Post of Director of Grade I of Sri Lanka Planning Service of Department of National Planning.

Applications are called from suitably qualified officers of Grade I of **Sri Lanka Planning Service** to be appointed to the above post. Number of vacancies is **5**.

In the absence of applicants of Grade I of the service/ service category, officers of Grade II of the service/ service category with active and satisfactory service of **12** years will be considered for appointment to attending to duties on full-time basis in the post.

Attending to duties appointments will be done for a maximum period of one year with the possibility of further extensions afterwards subject to provisions of Public Commission Procedure Rule 121.

Applicants must forward their dully filled curriculum vitae ***in the format attached hereto*** to **Director General of Department of National Planning** through the head of department to reach on or before **26th April 2023**.

Late applications, incomplete applications and those not submitted in the prescribed format will be rejected without any notice.

2.0 Candidate Profile

2.1 Experience & Professional Qualifications;

I. Preferably at least 03 years of experience in
   Vacancy post no. 01 – Social Security, Health, Information Technology, Science & Technology, Sustainable Development, UN Agencies Sector
   Vacancy post no. 02 – Plantation and Fisheries Sector
   Vacancy post no. 03 – Labor, Youth & Sports, Trade, Tourism Sector
   Vacancy post no. 04 – Power and Energy Sector
   Vacancy post no. 05 – Water and Sanity Sector

II. Postgraduate qualification in any field according to 10th September 2010 Sri Lanka Planning Service minute's appendix "ඉ"

III. Proficiency in English

2.2. Strengths;

I. An officer with good analytical, strategic and visionary abilities
II. Should be a team leader and also be a good negotiator
III. Should be a resilient, a problem solver as well as a challenger

2.3. Behavioral competencies

I. Managing a quality service
II. Delivering at pace
III. Communicating and influencing

3.0. Method of selection

Selection will be based on assessment of seniority and merit through the curriculum vitae and an interview. Only a shortlisted number of applicants will be called for the interview.

3.1.Marking scheme

Heading	Maximum Marks	Method of assessment
Seniority Maximum marks will be awarded to the senior – most applicant and other applicants will receive marks for seniority proportionately.	50	**Curriculum vitae (CV) / Interviews**
Experience in the field/s of above mentioned vacancy posts' sectors In addition to the length of service in the field/exposure to the subject, the depth of knowledge of mastery of the subject of/in the field of planning and related areas gained through involvement in or exposure to it will be assessed.	20	
Professional qualifications/ Research & Innovations **1. Postgraduate qualifications in the field of Specified in appendix "ඉ" in SLPS Service minute** a. Research based postgraduate degree - 7 marks b. Taught postgraduate degree – 6 marks c. Postgraduate diploma – 4 marks d. Graduate/ Postgraduate certificate – 2 marks **2. Training in the field of planning and related ares.** a. Of duration of 3 months or more – 1 mark b. Of duration of 10 days of more – 0.5 mark c. Of duration of 3 days of more – 0.2 mark **3. Proficiency in English*** a. Diploma in English obtained from a recognized university of government training institute/ IELTS Academic overall score 6.5 or above, or TOEFL – PBT or above – 02 marks b. Certificate in English obtained from a recognized university or government training institute – 01 mark	10	

*Marks will be awarded only for the highest qualification		
Strengths Things have to be done effectively and which should motivate the applicant as specified in section 2.2 above	10	Interview
Behavioral competencies Actions and activities that are needed to be done effectively as specified in section 2.3. above	10	
Marks will be granted for "Experience", "Strength" and "Behavioral Competencies" as per Annexure II of PSC Circular No 02/2022		

Note 1 : The term "recognized university" in the above marking scheme means a university recognized by the University Grants Commission of Sri Lanka.

Note 2 : All postgraduate qualifications indicated in the marking scheme above should have been obtained from a university recognized by the University Grants Commission of Sri Lanka and such qualifications obtained from other degree awarding institutes should have the recognition of that commission.

As per directed by the Public Service Commission

Director General
Department of National Planning

Date : 11/04/23

R.H.W.A.Kumarasiri
Director General
National Planning Department
Ministry of Finance
The Secretariat
Colombo - 01

Curriculum Vitae

01. Applying for the post of Director (.....-Sector-.....) of Grade I of .... Service of Department of National Planning.

I. .....

II. .....

III. .....

(If you wish to apply for more than one post, please mention it above)

02. I. Name :
II. National Identity Card No :
III. Age :
IV. Residential Address :
V. Contact Numbers :
VI. Email :
VII. Grade of the Service :
VIII. Date of Appointment to the Service :
IX. Date of Promotion to the present grade of the service :
X. Designation :
XI. Date of appointment to the present post :
XII. Ministry :
XIII. Department :

03. Particulars about the service in the present grade.

I. No pay / half pay leave

From	To	Total Duration (Years/ Months/ Days)	Purpose

II. Efficiency Bars

Efficiency Bar	Due date of completion	Date of completion	No. and date of the letter granting concession/ exemption, if any

III. In case being subjected to a disciplinary action;

Date and no. of the charge sheet	Disciplinary order (if still pending, please indicate)	Efficiency date of punishment/s if any (i.e, date of commission of the offence)	Any period of service left out when calculating satisfactory service in terms of Public Service Commission Procedural Rule 186 (ii)

04. Experience

4.1. Past service since date of appointment to the service

Post	Ministry/ Department/ Institute	Duration		Brief description of nature of responsibilities
		From	To	

4.2. Experience in the relevant subject (Certified copied of letters of duty assignment must be attached);

Post	Ministry/ Department/ Institute	Duration		Brief description of nature of responsibilities
		From	To	

4.3. For All-Island Services only

Please describe briefly one of the challenging cases you have dealt with using the knowledge you have gained through the experience in the subject/field relevant to your preferred sector from the vacancies mentioned in annexure I (Max. 150 words)

05. Professional Qualifications (**Certified copies of the certificates must be attached**)

5.1. Postgraduate Qualifications

Postgraduate qualification	**Subject**	**University/ Institute**	**Effective date**

5.2. Training

Training	**Institute/ Organization**	**Duration**

5.3. Language competency

Language	**Qualification/ Institute/ Organization**	**Effective Date**

5.4. (If applicable) Research, Innovation and Inventions

.....

.....

.....

.....

I do certify that the above particulars are true and accurate to the best of my knowledge.

.....

Signature of the applicant

Certificate of the Head of Department*

Option I;
I certify that the particulars furnished in section 3 of this curriculum vitae are correct as per the updated records in the personal file of the applicant, that, as at present, no disciplinary action has been contemplated against applicant* and, in case the applicant is selected for this post, he/ she can/ cannot be released from his/ her present post with replacement/ without replacement.

Option II;
I certify that the particulars furnished in section 3 of this curriculum vitae are correct as per the updated records in the personal file of the applicant and, in case the applicant is selected for this post, he/she can/cannot be released from his/her present post with replacement/ without replacement. I further state that, at present, a preliminary investigation concerning the applicant is in progress/ about to be initiated and the nature of allegations against/ suspected acts of misconduct of the applicant are as follows.

.....

.....

.....

**strike off the inapplicable statement*

.....
Signature of Head of Department