

MINISTRY OF PUBLIC ADMINISTRATION, HOME AFFAIRS, PROVINCIAL
COUNCILS AND LOCAL GOVERNMENT
SRI LANKA INSTITUTE OF DEVELOPMENT ADMINISTRATION
(SLIDA)
VACANCY



Posts of IT Assistant and Computer Technical Assistant

(To be filled on Permanent or Secondment Basis)

SLIDA is the premier public sector training institute in Sri Lanka dedicated to developing the management and leadership capacity of the public sector executives through education and training, management consultancies and research.

We are looking for suitable officers to serve in the positions of IT Assistant and Computer Technical Assistant in SLIDA on Permanent or Secondment Basis.

Required Qualifications

Permanent Basis (External Candidates and Internal Candidates)

- NVQ Level 5 or above certificate obtained from Tertiary and Vocational Education Commission or recognized Institution
and
- Minimum one year experience in related field in a Corporation, Board or a Reputed Statutory Institution.
- Age limit – above 18 and below 45 (No age limit for internal candidates)
- Recruitment method – Through a writing examination and a structured interview followed by a Practical test.

Subjects for the writing Examination

- | | | | | |
|------------------------|---|-----------|---|----------|
| • Language Proficiency | - | 100 marks | - | One hour |
| • IQ Test | - | 100 marks | - | One hour |
| • Subject Knowledge | - | 100 marks | - | One hour |

Secondment Basis.

- Holding a position as a Sri Lanka Information and Communication Technology Service, class III grade I/II/III Officer in the Public Sector.
 - No age limit.
 - Recruitment method – Through a structured interview followed by a practical test.
- Interested candidates may submit their Applications with the Curriculum Vitae to the “**Director General, Sri Lanka Institute of Development Administration, 28/10, Malalasekara Mawatha, Colombo-07**” under registered cover to reach on or before **28.06.2024**. Current public sector officers should submit their applications through their Heads of Organizations.
- The post applied for should be mentioned on top left hand corner of the envelope.
 - The application form can be downloaded from the SLIDA web site.

Director General
Sri Lanka Institute of Development Administration
28/10 Malalasekara Mawatha
Colombo 07

Tele : 94 11 5980200 Fax : 94 11 2584406 E-mail : www.slida.lk

Sample Application form

Application No:.....
(Office Use Only)

MINISTRY OF PUBLIC ADMINISTRATION, HOME AFFAIRS, PROVINCIAL
COUNCILS AND LOCAL GOVERNMENT
SRI LANKA INSTITUTE OF DEVELOPMENT ADMINISTRATION



Applied for

➤ **Personal Details**

01. Full Name :

02. Date of Birth : 03. ID No. :
DD MM YYYY

04. Permanent Address:

05. Official Address :

06. Date of Appointment to the All Island Services:
DD MM YYYY

07. Current Designation:

08. e- mail address: 09. Contact No: Mobile
Residence

➤ **Educational Qualifications**

Qualification	Qualified Year	Name of the Institute
01. Master's Degree		
02. Name of the Basic Degree with field		
03. Other Educational Qualifications		

➤ **Professional Qualifications**

01.

02.

03.

04.

➤ **Other Qualifications Relevant to the Post**

01.

02.

I hereby declare that the above furnished information is correct to the best of my knowledge and bear the responsibility for the correctness. If any of above found false at any stage even after appointment to the post I agree with any type of disciplinary action against me by the authority.

Date

Applicant