

Particulars of Monthly Training Programmes - August and September

#	Name of the Training Programme	Date on which the training was conducted	Target Group
1	Induction training for officers who were recruited under the limited competitive examination for recruitment to Grade III of the Management Service Officers' Service - 2019 (2021) and granted appointments in 2023 - 2024 (Department of Railways - Colombo District)	From 26.08.2024 to 30.08.2024	Management Service Officers recruited under the limited competitive examination for recruitment to Grade III of the Management Service Officers' Service - 2019 (2021) who were granted appointments in 2023, attached to the Department of Railways and are serving in the Colombo district.
2	Review of the Constitution, the Establishments Code and the Procedural Rules of the Public Service Commission	27.08.2024	All officers of the ministry who belong to salary categories SL and MN 7
3	Training programme on the preliminary investigation process	28.08.2024	All officers of the ministry who belong to salary categories MN 01-06 and MT-01
4	Training programme on delivering services to citizens	29.08.2024	All officers of the ministry who belong to salary categories MN 01 - MN 05 and MT 01
5	Awareness programme on the establishment of workplace forums in the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government	30.08.2024	Senior Staff Officers of the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government and the affiliated departments / institutions
6	Basic training on computer technology	30.08.2024	Officers of the ministry who are in Primary Grade and belong to PL1-PL 3 salary categories
7	Training on the preparation of the human resource development plan	03.09.2024	Officers nominated by all ministries, district secretariats and divisional secretariats that belong to the Western province