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பொது நிர்வாக, உள்நாட்டலுவல்கள், மாகாண சபைகள் மற்றும் உள்ளூராட்சி அமைச்சு
Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

ඒකාබද්ධ සේවා අංශය
නිදහස් වතුරොය, කොළඹ 07, ශ්‍රී ලංකාව.

இணைந்த சேவைகள் பிரிவு
சுதந்திரச் சதுக்கம், கொழும்பு 07, இலங்கை.

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Web Site

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எனது இல
My No

CS/ICTS/01/MSO-06/පොදු

ඔබේ අංකය
உமது இல
Your No

දිනය
திகதி:
Date

20.05.2024

Secretaries to the Ministries
Heads of Departments

FILLING THE VACANCIES OF OFFICERS IN THE SRI LANKA INFORMATION AND COMMUNICATION TECHNOLOGY SERVICE (CLASS 3), IN THE MINISTRY OF FOREIGN AFFAIRS

Applications are called from officers in Sri Lanka Information and Communication Technology Service based on the service requirement for the vacant posts of Information and Communication Technology Assistant in the Ministry of Foreign Affairs.

02. Information and Communication Technology Assistant Officers of the combined Service who are interested are kindly requested to forward their resume and certified copies of the documents to prove their professional qualifications in PDF format by email before 31.05.2024 with the recommendations of the Head of the Institution.

03. Please note the following points when sending information.

- (i) Name, National ID number, active phone number should be mentioned clearly in the resume.
- (ii) Only the officers who are paid under MT – 1 – 2016 belonging to Grades III/II/I in Class 3 of Sri Lanka Information and Communication Technology Service can apply for this.
- (iii) The number of vacancies to be filled is 02.
- (iv) Emphasis is placed on selecting officers with experience in network administration, hardware troubleshooting, software/website development, and English language proficiency is also considered.
- (v) The e-mail address to which the application in PDF format should be sent is admin.reports@mfa.gov.lk
- (vi) Telephone number for inquiries: 011-2324119 – Ms. Deshika Jayathilake (Administration Division)

04. As the Ministry of External Affairs is a preferred workplace for the post of Information and Communication Technology Assistant working/have been worked in preferred/beneficial workplaces are further advised to refrain from applying for this.

Sgd.by/ S. Alokabandara

Director General of Combined Services