

**Application for the Pool of Resource Persons**

(For the officers who are service at present)

**Ministry of Public Administration and Management**

Ministry/ Department: .....

1. Personal information

1.1. Name: Mr. / Mrs. / Miss.) .....  
.....

1.2. Permanent address: .....  
.....

1.3. Temporary address: .....  
.....

1.4. Telephone Number

1.4.1. Office :

1.4.2. Personal :

1.4.2.1. Residence:

1.4.2.2. Mobile:

1.5. National Identity Card No :

2. Particulars on the service

2.1. Date of first appointment in public service : YYYY / MM / DD

2.2. Particulars on service stations served up to now:

Service Station	Period of service

2.3.

2.3.1. Service station at present: .....

2.3.2. Address: .....

2.4. Post held at present: .....

2.5. Service: .....

3. Educational Qualifications

3.1. G.C.E. (A/L) .....

3.2. Details of the basic degree

3.2.1. University / Institution .....

3.2.2. Degree .....

3.2.3. Subjects .....

.....

For office use

For office use	
A	B

3.3. Details of the post graduate degree / diploma

- 3.3.1. University / Institution .....
- 3.3.2. Post graduate degree / diploma.....
- 3.3.3. Subjects .....

For office use	
A	B

4. Professional experience

- 4.1. Experience in public service (As at 31- Dec - 2017)
- 4.2. Experience (years) in the service to which the officer belongs at present (As at 31<sup>st</sup> of December 2017)
- 4.3. Experience (years) in the Grade to which the officer belongs at present (As at 31<sup>st</sup> of December 2017)

Y	Y	M	M	D	D
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Y	Y	M	M	D	D
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Y	Y	M	M	D	D
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5. Experience as a resource person

5.1.

For office use

Institution	Period served
	Y Y M M D D
	Y Y M M D D
	Y Y M M D D
	Y Y M M D D

C	D

5.2. Other: .....

6. Medium in which the officer prefers to provide the service (Mark  $\checkmark$  against the preferred medium)

Sinhala       Tamil       English

7. Fields/ subjects in which you prefer to serve as a resource person:

- i. ....
- ii. ....
- iii. ....

I hereby certify that the particulars furnished above are true and accurate.

Date: .....

.....

Signature of the applicant

**Certificate of the Head of the Institution**

The particulars furnished above by the applicant are accurate. I hereby recommend the application.

Date: .....

.....

Signature of the Head of the Institution