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அரசாங்க நிர்வாக மற்றும் உள்நாட்டலுவல்கள் அமைச்சு  
Ministry of Public Administration and Home Affairs

නිදහස් වතුරොය, කොළඹ 07 சுதந்திர சதுக்கம், கொழும்பு 07. Independence Square, Colombo 07.

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ඔබේ අංකය  
உமது இல :  
Your No

දිනය  
நிகதி : 06.02.2014  
Date

All District Secretaries

**Master of Science in Service Innovation Program**  
**From 01<sup>st</sup> August 2014 to 01<sup>st</sup> August 2016 – Thailand**

The Government of Thailand has invited nominations for the Master of Science in Service Innovation Program. Accordingly nominations are invited from the confirmed Managerial Level Officers of this Ministry for this Master Program.

The basic requirements for the above program are as follows.

- 1 Hold a Bachelor's Degree or its equivalent in any field.
- 2 Pass an English Language Proficiency Test from one of the following
  - \* TOFEL 500 or
  - \* IELTS 5.0 or
  - \* TU-GET( Thammasat ) 500
- 3 At least two years of Working Experience in service industry
- 4 Very good written and spoken English Proficiency

Hence, you are kindly requested to submit nominations from suitable Managerial level confirmed officers come under this Ministry in your District for the above mentioned Master Degree Program.

Further, please advise all nominees to visit [www.tica.thaigov.net/main](http://www.tica.thaigov.net/main) for download the application. Please inform nominees to submit 05 copies of their applications together with following documents with your recommendation on or before 5<sup>th</sup> March 2014.

- Dully filled TICA Application form in type written form along with certified copies of the certificates of Academic and professional qualification.
- A copy of the passport if available ( names written in the forms must be the same as appear in the passport)
- 3 Colored Photographs ( 1 inch-size)
- English test result ( TOEFL, IELTS, or TU-GET)
- 2 Recommendations ( form can be downloaded in their website)
- Health certificate (can be downloaded in their website)
- ERD form 2 (can be downloaded from ([www.erd.gov.lk](http://www.erd.gov.lk)) ( two copies )

If you need further information in this regard do not hesitate to contact me. (T.P.-011 2688124)

**T.T. Upulmalee**  
Senior Assistant Secretary (Human Resources)  
For Secretary