

Application for transfers – Year 2024

For Officers in Grade I, II and III of the Sri Lanka Planning Service

1. Personal Information

1.1 Name (As indicated in the letter of appointment):

1.2 Name with initials, if any change has been made:

1.3 Name in full:

1.4 N.I.C Number:

1.5 Date of First Appointment:

1.6 Personal Address:

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1.7 Contact Number: Residence Mobile.....

2. Present Place of work

2.1 Ministry / Provincial Council:

2.2 Department/Provincial Ministry :

2.3 Official Address:

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2.4 Official Telephone Number:

3. Post

3.1 Present Designation:

3.2 Date of appointment to that post:

4. Reasons for requesting a transfer:

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5. Previous Service Stations:

Post	Service Station		Period of Service
	Institution	District to which the institution belongs	

6. Service Station to which the transfer is sought:

	Post	Service Station
1		
2		
3		

I hereby certify that the above particulars given by me are correct. Further I hereby state that I am giving my consent to be transferred to any other service station requested by me/ service station in a close proximity. I agree that I have no right to request for cancellation of transfer order once such order is given on my request.

Date:.....

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Signature