මහජන ආරක්ෂක අමාත්‍යාංශය
பொதுமக்கள் பாதுகாப்பு அமைச்சு
Ministry of Public Security
14 වන මහල, "සුහුරුපාය", බත්තරමුල්ල, ශ්‍රී ලංකාව.
14 வதுமாடி, சுகுறுபாய, பத்தரமுல்ல, இலங்கை.
14th Floor, 'Suhurupaya', Battaramulla, Sri Lanka.

මගේ අංකය / எனது இல. / My No. : 01/06/03/2022

ඔබේ අංකය / உமது இல. / Your No. :

දුරකථන / தொலைபேசி / Telephone : 011 2886067, 011 2887268, 011 2887307
ෆැක්ස් / பெ. / Fax : 011 2887756, 011 2887238
ලේකම් / செயலாளர் / Secretary දුර./ தொ./ Tel : 011 2887182
ෆැක්ස්/ பெ./ Fax : 011 2887216

දිනය / திகதி / Date : 24.04.2023

Secretary,
Ministry of Public Administration, Home Affairs,
Provincial Councils and Local Government.

Selection of an qualified officer for the vacancy of the post of Sri Lanka Planning Service Grade I – Director (Planning)

With reference to your letter of no. MPA/PSD/GI/Vac.Fill dated 31.03.2023 on the above subject.

02. It is kindly informed that the notice & application for the post of the Director(Planning) of this Ministry have been published on the official website of this Ministry www.pubsec.gov.lk. And it is kindly attached here with to publish on the official website of your Ministry.

Sgd./ M.S.P. Suriyapperuma
Additional Secretary
For Secretary

Telephone - 0112887576
Fax - 0112887756
E-mail - adsec_admin@pubsec.gov.lk

මහජන ආරක්ෂක අමාත්‍යාංශය
பொதுமக்கள் பாதுகாப்பு அமைச்சு
Ministry of Public Security
14 වන මහල, "සුහුරුපාය", බත්තරමුල්ල, ශ්‍රී ලංකාව.
14 வதுமாடி, சுகுறுபாய, பத்தரமுல்ல, இலங்கை.
14th Floor, 'Suhurupaya', Battaramulla, Sri Lanka.

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ෆැක්ස් பெ. Fax 011 2887756 011 2887238
ලේකම් செயலாளர் Secretary දුර./ தொ./ Tel : 011 2887182 ෆැක්ස්/ பெ./ Fax : 011 2887216

මගේ අංකය எனது இல. My No. 01/06/03/2022

ඔබේ අංකය உமது இல. Your No.

දිනය திகதி Date 2023.04.24

செயலாளர்,
பொது நிருவாக உள்நாட்டலுவல்கள், மாகாண சபைகள், மற்றும் உள்ளூராட்சி அமைச்சு.

இலங்கை திட்டமிடல் சேவையின் பணிப்பாளர் (திட்டமிடல்) தரம் I பதவிக்கு தகுதியான அதிகாரியினை தெரிவு செய்தல்.

MPA/PSD/G I/ Vac.Fill இலக்க 2023.03.31 ம் திகதிய கடிதம் தொடர்பாக.

இதன்படி, இவ் அமைச்சகத்தின் பணிப்பாளர் (திட்டமிடல்) பதவிக்கான விண்ணப்ப அறிவிப்பு மற்றும் விண்ணப்ப படிவம் என்பன அமைச்சகத்தின் உத்தியோகபூர்வ இணையத்தளமான www.pubsec.gov.lk ல் பிரசுரிக்கப்பட்டுள்ளது. மேலும் அவ் அறிவித்தலை தங்களது உத்தியோகபூர்வ இணையத்தளத்தில் பிரசுரிக்குமாறு கேட்டுக்கொள்கிறேன்.

ஒப்பம்./எம்.எஸ்.பீ.சூரியப்பெரும,
மேலதிக செயலாளர்,
செயலாளருக்கு பதிலாக.

தொலைபேசி - 011 2887776
தொலைநகல் - 011 2887756
மின்னஞ்சல் - adsec_admin@pubsec.gov.lk

Post of Director (Planning) of Grade I of Sri Lanka Planning Service/~~Executive Service~~ Category of Ministry/~~Department~~ of Public Security

Applications are called from suitably qualified officers of Grade I of Sri Lanka Planning Service to be appointed to the above post. Number of vacancies is one (01)

In the absence of applicants of Grade I of the service/service category, officers of Grade II of the Service /service category with active and satisfactory service of ten (10) years will be considered for appointment to attending to duties on full-time basis in the post.

Attending to duties appointments will be done for a maximum period of one year with the possibility of further extensions afterwards subject to provisions of Public Service Commission Procedural Rule 121.

Applicants must forward their duly filled curriculum vitae **in the format attached hereto** to Ministry of Public Security through the head of department to reach Secretary , Ministry of Public Security , 14th Floor, Suhurupaaya, Battaramulla on or before 30.04.2023

Late applications, incomplete applications and those not submitted in the prescribed format will be **rejected without any notice.**

2.0. Candidate Profile

2.1. Experience & Professional Qualifications;

i. Preferably at least 03 years of experience in the Planning division of a ministry
ii. Postgraduate qualification in accordance with 10.2.1.1 (v) of Service Minute of Sri Lanka Planning Service
iii. Proficiency in English

2.2. Strengths;

i. Coordinator
ii. Explainer
iii. visionary

2.3. behavioural competencies

i. Creative thinking with a talent for practical problem solving
ii. Team player and Self motivated
iii. Effective communication with wide range of individuals and institutions

3.0. Method of selection

Selection will be based on assessment of seniority and merit through the curriculum vitae and an interview. Only a shortlisted number of applicants will be called for the interview.

3.1. Marking scheme

Heading	Maximum Marks	Method of assessment
Seniority Maximum marks will be awarded to the senior most applicant and other applicants will receive marks for seniority proportionately.	50	**Curriculum vitae (CV)/interviews**
Experience in the Planning Service In addition to the length of service in the field /exposure to the subject, the depth of knowledge or mastery of the subject of/in the field of Planning gained through involvement in or exposure to it will be assessed.	20	
Professional qualifications/ Research & Innovations **1) Postgraduate qualifications in accordance with 10.2.1.1 (v) of Service Minute of Sri Lanka Planning Service*** a. Research based postgraduate degree – 7 marks b. Taught postgraduate degree – 6 marks c. Postgraduate diploma - 4 marks d. Graduate/Postgraduate certificate – 2 marks **2) Research & Innovation** a. Patented/copyrighted Innovation/invention in the relevant field – 10 Marks b. Research paper in the relevant field published in an internationally recognized academic journal -6 Marks c. Research paper in the relevant field published in a recognized academic journal -5 marks d. Successfully implemented innovation in the area of work/development of IT - 4 marks for each innovation/ IT – solution (Documentary proof must be furnished)	10	

3) **Training in the field of Planning*** a. Of duration of 3 months or more – 1 mark b. Of duration of 10 days or more – 0.5 marks c. Of duration of 3 days or more – 0.2 marks 4) **Proficiency in English*** a. Diploma in English obtained from a recognized university or government training institute/ IELTS Academic overall score 6.5 or above, TOEFL-IBT 79 or above, TOEFL-CBT 213 or above, or TOEFL-PBT or above – 02 Marks b. Certificate in English obtained from a recognized university or government training institute – 01 Mark *Marks will be awarded only for the highest qualification		
Strengths	10	**interview**
Behavioral competencies	10	

Note 1: The term "recognized university" in the above marking scheme means a university recognized by the University Grants Commission of Sri Lanka

Note 2: All postgraduate qualifications indicated in the marking scheme above should have been obtained from a university recognized by the University Grants Commission of Sri Lanka and such qualifications obtained from other degree awarding institutes should have the recognition of that commission.

Secretary
Ministry of Public Security

Viyani Gunathilaka
Secretary
Ministry of Public Security
14th Floor, "Suhurupaya"
Battaramulla

Date...20.04.2023.

CURRICULUM VITAE *FORMAT*

1. Post applying for

2. Particulars about the applicant

   I. Name
   II. National Identity Card No.
   III. Age
   IV. Residential Address
   V. Contact Nos.
   VI. Email
   VII. Grade of the service
   VIII. Date of appointment to the service
   IX. Date of promotion to the present grade of the service
   X. Designation
   XI. Date of appointment to the present post
   XII. Ministry
   XIII. Department

3. Particulars about the service in the present grade

   I. No pay/half pay leave

From	To	Total duration (Years/Months/Days)	Purpose

   II. Efficiency bars

Efficiency bar	Due date of completion	Date of completion	No. and date of the letter granting concession/exemption, if any

   III. In case being subjected to a disciplinary action;

Date and no. of the charge sheet	Disciplinary order (*If still pending, please indicate*)	Effective date of punishment/s, if any (i.e., date of commission of the offence)	Any period of service left out when calculating satisfactory service in terms of Public Service Commission Procedural Rule 186 (ii)

4. Experience

4.1 Past service since date of appointment to the service

Post	Ministry/Department /Institute	Duration		Brief description of nature of responsibilities
		From	To	

4.2 Experience in the relevant subject (**Certified copies of letters of duty assignment must be attached.**)

Post	Ministry/Department /Institute	Duration		Brief description of nature of responsibilities
		From	To	

4.3. *Please describe briefly one of the challenging cases you have dealt with using the knowledge you have gained in development planning (Max. 150 words) or;*

Please describe an instance where you used your creativity and innovation in dealing with a case in development planning (Max. 150 words)

5. Professional qualifications (***Certified copies of the certificates must be attached***.)

5.1 Postgraduate qualifications

Postgraduate qualification	Subject	University/Institute	Effective date

5.2 Training

Training	Institute/Organization	duration

5.3 Language competency

Language	Qualification/Institute/Organization	Effective date

I do certify that the above particulars are true and accurate to the best of my knowledge.

.....

Signature of the applicant

Certificate of the Head of Department*

Option I - I certify that the particulars furnished in section 3 of this curriculum vitae are correct as per the updated records in the personal file of the applicant, that, as at present, no disciplinary action has been contemplated against applicant* and, in case the applicant is selected for this post, he/she can/cannot be released from his/her present post /with replacement/without replacement.

Option II - I certify that the particulars furnished in section 3 of this curriculum vitae are correct as per the updated records in the personal file of the applicant and, in case the applicant is selected for

this post, he/she can/cannot be released from his/her present post /with replacement/without replacement. I further state that, at present, a preliminary investigation concerning the applicant is in progress/about to be initiated andthe nature of allegations against /suspected acts of misconduct of the applicant are as follows.

.....
.....
.....
.....

* *Strike off the inapplicable statement*

Signature of Head of Department