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அரசு சேவைகள், மாகாண சபைகள் மற்றும் உள்ளூராட்சி அமைச்சு
Ministry of Public Services, Provincial Councils and Local Government

ඒකාබද්ධ සේවා අංශය

இணைந்த சேவைகள் பிரிவு

COMBINED SERVICES DIVISION

නිදහස් වතුරගුය, කොළඹ 07, ශ්‍රී ලංකාව.

சுதந்திரச் சதுக்கம், கொழும்பு 07, இலங்கை.

Independence Square, Colombo 07, Sri Lanka

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Web Site

මගේ අංකය
எனது இல
My No

VI/භා.පරි.සේවය/තොරතුරු
கூடுதීම

ඔබේ අංකය
உமது இல
Your No

දිනය
திகதி:
Date

2020.10.19

Secretaries of Ministries
Heads of Departments
District Secretaries
Divisional Secretaries

Obtaining Information from the Officers in Government Translators' Service

You are kindly informed to send the particulars of the officers in Government Translators' Service, which belongs to Combined Service, who are serving at present at your institution considering the requirement of Translators to your institution and required language medium, in line with the format given below to reach Director General of Combined Services, Combined Services Division, Branch VI, Ministry of Public Services, Provincial Councils and Local Government, Independence Square, Colombo 07 and the soft copy of the same to csdspunit6@gmail.com on or before 30th November 2020. You are further informed to send the particulars of the Divisional Secretariats through relevant District Secretariat.

Name of the Institution:.....

I. Approved Posts and Vacancy Particulars (as at 15.10.2020) :

| Language Medium | Class | Salary Code | Approved Carder of the Combined Service * | No of Officers in the Combined Service serving at Present | No of Vacancies |
|-----------------|-------|-------------|---|---|-----------------|
| Sinhala/English | | | | | |
| Sinhala/Tamil | | | | | |
| English/ Tamil | | | | | |

* Attach a copy of the letter by which the above carder is approved by the Department of Management - Services

II. Particulars of the Officers serving at Present:

| Name of the Officer | Class | Language Medium | Date of Appointment |
|---------------------|-------|-----------------|---------------------|
| | | | |

III. Particulars of the requirement of more translators to your institution, if any.

| Language Medium | Class | Number of more posts required |
|-----------------|-------|-------------------------------|
| | | |

02. Your cooperation in this regard is highly appreciated.

Sgd/ S. Alokabandara
Director General of Combined Services