සංවර්ධන මූල්‍ය දෙපාර්තමේන්තුව
அபிவிருத்தி நிதித் திணைக்களம்
Department of Development Finance

මුදල්, ආර්ථික ස්ථායීකරණ සහ ජාතික ප්‍රතිපත්ති අමාත්‍යාංශය, මහ ලේකම් කාර්යාලය, පළමු මහළ, කොළඹ 01
நிதி, பொருளாதார உறுதிப்பாடு மற்றும் தேசியக் கொள்கைகள் அமைச்சு, செயலகம், 1ஆம் மாடி, கொழும்பு 01
Ministry of Finance, Economic Stabilization and National Policies, The Secretariat, 1st Floor, Colombo 01

මගේ අංකය / எனது இல. / My No.	DFD/ADM/02/ கா.மණ්.නෙ./2023	ඔබේ අංකය / உமது இல. / Your No.	දිනය / திகதி / Date: 2023.05

All Secretaries of Ministries
Chief Secretaries of Provinces
Head of Departments
District Secretaries

Calling applications for post in the Sri Lanka Planning Service which have fallen vacant in the Department of Development Finance

Applications are called from the officers of the Sri Lanka Planning Service which have fallen vacant in this Department.

Post	Department/Institution/Division	No. of Vacancies
Director (Planning)	Department of Development Finance	One (01)

02. Accordingly, please inform the officers in your institution who have satisfied the required qualifications in this regard, and if they wish to apply for the respective posts, please inform them to submit duly filled application to following addresses as per the format attached hereto with the recommendation of the head of the institution on or before 2023.05.31.

Hard Copy: Director General,
Department of Development Finance,
Ministry of Finance, Economic Stabilization and National Policies,
The Secretariat, 1st Floor,
Colombo 01

Soft Copy: dgdf@dfd.treasury.gov.lk

Malarmathy Gangatharan
Director General

කාර්යාලය / அலுவலகம் / Office: 011-2484542, 011-2484855
ෆැක්ස් / பெக்ஸ் / Fax: 011-2394908, 011-2484955
වෙබ් අඩවිය / வலைத்தளம் / Web site: www.treasury.gov.lk

සංවර්ධන මූල්‍ය දෙපාර්තමේන්තුව
அபிவிருத்தி நிதித் திணைக்களம்
Department of Development Finance

මුදල්, ආර්ථික ස්ථායීකරණ සහ ජාතික ප්‍රතිපත්ති අමාත්‍යාංශය, මහ ලේකම් කාර්යාලය, පළමු මහළ, කොළඹ 01
நிதி, பொருளாதார உறுதிப்பாடு மற்றும் தேசியக் கொள்கைகள் அமைச்சு, செயலகம், 1ஆம் மாடி, கொழும்பு 01
Ministry of Finance, Economic Stabilization and National Policies, The Secretariat, 1st Floor, Colombo 01

මගේ අංකය / எனது இல. / My No.	DFD/ADM/02/ கා.මණ්.තෝ./2023	ඔබේ අංකය / உமது இல. / Your No.		දිනය / திகதி / Date	2023.05

සියළුම අමාත්‍යාංශ ලේකම්වරුන්
පළාත් ප්‍රධාන ලේකම්වරුන්
දෙපාර්තමේන්තු ප්‍රධානීන්
දිස්ත්‍රික් ලේකම්වරුන්

සංවර්ධන මූල්‍ය දෙපාර්තමේන්තුවේ අධ්‍යක්ෂ(සැලසුම්) තනතුර සඳහා අයදුම්පත් කැඳවීම.

මෙම දෙපාර්තමේන්තුවේ පහත සඳහන් පුරප්පාඩු තනතුර සඳහා ශ්‍රී ලංකා ක්‍රම සම්පාදන සේවයේ නිලධාරීන් වෙතින් අයදුම්පත් කැඳවනු ලැබේ.

තනතුර	දෙපාර්තමේන්තුව/ආයතනය/අංශය	පුරප්පාඩු
අධ්‍යක්ෂ(සැලසුම්)	සංවර්ධන මූල්‍ය දෙපාර්තමේන්තුව	01

02. ඒ අනුව, ඔබ දෙපාර්තමේන්තුවේ සුදුසුකම් සහිත නිලධාරීන් මේ සම්බන්ධයෙන් දැනුවත් කර, ඔවුන් අදාල තනතුර සඳහා අයදුම් කරන්නේ නම්, මේ සමඟ ඇති අයදුම්පත්‍රය සම්පූර්ණ කර ආයතන ප්‍රධානීගේ නිර්දේශය සහිතව පහත ලිපිනයන් වෙත 2023.05.31 දින හෝ එදිනට පෙර ඉදිරිපත් කරන ලෙස කාරුණිකව දන්වා සිටිමි.

දෘඩ පිටපත - අධ්‍යක්ෂ ජනරාල්
සංවර්ධන මූල්‍ය දෙපාර්තමේන්තුව
මුදල්,ආර්ථික ස්ථායීකරණ සහ ජාතික ප්‍රතිපත්ති අමාත්‍යාංශය
මහලේකම් කාර්යාලය
පළමු මහල
කොළඹ 01

මෘදු පිටපත - dgdf@dfd.treasury.gov.lk

මලර්මදි ගංගාදරන්
අධ්‍යක්ෂ ජනරාල්

කාර්යාලය / அலுவலகம் / Office 011-2484542 011-2484855
ෆැක්ස් / பெக்ஸ் / Fax 011-2394908 011-2484955
වෙබ් අඩවිය / வலைத்தளம் / Web site www.treasury.gov.lk

සංවර්ධන මූල්‍ය දෙපාර්තමේන්තුව
அபிவிருத்தி நிதித் திணைக்களம்
Department of Development Finance

මුදල්, ආර්ථික ස්ථායීකරණ සහ ජාතික ප්‍රතිපත්ති අමාත්‍යාංශය, මහ ලේකම් කාර්යාලය, පළමු මහළ, කොළඹ 01
நிதி, பொருளாதார உறுதிப்பாடு மற்றும் தேசியக் கொள்கைகள் அமைச்சு, செயலகம், 1ஆம் மாடி, கொழும்பு 01
Ministry of Finance, Economic Stabilization and National Policies, The Secretariat, 1st Floor, Colombo 01

මගේ අංකය எனது இல. My No.	DFD/ADM/02/ கா.மூ.தொ./2023	ඔබේ අංකය உமது இல. Your No.		දිනය திகதி Date	2023.05.

அனைத்து அமைச்சின் செயலாளர்கள்,
மாகாண பிரதம் செயலாளர்கள்,
திணைக்களத் தலைவர்கள்,
மாவட்ட செயலாளர்கள்.

அபிவிருத்தி நிதித் திணைக்களத்தின் பணிப்பாளர் (திட்டமிடல்) பதவிக்காக விண்ணப்பம் கோரல்.

இத்திணைக்களத்தின் பின்வரும் பதவி வெற்றிடத்திற்காக இலங்கை திட்டமிடல் சேவை அதிகாரிகளிடமிருந்து விண்ணப்பங்கள் கோரப்படுகின்றன.

பதவி	திணைக்களம்/ நிறுவனம்/பிரிவு	வெற்றிட எண்ணிக்கை
பணிப்பாளர் (திட்டமிடல்)	அபிவிருத்தி நிதித் திணைக்களம்	01

02. அதற்கமைய, தங்கள் நிறுவனத்தின் தகைமையுடைய அதிகாரிகளுக்கு இவ்விடயம் தொடர்பாக தெரியப்படுத்தி, அவ்அதிகாரிகள் உரிய பதவிக்காக விண்ணப்பிப்பதாயின், இத்துடன் இணைக்கப்பட்டுள்ள விண்ணப்பப் படிவத்தை பூர்த்தி செய்து, நிறுவனத் தலைவரின் பரிந்துரையுடன், கீழ் குறிப்பிடப்பட்டுள்ள முகவரிக்கு 2023.05.31ஆம் திகதி அன்றோ அல்லது அதற்க முன்னர் சமர்ப்பிக்குமாறு தயவுடன் அறியத் தருகிறேன்.

மூலப் பிரதி (Hard copy) - பணிப்பாளர் நாயகம்,
அபிவிருத்தி நிதித் திணைக்களம்,
நிதி பொருளாதார உறுதிப்பாடு மற்றும் தேசியக் கொள்கைகள் அமைச்சு
செயலகம்
1ஆம் மாடி
கொழும்பு 01

மென் பிரதி (Soft copy) dgdf@dfd.treasury.gov.lk

மலர்மதி கங்காதரன்,
பணிப்பாளர் நாயம்

කාර්යාලය அலுவலகம் Office	011-2484542 011-2484855	ෆැක්ස් பெக்ஸ் Fax	011-2394908 011-2484955	වෙබ් අඩවිය வலைத்தளம் Web site	www.treasury.gov.lk

Post of Director of Grade I of Sri Lanka Planning Service of Department of Development Finance

Applications are called from suitably qualified officers of Grade I of Sri Lanka Planning Service to be appointed to the above post. Number of vacancies is one (01).

In the absence of applicants of Grade I of the service, officers of Grade II of the service with active and satisfactory service of three (03) years in that grade will be considered for appointment to attending to duties on full-time basis in the post.

Attending to duties appointments will be done for a maximum period of one year with the possibility of further extensions afterwards subject to provisions of Public Commission Procedural Rule 141.

Applicants must forward their duly filled curriculum vitae **in the format attached hereto** to **Director General, Department of Development Finance, Ministry of Finance, Economic Stabilization and National Policies, The Secretariat, 1st Floor, Colombo 01** through the head of department and email to **dgdf@dfd.treasury.gov.lk** to reach on or before **31st of May 2023**.

Late applications, incomplete applications and those not submitted in the prescribed format will be rejected without any notice.

2:0. Candidate Profile

2.1. Experience & Professional Qualifications;

i. Preferably at least 03 years of experience in Grade I of Sri Lanka Planning Service
ii. Postgraduate qualification in any of the fields specified in Appendix (e) of the Minute of Sri Lanka Planning Service
iii. Proficiency in English

2.2. Strengths;

i. Challenger
ii. Analytical
iii. Emotionally intelligent

2.3. Behavioural competencies;

i. Seeing the big picture
ii. Making effective decision
iii. Communicating and influencing

3.0. Method of selection

Selection will be based on assessment of seniority and merit through the curriculum vitae and an interview. Only a shortlisted number of applicants will be called for the interview. Please

refer to section 6 (b) of the Public Service Commission Circular No. 02/2022 dated 15.09.2022 for the criterion for short listing of applications.

3.1. Marking scheme

Heading	Maximum Marks	Method of assessment
Seniority Maximum marks will be awarded to the senior most applicant and other applicants will receive marks for seniority proportionately.	50	Curriculum vitae (CV)
Experience in development planning In addition to the length of service in the field/exposure to the subject, the depth of knowledge or mastery in the above fields gained through involvement in or exposure to it will be assessed.	20**	
Professional qualifications **(1) Postgraduate/professional qualifications in any of the fields specified in Appendix (e) of the Service Minute*** a. Research based postgraduate degree - 07 marks b. Taught postgraduate degree - 06 marks c. Postgraduate diploma - 05 marks d. Graduate/Postgraduate certificate / Higher National Diploma - 04 marks e. Diploma - 03 marks **(2) Training in development planning (Maximum up to 1.0 marks)** a. Of duration of 3 months or more - 01 mark b. Of duration of 10 days or more - 0.5 mark c. Of duration of 3 days or more - 0.2 mark **(3) Proficiency in English*** a. Diploma in English obtained from a recognized university or government training institute/IELTS Academic overall score 6.5 or above, TOEFL- IBT 79 or above, TOEFL -CBT 213 or above, or TOEFL-PBT or above - 02 marks b. Certificate in English obtained from a recognized university or government training Institute - 01 mark *Marks will be awarded only for the highest qualification.	10	

Strengths Things have to be done effectively and which should motivate the applicant as specified in section 2.2. above.	10**	Interview
Behavioural competencies Actions and activities that are needed to be done effectively as specified in section 2.3. above.	10**	
**For questions formats and rating scales, please refer to Annexure II of the Public Service Commission Circular No. 02/2022 dated 15.09.2022		

Note 1: The term "recognized university" in the above marking scheme means a university recognized by the University Grants Commission of Sri Lanka.

Note 2: All postgraduate / professional qualifications indicated in the marking scheme above should have been obtained either;

i. from a university recognized by the University Grants Commission of Sri Lanka (such qualifications obtained from other degree awarding Institutes should have the recognition of that commission) or
ii. from a government training institute or government recognized foreign institute

Director General
Department of Development Finance

Date:

CURRICULUM VITAE *FORMAT*

1. Post applying for :

2. Particulars about the applicant

   I. Name :
   II. National Identity Card No. :
   III. Age :
   IV. Residential Address :
   V. Contact Nos. :
   VI. Email :
   VII. Grade of the service :
   VIII. Date of appointment to the service :
   IX. Date of promotion to the present grade of the service :
   X. Designation :
   XI. Date of appointment to the present post :
   XII. Ministry :
   XIII. Department :

3. Particulars about the service in the present grade:

   I. No pay/half pay leave:

From	To	Total duration (Years/Months/Days)	Purpose

   II. Efficiency bars:

Efficiency bar	Due date of completion	Date of completion	No. and date of the letter grantingconcession/exemption, if any

   III. In case being subjected to a disciplinary action:

Date and no. of the charge sheet	Disciplinary order *(If still pending, please indicate)*	Effective date of punishment/s, if any (i.e., date of commission of the offence)	Any period of service left out when calculating satisfactory service in terms of Public Service Commission Procedural Rule 186 (ii)

4. Experience:

4.1 Past service since date of appointment to the service:

Post	Ministry/Department /Institute	Duration		Brief description of nature of responsibilities
		From	To	

4.2 Experience in the relevant subject: **(Certified copies of letters of duty assignment must œattached.)**

Post	Ministry/Department /Institute	Duration		Brief description of nature of responsibilities

4.3. *Please describe briefly one of the challenging cases you have dealt with using* the *knowledge you have gained through the experience in the subject/field relevant to* Financial Solution / Micro, Small and Medium Enterprises (MSME) / Regional Development / Social Empowerment *(Max 150 words) or;*

Please describe an instance where you used your creativity and innovation in dealing with a case while working in the *field of/while in charge of the subject/field relevant to* Financial Solutions / Micro, Small and Medium Enterprises (MSME) / Regional Development / Social Empowerment *(Max 150 words) or;*

Please describe the regulatory and/or institutional changes you propose to *improve the productivity/effectiveness/efficiency of service delivery in the area of* Financial Solutions / Micro, Small and Medium Enterprises (MSME) / Regional Development / Social Empowerment *(Max 150 words)*

5. Professional qualifications: ***(Certified copies of the certificates must be* attached.)**
   5.1 Postgraduate qualifications:

Postgraduate qualification	Subject	University/Institute	Effective date

5.2 Training:

Training	Institute/Organization	duration

5.3 Language competency:

Language	Qualification/Institute/Organization	Effective date

I do certify that the above particulars are true and accurate to the best of my knowledge.

Signature of the applicant

Certificate of the Head of Department*

Option I - I certify that the particulars furnished in section 3 of this curriculum vitae are correct as per the updated records in the personal file of the applicant, that, as at present, no disciplinary action has been contemplated against applicant* and, in case the applicant is selected for this post, he/she can/cannot be released from his/her present post /with replacement/without replacement.

Option II - I certify that the particulars furnished in section 3 of this curriculum vitae are correct as per the updated records in the personal file of the applicant and, in case the applicant is selected for this post, he/she can/cannot be released from his/her present post /with replacement/without replacement. I further state that, at present, a preliminary investigation concerning the applicant is in progress/about to be initiated and the nature of allegations against /suspected acts of misconduct of the applicant are as follows.

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**Strike off the inapplicable statement*

Signature of Head of Department