

Marking Scheme of the Interview for Promotion of Class I officers in Sri Lanka Accountants' Service to Special Grade

Seniority

(Maximum 60 marks)

Marks will be allocated for each year which falls after completion of 18 years of service period and an active and satisfactory period of five years in Grade I of Sri Lanka Accountants' Service, as 10 marks per year, 05 marks for a period not less than 06 months and 2.5 marks for a period not less than 03 months.

Skills

(Maximum 40 marks)

I. Innovativeness and Creativity

Maximum of 10 marks will be allocated for 04 tasks, 2.5 marks per each, which were implemented successfully by the applicant for improvement of quality and productivity of the institution.

10 marks

Note – (a) The above tasks will be identified based on the performance reports of the last 05 years of the applicants.

(b) It will be considered relevant awards, compliments or certificates which prove the successful completion of such task.

II. Power Point Presentation

25 marks

Power Point Presentation of 10 minutes on a task mentioned in (I) above.

i.	Objectives and Vision	05 marks
ii.	Relevancy	05 marks
iii.	Creativity	05 marks
iv.	Time Management	05 marks
v.	Proficiency in any other Language	05 marks

Note: - (a) Marks can be obtained under the criterion (v) above only if the applicant makes this presentation in any other language other than the language in which he/she was recruited to Sri Lanka Accountants' Service.

(b) After the presentation, questions will be asked by the Board of Interview from the applicant for 05 minutes.

(c) The hard copy of the presentation should be produced to the Board of Interview at that time. In addition, it is compulsory to produce a hard copy of the presentation prepared in English medium at this time.

III. Performance at the Interview

05 marks

Maximum of 05 marks will be allocated to the applicant under the following criteria in respect of the questions asked by the Board of Interview after the presentation.

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| i. | Leadership | 01 mark |
| ii. | Communication Skills | 01 mark |
| iii. | Confidence | 01 mark |
| iv. | Analytical Thinking | 01 mark |
| v. | Professional Courtesy | 01 mark |