

MINISTRY OF PUBLIC ADMINISTRATION, HOME AFFAIRS,
PROVINCIAL COUNCILS AND LOCAL GOVERNMENT



**Sri Lanka Institute of Development Administration
(SLIDA)**

Vacancy

Computer Programme Analyst

SLIDA, the premier public sector organization vested with the responsibility for capacity building of the Sri Lanka's public sector through learning and development, management consultancies and research.

SLIDA proposes to fill the above vacancy on secondment basis. Thus applications are invited from suitable public officers who possess the following qualifications.

Job Description:

- Design, Develop, Update and maintain software applications required by the institute.
- Sort out daily problems confronted by the staff in computer packages liaise with the head of divisions in the organization.
- Assist in conducting SLIDA Programmes as a Facilitator to the participants when the lectures are in progress.
- Preparation of reports and storing relevant backups and maintain the computer systems.

Post	Required Qualifications	Benefits	Recruitment Method
Computer Programme Analyst	<u>Secondment Basis Recruitment</u> Confirmed officers in Class II Grade I/II of the Information Technology and Communication Technology Service will be recruited on a secondment basis.	<ul style="list-style-type: none">• Present Salary• Secondment Allowance• Medical Insurance• Other Institutional Benefits	Through a structural interview followed by a practical test.

Instructions:

- Those who are interested to apply to the post please submit your application with your curriculum vitae (CV) to reach the “**Director General, Sri Lanka Institute of Development Administration, 28/10, Malalasekara Mawatha, Colombo-07**” on or before **25th August 2023**. Also a copy of completed application with documents should email to dg@slida.gov.lk

- Applications should be forwarded through respective Heads of Organizations.
 - The Post applied for should be marked on the top left hand corner of the envelope.
 - All applications without relevant details and copies of the certificates will be rejected.
 - Any form of canvassing will be a disqualification.
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Director General
Sri Lanka Institute of Development Administration
28/10 Malalasekara Mawatha
Colombo 07 Tele: 94 11 5980200 Fax: 94 11 2584406 e-mail: mail@[slida.lk](mailto:mail@slida.lk)

Sample Application form

Application No :.....
(Office Use Only)

SRI LANKA INSTITUTE OF DEVELOPMENT ADMINISTRATION

**MINISTRY OF PUBLIC ADMINISTRATION, HOME AFFAIRS, PROVINCIAL COUNCILS AND
LOCAL GOVERNMENT**



Applied for



➤ **Personal Details**

01. Full Name :

02. Date of Birth : 03. ID No. :
DD MM YYYY

04. Permanent Address:

05. Official Address :

06. Date of appointment to the all island services:
DD MM YYYY

07. Current Designation:

08. e- mail address: 09. Contact No: Mobile
Residence

➤ **Educational Qualifications**

Degree	Graduated Year	Name of the University
01. Name of the basic Degree With field		
02. Master's Degree		
03. PHD		

➤ **Professional Qualification**

01.
02.
03.
04.

➤ **Other Qualifications relevant to the post**

01.
02.

I hereby declare that the above furnished information is correct to the best of my knowledge and bear the responsibility for the correctness. If any of above found false at any stage even after appointment to the post I agree with any type of disciplinary action against me by the authority.

Date

Applicant