



රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා හා පළාත් පාලන අමාත්‍යාංශය  
பொது நிர்வாக, உள்நாட்டலுவல்கள், மாகாண சபைகள் மற்றும் உள்ளூராட்சி அமைச்சு  
**Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government**

නිදහස් වතුරගුය, කොළඹ 07, ශ්‍රී ලංකාව  
சுதந்திர சதுக்கம் கொழும்பு 07 இலங்கை.  
Independence Square, Colombo 07, Sri Lanka.

මගේ අංකය  
எனது இல  
My No

} MPubAd/AcSD/13/පොදු

ඔබේ අංකය  
உமது இல  
Your No

දිනය  
திகதி  
Date } 2024.06.28

Secretaries of Ministries  
Chief Secretaries of Provinces  
Heads of Departments

**Verification of the validity of certificates related to educational /professional qualifications that are submitted to prove qualifications stipulated in service minutes in relation to appointments/promotions to posts in the public service - Sri Lanka Accountants' Service**

It has been informed by the letter of the Secretary of the Public Service Commission No. PSC/PRO/HB/26/2023 dated 25.08.2023 that the Commission has decided that the certificates related to educational / professional qualifications submitted by officers to prove their qualifications in relation to appointments /promotions stipulated in service minutes should be submitted to the Public Service Commission after the Secretaries of Ministries holding the administrative authority of the respective post have got those certificates verified by the institutions that issued them.

02. Further, it has been informed by the letter of the Secretary of the Public Service Commission No. PSC/PRO/HB/26/2023 dated 29.11.2023 that the Commission has made the following decisions regarding the verification of the validity of certificates related to the qualifications.

- i. The cost of verifying the validity of the certificates related to the qualifications should be borne by the officer who is the certificate holder.
- ii. It is not required to verify the validity of certificates related to postgraduate degrees followed by officers to whom scholarships to follow degree programmes abroad were offered under a selection process for foreign scholarships granted by the government.

03. Accordingly, it is kindly informed to promptly send the following documents to the **Secretary, Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government, Independence Square, Colombo 07**, upon completion of the relevant postgraduate degrees by the officers who expect to apply for promotions to Grade I and Special Grade of the Sri Lanka Accountants' Service henceforth, to get their postgraduate degrees verified by the relevant universities.

දුරකථන  
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ඊ-මේල්  
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E-mail } [info@pubad.gov.lk](mailto:info@pubad.gov.lk)

වෙබ් අඩවිය  
இணையத்தளம்  
Website } [www.pubad.gov.lk](http://www.pubad.gov.lk)

- i. Certified copies of the postgraduate degree certificate and the transcript.
  - ii. A letter of request from the officer, addressed to the university administration, to be referred to the respective foreign university for verification of their postgraduate degree obtained from a foreign university.
04. If any fee is charged by any institution for verification of the validity of a certificate, the relevant officers will be informed regarding the payment of such a fee.
05. Please make the officers of the Sri Lanka Accountants' Service aware of the above.

Sgd/ S. Alokabandara  
Additional Secretary (Public Administration) (Acting)  
For Secretary  
Ministry of Public Administration, Home Affairs,  
Provincial Councils and Local Government

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