



State owned institute under
Ministry of Public Administration



DLC

Distance Learning Centre Ltd.

Connecting Minds

Upcoming Training Programs Offered by Distance Learning Centre

Dear Sir / Madam,

We are pleased to inform and bring your kind attention that the Distance Learning Centre is scheduled to conduct the following Training Programs in upcoming months for the Public Sector Personnel to enhance proficiency in the respective subjects and productivity.

SCHEDULED PROGRAMS;

No.	Programs	Duration	Mode	Fee - LKR (Per Person)
01	Advanced Certificate in Public Procurement & Asset Management	10 Days	Online	30,000.00
02	English Mastery Certificate Program	06 Months	Blended	28,500.00
03	Workshop on E-Code & Financial Regulations	02 Days	Physical	12,000.00
04	Office Management & Procedural Rules	01 Day	Physical	6,500.00
05	Workshop on Tax Implication for 2023 & 2024	01 Day	Physical	6,500.00
06	Essentials in System & Network Administration	05 Days	Physical	30,000.00

(Please find the enclosed Brochures using the link given below for further Information)
<https://drive.google.com/drive/folders/1-TrfW3lYuFBphv3RxHS6hcUDzowD4pef?usp=sharing>

We kindly request Nominations from your esteemed Institution to conduct these Programs and we would appreciate your earliest positive response in this regard. *(DLC facilitates to design and delivery of customized Training Programs on request of the Institutions - Onsite / Online)*

Distance Learning Centre (DLC) is a State Owned Institution under the Ministry of Public Administration, Home Affairs, Provincial Council, and Local Govt. and a Preeminent Training and Learning Solution Provider to the Public and Private Sectors of Sri Lanka.

Thanking You

Sincerely Yours,


Vajira Abeynayake
Asst. Sales Manager
Tel : 011 225 4946 / 071 658 8888

Signed:

Chief Executive Officer
Distance Learning Centre.



A Part of Global Development Learning Network