

My number: PA/CS/V16/වෘත්තීය සමිති ඉල්ලීම්

Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

Independence Square

Colombo 07.

2024.07.31

Secretaries of Ministries

Heads of Departments

District Secretaries

Assigning duties to officers of the Office Employees' Service as per the provisions of the Minute of the Office Employees' Service

Your attention is drawn to the posts that belong to the service indicated under Schedule "A" of the Minute of the Office Employees' Service published in the Gazette Extraordinary of the Democratic Socialist Republic of Sri Lanka No. 1777/35 dated 27.09.2012.

02. It is kindly informed to take action to assign only the duties of a post relevant to the Grade at all occasions, excluding exceptional cases, when assigning duties to officers in Special Grade of the Office Employees' Service, as per the provisions of Section 12 of the above Service Minute.

Sgd/ S. Alokabandara

Director General of Combined Services

Telephone: 0112694560

Fax : 0112692254

E- mail : oes.pubad@gmail.com