණ්ඩල නිලධාරීන් 1231ක් සඳහා වැටුප් ගෙවීමට වැයකර තිබුණු රු.508,015,904කින්



රු.11,741,387ක් පාර්ලිමේන්තු මන්ත්‍රීවරුන් 85 දෙනෙකුගේ පෞද්ගලික කාර්යය මණ්ඩල නිලධාරීන් 142 දෙනෙකුට පත්වීම් දිනය හා වැඩ භාරගත් දිනය අතර කාල පරිච්ඡේදය සඳහා හිඟ වැටුප් ගෙවීමට වැය කර තිබුණි. පාර්ලිමේන්තු මන්ත්‍රීවරුන්ගේ පෞද්ගලික කාර්යය මණ්ඩල නිලධාරීන්ට වැටුප් ගෙවීම සම්බන්ධව සිදුකරන ලද අභ්‍යන්තර විගණන පරීක්ෂාවකට අනුව, මෙම නිලධාරීන් වැටුප් ලබාගත්තද, ඒ බවට මු.රෙ. 238(5) ප්‍රකාරව වැටුප් ලේඛණවල අත්සන් කර නොතිබීම හා දිගින් දිගටම ඔවුන්ගේ පෞද්ගලික බැංකු ගිණුම් වෙත වැටුප් ගෙවීම කර තිබුණි.

5. මානව සම්පත් කළමනාකරණය

5.1 අනුයුක්ත කාර්ය මණ්ඩලය, තරා කාර්ය මණ්ඩලය

ආයතන සංග්‍රහයේ 13.3 ඡේදයට අනුව, වැඩ බැලීමේ පත්කිරීමක් කළ යුත්තේ නිත්‍ය පත්වීමක් කරන තෙක් තාවකාලික ප්‍රතිකර්මයක් වශයෙන් පමණි. තනතුරට පූර්ණකාලීන නිලධාරියකුගේ සේවය අවශ්‍ය නම් නිත්‍ය පත්කිරීම නොපමාව කළයුතු බවත්, එසේ අවශ්‍ය නොවේ නම් තනතුරක රාජකාරී කටයුතු දෙපාර්තමේන්තුවේ අනෙකුත් නිලධාරීන් අතර බෙදා දිය හැකි බවත් දැක්වේ. එසේ වුවද, පුරප්පාඩු වී ඇති තනතුරු සඳහා සහ සේවයට නොපැමිණෙන නිලධාරීන්ගේ කාර්යයන් ඉටුකිරීම සඳහා වැඩ බැලීමේ පදනම මත 2023-2024 වර්ෂවලදී පත්කර තිබූ විධායක ශ්‍රේණියේ නිලධාරීන් 19 දෙනෙකුට හා විධායක නොවන සේවාවල නිලධාරීන් 46 දෙනෙකුට වැඩ බැලීමේ දීමනා වශයෙන් රු.4,748,892ක් ගෙවා තිබුණි. මෙම නිලධාරීන් තනතුරු දෙකෙහිම සම්පූර්ණ රාජකාරී ඉටුකිරීම සඳහා පත්කර තිබුණි. මීට අමතරව, අමාත්‍යාංශයේ අනුමත ඉංජිනේරු, කාර්මික නිලධාරී සහ කාර්මික සහකාර තනතුරු සඳහා නිලධාරීන් බඳවා නොගෙන සතියකට දින කිහිපයක් වන පරිදි වැඩ බැලීමේ පදනම මත පත්කර තිබූ වෙනත් ආයතනවල නිලධාරීන්ට රු.559,898ක් ද, සහකාර අධ්‍යක්ෂ (මාධ්‍ය) තනතුර සඳහා 2018 වර්ෂයේ සිට වැඩ බැලීමේ පදනම මත පත්කර තිබූ සංවර්ධන නිලධාරී සේවයේ III ශ්‍රේණියේ නිලධාරියෙකුට 2022 ජූලි 01 දක්වා රු.219,369ක් ද දීමනා වශයෙන් ගෙවා තිබුණි.

pm Rpm

පී.එම්.ආර්. පතිරාජ
 ජ්‍යෙෂ්ඨ සහකාර විගණකාධිපති
 වැඩබලන විගණකාධිපති වෙනුවට.

පිටපත: අධ්‍යක්ෂ ජනරාල්, රාජ්‍ය ගිණුම් දෙපාර්තමේන්තුව