රාජ්‍ය සේවා, පළාත් සභා හා පළාත් පාලන අමාත්‍යාංශය
அரச சேவைகள், மாகாண சபைகள் மற்றும் உள்ளூராட்சி அமைச்சு
**Ministry of Public Services, Provincial Councils and Local Government**

| ඒකාබද්ධ සේවා අංශය | இணைந்த சேவைகள் பிரிவு | **COMBINED SERVICES DIVISION** |
|---|---|---|
| නිදහස් චතුරශ්‍රය, කොළඔ 07, ශ්‍රී ලංකාව. | சுதந்திரச் சதுக்கம், கொழும்பு 07, இலங்கை. | Independence Square, Colombo 07, Sri Lanka |

| දුරකථන<br>தொலைபேசி:**(94) 011- 2694560**<br>Telephone | ෆැක්ස්<br>தொலைநகல்:**(94) 011- 2692254**<br>Fax | ඊ-මේල්<br>மின்னஞ்சல்:**dgcs@pubad.gov.lk**<br>E-mail | වෙබ් අඩවිය<br>இணையத்தளம்: **www.pubad.gov.lk**<br>Web Site |
|---|---|---|---|

| මගේ අංකය<br>எனது இல<br>My No | CS/ICTS/01/ Training Programs II | ඔබේ අංකය<br>உமது இல<br>Your No | | දිනය<br>திகதி:<br>Date | 2021.03.16 |
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අමාත්‍යාංශ ලේකම්වරුන්
දිස්ත්‍රික් ලේකම්වරුන්
දෙපාර්තමේන්තු ප්‍රධානීන්

## ශ්‍රී ලංකා තොරතුරු හා සන්නිවේදන තාක්ෂණ සේවයේ 1 පන්තියේ නිලධාරින් සඳහා වන ධාරිතා වර්ධන පුහුණු වැඩසටහන 2021
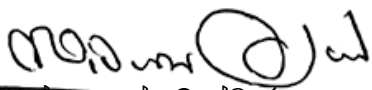
ශ්‍රී ලංකා තොරතුරු හා සන්නිවේදන තාක්ෂණ සේවයට අයත් 1 පන්තියේ නිලධාරින්ගේ වෘත්තිය නිපුණතාවයන් වර්ධනය කර ගැනීම වෙනුවෙන් වූ ධාරිතා වර්ධන මාර්ගගත පුහුණු වැඩසටහන **2021.03.29 දින සිට 2021.05.06 දින දක්වා කාලය තුල සතියේ දින වල පෙ.ව. 9.00 සිට ප.ව. 12.00 දක්වා පැවැත්වීමට** කටයුතු සංවිධානය කර ඇති බව සතුටින් දන්වමි.

02.     මෙම පුහුණු වැඩසටහනට අයත් නිලධාරින්ගේ නාමලේඛණය ඇමුණුම 01 ලෙසත් පාඨමාලාවේ සංයුතිය හා කාල සටහන ඇමුණුම 02 ලෙසත් දක්වා ඇති අතර ඒ සඳහා සහභාගි විය යුතු සියළු නිලධාරින් පහත දක්වා ඇති වෙබ් අඩවියට පිවිස එහි ඇති **"Related Links"** යටතේ පවතින **"SLICTS Capacity Building – Online Registration"** හි සඳහන් මාර්ගගත පෝරමය **2021.03.19 දිනට පෙර සම්පූර්ණ කිරීම අනිවාර්යය වේ.** පාඨමාලා සම්බන්ධීකරණ කටයුතු සඳහා භාවිතා කල හැකි e-mail ලිපිනය පහත දැක්වේ.

| වෙබ් අඩවිය | : | **www.slida.lk** |
|---|---|---|
| **e-mail ලිපින** | : | **sbandara@slida.lk** / **itd@slida.lk** |

03.     මෙම පුහුණු වැඩසටහන මාර්ගගත ක්‍රමයට පැවැත්වීමට කටයුතු සංවිධානය කර ඇති බැවින් ඒ සඳහා සහභාගි වන සෑම නිලධාරියෙකුටම මාර්ගගත ක්‍රමය ඔස්සේ **MS Teams** මෘදුකාංගය සමහ සම්බන්ධවීමේ හැකියාව සහිත පරිගණකයක් හා අන්තර්ජාල පහසුකම් තිබීම අවශ්‍ය වේ.

04.     ඒ අනුව මෙම නිලධාරින්ට ඊට සහභාගි වීම සඳහා අවශ්‍ය පහසුකම් සලසා දෙන ලෙස කාරුණිකව ඉල්ලන අතර ශ්‍රී ලංකා තොරතුරු හා සන්නිවේදන තාක්ෂණ සේවයේ නිලධාරින් වෙනුවෙන් සංවිධානය කරනු ලබන මෙම ධාරිතා වර්ධන මාර්ගගත පුහුණු වැඩසටහන සාර්ථක කර ගැනීමට ඔබෙන් ලැබෙන සහයෝගය ඉතා අගය කොට සලකමි.

එස්. ආලෝකබණ්ඩාර
ඒකාබද්ධ සේවා අධ්‍යක්ෂ ජනරාල්

## CAPACITY BUILDING TRAINING PROGRAM - 2021- CLASS 1
### GROUP - 1 (2021.03.29 - 2021.05.06)

| S.N | NAME | DESIGNATION | WORK PLACE |
|---|---|---|---|
| 1 | J.S.P.A.D. WEERASURIYA | Director (ICT ) | DEPARTMENT OF INLAND REVENUE |
| 2 | L.P.H. WADUGE | Director (ICT ) | MINISTRY OF EDUCATION(HIGHER EDUCATION DIVISION) |
| 3 | P.M.R. FERNANDO | Director (ICT ) | DEPARTMENT OF CENSUS AND STATISTICS |
| 4 | S. EKANAYAKA | Director (ICT ) | ELECTION COMMISSION |
| 5 | U.H.N. PUSHPAKUMARA | Director (ICT ) | DEPARTMENT OF INLAND REVENUE |
| 6 | W .H .P .W. WEERASIRI | Director (ICT ) | DEPARTMENT OF CENSUS AND STATISTICS |
| 7 | B.W.  WICKRAMASINGHE | Deputy Director (ICT) | DEPARTMENT OF CENSUS AND STATISTICS |
| 8 | E.M. EKANAYAKA | Deputy Director (ICT) | DEPARTMENT OF CENSUS AND STATISTICS |
| 9 | G.V.D. PRIYANTHA | Deputy Director (ICT) | PRIME MINISTER OFFICE |
| 10 | H.H.D.A.W. DAMAYANTHI | Deputy Director (ICT) | RUBBER DEVELOPMENT DEPARTMENT |
| 11 | K.L.C.S. WEERASURIYA | Deputy Director (ICT) | DEPARTMENT OF CENSUS AND STATISTICS |
| 12 | K.M.R. WICKRAMASINGHE | Deputy Director (ICT) | DEPARTMENT OF CENSUS AND STATISTICS |
| 13 | M.S.S. SUMANAPALA | Deputy Director (ICT) | DEPARTMENT OF INFORMATION TECHNOLOGY MANAGEMENT |
| 14 | N. JAYASINGHA | Deputy Director (ICT) | DEPARTMENT OF EXAMINATION |
| 15 | P.D.D. PEIRIS | Deputy Director (ICT) | DEPARTMENT OF CENSUS AND STATISTICS |
| 16 | R.K.K. SIRIWARDHANA | Deputy Director (ICT) | CABINET MINISTERS' OFFICE |
| 17 | A. MUDALIGE | Assistant Director (ICT) | PRIME MINISTER OFFICE |
| 18 | A.G. ATHUKORALA | Assistant Director (ICT) | MINISTRY OF EDUCATION |
| 19 | C.P. MALLIKARACHCHI | Assistant Director (ICT) | PRESIDENT OFFICE |
| 20 | D.F. DEHIPE | Assistant Director (ICT) | DEPARTMENT OF INLAND REVENUE |
| 21 | D.G.R.T. PANDUKA | Assistant Director (ICT) | STATE MINISTRY OF SKILLS DEVELOPMENT,VOCATIONAL TRAINING,RESEARCH & INNOVATION |
| 22 | D.N. KARANGODA | Assistant Director (ICT) | DEPARTMENT OF AGRICULTURE |
| 23 | D.S. EDIRAPPULI | Assistant Director (ICT) | DEPARTMENT OF INFORMATION TECHNOLOGY MANAGEMENT |
| 24 | E.M.S.B. EKANAYAKA | Assistant Director (ICT) | DEPARTMENT OF INLAND REVENUE |
| 25 | G.G.U. FERNANDO | Assistant Director (ICT) | DEPARTMENT OF SAMURDHI DEVELOPMENT |
| 26 | G.S.P.K. MORALIYAGE | Assistant Director (ICT) | PRESIDENT OFFICE |
| 27 | H.G.A.N. SOMARATHNE | Assistant Director (ICT) | DEPARTMENT OF INLAND REVENUE |
| 28 | H.G.V. THUSHARI | Assistant Director (ICT) | DEPARTMENT OF COMMERCE |
| 29 | H.M.Y. PRIYADHARSHANI | Assistant Director (ICT) | DEPARTMENT OF CENSUS AND STATISTIC |
| 30 | H.T.A. KURUNDUKUMBURA | Assistant Director (ICT) | RUBBER DEVELOPMENT DEPARTMENT |

| 31 | J.A.S.S. JAYASINGHE | Assistant Director (ICT) | ELECTION COMMISSION |
|---|---|---|---|
| 32 | J.H.T.G. JAYATHILAKA | Assistant Director (ICT) | DEPARTMENT OF THE REGISTAR OF COMPANIES |
| 33 | J.J. HARIYARAM | Assistant Director (ICT) | MINISTRY OF HEALTH |
| 34 | J.K. DAHANAYAKE | Assistant Director (ICT) | DEPARTMENT OF CENSUS AND STATISTIC |
| 35 | J.K.R.S. KUMARASINGHE | Assistant Director (ICT) | DEPARTMENT OF FISHERIES & AQUATIC RESOURCES |
| 36 | K.A.S.A.R. PAVITHRA | Assistant Director (ICT) | DEPARTMENT OF CENSUS AND STATISTIC |
| 37 | K.D.U. HARSHANI | Assistant Director (ICT) | MINISTRY OF PORTS AND SHIPPING |
| 38 | K.J.A.G.P. JAYAWARDENA | Assistant Director (ICT) | DEPARTMENT OF RAILWAY |
| 39 | K.K.S. MAHESH | Assistant Director (ICT) | MINISTRY OF HOME AFFAIRS |
| 40 | K.M.I. HASAN | Assistant Director (ICT) | DEPARTMENT OF CO-OPARATIVE DEVELOPMENT |
| 41 | K.N. JEEWANIE | Assistant Director (ICT) | DEPARTMENT OF SAMURDHI DEVELOPMENT |
| 42 | K.P.S. CHAMINDA | Assistant Director (ICT) | MINISTRY OF EXAMINATION |
| 43 | K.R.P. JAYASEKARA | Assistant Director (ICT) | DEPARTMENT OF EXAMINATION |
| 44 | M.A.L. UDAPPITIYA | Assistant Director (ICT) | DEPARTMENT OF INLAND REVENUE |
| 45 | M.A.S.T. MANTHRIRATHNE | Assistant Director (ICT) | MINISTRY OF HEALTH |
| 46 | M.I.M. FAZEEL | Assistant Director (ICT) | DEPARTMENT OF CENSUS AND STATISTIC |
| 47 | M.M.L.L. GUNARATHNE | Assistant Director (ICT) | DEPARTMENT OF PRISON |
| 48 | M.Y.S. FERNANDO | Assistant Director (ICT) | STATE MINISTRY OF URBAN DEVELOPMENT, COAST CONSERVATION, WASTE DISPOSAL AND COMMUNITY CLEANLINES |
| 49 | N.C. PERERA | Assistant Director (ICT) | STATE MINISTRY OF WOMEN AND CHILD DEVELOPMENT,PRE-SCHOOL & PRIMARY EDUCATION,SCHOOL INFRASTRUCTURE & EDUCATION SERVICES |
| 50 | P.G.M. ROHANA | Assistant Director (ICT) | MINISTRY OF PUBLIC SERVICES, PROVINCIAL COUNCILS AND LOCAL GOVERNMENT |
| 51 | P.S. ARIYARATHNE | Assistant Director (ICT) | MINISTRY OF EDUCATION |
| 52 | P.W. HIRUNI | Assistant Director (ICT) | STATE MINISTRY OF WOMEN AND CHILD DEVELOPMENT,PRE-SCHOOL & PRIMARY EDUCATION,SCHOOL INFRASTRUCTURE & EDUCATION SERVICES |
| 53 | R.K.D.K.K. RATHNAYAKA | Assistant Director (ICT) | ELECTION COMMISSION |
| 54 | S. THINESH | Assistant Director (ICT) | DEPARTMENT OF CENSUS AND STATISTIC |
| 55 | S.A. THILAKARATHNE | Assistant Director (ICT) | DEPARTMENT OF EXAMINATION |
| 56 | S.A.A. SANDARAPPERUMA | Assistant Director (ICT) | MINISTRY OF HEALTH |
| 57 | S.L.M. WARNASOORIYA | Assistant Director (ICT) | DEPARTMENT OF INFORMATION TECHNOLOGY MANAGEMENT |
| 58 | S.M. RAJAKARUNA | Assistant Director (ICT) | MINISTRY OF FOREIGN |
| 59 | T. KISHANTHAN | Assistant Director (ICT) | DEPARTMENT OF RAILWAY |
| 60 | W.S.S. DISSANAYAKA | Assistant Director (ICT) | DEPARTMENT OF MOTOR TRAFFIC |
| 61 | Y.L.C.P. MADURAPPERUMA | Assistant Director (ICT) | DEPARTMENT OF SURVEY |

**MODULES AND TIME TABLE**

|  | Date | Time | Training Program |
|---|---|---|---|
| **29.03.2021 – 01.04.2021 (Formula for Successful Leadership)** | | | |
| Day 1 | 29 th March 2021 | 9.00 a.m – 12.00 p.m | Leadership Skills |
| Day 2 | 30 th March 2021 | 9.00 a.m – 12.00 p.m | Motivation |
| Day 3 | 31 st March 2021 | 9.00 a.m – 12.00 p.m | An Introduction to Organization and Organizational Development |
| Day 4 | 01 st April 2021 | 9.00 a.m – 12.00 p.m | Leader as a Good Communicator |
| **05.04.2021 – 06.04.2021 (Human Resource Management)** | | | |
| Day 5 | 05 th April 2021 | 9.00 a.m – 12.00 p.m | Strategic  Thinking & Decision |
| Day 6 | 06 th April 2021 | 9.00 a.m – 12.00 p.m | Effective Employee Engagement |
| **07.04.2021 – 21.04.2021 (Public Financial Management and Government Procurement Procedure)** | | | |
| Day 7 | 07 th April 2021 | 9.00 a.m – 12.00 p.m | Introduction to Public Finance and Overview of Public Financial Management |
| Day 8 | 08 th April 2021 | 9.00 a.m – 12.00 p.m | Budgetary Process of Public Sector |
| Day 9 | 20 th April 2021 | 9.00 a.m – 12.00 p.m | Introduction to Payment Process in Public Sector Organization |
| Day 10 | 21st April 2021 | 9.00 a.m – 12.00 p.m | Public Procurement Guidelines, Manual and Practices |
| **22.04.2021 – 28.04.2021 (E-Government and Social Media Applications)** | | | |
| Day 11 | 22 nd April 2021 | 9.00 a.m – 12.00 p.m | E- Government |
| Day 12 | 23 rd April 2021 | 9.00 a.m – 12.00 p.m | E- Government Policy & Legal Framework |
| Day 13 | 27 th April 2021 | 9.00 a.m – 12.00 p.m | Change Management For  E- Government Development |
| Day 14 | 28 th April 2021 | 9.00 a.m – 12.00 p.m | Information Security & Privacy Protection |
| **29.04.2021 – 30.04.2021 (Sustainable Development and e –Waste Management)** | | | |
| Day 15 | 29 th April 2021 | 9.00 a.m – 12.00 p.m | Overview of Environment and Sustainable Development |
| Day 16 | 30 th April 2021 | 9.00 a.m – 12.00 p.m | Solid Waste Management Strategies & Case Study and Presentation |
| **03.05.2021 – 06.05.2021 (IT Project Management)** | | | |
| Day 17 | 03 rd May 2021 | 9.00 a.m – 12.00 p.m | An overview of project and cyclical process of a project |
| Day 18 | 04 th May 2021 | 9.00 a.m – 12.00 p.m | Initiation and conceptualization of IT projects in Sri Lanka |
| Day 19 | 05 th May 2021 | 9.00 a.m – 12.00 p.m | Formulation and planning of IT projects |
| Day 20 | 06 th May 2021 | 9.00 a.m – 12.00 p.m | Introduction to Computer based project management and MS Project, Project Monitoring and progress reviewing through MS Project |