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பொது நிர்வாக, மாகாண சபைகள் மற்றும் உள்ளூராட்சி அமைச்சு
Ministry of Public Administration, Provincial Councils and Local Government

නිදහස් වතුරගුය, කොළඹ 07, ශ්‍රී ලංකාව. சுதந்திர சதுக்கம், கொழும்பு 07, இலங்கை. Independence Square, Colombo 07, Sri Lanka.

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මගේ අංකය எனது இல My No	MPA/PSD/C6/AT - 2025	ඔබේ අංකය உமது இல Your No		දිනය திகதி Date		23.12.2024	

Secretaries of Ministries
Chief Secretaries of Provinces
Secretaries of Commissions
District Secretaries/ Government Agents
Heads of Departments.

Appeals on Annual Transfers of Officers in Sri Lanka Planning Service - 2025

Reference the annual transfers of officers in Sri Lanka Planning Service made in year 2025.

- Decisions of the Board of Appeal with regard to the said transfers are submitted herewith.
- Accordingly, all the transfers due to be effective on 03.02.2025, 12.03.2025, 14.03.2025 and 23.05.2025 which were not changed as per the decision of the Board of Appeal, shall be effective on the said dates and the transfer cycles for which dates are specifically mentioned after the above mentioned dates shall be effective on the respective dates.
- Therefore, you are kindly informed to release all the officers, who are subjected to transfers, enabling them to assume duties at the new place of work on the relevant date without waiting for the replacement to report for duty.
- In case where an officer, who has duly received the transfer order under an annual transfer order, has not reported for duty at the new place of work, action should be taken by the Head of the Department/ Institution to which the officer has been transferred, to issue the notice on vacation of post as per Section 257 of the Procedural Rules of Public Service Commission.

Note - If an appeal is made to the Public Service Commission on annual transfers, Form V attached herewith should be perfected and submitted within 14 days.

Sgd. / S. Alokabandara
Secretary
Ministry of Public Administration, Provincial Councils and Local Government
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ANNUAL TRANSFER APPEAL BOARD DECISIONS
Sri Lanka Planning Service - 2025

Emp. No.	Name	Current Work Place	Transferred Work Places	Grade	Remarks
Batch No. 03					
C3/82	Miss. H.M.I.U.K. Herath	Divisional Secreteriet, Alawwa	North Western Provincial Council	II	No Change
C2/115	Mr. N.S.P.S.S.S.K. Suranga	North Western Provincial Council	Divisional Secreteriet, Alawwa	II	No Change
Batch No. 05					
C5/130	Mr. M.M. Nimal Premathilaka	Chief Secretariat, Western Provincial Council	District Secretariat, Gampaha	II	Cancelled
C2/106	Mrs. H.G.C. Sudarshani	District Secretariat, Gampaha	Western Provincial Council	II	Refer to the new batch number 18
Batch No. 07					
C4/123	Mrs. M.S.S. Nazly	Rural Development Training and Research Institute - Ministry of Buddhasasana, Religious and Cultural Affairs	Ministry of Agriculture, Lands, Livestock, Irrigation, Fisheries, and Aquatic Resources	II	No Change
C1/226	Mrs. D.N. Ambeypitiya	Ministry of Agriculture, Lands, Livestock, Irrigation, Fisheries and Aquatic Resources	Rural Development Training and Research Institute - Ministry of Buddhasasana, Religious and Cultural Affairs	II	No Change
Batch No. 08					
C1/33	Mr. P.Arafath	Divisional Secretariat, Muthur	Eastern Provincial Council	II	No Change
C3/177	Mr. V.I.G. Johnpillai	Chief secretariat, Eastern Provincial Council	Divisional Secretariat, Muthur	II	No Change
Batch No. 10					
C3/183	Mr. J.M.A.H.B. Jayasundara	Divisional Secreteriet, Ganewatta	North Western Provincial Council	II	No Change
C4/159	Mr. J.B.C.K. Thilakarathna	Ministry of Agriculture, North Western Provincial Council	Divisional Secreteriet, Ganewatta	II	No Change
Batch No. 11					
C5/181	Mrs. D.C.S. Pathberiya	Chief Secretariat, Western Provincial Council	Ministry of Education - Skills Development, Vocational Education, Research & Innovation Division	II	Refer to the new Batch No. 18
C5/204	Mrs. D.D.Perera	Ministry of Education - Skills Development, Vocational Education, Research & Innovation Division	Western Provincial Council	III	
Batch No. 12					
C2/212	Mr. D.L.W.D. Samarawickrama	District Secretariat, Kalutara	Southern Provincial Council	II	No Change
C4/35	Mr. N.P. Koralage	Department of Local Government, Southern Province	District Secretariat, Kalutara	II	No Change
Batch No. 13					
C4/224	Mrs. L.I. Nishanthi	Divisional Secretariat, Dickwella	District Secretariat, Matara	II	No Change
C5/208	Mrs. E.D.C. Priyangika	District Secretariat, Matara	Divisional Secretariat, Dickwella	II	No Change
Batch No. 14					
C2/206	Mr. M.M.M. Sabry	Divisional Secretariat, Uhana	Divisional Secretariat, Nintavur	II	Deffered for 01.01.2026
C2/108	Mr. A.M. Sulfikar	Divisional Secretariat, Nintavur	Divisional Secretariat, Uhana	II	Deffered for 01.01.2026

Batch No. 15					
C3/235	Mrs.J.H.R.D. Jayathilaka	District Secretariat, Badulla	Uva Provincial Council	II	No Change
C4/104	Mr. S.W. Layarathne	Ministry of Agriculture, Uva Provincial Council	District Secretariat, Badulla	II	No Change
Batch No. 16					
C3/236	Mrs. J.M.P. Jeewanthi	Chief Secretariat, Western Provincial Council	Ministry of Women, Child and Youth Affairs and Sports.	III	No Change
C5/217	Mrs. D.Y.T Peiris	Ministry of Women, Child and Youth Affairs and Sports.	Western Provincial Council	III	No Change
Batch No. 17					
C1/171	Mr. D.M.J. Dissanayake	Ministry of Irrigation, North Central Provincial Council	Divisional Secretariat, Kurunegala	II	Cancelled
C3/81	Mrs. K.M.A. Jayathilaka	Divisional Secretariat, Kurunegala	North Central Provincial Council	II	Cancelled
Batch No. 18					
C2/106	Mrs. H.G.C. Sudarshani	District Secretariat, Gampaha	Western Provincial Council	II	Will be effective on 03.02.2025
C5/181	Mrs. D.C.S. Pathberiya	Chief Secretariat, Western Provincial Council	Ministry of Education - Skills Development, Vocational Education, Research & Innovation Division	II	Will be effective on 03.02.2025
C5/204	Mrs. D.D.Perera	Ministry of Education - Skills Development, Vocational Education, Research & Innovation Division	District Secretariat, Gampaha	III	Will be effective on 03.02.2025
C5/47	Mrs. V.I.P. Ranasiri	Deputy Chief Secretary's Office, Uva Provincial Council	Not Given	I	Can't be accomplished
L/17	Mr. T. Jeyanthan	Divisional Secretariat, Puthukkudiyiruppu	Not Given	III	
C1/205	Mr. G.D.S.S.L. Fernando	Divisional Secretariat, Beruwala	Not Given	II	

Appeals on Annual Transfers

Making appeals to the Public Service Commission on the Decisions with regard to
Annual Transfers in Sri Lanka Planning Service – Year 2025
Particulars of the Appellant

a. Personal Details

01. Name with initials: -					
02. Post and Class					
03. Date of Birth: YYYY/MM/DD		04. Age: (As at 31.12.2024)	05. National Identity Card No:		06. Sex:
07. Permanent Address: Divisional Secretary's Division: District:		08. Temporary Address:		09. Telephone No: Office: Personal:	
10. Marital Status:	11. Name of the spouse:		12. Occupation and service stations of the spouse:		
13. Number of children	14. Age of the children:		15. Schools Attending:		

b. Service particulars:

16. Date of appointment to the post:				
17. Present service station:		18. The town where the service station is located:		
19. Date of reporting to the present service station: YYYY/MM/DD		20. Period of service at the present service station: (As at 31.12.2024) Years.....Months.....Days		
21. Previous service stations in the public service:	Service Station		Period of service	
	1		From	To
	2			
	3			
	4			
	5			
	6			

c. Particulars on request for transfer (Mark \checkmark in the relevant cage)

22	Have applied for annual transfers	Have not applied for annual transfers	If applied for transfers, service stations applied for	
			1	
			2	
			3	
			4	
		5		
Indicate the service stations, if transfer orders have been received:				
The distance from the place of residence of the officer to the service station to which he/she has been transferred (k.m) –				
Number of officers of the transfer cycle.....				

23.	Have applied for the committee for reviewing annual transfers	
	Have not applied for the committee for reviewing annual transfers	

24. Whether the officer requested for annual transfers in the previous years:

The years in which the requests have been made for transfers and the service stations

	Year in which the request has been made for transfers	Service station to which the requests have been made for transfers

25. Decisions received with regard to the requests for annual transfers as per No. 24 above:
(If a transfer order has not been received, indicate the same)

d. Particulars of the request made to the committee for reviewing annual transfers

26. Request made to the committee for reviewing annual transfers:		
Cancellation of the transfer		If applied for revision of the transfer, the service stations requested for 1. 2. 3.
Revising the transfer		
Obtaining a new transfer		

27. Decision of the committee for reviewing annual transfers

e. Particulars of the appeal made to the Public Service Commission:

28. Reasons for making an appeal against the decision of the Committee for reviewing the Transfers:

1.
2.
3.

29. Certified copies of the written evidence to prove the above reasons are attached as following Annexes.

Annex (01)

Annex (02)

Annex (03)

30. Reliefs sought

1.
2.
3.

I hereby declare that all the above particulars are true and accurate.

.....
Date

.....
Signature

f. Recommendations of the Head of the Ministry/ Department

I hereby certify that the above particulars submitted by the officer are accurate in accordance with his/ her personal file. I recommend the appeal made to the Public Service Commission with regard to the Annual Transfers 2025. I do not recommend the appeal made to the Public Service Commission with regard to the Annual Transfers 2025 due to the reasons below.

- i.
- ii.
- iii.

.....
Date

.....
Signature

g. Recommendation of the Transfer Authority

- i. Number of officers who are involved in the transfer cycle.....
- ii. Recommendation on the appeal:
-
-
-

.....
Date

.....
Signature

Appeals on Annual Transfers

Making appeals to the Public Service Commission on the Decisions with regard to Annual Transfers in Sri Lanka Planning Service – Year 2025

Particulars of the successor

I. Name and post of the appellant:

.....

II. Particulars of the successor relevant to the appellant

a. Personal Details

01. Name with initials: -			
02. Post and Class			
03. Date of Birth: DD/MM/ YYYY	04. Age: (As at 31.12.2024)	05. National Identity Card No:	06. Sex:
07. Permanent Address:	08. Temporary Address:	09. Telephone No: Office :- Personal :-	
10. Marital Status:	11. Name of the spouse:	12. Occupation and service stations of the spouse:	
13. Number of children	14. Age of the children:	15. Schools Attending:	

b. Service particulars:

16. Date of appointment to the post:			
17. Present service station:		18. The town where the service station is located:	
19. Date of reporting to the present service station: DD /MM/ YYYY		20. Period of service at the present service station: (As at 31.12.2024)Years.....Months.....Days	
21. Previous service stations in the public service:	Service Station		Period of service
			From To
	1		
	2		
	3		
	4		

c. Particulars of the request for transfer (Mark \checkmark in the relevant cage)

22	Have applied for annual transfers	Have not applied for annual transfers	If applied for transfers, service stations applied for	
			1	
			2	
			3	

Indicate the service stations, if transfer orders have been received:

The distance from the place of residence of the officer to the service station to which he/she has been transferred (k.m)

Number of officers of the transfer circle:

23. Whether the officer has applied for annual transfers in the previous years?

If the officer has applied for transfer, years and service stations to which transfers have been applied?

	Year in which the officer has applied for transfer	Service station to which the officer has applied for transfer

24. Decision received with regard to the annual transfer requested as per 23 above:

d. Particular on the request made to the committee for reviewing annual transfer:

25.	Have applied for the committee for reviewing annual transfers	
	Have not applied for the committee for reviewing annual transfers	

26. Request made to the committee for reviewing annual transfers : -		
Cancellation of the transfer		Service Station to which the transfer should be revised / a new transfer should be granted
		1
Revising the transfer		2
Obtaining a new transfer		3

27. Decision of the committee for reviewing annual transfers

e. Particulars on the request made to the Public Service Commission:

28. Whether an appeal has been/ has not been made to the Public Service Commission:

29. Recommendation of the transfer authority with regard to the possibility of implementing the transfer cycle without causing any prejudice to this officer, if the appellant's request is fulfilled:

.....

.....

.....

.....

.....
Date

.....
Signature